



KENSINGTON FIRE PROTECTION DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
AGENDA

Wednesday, July 21, 2021 7:00pm
Via Zoom Teleconference

Due to COVID-19, and in accordance with California Executive Order N-08-21, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by attending the Zoom webinar (on the day and time of the meeting) and may provide public comment by sending comments to the Board President and Board Clerk via email at public.comment@kensingtonfire.org. Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine).

Any member of the public who needs special accommodations should email public.comment@kensingtonfire.org 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

For public comment items, each member of the public will be allotted the same maximum number of minutes to speak as set by the President before or during its consideration, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

Internet Address:

<https://us06web.zoom.us/j/84233032727?pwd=bGYvU3VaTVR4ZmhiY1RlV015S0o2Zz09>

Telephone Access:

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

Webinar ID: 842 3303 2727

Passcode: 112233

TIMING OF AGENDA ITEMS: *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

1. (7:00pm) CALL TO ORDER/ROLL CALL

President Nagel, Vice President Padian, Directors Dommer, Kosel, and Stein

2. (7:01pm) PUBLIC COMMENT

This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda.

3. (7:10pm) Fire Hazard Abatement Hearing on the Designation of Properties Containing Fire Hazards

Prior to beginning the public hearing, the President will ask those in the audience having objections to the designation of their property as containing fire hazards to identify their property addresses. Public Hearing Procedure: The President will open the public hearing and then:

- (a) Call for staff report and recommendation from staff.
- (b) Call for comments from those in the audience regarding fire hazard abatement.
- (c) Close the public hearing terminating public testimony. The Board of Directors will then deliberate the matter and arrive at a decision.

Action = Approve Resolution 21-04 Declaring that Weeds, Rubbish, Litter or other Flammable Material on Designated Private Properties Constitutes a Public Nuisance and Providing for Notice that the Fire Chief or Designee Shall Abate Such Public Nuisance Conditions if not Abated by the Property Owner.

4. (7:40pm) ADOPTION OF CONSENT ITEMS

Items listed below are consent items, which are considered routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. (Supporting material)

- a. **Approval of Minutes** of the regular Board of Director's meeting of 06/09/2021 (Approve)
- b. **Acceptance of Incident Activity Report** June 2021 (Accept)
- c. **Approval of Monthly Transmittal** 07/14/2021 (Approve)
- d. **Approval of Monthly Financial Reports** 06/30/2021 (Approve)

5. (7:45pm) OLD BUSINESS

- a. **Emergency Preparedness Committee Report** (Padian/Nagel)

- i. **Emergency Preparedness Committee Meeting of April 22, 2021**
Action = Discuss (Minutes previously approved by EPC; Included here for reference)
 - ii. **Emergency Preparedness Committee Meeting of May 27, 2021**
Action = Discuss (Minutes previously approved by EPC; Included here for reference)
 - b. **Finance Committee Report (Kosel/Nagel)**
 - i. **Finance Committee Meeting Minutes of May 21, 2021**
Action = Kosel/Nagel to Approve.
 - ii. **Next FC Mtg Date** = To Be Determined
 - c. **Outside Agencies Reports**
 - i. **Contra Costa Special Districts Association (Nagel)**
Action = CSDA Board of Directors Election Ballot – Vote for Candidate
 - ii. **State Professional Development and Membership Services Committees (Kosel)**
6. **(8:10pm) NEW BUSINESS**
- a. **Introduction of Emergency Preparedness Coordinator Johnny Valenzuela**
Action = Brief introduction to the District's new Emergency Preparedness Coordinator.
 - b. **Public Safety Building Renovation Progress Update Including Architect Selection, Structural Engineer Selection, and Budget Amendment (Supporting Materials)**
Presentation of recommended consultants and associated fees for approval.
Action = Approve motion to contract with the recommended consultants and adopt a FY2021-2022 budget amendment for their associated fees.
 - c. **Transition Period From Virtual To In-Person Public Meetings (Supporting Materials)**
California Executive Order N-08-21, Paragraph 42, permits the continuation of virtual public meetings through September 30, 2021. In-Person meetings may be held earlier than that date pending a determination by the Board of Directors that it is safe to do so.
Action = Determine whether the August 11, 2021, Board of Directors meeting shall be held via Zoom or in-person, along with any associated requirements.
7. **(9:00pm) FIRE CHIEF'S REPORT (Supporting Material)**
Action = Presentation/Discussion
- a. **Announcement: Retirement of Battalion Chief Joseph Grupalo**
Action = Adopt Resolution 21-05 commending Battalion Chief Grupalo's service to the KFPD.
8. **(9:20pm) GENERAL MANAGER'S REPORT (Supporting Material)**
Action = Presentation/Discussion
9. **(9:30pm) EMERGENCY PREPAREDNESS COMMITTEE REPORT (Padian/Nagel)**

- a. **Emergency Preparedness Committee Meeting of June 24, 2021**
Action = Report by EPC Chair & Discussion

10. (9:50pm) OUTSIDE AGENCIES REPORTS

- a. **Contra Costa Special Districts Association** (Nagel)
- b. **State Professional Development and Membership Services Committees** (Kosel)

11. (10:00pm) ADJOURNMENT

The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on August 11, 2021 at 7:00pm via Zoom Teleconference or in-person should the Board determine that the provisions of California Executive Order N-08-21 is no longer necessary to ensure public safety. The deadline for agenda items to be included in the Board packet is Wednesday, July 28, 2021 by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, August 4, 2021 by 1:00pm.