



Kensington Fire Protection District

Employee Timesheet Summary

FY2021-2022

Bill Hansell, General Manager

Activity Code	
GA	General Administration
FB	Finance & Bookkeeping
EP	Emergency Preparedness
PL	Policies & Legal
PS	Public Safety Bldg
HL	Holiday Leave
SL	Sick Leave
VL	Vacation Leave

Date	Target	Actual	GA	FB	EP	PL	PS	HL	SL	VL
7/15/2021	51.45	52.00	37.50	6.25	2.25	0.00	0.00	6.00	0.00	0.00
7/31/2021	54.88	53.50	28.00	16.50	9.00	0.00	0.00	0.00	0.00	0.00
8/15/2021	51.45	51.25	10.25	15.00	5.00	0.00	3.25	0.00	5.00	12.75
8/31/2021	54.88	54.75	15.50	0.50	11.75	0.00	7.00	0.00	0.00	20.00
9/15/2021	51.45	92.50	28.00	26.25	4.00	0.00	28.25	6.00	0.00	0.00
9/30/2021	51.45	53.25	8.00	8.25	10.50	0.00	26.50	0.00	0.00	0.00
10/15/2021	51.45	84.75	48.25	16.25	3.00	3.00	14.25	0.00	0.00	0.00
10/31/2021	54.88	54.75	8.75	17.75	4.00	0.50	3.75	0.00	8.00	12.00
11/15/2021	51.45	68.25	37.75	15.75	3.50	0.00	5.25	0.00	0.00	6.00
11/30/2021	51.45	37.25	4.75	4.75	3.00	0.00	0.00	12.00	3.75	9.00
12/15/2021	51.45	64.50	30.25	10.50	9.50	0.00	14.25	0.00	0.00	0.00
12/31/2021	54.88	33.25	3.50	3.25	0.75	0.00	2.75	15.00	3.00	5.00
1/15/2022	51.45	79.00	28.50	28.50	5.00	0.00	11.00	6.00	0.00	0.00
1/31/2022	54.88	44.25	7.25	10.75	6.75	0.00	8.00	6.00	1.50	4.00
2/15/2022	51.45	75.25	35.50	10.75	3.00	0.00	26.00	0.00	0.00	0.00
2/28/2022	44.59	38.00	5.50	1.50	4.00	0.25	12.75	6.00	3.50	4.50
3/15/2022	51.45	63.00	34.00	7.00	4.00	0.50	17.50	0.00	0.00	0.00
3/31/2022	54.88	34.75	5.00	2.25	5.50	4.50	9.50	0.00	3.00	5.00
4/15/2022	51.45	80.75	43.75	18.25	4.75	0.00	14.00	0.00	0.00	0.00
4/30/2022	51.45	43.75	22.00	0.75	8.25	4.50	4.75	0.00	3.50	0.00
5/15/2022	51.45	68.50	52.75	5.25	0.00	0.00	10.50	0.00	0.00	0.00
5/31/2022	54.88	56.00	5.00	17.75	2.75	0.00	24.50	6.00	0.00	0.00
6/15/2022	51.45	93.00	40.00	16.50	4.75	0.00	31.75	0.00	0.00	0.00
6/30/2022	51.45	46.00	18.00	3.00	2.25	0.00	22.75	0.00	0.00	0.00
Total Hours:	1,251.95	1,422.25	557.75	263.25	117.25	13.25	298.25	63.00	31.25	78.25
		113.60%	39.22%	18.51%	8.24%	0.93%	20.97%	4.43%	2.20%	5.50%
Hrs Per Wk:	24.08	27.35								



Kensington Fire Protection District

Employee Timesheet Summary

FY2022-2023

Bill Hansell, General Manager

Activity Code	
GA	General Administration
FB	Finance & Bookkeeping
EP	Emergency Preparedness
PL	Policies & Legal
PS	Public Safety Bldg
HL	Holiday Leave
SL	Sick Leave
VL	Vacation Leave

Date	Target	Actual	GA	FB	EP	PL	PS	HL	SL	VL
7/15/2022	51.45	73.50	23.00	12.50	0.00	1.00	31.00	6.00	0.00	0.00
7/31/2022	54.88	36.50	4.50	4.50	2.00	0.00	25.50	0.00	0.00	0.00
8/15/2022	51.45	51.00	4.50	8.00	0.00	2.00	6.00	0.00	13.00	17.50
8/31/2022	54.88	34.00	3.50	8.00	2.50	0.50	16.75	0.00	1.25	1.50
9/15/2022	51.45	0.00								
9/30/2022	51.45	0.00								
10/15/2022	51.45	0.00								
10/31/2022	54.88	0.00								
11/15/2022	51.45	0.00								
11/30/2022	51.45	0.00								
12/15/2022	51.45	0.00								
12/31/2022	54.88	0.00								
1/15/2023	51.45	0.00								
1/31/2023	54.88	0.00								
2/15/2023	51.45	0.00								
2/28/2023	44.59	0.00								
3/15/2023	51.45	0.00								
3/31/2023	54.88	0.00								
4/15/2023	51.45	0.00								
4/30/2023	51.45	0.00								
5/15/2023	51.45	0.00								
5/31/2023	54.88	0.00								
6/15/2023	51.45	0.00								
6/30/2023	51.45	0.00								
Total Hours:	1,251.95	195.00	35.50	33.00	4.50	3.50	79.25	6.00	14.25	19.00
		15.58%	18.21%	16.92%	2.31%	1.79%	40.64%	3.08%	7.31%	9.74%



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 5/16/2022
 Pay Period End: 5/31/2022

Program Areas	
GA	General Administration
FB	Finance & Bookkeeping
EP	Emergency Preparedness
PL	Policies & Legal
PS	Public Safety Bldg
HL	Holiday Leave
SL	Sick Leave
VL	Vacation Leave

Date	Task/Project	Hours	GA	FB	EP	PL	PS	HL	SL	VL
5/16/2022	See Separate Task Sheet	5.75	1.00				4.75			
5/17/2022	"	3.25		1.50			1.75			
5/18/2022	"	6.25					6.25			
5/19/2022	"	1.25					1.25			
5/20/2022	"	2.50		2.50						
5/21/2022	"	0.00								
5/22/2022	"	0.50			0.50					
5/23/2022	"	0.00								
5/24/2022	"	6.75		5.25			1.50			
5/25/2022	"	2.50		2.50						
5/26/2022	"	7.25	1.00	3.00	2.25		1.00			
5/27/2022	"	8.50		1.50			7.00			
5/28/2022	"	1.00		1.00						
5/29/2022	"	2.00	2.00							
5/30/2022	"	7.00	1.00					6.00		
5/31/2022	"	1.50		0.50			1.00			
	Total Hours	56.00	5.00	17.75	2.75	0.00	24.50	6.00	0.00	0.00
	Rate	\$ 108.00								
	Total Gross Pay	\$ 6,048.00								

Bill Hansell

5/30/2022

Employee Signature

Date

Finance Signature

Date

Subject	Duration	Day	Subject
KFPD - Gen Mgmt re: Crime Renewal Application Policy	1.00	Mon 5/16/2022	KFPD Gen Mgmt
KFPD - PSB re: Dwg revisions	0.50	Mon 5/16/2022	KFPD PSB
KFPD - PSB re: Tel w/Mack5	0.50	Mon 5/16/2022	KFPD PSB
KFPD - PSB re: Dwg revisions	2.25	Mon 5/16/2022	KFPD PSB
KFPD - PSB re: Dwg revisions	1.50	Mon 5/16/2022	KFPD PSB
Day Total:	5.75		
KFPD - PSB re: Dwg revisions	0.50	Tue 5/17/2022	KFPD PSB
KFPD - Finance re: Zoom Mtg (EC Budget Conf)	1.50	Tue 5/17/2022	KFPD Finance
KFPD - PSB re: Temp Facility Progress Mtg	1.25	Tue 5/17/2022	KFPD PSB
Day Total:	3.25		
KFPD - PSB re: Parking lot lease (Tel w/TOR)	0.75	Wed 5/18/2022	KFPD PSB
KFPD - PSB re: Temp Facility Progress Mtg	0.75	Wed 5/18/2022	KFPD PSB
KFPD - PSB re: Tel w/RB (Lease update; Mtg planning)	0.75	Wed 5/18/2022	KFPD PSB
KFPD - PSB re: Temp Facility (Financing RFI)	1.50	Wed 5/18/2022	KFPD PSB
KFPD - PSB re: Dwg revisions	0.50	Wed 5/18/2022	KFPD PSB
KFPD - PSB re: Dwg revisions	2.00	Wed 5/18/2022	KFPD PSB
Day Total:	6.25		
KFPD - PSB re: Dwg revisions	1.50	Thu 5/19/2022	KFPD PSB
Day Total:	1.50		
KFPD - Finance re: Mtg agenda & packet	2.50	Fri 5/20/2022	KFPD Finance
Day Total:	2.50		
KFPD - EPC re: Draft agenda	0.50	Sun 5/22/2022	KFPD EPC
Day Total:	0.50		
KFPD - Finance Committee Mtg (EC Fire Contract Review)	1.50	Tue 5/24/2022	KFPD Finance
KFPD - Finance re: Draft budget	2.00	Tue 5/24/2022	KFPD Finance
KFPD - PSB re: Temp Facility (Comm, Sanitary Connection, Schedule, PGE)	1.50	Tue 5/24/2022	KFPD PSB
KFPD - Finance re: Fire Station Budget Comparison	1.75	Tue 5/24/2022	KFPD Finance
Day Total:	6.75		
KFPD - Finance Committee Mtg (EC Fire Contract Review)	1.50	Wed 5/25/2022	KFPD Finance
KFPD - Finance re: Planning	1.00	Wed 5/25/2022	KFPD Finance
Day Total:	2.50		
KFPD - Finance re: Planning	0.50	Thu 5/26/2022	KFPD Finance
KFPD - Finance re: Timesheet reports	0.50	Thu 5/26/2022	KFPD Finance
KFPD - PSB re: Temp Facility (Site mtg for gate and fence)	0.75	Thu 5/26/2022	KFPD PSB
KFPD - Finance re: Mechancs Bank (Deposit issues; EFT letter)	0.50	Thu 5/26/2022	KFPD Finance
KFPD - EPC re: Tel w/Chief (LRAD RFPs)	0.25	Thu 5/26/2022	KFPD EPC
KFPD - PSB re: Temp Facility (Tel w/Estimator)	0.25	Thu 5/26/2022	KFPD PSB
KFPD - Finance re: Mtg w/Maze	1.00	Thu 5/26/2022	KFPD Finance
KFPD - Finance re: Timesheet reports	0.50	Thu 5/26/2022	KFPD Finance
KFPD - EPC re: Committee Mtg	2.00	Thu 5/26/2022	KFPD EPC
KFPD - Gen Mgmt re: Library Mgr & Supervisor (Location for hybrid mtgs)	1.00	Thu 5/26/2022	KFPD Gen Mgmt
Day Total:	7.25		
KFPD - PSB re: Temp Facility (Bid package)	7.00	Fri 5/27/2022	KFPD PSB
KFPD - Finance re: Draft budget v2	1.50	Fri 5/27/2022	KFPD Finance
Day Total:	8.50		
KFPD - Finance re: Draft budget v2	1.00	Sat 5/28/2022	KFPD Finance
Day Total:	1.00		
KFPD - Gen Mgmt re: Hybrid mtg options; Emails	2.00	Sun 5/29/2022	KFPD Gen Mgmt
Day Total:	2.00		
KFPD - Gen Mgmt re: Holiday	6.00	Mon 5/30/2022	KFPD Holiday
KFPD - Gen Mgmt re: BOD Mtg agenda	1.00	Mon 5/30/2022	KFPD Gen Mgmt
Day Total:	7.00		
KFPD - PSB re: Temp Facility (Tel w/Keith Marks for bldg permit sched)	0.50	Tue 5/31/2022	KFPD PSB
KFPD - PSB re: Temp Facility (Tel w/Chief on permit, site work)	0.50	Tue 5/31/2022	KFPD PSB
KFPD - Finance re: Invoices	0.50	Tue 5/31/2022	KFPD Finance
Day Total:	1.50		
Total (24hrs/wk Allowance = 3.43hrs/day x 16 days = 54.88hrs Max):	56.25		
Target Hrs (Over/Under)	1.37		



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 6/1/2022
 Pay Period End: 6/15/2022

Program Areas	
GA	General Administration
FB	Finance & Bookkeeping
EP	Emergency Preparedness
PL	Policies & Legal
PS	Public Safety Bldg
HL	Holiday Leave
SL	Sick Leave
VL	Vacation Leave

Date	Task/Project	Hours	GA	FB	EP	PL	PS	HL	SL	VL
6/1/2022	See Separate Task Sheet	6.75	2.00	0.25			4.50			
6/2/2022	"	11.00		8.50			2.50			
6/3/2022	"	10.75	3.50	3.75	2.00		1.50			
6/4/2022	"	3.00	3.00							
6/5/2022	"	10.50	10.50							
6/6/2022	"	7.50	7.50							
6/7/2022	"	8.75	6.00	1.00			1.75			
6/8/2022	"	8.25	2.25	1.75	0.25		4.00			
6/9/2022	"	2.75	1.50		0.25		1.00			
6/10/2022	"	3.25			0.75		2.50			
6/11/2022	"	0.00								
6/12/2022	"	0.00								
6/13/2022	"	0.25		0.25						
6/14/2022	"	10.00	2.00		1.50		6.50			
6/15/2022	"	10.25	1.75	1.00			7.50			
Total Hours		93.00	40.00	16.50	4.75	0.00	31.75	0.00	0.00	0.00
Rate		\$ 108.00								
Total Gross Pay		<u>\$ 10,044.00</u>								

Bill Hansell

6/15/2022

Employee Signature

Date

Finance Signature

Date

Subject	Duration	Day	Subject
KFPD - Gen Mgmt re: BOD mtg packet	1.50	Wed 6/1/2022	KFPD Gen Mgmt
KFPD - PSB re: Temp Facility (On site for turning radius)	1.50	Wed 6/1/2022	KFPD PSB
KFPD - Gen Mgmt re: PSB (Mail, Messages)	0.50	Wed 6/1/2022	KFPD Gen Mgmt
KFPD - Finance re: Mechanics Bank (Deposits, Issues w/County reimbursements)	0.25	Wed 6/1/2022	KFPD Finance
KFPD - PSB re: Temp Facility (Unitarian Board Mtg)	1.00	Wed 6/1/2022	KFPD PSB
KFPD - PSB re: Temp Facility (Site Plan revs)	2.00	Wed 6/1/2022	KFPD PSB
Day Total:	6.75		
KFPD - PSB re: Temp Facility (Site Plan revs)	1.50	Thu 6/2/2022	KFPD PSB
KFPD - Finance re: Bookkeeping	0.50	Thu 6/2/2022	KFPD Finance
KFPD - PSB re: Temp Facility (Power Pole Permit)	1.00	Thu 6/2/2022	KFPD PSB
KFPD - Finance re: Bookkeeping	5.00	Thu 6/2/2022	KFPD Finance
KFPD - Finance re: Bookkeeping	3.00	Thu 6/2/2022	KFPD Finance
Day Total:	11.00		
KFPD - Finance re: Bookkeeping	2.00	Fri 6/3/2022	KFPD Finance
KFPD - Finance re: Bookkeeping	1.75	Fri 6/3/2022	KFPD Finance
KFPD - Gen Mgmt re: BoD mtg agenda (Tel w/LN)	1.75	Fri 6/3/2022	KFPD Gen Mgmt
KFPD - EPC re: Wildfire JPA Mtg	2.00	Fri 6/3/2022	KFPD EPC
KFPD - PSB re: Renovation bid posting	1.50	Fri 6/3/2022	KFPD PSB
KFPD - Gen Mgmt re: BoD mtg agenda	1.75	Fri 6/3/2022	KFPD Gen Mgmt
Day Total:	10.75		
KFPD - Gen Mgmt re: BoD mtg supplemental materials	2.00	Sat 6/4/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: BoD mtg supplemental materials	1.00	Sat 6/4/2022	KFPD Gen Mgmt
Day Total:	3.00		
KFPD - Gen Mgmt re: BoD mtg supplemental materials	2.00	Sun 6/5/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: BoD mtg supplemental materials	4.00	Sun 6/5/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: PSB for mail, post agenda	0.50	Sun 6/5/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: BoD mtg supplemental materials	1.00	Sun 6/5/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: BoD mtg supplemental materials	3.00	Sun 6/5/2022	KFPD Gen Mgmt
Day Total:	10.50		
KFPD - Gen Mgmt re: BoD mtg supplemental materials	2.50	Mon 6/6/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: BoD mtg supplemental materials	3.00	Mon 6/6/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: BoD mtg supplemental materials	2.00	Mon 6/6/2022	KFPD Gen Mgmt
Day Total:	7.50		
KFPD - Finance re: Tel w/NHA (Prelim loan responses)	0.50	Tue 6/7/2022	KFPD Finance
KFPD - Gen Mgmt re: Communications	0.50	Tue 6/7/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Mtg w/Chief (Abatement info)	1.00	Tue 6/7/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Mtg Mins	1.50	Tue 6/7/2022	KFPD Gen Mgmt
KFPD - PSB re: EC Conditional Use Permit questions (Tel w/SM)	1.00	Tue 6/7/2022	KFPD PSB
KFPD - PSB re: EC Modular, Schedule(Tel w/TK)	0.75	Tue 6/7/2022	KFPD PSB
KFPD - Finance re: Tel w/Tom Phillips, Risk Management (Insurance for tem station	0.50	Tue 6/7/2022	KFPD Finance
KFPD - Gen Mgmt re: BoD mtg supplemental materials	3.00	Tue 6/7/2022	KFPD Gen Mgmt
Day Total:	8.75		
KFPD - Gen Mgmt re: BoD mtg supplemental materials	2.00	Wed 6/8/2022	KFPD Gen Mgmt
KFPD - PSB re: NHA consulting (Bond option analysis)	2.00	Wed 6/8/2022	KFPD PSB
KFPD - PSB re: Temp Facility (Dwgs)	0.50	Wed 6/8/2022	KFPD PSB
KFPD - Finance re: Re-issue warrants (Martinez); Mechanics Bank	1.50	Wed 6/8/2022	KFPD Finance
KFPD - EPC re: Community events (Tel w/JV)	0.25	Wed 6/8/2022	KFPD EPC
KFPD - Gen Mgmt re: PSB for mail, msgs	0.25	Wed 6/8/2022	KFPD Gen Mgmt
KFPD - PSB re: KPPCSD coord w/Chief Gancasz	0.50	Wed 6/8/2022	KFPD PSB
KFPD - Finance re: Confirm Recon/Spec Tax History (Tel w/MP)	0.25	Wed 6/8/2022	KFPD Finance
KFPD - PSB re: NHA consulting (Financial Model)	1.00	Wed 6/8/2022	KFPD PSB
Day Total:	8.25		
KFPD - Gen Mgmt re: BoD mtg notices; Outreach to CSD	1.50	Thu 6/9/2022	KFPD Gen Mgmt
KFPD - EPC re: Mtg agenda	0.25	Thu 6/9/2022	KFPD EPC
KFPD - PSB re: NHA consulting (Bond option analysis)	1.00	Thu 6/9/2022	KFPD PSB
Day Total:	2.75		
KFPD - PSB re: NHA consulting (Bond option analysis)	1.50	Fri 6/10/2022	KFPD PSB
KFPD - PSB re: NHA consulting (Bond option analysis)	1.00	Fri 6/10/2022	KFPD PSB
KFPD - EPC re: Committee Mtg agenda	0.75	Fri 6/10/2022	KFPD EPC

	Day Total:	3.25		
KFPD - Finance re: Tel VSP (Account access)		0.25	Mon 6/13/2022	KFPD Finance
	Day Total:	0.25		
KFPD - PSB re: Temp Facility (Submit for Bldg Permit)		0.50	Tue 6/14/2022	KFPD PSB
KFPD - PSB re: Temp Facility (Submit for Sanitary Permit)		0.50	Tue 6/14/2022	KFPD PSB
KFPD - PSB re: Renovation (Bid Site Visit)		1.50	Tue 6/14/2022	KFPD PSB
KFPD - PSB re: Temp Facility (Craft Ave neighbor outreach)		1.00	Tue 6/14/2022	KFPD PSB
KFPD - EPC re: HEF Mtg		1.50	Tue 6/14/2022	KFPD EPC
KFPD - Gen Mgmt re: Communications		2.00	Tue 6/14/2022	KFPD Gen Mgmt
KFPD - PSB re: Renovation (Bid Pricing Schedule)		3.00	Tue 6/14/2022	KFPD PSB
	Day Total:	10.00		
KFPD - PSB re: Renovation (Bid Pricing Schedule)		1.00	Wed 6/15/2022	KFPD PSB
KFPD - PSB re: Renovation (Loan questions)		0.50	Wed 6/15/2022	KFPD PSB
KFPD - Financial re: CERBT Year-End Webinar		1.00	Wed 6/15/2022	KFPD Finance
KFPD - PSB re: Renovation (Loan questions)		0.50	Wed 6/15/2022	KFPD PSB
KFPD - PSB re: Temp Facility (On site for modular delivery)		1.50	Wed 6/15/2022	KFPD PSB
KFPD - Gen Mgmt re: PSB for mail, msgs, staff questions		1.75	Wed 6/15/2022	KFPD Gen Mgmt
KFPD - PSB re: Renovation (RFI's, Bid Docs)		2.00	Wed 6/15/2022	KFPD PSB
KFPD - PSB re: Temp Facility (EC Planning Conditional Use Hearing)		2.00	Wed 6/15/2022	KFPD PSB
	Day Total:	10.25		
Total (24hrs/wk Allowance = 3.43hrs/day x 15 days = 51.45 hrs Max):		93.00		
Target Hrs (Over/Under)		41.55		



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 6/16/2022
 Pay Period End: 6/30/2022

Program Areas	
GA	General Administration
FB	Finance & Bookkeeping
EP	Emergency Preparedness
PL	Policies & Legal
PS	Public Safety Bldg
HL	Holiday Leave
SL	Sick Leave
VL	Vacation Leave

Date	Task/Project	Hours	GA	FB	EP	PL	PS	HL	SL	VL
6/16/2022	See Separate Task Sheet	4.25	1.50	0.75	2.00					
6/17/2022	"	4.75		0.25			4.50			
6/18/2022	"									
6/19/2022	"									
6/20/2022	"	1.00					1.00			
6/21/2022	"	5.50	1.00				4.50			
6/22/2022	"	1.50					1.50			
6/23/2022	"	3.00	1.00				2.00			
6/24/2022	"	4.50					4.50			
6/25/2022	"									
6/26/2022	"	5.50	5.50							
6/27/2022	"	6.00	3.50				2.50			
6/28/2022	"	4.75	1.25	1.00	0.25		2.25			
6/29/2022	"	5.00	4.00	1.00						
6/30/2022	"	0.25	0.25							
Total Hours		46.00	18.00	3.00	2.25	0.00	22.75	0.00	0.00	0.00
Rate		\$ 108.00								
Total Gross Pay		<u>\$ 4,968.00</u>								

Bill Hansell

6/30/2022

Employee Signature

Date

Finance Signature

Date

Subject	Duration	Day	Subject
KFPD - Gen Mgmt re: Wildfire Regional Priority Plan Stakeholder Meeting #6	1.50	Thu 6/16/2022	KFPD Gen Mgmt
KFPD - EPC re: Committee Mtg	2.00	Thu 6/16/2022	KFPD EPC
KFPD - Financial re: Transmittal	0.75	Thu 6/16/2022	KFPD Finance
Day Total:	4.25		
KFPD - PSB re: Renovation (Revised Bid Set)	1.00	Fri 6/17/2022	KFPD PSB
KFPD - Financial re: Timesheet. Payroll	0.25	Fri 6/17/2022	KFPD Finance
KFPD - PSB re: Renovation (Revised Bid Set)	3.50	Fri 6/17/2022	KFPD PSB
Day Total:	4.75		
KFPD - PSB re: Temp Facility Bid Opening	1.00	Mon 6/20/2022	KFPD PSB
Day Total:	1.00		
KFPD - Gen Mgmt re: Document signatures	0.50	Tue 6/21/2022	KFPD Gen Mgmt
KFPD - PSB re: Mtg w/Residents	3.00	Tue 6/21/2022	KFPD PSB
KFPD - Gen Mgmt re: Document signatures	0.50	Tue 6/21/2022	KFPD Gen Mgmt
KFPD - PSB re: RFI Response review w/Arch	1.50	Tue 6/21/2022	KFPD PSB
Day Total:	5.50		
KFPD - PSB re: Bid RFI	0.50	Wed 6/22/2022	KFPD PSB
KFPD - PSB re: Temp Facility planning issues	1.00	Wed 6/22/2022	KFPD PSB
Day Total:	1.50		
KFPD - Temp Facility re: PGE Mtg; School Director	1.00	Thu 6/23/2022	KFPD PSB
KFPD - Gen Mgmt re: Docs at PSB	1.00	Thu 6/23/2022	KFPD Gen Mgmt
KFPD - Temp Facility re: Sanitary District, EC City Hall	1.00	Thu 6/23/2022	KFPD PSB
Day Total:	3.00		
KFPD - PSB re: Scheduling; Coordination	1.50	Fri 6/24/2022	KFPD PSB
KFPD - PSB re: NHA Zoom Mtg	0.50	Fri 6/24/2022	KFPD PSB
KFPD - PSB re: Public Forum planning	1.00	Fri 6/24/2022	KFPD PSB
KFPD - PSB re: Scheduling; Coordination	1.50	Fri 6/24/2022	KFPD PSB
Day Total:	4.50		
KFPD - Gen Mgmt re: Special Mtg Agenda and Packet	1.50	Sun 6/26/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Special Mtg Agenda and Packet	4.00	Sun 6/26/2022	KFPD Gen Mgmt
Day Total:	5.50		
KFPD - Temp Facility re: Mack5 Mtg	1.00	Mon 6/27/2022	KFPD PSB
KFPD - Gen Mgmt re: Special Mtg Agenda and Packet	3.50	Mon 6/27/2022	KFPD Gen Mgmt
KFPD - Temp Facility re: Bid Protest Response	1.50	Mon 6/27/2022	KFPD PSB
Day Total:	6.00		
KFPD - Temp Facility re: Revised Bid Pricing Schedule	1.50	Tue 6/28/2022	KFPD PSB
KFPD - Temp Facility re: Tel w/KPPCSD GM	0.25	Tue 6/28/2022	KFPD PSB
KFPD - EPC re: Tel w/EP Coord (Purchases, Solano Stroll, FireWise)	0.25	Tue 6/28/2022	KFPD EPC
KFPD - Finance re: Check signature	0.50	Tue 6/28/2022	KFPD Finance
KFPD - Gen Mgmt re: PSB for mail, msg, staff mtg	0.75	Tue 6/28/2022	KFPD Gen Mgmt
KFPD - Temp Facility re: Sanitary District for permit	0.50	Tue 6/28/2022	KFPD PSB
KFPD - Gen Mgmt re: Tel w/Chief	0.50	Tue 6/28/2022	KFPD Gen Mgmt
KFPD - Finance re: CERBT Disbursement	0.50	Tue 6/28/2022	KFPD Finance
Day Total:	4.75		
KFPD - Finance re: CERBT Disbursement	0.50	Wed 6/29/2022	KFPD Finance
KFPD - Finance re: Submit CERBT Disbursement	0.50	Wed 6/29/2022	KFPD Finance
KFPD - Board Special Mtg re: Temp Facility Bid Approval	1.00	Wed 6/29/2022	KFPD Gen Mgmt
KFPD - Board Regular BoD Mtg	3.00	Wed 6/29/2022	KFPD Gen Mgmt
Day Total:	5.00		
KFPD - Gen Mgmt re: PSB for mail, msg	0.25	Thu 6/30/2022	KFPD Gen Mgmt
Day Total:	0.25		
Total (24hrs/wk Allowance = 3.43hrs/day x 15 days = 51.45 hrs Max):	46.00		
Target Hrs (Over/Under)	(5.45)		



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 7/1/2022
 Pay Period End: 7/15/2022

Program Areas	
GA	General Administration
FB	Finance & Bookkeeping
EP	Emergency Preparedness
PL	Policies & Legal
PS	Public Safety Bldg
HL	Holiday Leave
SL	Sick Leave
VL	Vacation Leave

Date	Task/Project	Hours	GA	FB	EP	PL	PS	HL	SL	VL
7/1/2022	See Separate Task Sheet	5.00					5.00			
7/2/2022	"	1.50					1.50			
7/3/2022	"									
7/4/2022	"	6.00						6.00		
7/5/2022	"	1.75	0.75			1.00				
7/6/2022	"	1.00					1.00			
7/7/2022	"	13.00	3.00				10.00			
7/8/2022	"	8.00	8.00							
7/9/2022	"	6.75	6.75							
7/10/2022	"	5.00		5.00						
7/11/2022	"	3.00		2.50			0.50			
7/12/2022	"	7.50	3.00	4.50						
7/13/2022	"	4.00	1.50				2.50			
7/14/2022	"	11.00		0.50			10.50			
7/15/2022	"									
Total Hours		73.50	23.00	12.50	0.00	1.00	31.00	6.00	0.00	0.00
Rate		\$ 108.00								
Total Gross Pay		<u>\$ 7,938.00</u>								

Bill Hansell

7/15/2022

Employee Signature

Date

Finance Signature

Date

Subject	Duration	Day	Subject
KFPD - PSB re: Renovation (Bid Opening)	1.00	Fri 7/1/2022	KFPD PSB
KFPD - PSB re: Renovation (Bid Analysis and Summary)	3.00	Fri 7/1/2022	KFPD PSB
KFPD - PSB re: Renovation (Coordination and Report)	1.00	Fri 7/1/2022	KFPD PSB
Day Total:	5.00		
KFPD - PSB re: Renovation (Coordination and Report)	1.50	Sat 7/2/2022	KFPD PSB
Day Total:	1.50		
KFPD - Gen Mgmt re: Holiday	6.00	Mon 7/4/2022	KFPD Holiday
Day Total:	6.00		
KFPD - Gen Mgmt re: Mtg videos	0.75	Tue 7/5/2022	KFPD Gen Mgmt
KFPD - Legal re: Mtg w/Meyers Nave (Various Issues)	1.00	Tue 7/5/2022	KFPD Legal
Day Total:	1.75		
KFPD - PSB re: Plan Check Response (Egress issues)	1.00	Wed 7/6/2022	KFPD PSB
Day Total:	1.00		
KFPD - PSB re: Plan Check Response (Egress issues)	1.50	Thu 7/7/2022	KFPD PSB
KFPD - Gen Mgmt re: Return election materials	1.50	Thu 7/7/2022	KFPD Gen Mgmt
KFPD - PSB re: Plan Check Response (Egress issues)	2.50	Thu 7/7/2022	KFPD PSB
KFPD - PSB re: Temp Facility (Draft lease)	3.50	Thu 7/7/2022	KFPD PSB
KFPD - Gen Mgmt re: BoD Agenda Materials	1.50	Thu 7/7/2022	KFPD Gen Mgmt
KFPD - PSB re: Temp Facility (Draft lease)	2.50	Thu 7/7/2022	KFPD PSB
Day Total:	13.00		
KFPD - Gen Mgmt re: BoD Mtg Agenda and Documents	6.00	Fri 7/8/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Election materials	2.00	Fri 7/8/2022	KFPD Gen Mgmt
Day Total:	8.00		
KFPD - Gen Mgmt re: Return election materials	2.50	Sat 7/9/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: BoD Mtg Agenda and Documents	2.50	Sat 7/9/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Post agenda; PSB for mail, msgs	1.75	Sat 7/9/2022	KFPD Gen Mgmt
Day Total:	6.75		
KFPD - Finance re: Invoices	1.00	Sun 7/10/2022	KFPD Finance
KFPD - Finance re: Invoices	2.00	Sun 7/10/2022	KFPD Finance
KFPD - Finance re: Invoices	0.50	Sun 7/10/2022	KFPD Finance
KFPD - Finance re: Invoices	1.50	Sun 7/10/2022	KFPD Finance
Day Total:	5.00		
KFPD - Finance re: Invoices	1.00	Mon 7/11/2022	KFPD Finance
KFPD - PSB re: Tel Legal Counsel (appeal hearing)	0.50	Mon 7/11/2022	KFPD PSB
KFPD - Finance re: Invoices	1.50	Mon 7/11/2022	KFPD Finance
Day Total:	3.00		
KFPD - Finance re: Invoices	2.00	Tue 7/12/2022	KFPD Finance
KFPD - Finance re: Invoices	1.50	Tue 7/12/2022	KFPD Finance
KFPD - Gen Mgmt re: BoD Mtg Agenda and Documents	1.50	Tue 7/12/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: HEF Mtg	1.50	Tue 7/12/2022	KFPD Gen Mgmt
KFPD - Finance re: Invoices	1.00	Tue 7/12/2022	KFPD Finance
Day Total:	7.50		
KFPD - Gen Mgmt re: BoD Mtg Documents	1.50	Wed 7/13/2022	KFPD Gen Mgmt
KFPD - PSB re: Temp Facility bldg permit submissions	2.50	Wed 7/13/2022	KFPD PSB
Day Total:	4.00		
KFPD - PSB re: Lease documents	1.50	Thu 7/14/2022	KFPD PSB
KFPD - PSB re: Conf Call w/NHA, Capital One	0.50	Thu 7/14/2022	KFPD PSB
KFPD - PSB re: Update	1.50	Thu 7/14/2022	KFPD PSB
KFPD - PSB re: Lease documents; Notary; Forwarding	3.50	Thu 7/14/2022	KFPD PSB
KFPD - PSB re: Lease documents	1.50	Thu 7/14/2022	KFPD PSB
KFPD - PSB re: Lease documents	2.00	Thu 7/14/2022	KFPD PSB
KFPD - Finance re: Fund Transfer Request	0.50	Thu 7/14/2022	KFPD Finance
Day Total:	11.00		
Total (24hrs/wk Allowance = 3.43hrs/day x 15 days = 51.45 hrs Max):	73.50		
Target Hrs (Over/Under)	22.05		



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 7/16/2022
 Pay Period End: 7/31/2022

Program Areas	
GA	General Administration
FB	Finance & Bookkeeping
EP	Emergency Preparedness
PL	Policies & Legal
PS	Public Safety Bldg
HL	Holiday Leave
SL	Sick Leave
VL	Vacation Leave

Date	Task/Project	Hours	GA	FB	EP	PL	PS	HL	SL	VL
7/16/2022	See Separate Task Sheet									
7/17/2022	"									
7/18/2022	"	1.00					1.00			
7/19/2022	"	7.50					7.50			
7/20/2022	"	5.50	1.00				4.50			
7/21/2022	"									
7/22/2022	"									
7/23/2022	"									
7/24/2022	"									
7/25/2022	"	1.00					1.00			
7/26/2022	"	2.00					2.00			
7/27/2022	"	1.00					1.00			
7/28/2022	"	7.50		0.50	2.00		5.00			
7/29/2022	"	7.50		4.00			3.50			
7/30/2022	"	3.50	3.50							
7/31/2022	"									
	Total Hours	36.50	4.50	4.50	2.00	0.00	25.50	0.00	0.00	0.00
	Rate	\$ 108.00								
	Total Gross Pay	\$ 3,942.00								

Bill Hansell

7/31/2022

Employee Signature

Date

Finance Signature

Date

Subject	Duration	Day	Subject
KFPD - PSB re: Leaseback Issues (Insurance)	1.00	Mon 7/18/2022	KFPD PSB
Day Total:	1.00		
KFPD - PSB re: Leaseback Issues (Reimbursable expenses to date)	3.00	Tue 7/19/2022	KFPD PSB
KFPD - Temp Facility re: City Council Hearing	4.50	Tue 7/19/2022	KFPD PSB
Day Total:	7.50		
KFPD - Gen Mgmt re: PSB (Mail; Msgs); Station 71	1.00	Wed 7/20/2022	KFPD Gen Mgmt
KFPD - PSB re: Leaseback Closing Docs	1.50	Wed 7/20/2022	KFPD PSB
KFPD - Temp Facility re: PM coordination; OBS Notice To Proceed	2.50	Wed 7/20/2022	KFPD PSB
KFPD - PSB re: Mail docs to KutakRock	0.50	Wed 7/20/2022	KFPD PSB
Day Total:	5.50		
KFPD - Gen Mgmt re: PSB (Mail; Msgs); Power Out	1.00	Mon 7/25/2022	KFPD Gen Mgmt
Day Total:	1.00		
KFPD - PSB re: Temp Facility (GC Contract)	2.00	Tue 7/26/2022	KFPD PSB
Day Total:	2.00		
KFPD - PSB re: Temp Facility (Bldg Plan Check Issues)	1.00	Wed 7/27/2022	KFPD PSB
Day Total:	1.00		
KFPD - PSB re: Temp Facility (NTP)	0.50	Thu 7/28/2022	KFPD PSB
KFPD - PSB re: Temp Facility (Bldg Plan Check Issues)	3.50	Thu 7/28/2022	KFPD PSB
KFPD - EPC re: Committee Mtg	2.00	Thu 7/28/2022	KFPD EPC
KFPD - PSB re: Submit Bldg Plan Comments Response	1.00	Thu 7/28/2022	KFPD PSB
KFPD - Finance re: Submit CERBT Disbursement	0.50	Thu 7/28/2022	KFPD Finance
Day Total:	7.50		
KFPD - Finance re: Invoices to Maze	0.50	Fri 7/29/2022	KFPD Finance
KFPD - PSB re: Temp Facility (Insurance coverage)	1.00	Fri 7/29/2022	KFPD PSB
KFPD - Finance re: Submit CERBT Disbursement	1.00	Fri 7/29/2022	KFPD Finance
KFPD - Finance re: Invoices	1.50	Fri 7/29/2022	KFPD Finance
KFPD - PSB re: Temp Facility (Bldg Plan Check Issues)	1.50	Fri 7/29/2022	KFPD PSB
KFPD - Finance re: CERBT report due 7/29	1.00	Fri 7/29/2022	KFPD Finance
KFPD - PSB re: Submit Bldg Plan Comments Response	1.00	Fri 7/29/2022	KFPD PSB
Day Total:	7.50		
KFPD - Gen Mgmt re: Communications	3.50	Sat 7/30/2022	KFPD Gen Mgmt
Day Total:	3.50		
Total (24hrs/wk Allowance = 3.43hrs/day x 16 days = 54.88 hrs Max):	36.50		
Target Hrs (Over/Under)	(18.38)		



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 8/1/2022
 Pay Period End: 8/15/2022

Program Areas	
GA	General Administration
FB	Finance & Bookkeeping
EP	Emergency Preparedness
PL	Policies & Legal
PS	Public Safety Bldg
HL	Holiday Leave
SL	Sick Leave
VL	Vacation Leave

Date	Task/Project	Hours	GA	FB	EP	PL	PS	HL	SL	VL
8/1/2022	See Separate Task Sheet	1.00					1.00			
8/2/2022	"	6.00							6.00	
8/3/2022	"	6.00							6.00	
8/4/2022	"	3.50	0.50	1.00			1.00		1.00	
8/5/2022	"	2.50	2.50							
8/6/2022	"									
8/7/2022	"	0.50	0.50							
8/8/2022	"	7.00					1.00			6.00
8/9/2022	"	7.00				1.00				6.00
8/10/2022	"	4.00		2.00		1.00	1.00			
8/11/2022	"	2.50	1.00	1.50						
8/12/2022	"	5.00		3.50			1.50			
8/13/2022	"									
8/14/2022	"									
8/15/2022	"	6.00					0.50			5.50
Total Hours		51.00	4.50	8.00	0.00	2.00	6.00	0.00	13.00	17.50
Rate		\$ 108.00								
Total Gross Pay		<u>\$ 5,508.00</u>								

Bill Hansell

8/15/2022

Employee Signature

Date

Finance Signature

Date

Subject	Duration	Day	Subject
KFPD - PSB re: Temp Facility (Bldg Plan Check Issues)	1.00	Mon 8/1/2022	KFPD PSB
Day Total:	1.00		
KFPD - Sick	6.00	Tue 8/2/2022	KFPD Sick
Day Total:	6.00		
KFPD - Sick	6.00	Wed 8/3/2022	KFPD Sick
Day Total:	6.00		
KFPD - Sick	1.00	Thu 8/4/2022	KFPD Sick
KFPD - PSB re: Struct Plan Check verification	1.00	Thu 8/4/2022	KFPD PSB
KFPD - Finance re: DOIT tax roll request	1.00	Thu 8/4/2022	KFPD Finance
KFPD - Gen Mgmt re: BoD mtg agenda	0.50	Thu 8/4/2022	KFPD Gen Mgmt
Day Total:	3.50		
KFPD - Gen Mgmt re: BoD mtg agenda	2.50	Fri 8/5/2022	KFPD Gen Mgmt
Day Total:	2.50		
KFPD - Gen Mgmt re: Mtg cancellation notice	0.50	Sun 8/7/2022	KFPD Gen Mgmt
Day Total:	0.50		
KFPD - PSB re: Temp Facility (Permit Fees)	0.50	Mon 8/8/2022	KFPD PSB
KFPD - PSB re: Temp Facility (Proj Mgmt)	0.50	Mon 8/8/2022	KFPD PSB
KFPD - Vacation	6.00	Mon 8/8/2022	KFPD Vacation
Day Total:	7.00		
KFPD - Vacation	6.00	Tue 8/9/2022	KFPD Vacation
KFPD - Legal re: AB361	1.00	Tue 8/9/2022	KFPD Legal
Day Total:	7.00		
KFPD - Finance re: Special Tax Levy Forms	1.50	Wed 8/10/2022	KFPD Finance
KFPD - Legal re: AB361	1.00	Wed 8/10/2022	KFPD Legal
KFPD - PSB re: Temp Facility (Carpport issues)	1.00	Wed 8/10/2022	KFPD PSB
KFPD - Finance re: Special Tax Levy Forms	0.50	Wed 8/10/2022	KFPD Finance
Day Total:	4.00		
KFPD - Finance re: Invoices	0.50	Thu 8/11/2022	KFPD Finance
KFPD - Gen Mgmt re: PSB (Mail; Msgs; Staff)	1.00	Thu 8/11/2022	KFPD Gen Mgmt
KFPD - Finance re: Invoices	1.00	Thu 8/11/2022	KFPD Finance
Day Total:	2.50		
KFPD - Finance re: Invoices	0.50	Fri 8/12/2022	KFPD Finance
KFPD - Finance re: Invoices	3.00	Fri 8/12/2022	KFPD Finance
KFPD - PSB re: Notice of Award to CWS (Insurance docs)	1.50	Fri 8/12/2022	KFPD PSB
Day Total:	5.00		
KFPD - Vacation	5.50	Mon 8/15/2022	KFPD Vacation
KFPD - PSB re: Temp Station (Gate details, payment)	0.50	Mon 8/15/2022	KFPD PSB
Day Total:	6.00		
Total (24hrs/wk Allowance = 3.43hrs/day x 15 days = 51.45 hrs Max):	51.00		
Target Hrs (Over/Under)	(0.45)		

KFPD - PSB re:	KFPD PSB
KFPD - EPC re:	KFPD EPC
KFPD - Finance re:	KFPD Finance
KFPD - Gen Mgmt re:	KFPD Gen Mgmt
KFPD - Legal re:	KFPD Legal
KFPD - Vacation	KFPD Vacation
KFPD - Holiday	KFPD Holiday
KFPD - Sick	KFPD Sick



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 8/16/2022
 Pay Period End: 8/31/2022

Program Areas	
GA	General Administration
FB	Finance & Bookkeeping
EP	Emergency Preparedness
PL	Policies & Legal
PS	Public Safety Bldg
HL	Holiday Leave
SL	Sick Leave
VL	Vacation Leave

Date	Task/Project	Hours	GA	FB	EP	PL	PS	HL	SL	VL
8/16/2022	See Separate Task Sheet									
8/17/2022	"	3.50		1.00			2.50			
8/18/2022	"	3.75					3.75			
8/19/2022	"									
8/20/2022	"									
8/21/2022	"	1.50	1.00		0.50					
8/22/2022	"	1.50				0.50	1.00			
8/23/2022	"	1.50								1.50
8/24/2022	"	1.75					0.50		1.25	
8/25/2022	"	2.50	0.50		2.00					
8/26/2022	"	4.00	2.00				2.00			
8/27/2022	"									
8/28/2022	"	1.50					1.50			
8/29/2022	"	2.50					2.50			
8/30/2022	"	3.00		1.00			2.00			
8/31/2022	"	7.00		6.00			1.00			
	Total Hours	34.00	3.50	8.00	2.50	0.50	16.75	0.00	1.25	1.50
	Rate	\$ 108.00								
	Total Gross Pay	\$ 3,672.00								

Bill Hansell

8/31/2022

Employee Signature

Date

Finance Signature

Date

Subject	Duration	Day	Subject
KFPD - PSB re: Temp Station (Lease)	1.00	Wed 8/17/2022	KFPD PSB
KFPD - Finance re: Invoices	1.00	Wed 8/17/2022	KFPD Finance
KFPD - PSB re: Temp Station (CA)	1.50	Wed 8/17/2022	KFPD PSB
Day Total:	3.50		
KFPD - PSB re: Temp Station (Carport Permit Issues)	1.25	Thu 8/18/2022	KFPD PSB
KFPD - PSB re: Temp Station (Code Issues)	1.50	Thu 8/18/2022	KFPD PSB
KFPD - PSB re: Temp Station (Code Issues)	1.00	Thu 8/18/2022	KFPD PSB
Day Total:	3.75		
KFPD - EPC re: Agenda posts	0.50	Sun 8/21/2022	KFPD EPC
KFPD - Gen Mgmt re: PSB for Mail, Msgs, Staff	1.00	Sun 8/21/2022	KFPD Gen Mgmt
Day Total:	1.50		
KFPD - Legal re: Virtual Meetings	0.50	Mon 8/22/2022	KFPD Legal
KFPD - PSB re: Temp Station (Lease and Insurance)	1.00	Mon 8/22/2022	KFPD PSB
Day Total:	1.50		
KFPD - Vacation	1.50	Tue 8/23/2022	KFPD Vacation
Day Total:	1.50		
KFPD - PSB re: Dwg Set	0.50	Wed 8/24/2022	KFPD PSB
KFPD - Sick	1.25	Wed 8/24/2022	KFPD Sick
Day Total:	1.75		
KFPD - Gen Mgmt re: Public Correspondence	0.50	Thu 8/25/2022	KFPD Gen Mgmt
KFPD - EPC re: Committee Mtg	2.00	Thu 8/25/2022	KFPD EPC
Day Total:	2.50		
KFPD - Gen Mgmt re: PSB Generator Issues	0.50	Fri 8/26/2022	KFPD Gen Mgmt
KFPD - Gen Mgmt re: PSB (Mail; Msgs; Staff)	1.50	Fri 8/26/2022	KFPD Gen Mgmt
KFPD - PSB re: Temp Station (Modular)	2.00	Fri 8/26/2022	KFPD PSB
Day Total:	4.00		
KFPD - PSB re: GC Contract (Include insurance requirements)	1.50	Sun 8/28/2022	KFPD PSB
Day Total:	1.50		
KFPD - PSB re: Temp Station (RFI's)	2.50	Mon 8/29/2022	KFPD PSB
Day Total:	2.50		
KFPD - Finance re: Invoices	1.00	Tue 8/30/2022	KFPD Finance
KFPD - PSB re: Temp Station (RFI's)	2.00	Tue 8/30/2022	KFPD PSB
Day Total:	3.00		
KFPD - Finance re: Invoices	1.00	Wed 8/31/2022	KFPD Finance
KFPD - Finance re: Invoices	3.50	Wed 8/31/2022	KFPD Finance
KFPD - PSB re: Temp Facility (Proj Mgmt)	1.00	Wed 8/31/2022	KFPD PSB
KFPD - Finance re: Invoices	1.50	Wed 8/31/2022	KFPD Finance
Day Total:	7.00		
Total (24hrs/wk Allowance = 3.43hrs/day x 16 days = 54.88 hrs Max):	34.00		
Target Hrs (Over/Under)	(20.88)		