



KENSINGTON FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
AGENDA

Wednesday, June 21st, 2023 7:00pm
Kensington Community Center, 59 Arlington Avenue,
Kensington, CA 94707 (and hybrid)

This meeting will be held in-person in the Kensington Community Center, 59 Arlington Avenue, Kensington CA 94707. Members of the public not in attendance may provide public comment by emailing the Board President and Board Clerk prior to the meeting at the following address: public.comment@kensingtonfire.org. Such comments will be noted as received and their contents orally summarized. Members of the public who attend the meeting either In-person or via Zoom are allowed to provide public comment verbally with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting can simply raise their hand to be recognized. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine). Public comment will be taken on each agenda item, and comment on issues not on the agenda will be taken at the beginning of the meeting. Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

Any member of the public who needs special accommodations should email public.comment@kensingtonfire.org 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

This agenda is available on the KFPD website under the relevant meeting date at: <https://www.kensingtonfire.org/governance> . Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

Hybrid Meeting Option Internet Address:

<https://us06web.zoom.us/j/87864394594?pwd=bEVxdDVuSktaRUtwak40R3MxY0t5QT09>

Telephone Access:

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

Zoom Webinar ID: 878 6439 4594

Passcode: 112233

TIMING OF AGENDA ITEMS: *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

1. (7:00pm) CALL TO ORDER/ROLL CALL

President Stein, Vice President Levine, Director Dommer, Director Nagel, Director Watt

2. (7:01pm) PUBLIC COMMENT

Under "Public Comment," the public may address the Board on any subject not listed on the agenda. Each speaker may address the Board once under Public Comment for a limit of three minutes. The public will be given an opportunity to speak on each agenda item and once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board. The Board cannot act on items not listed on the agenda and, therefore, cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

3. (7:06pm) PUBLIC HEARING

a. Fire Hazard Abatement Hearing on the Designation of Properties Containing Fire Hazards

Prior to beginning the public hearing, the President will ask those in the audience having objections to the designation of their property as containing fire hazards to identify their property addresses. Public Hearing Procedure: The President will open the public hearing and then:

- (a) Call for staff report and recommendation from staff.
- (b) Call for comments from those in the audience regarding fire hazard abatement.
- (c) Close the public hearing terminating public testimony. The Board of Directors will then deliberate the matter and arrive at a decision.

Action = Adopt Resolution 23-04 Declaring that Weeds, Rubbish, Litter or other Flammable Material on Designated Private Properties Constitutes a Public Nuisance and Providing for Notice that the Fire Chief or Designee Shall Abate Such Public Nuisance Conditions if not Abated by the Property Owner (Adopt)

4. (7:20pm) ADOPTION OF CONSENT ITEMS

Items listed below are consent items, which are considered routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. (Supporting material)

- a. Approval of Minutes** of the Board of Directors regular meetings of: 06/08/2022, 06/29/2022 (06/08 continuation), 07/13/2022, 5/17/2023; and special meeting of: 06/29/2022 (Approve)
- b. Acceptance of Incident Activity Report** May 2023 (Accept)
- c. Approval of Monthly Transmittal** 06/21/2023 (Approve)
- d. Approval of Monthly Financial Reports** 05/31/2023 (Approve)
- e. General Manager Recruitment Report** - Brent Ives (Receive and File)

- f. **Adoption of Resolution 2023-05 Establishing the Appropriations Limit of the Kensington Fire Protection District for FY2023-2024** (Adopt)
- g. **Adoption of Resolution 2023-06 Authorizing Contra Costa County to Place the Special Tax on the Tax Roll for Fiscal Year 2023-2024 and to Collect the Special Tax on Behalf of the Kensington Fire Protection District** (Adopt)
- h. **FY 2023-24 Fee Schedule for El Cerrito-Kensington Fire Department Contract** (Approve)
- i. **FY 2021-22 OPEB Actuarial Report** (Accept)
- j. **FY 2021-22 Annual Audit** (Accept)
- 5. **(7:25pm) FIRE CHIEF'S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 6. **(7:35pm) EMERGENCY PREPAREDNESS COORDINATOR'S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 7. **(7:45pm) OLD BUSINESS - None**
- 8. **(7:45pm) NEW BUSINESS**
 - a. **(7:45pm) Updated Financial Forecast** – Bill Zenoni, Consultant (Supporting Material)
Action = Presentation, Discussion, and Direction to Staff as needed
 - b. **(8:05pm) Adoption of Resolution 2023-07 Preliminary FY2023-2024 Budget** (Supporting Material)
Action = Presentation, Discussion, Direction to Staff, and Adoption
 - c. **(8:25pm) Discussion of Updating the District Reserve Policy, With Possible Direction to the GM Leading to a First Reading of an Updated Policy** – Finance Committee (Supporting Material)
Action = Discussion and Direction to Staff as needed
 - d. **(8:30pm) Consideration of Proposed Resolution 2023-08 to Join the KPPCSD in Partnership in Conducting the LAFCO Standard Financial Analysis Required to Evaluate Consolidation or Reorganization of KPCSD and KFPD** – Daniel Levine (Supporting Material)
Action = Presentation, Discussion, possible Direction to Staff, and possible Adoption
 - e. **(8:45pm) Vote On 2023 Election For LAFCO Special District Seat (Alternate)** (Supporting Material)
Action = Discussion/Approval
 - f. **(8:55pm) Public Safety Building Project Update** – Morris-Mayorga (Supporting Material)
- 9. **(9:05pm) PRESIDENT'S REPORT: UPDATE ON TEMPORARY COMMITTEES: NEW COMMITTEE(S) AND SUNSETTING OLD COMMITTEE(S)** (Supporting Material)
Action = Presentation/Discussion

10. (9:15pm) GENERAL MANAGER'S REPORT (Supporting Material)

Action = Presentation/Discussion

11. (9:25pm) COMMITTEE REPORTS

Informational reports from Board members or staff covering the following assignments:

- a. **Emergency Preparedness Committee Meeting** – Nagel/Dommer (Supporting Material)
- b. **Finance Committee Meeting** – Stein/Watt (No Report)
- c. **Consolidation Liaison Temporary Committee** – Levine (Supporting Material)
- d. **Information Technology Temporary Committee** – Levine/Nagel (No Report)

12. (9:45pm) OUTSIDE AGENCIES REPORTS

- a. **Contra Costa Special Districts Association** – Nagel (Verbal Report)

13. (9:50pm) ADJOURNMENT

The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, July 19, 2023 at 7:00pm at the Kensington Community Center. The deadline for agenda items to be included in the Board packet is Wednesday, July 5, 2023, by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, July 12, 2023, by 1:00pm.