



KENSINGTON FIRE PROTECTION DISTRICT

REGULAR MEETING OF THE EMERGENCY PREPAREDNESS COMMITTEE

AGENDA

Thursday, June 27, 2024 4:00 p.m.- 6:00 p.m.
Kensington Community Center-Meeting Room 3,
59 Arlington Avenue, Kensington, CA 94707 (and hybrid)

How to Submit Public Comments:

Prior to the meeting: Members of the public may submit public comment by emailing the Chair and Board Clerk by emailing: public.comment@kensingtonfire.org. Such comments will be noted as received and their contents orally summarized; however, if you attend the meeting, you will need to make your comment during the meeting.

During the meeting: Public comment will be taken on each agenda item, and comment on issues not on the agenda will be taken at the beginning of the meeting (*regular meetings only*). Members of the public who attend the meeting either in-person or via Zoom are allowed to provide public comment verbally with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion. Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

In-person: At points in the meeting when the meeting chair requests public comment, members of the public participating in-person can simply raise their hand to be recognized.

Via Zoom: If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine).

Accommodations: To enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1), if you need special assistance to participate, please email public.comment@kensingtonfire.org 48 hours prior to the meeting.

Agenda and supplemental materials: This agenda is available on the KFPD website under the relevant meeting date: <https://www.kensingtonfire.org/governance>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

PLEASE NOTE: The District will use Zoom to allow virtual access to this meeting. This additional means of access is provided as a courtesy to the public and is not required by law. The meeting will continue to be conducted at the physical address provided above regardless of any interruption or failure of the Zoom transmission.

Hybrid Meeting Option Internet Address:

https://us06web.zoom.us/j/85150861972?pwd=c8TU8ES5dfC9lDeGss6sFmB9umX_yQ.lDykwN6pL1it-LAm

Telephone Access:

(669) 444-9171 or (719) 359-4580 or (253) 205-0468

Zoom Webinar ID: 851 5086 1972

Passcode: 581179

1. CALL TO ORDER/ROLL CALL

Directors: President Levine, Vice President Danielle Madugo
Public Members: Douglas Bevington, Lisa Caronna, Katie Gluck, Adrienne Johnson, Peter Liddell, Paul Moss, David Spath
Staff: Consultant Mary Morris-Mayorga, Executive Assistant/BOD Clerk Rina Ly
Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

2. PUBLIC COMMENT

Under “Public Comment,” the public may address the Committee on any subject not listed on the agenda. Please address your comments to the Committee and not to staff and/or the audience. Each speaker may address the Committee once under Public Comment for a limit of three minutes. The public will be given an opportunity to speak on each agenda item and once the public comment portion of any item on this agenda has been closed by the Committee, no further comment from the public will be permitted unless authorized by the Committee. The Committee cannot act on items not listed on the agenda and, therefore, cannot respond to non-agenda issues brought up under Public Comment other than to provide general information. Committee members will also have an opportunity to comment on items not on the agenda.

3. ADOPTION OF CONSENT ITEMS

a. Approval of Minutes EPC special meeting: 04/25/2024 & regular meeting: 05/23/2024

4. OLD BUSINESS

a. Emergency Preparedness Committee Work Plan – Morris-Mayorga (Supporting Document)

The EPC Work Plan was approved by the Board on June 19, 2024 so determining the best reporting on status and completion of activities should be discussed.
Action = Discussion

b. Replanting Grant Focus Change to Clearing Grant – Morris-Mayorga (Supporting Document)

The EPC made a motion at the May 23rd meeting to change the focus to clearing which was not able to be included on the Board Meeting agenda of June 19th. Grant language will need to be updated to seek Board approval of the revised program so it is provided for consideration and further discussion.
Action = Discussion, direction, and motion

5. NEW BUSINESS

6. EMERGENCY PREPAREDNESS COORDINATOR’S REPORT – Valenzuela

7. REPORTS FROM COMMITTEE MEMBERS

8. ADJOURNMENT

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on July 25, 2024 at 4:00pm in person (Committee members) at the Kensington Community Center with hybrid option for attendees (guest speakers, public), unless noticed otherwise per the Brown Act.



KENSINGTON FIRE PROTECTION DISTRICT
EMERGENCY PREPAREDNESS COMMITTEE SPECIAL MEETING
MINUTES

DATE/TIME: April 25, 2024, 4:00 PM

LOCATION: Kensington Community Center, 59 Arlington Avenue, Kensington (and hybrid)

PRESENT:

- Directors: President Daniel Levine, Director Danielle Madugo
- Public Members: Douglas Bevington, Katie Gluck (joined at 4:20pm), Adrienne Johnson, Peter Liddell, Paul Moss, David Spath
- Staff: Board Clerk Candace Eros Diaz, Interim GM Tim Barry
- Consultant: Emergency Preparedness Coordinator Johnny Valenzuela
- Absent: Lisa Caronna, Katie Gluck

1) CALL TO ORDER/ROLL CALL

President Levine called the special meeting to order at 4:03 p.m. and confirmed the roll call.

MOTION: M/s Levine/Madugo: Motion to allow Adrienne Johnson to attend remotely.	
VOTE: Ayes: Bevington, Johnson, Levine, Liddel, Madugo, Moss, and Spath Nays: None Absent: Caronna, Gluck	
Motion passed 6-0-2	Video Time Stamped: 00:01:03

2) PUBLIC COMMENT (00:01:08)

Director Madugo commented on earthquake scenarios. The committee discussed the item. Director Madugo stated she will write up a one-page executive summary to share with the committee.

There was no additional public comment.

3) ADOPTION OF CONSENT ITEMS (00:14:18)

President Levine proposed to approve the consent item on the agenda with a single motion. The committee discussed the second bullet point to agenda item 5b and recommended to approve the March 27, 2024 minutes with the following edit:

“Compile a list of talking points and questions to be presented to the KFPD board that addresses vegetation management in Tilden Park. Director Madugo volunteered to collect

responses and share with the full EPC committee for later dissemination to the KFPD board.”

MOTION: M/s Levine/Spath: Motion to approve consent item 03a.	
VOTE: Ayes: Bevington, Johnson, Levine, Liddel, Madugo, Moss, and Spath Nays: None Absent: Caronna, Gluck	
Motion passed 6-0-2	Video Time Stamped: 00:17:04

There was no public comment.

Katie Gluck joined the meeting at 4:20 p.m.

4) OLD BUSINESS (00:17:28)

a) Draft Work Plan

President Levine presented the report as included in the packet. The board discussed the item.

There was no public comment.

5) NEW BUSINESS (00:19:11)

Communication with East Bay Regional Park District

Interim GM Tim Barry introduced, presented the report including presentation, and asked for committee direction. The committee discussed the item. Recommendations included:

- Look at what partnerships the Moraga Fire District, as well as Cal Fire, has created and their grant acquisitions as an example.
- IGM Tim Barry will be meeting with Chief Saylor on an approach and methodology, then report back.

Public member Scott Tipping of El Cerrito Fire Safe noted receiving Measure X funds to complete items in the 2017 El Cerrito-Kensington Action Plan which identified high priority areas.

6) EMERGENCY PREPAREDNESS COORDINATOR’S REPORT (00:58:10)

EP Coordinator Valenzuela presented the report including a presentation. He highlighted community engagement events, district communications/publications, and initiatives/deliverables. The committee discussed the item. The committee asked EP Coordinator Valenzuela to write up a proposal for refocusing the Replanting Grant for removal to be presented to the KFPD board.

There was no public comment.

7) REPORTS FROM COMMITTEE MEMBERS (01:14:52)

Paul Moss commented on his recent experience with the Phone Vit System.

David Spath inquired on the status of the CERT program. The committee suggested reaching out to Chief Saylor for an update. The committee discussed this. EP Coordinator Valenzuela provided an update on this matter.

Public comment was received:

- Scott Tipping commented on the ways he wants to organize residents who are already CERT certified. EP Coordinator Valenzuela said he would provide Scott with this list.
- Richard Rosenthal commented on meeting with stakeholders.

8) **ADJOURNMENT:** President Levine adjourned the meeting at 5:30 p.m.

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on May 23, 2024 at 4:00pm in person (Committee members) at the Kensington Community Center with hybrid options for attendees (guest speakers, public), unless noticed otherwise per the Brown Act.

MINUTES PREPARED BY: Rina Ly and Tim Barry

These minutes were approved at the Emergency Preparedness Committee Meeting of the Kensington Fire Protection District on June 27, 2024.

Attest: _____
Emergency Preparedness Committee Member



KENSINGTON FIRE PROTECTION DISTRICT
EMERGENCY PREPAREDNESS COMMITTEE SPECIAL MEETING
MINUTES

DATE/TIME: May 23, 2024, 4:00PM

LOCATION: Kensington Community Center, 59 Arlington Avenue, Kensington (and hybrid)

PRESENT: Directors: President Daniel Levine, Director Danielle Madugo
Public Members: Katie Gluck, Adrienne Johnson,
Paul Moss, David Spath, Lisa Caronna
Staff: Interim GM Tim Barry, Board Clerk Rina Ly
Consultant: Emergency Preparedness Coordinator Johnny Valenzuela
Absent: Peter Liddell, Douglas Bevington

1) CALL TO ORDER/ROLL CALL (00:00:25)

President Levine called the special meeting to order at 4:09pm and confirmed the roll call.

2) PUBLIC COMMENT (00:01:00)

There was no public comment.

Paul Moss commented on the confusion of what number to call in a case of an emergency and to clarify to the community to call 911 instead of the local number used in the past. He and Johnny Valenzuela also commented on possible fire training.

3) ADOPTION OF CONSENT ITEMS (00:08:37)

Minutes of the April 25, 2024 Emergency Preparedness Meeting were not available at the time of the meeting and will be in June's meeting for approval.

There was no public comment.

4) OLD BUSINESS

a) Draft Work Plan (00:08:50)

The committee discussed the item. The work plan is still in draft form and has not been voted on by the board.

There was no public comment.

b) Communication with East Bay Regional Park District (00:19:34)

Interim GM Tim Barry presented a report on the presentation by East Bay Regional Park District related to Tilden Park and fire prevention. The committee discussed the item. Recommendations included:

- Review jurisdictional areas to have a clearer understanding of where the district boundaries are.
- Gather volunteers in the district, to contribute in various activities East Bay Regional Park District may need

There was no public comment.

5) NEW BUSINESS (00:42:00)

a) Review of the 2024-2025 goals for the Emergency Preparedness Coordinator - Valenzuela (supporting documents)

EP Coordinator Valenzuela presented the proposed work plan and goals based on the 2024-2025 Draft Plan. The committee discussed the item. Recommendations include:

- Prioritize and add key performance indicators including deliverables for the Emergency Preparedness Coordinator for each item in the work plan.

MOTION: M/s Levine/Caroona: Motion to extend the meeting for 30 minutes to 5:45pm.

VOTE:

Ayes: Bevington, Caroona, Levine, Liddel, Madugo, Moss, and Spath

Nays:

Absent: Liddell, Bevington

Motion passed 7-0-2

Video Time Stamped: 01:03:40

There was no public comment.

6) EMERGENCY PREPAREDNESS COORDINATOR'S REPORT (01:28:14)

EPC Valenzuela presented the report including a presentation. He highlighted community engagement events, district communications/publications, and initiatives/deliverables. The committee discussed the item.

Director Madugo commented on the replating program in the EPC's work plan.

MOTION: M/s Madugo/Spath: Motion to change the replating grant to a removal grant with specifics to be added for additional approval later.
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VOTE:

Ayes: Bevington, Caroona, Levine, Liddel, Madugo, Moss, and Spath

Nays:

Absent: Liddell, Bevington

Motion passed 7-0-2

Video Time Stamped: 01:34:00

There was no public comment.

7) REPORTS FROM COMMITTEE MEMBERS (01:34:45)

Director Madugo will provide a map of the properties for the next committee meeting.

There was no additional public comment.

8) ADJOURNMENT: President Levine adjourned the meeting at 5:45 p.m.

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on June 27, 2024 at 4:00pm in person (Committee members) at the Kensington Community Center with hybrid option for attendees (guest speakers, public), unless noticed otherwise per the Brown Act.

MINUTES PREPARED BY: Rina Ly and Mary Morris-Mayorga

These minutes were approved at the Emergency Preparedness Committee Meeting of the Kensington Fire Protection District on June 27, 2024.

Attest: _____
Emergency Preparedness Committee Member



KENSINGTON FIRE PROTECTION DISTRICT Emergency Preparedness Committee June 27, 2024 Meeting

Approved by KFPD Board of Directors on June 19, 2024

2024-2025 Emergency Preparedness Committee Work Plan		
Planned Projects	Questions/Resources Needed	Action Steps
1. Develop and distribute the Evacuation Plan package to all residences.	<ul style="list-style-type: none"> ● Board approval of design and distribution 	<ul style="list-style-type: none"> ● Bring to the April board meeting
2. Assist in developing a good relationship and planning with East Bay Regional Park District to address fire concerns with Tilden Park.	<ul style="list-style-type: none"> ● What would a coordinated effort by KFPD look like? 	<ul style="list-style-type: none"> ● Develop questions and talking points for the Board/Staff for collaboration.
3. Establish a small subcommittee to interact with the Emergency Preparedness Committee, the Fire Chief, and the Police Chief to determine what form of CERT Kensington can build now given resources and capabilities that can evolve over time.	<ul style="list-style-type: none"> ● Local CERT classes ● Integration of municipal services ● Reaching out to volunteers 	<ul style="list-style-type: none"> ● Develop a plan ● Bring plan to EPC ● Present to BOD ● Target event for May
4. Develop and promote specific action items for House Hardening to citizens (e.g. fire screens, etc.)	<ul style="list-style-type: none"> ● Develop information 	<ul style="list-style-type: none"> ● Develop information ● Distribute via Spring Fire Plug and District website
5. Determine next steps for Long Range Acoustic Devices (LRADs).	<ul style="list-style-type: none"> ● Funding, grant writing ● Cellular network concerns 	<ul style="list-style-type: none"> ● Assess funding/cellular ● Bring back to EPC ● Coordinate with KPD
6. Develop volunteer program guide/resources. <i>(The District should develop a BOD policy to cover volunteer activities).</i>	<ul style="list-style-type: none"> ● Consult with district counsel ● Confirm insurance requirements 	<ul style="list-style-type: none"> ● Develop policy (GM) for BOD Approval
7. Assess the feasibility for an evacuation drill or tabletop exercise in coordination with the Fire Chief and Police Chief.	<ul style="list-style-type: none"> ● Does Kensington have the resources for this? ● Test message drill? 	<ul style="list-style-type: none"> ● Determine resources ● Potential for once PD has resources

Kensington Fire Protection District Hazardous Vegetation Removal Program

Objective:

To reduce wildfire risks by funding the removal of hazardous vegetation like juniper and bamboo from residential properties in Kensington. This program is intended to replace the Kensington Fire Protection District's Replanting Grant to improve the effectiveness of hazardous vegetation removal and speed up the abatement process. The following is a conceptual framework for a pilot program in Kensington and three local examples of hazardous vegetation initiatives.

Eligibility Criteria:

- Open to Kensington properties only.
- Focus on removal projects targeting single species such as juniper.
- To be cost-effective and efficient, this program will have a minimum participation threshold, much like the Contra Costa County Measure X Wildfire Mitigation Program Community Chipping Day. Requiring a minimum of 8 households in a reasonable area within Kensington to be funded or reimbursed.

Potential Funding Details:

- Matching grant up to \$2,000 per parcel.
- Funds are to be used solely for the cost of vegetation removal of designated species.

Simplified Application Process:

- An online application for neighborhood leads to register participating sites will be available.
- Each application will be validated by a project coordinator designated by the Kensington Fire Protection District.

Implementation and Oversight:

- Upon approval, the neighborhood lead coordinates the removal activities with the program coordinator designated by the Kensington Fire Protection District.
- A project coordinator oversees the implementation and ensures the project adheres to grant conditions.
- The project coordinator will provide the final report upon completion of the removal project.

Timeline:

- Applications are accepted on a rolling basis until funds are depleted.
- Projects must be completed within 6 months of the approval date to be eligible for reimbursement.

Example 1

San Rafael Wildfire Mitigation Grant Program

<https://www.cityofsanrafael.org/wildfire-mitigation-grant-program/>

How much money is available to residents?

Residents can choose to apply for San Rafael Fire Department, or be added to the waitlist for Marin Wildfire Prevention Authority grant funds.

The San Rafael Fire Department reimburses 50% of expenses, up to \$1000 each for defensible space projects and home hardening work. More wildfire grant funding may be available for low-income residents who are completing work required by law.

What projects qualify for wildfire mitigation grant funding?

Grant funding is intended to prioritize the most urgent wildfire risk reduction work. Projects must address issues within 100 feet of structures or within 10 feet of a road or driveway. Residents should complete defensible space improvements starting with the issues closest to their home and work outwards. Projects such as window replacements will not be funded if defensible space work within 30 feet of the structure is not completed.

Only the expenses directly related to reducing wildfire risk will be covered. For example, if a contractor removes a Juniper bush and limbs a Redwood tree for aesthetic reasons, only the Juniper removal will be covered. Tax will be excluded from reimbursement if receipts include non-qualifying expenses.

Improving defensible space around your home*

- Removing or reducing the amount of plants within 30 feet of structure or 10 feet of road
- Creating space between existing plants and trees
- One-time removal of dead plants and debris
- Purchase of a fire-resistant tarp for wood piles

Home hardening to adapt your home to wildfire*

- Covering exterior vents with fire resistant screens

- Installation of gutter screens
- Installation of tempered dual-paned windows and sliding glass doors to replace single pane windows
- Fire resistant roof coverings and replacement of wood shake roofs
- Replacing high risk materials on exterior walls, siding, and doors
- Removing deck, patio, stairs or replacing flammable materials with fire-resistant alternatives

What is NOT eligible for wildfire grant funding?*

- Routine or seasonal maintenance such as trimming grasses or removing dead leaves
- Purchasing tools or equipment
- Home hardening projects on detached accessory buildings such as a shed or garage that are located at least 50 feet from a building
- Installation or maintenance of exterior Sprinkler Systems
- Basic home improvements
- Coating flammable materials with "fire-retardant" coatings

* These are not complete lists. Please reach out if you have questions about whether a project would qualify for grant funding.

Rules and Requirements

Residents must complete a [comprehensive wildfire safety evaluation](#) before applying for grant funds.

Work must be completed by a licensed San Rafael business. Check if your gardener is licensed on our [Business Search webpage](#). This is not the same as being a licensed contractor through the State of California.

Payments must be made directly from the resident to a business.

Bills and invoices must be itemized to clearly demonstrate all costs are related to mitigation work included in your defensible space report.

Grants are provided as reimbursements after residents have completed wildfire mitigation projects on their property.

EXAMPLE 2

Sleepy Hollow Fire Protection District

<https://www.shfpd.org/grants-and-assistance-programs>

SHFPD Direct Assistance Pilot Program

This program will provide Sleepy Hollow residents with the opportunity to receive free hazardous vegetation removal and disposal services from a local, licensed contractor. Participation will be on a first-come, first-serve basis until funds run out. Sleepy Hollow residents interested in participating in the program must submit an application by Friday, August 15th at 5:00 PM PST. Residents whose applications are approved will be contacted directly and all details will be confirmed. Additional program information and application instructions can be found at www.shfpd.org/shfpd-direct-assistance-pilot-project.

In addition to the SHFPD programs listed above, the Marin Wildfire Prevention Authority (MWPA) also has the following assistance programs that Sleepy Hollow residents are eligible to take advantage of:

MWPA DEFENSIBLE SPACE GRANT PROGRAM

During FY 2023-24, grant funds are available for land parcels in the MWPA jurisdiction, to help offset the cost of creating defensible space, on a first-come, first-serve basis. Once all required documents are submitted for review, residents may receive up to \$1,000 per parcel per fiscal year. There is no match requirement. This means that MWPA will fund 100% of your eligible expenses.

MWPA HOME HARDENING GRANT PROGRAM

During the FY 2023-24, grants funds are available for parcels within the MWPA jurisdiction on a first-come, first-serve basis. Once all required documents are submitted for review, applicants may receive up to \$5,000 per fiscal year per land parcel.

Some home hardening work is so important that MWPA will fund 100% of your expenses to complete it, as long as the need is identified during your Defensible Space and Home Hardening Evaluation. These items are:

-Installation or replacement of vents with < 1/8" screen. More information is available here

-Installation of gutter guards

-Installation or replacement of garage door seal

All other home hardening work identified during your Evaluation will require a 50% match. This means that MWPA will only reimburse you for 50% of your expenses on other home hardening items not listed above.

Additional Eligibility Information

Applicants or a member of their household must identify with at least one of the following:

-Physical development or intellectual disabilities

-Chronic conditions or injuries

-Limited English proficiency

-Older adults (60+)

-Children under the age of 18

-Dependent on public transit

-Pregnant Women

-Low-income household per [HUD requirements](#)

Eligible Marin County residents must receive a *full* Defensible Space and Home Hardening Evaluation. Only the completion of eligible work identified during the evaluation can be awarded.

Grant income is taxable in California. Applicants who receive a total (combined) award(s) of over \$600 per calendar year will be issued a 1099 tax form.

EXAMPLE 3

Central Marin Fire Department

<https://www.centralmarinfire.org/hazard-mitigation/roadside>

LETTER TO RESIDENTS OF MADRONE CANYON AND SURROUNDING NEIGHBORHOODS: FEBRUARY 11, 2020

Download the full letter and "opt-out" form in PDF format

Dear Property Owner,

Since 2015, California and the North Bay have experienced a dramatic increase in the number and frequency of catastrophic wildfires. Marin has a long history of significant wildfires, including many in Larkspur and nearby communities.

The California Fire Code (Section 4907.2 and 4908), International Wildland Urban Interface Code, and City of Larkspur Municipal Code all require that any person who owns, controls, or leases property located within a designated Wildland Urban Interface "WUI" Zone maintain 100-150 feet defensible space around structures, 15 feet of vertical clearance over roadways, and 10 feet of horizontal clearance along roadsides and driveways.

Central Marin Fire Department has identified high hazard areas in Larkspur where improvements can be made to reduce the amount of hazardous vegetation located along your PRIMARY and SECONDARY EVACUATION ROUTES. Many properties located within Madrone Canyon and the surrounding Christmas Tree Hill area were found to be non-compliant for roadside vegetation clearance.

The City of Larkspur has partnered with Central Marin Fire Department and FIRESafe Marin to provide funding for the initial clearing of vegetation located along the roadway fronting your property. During the last week of February 2020, personnel from Larkspur, Central Marin Fire Department, and FIRESafe will be working with private contractors to begin the clearing of vegetation along the roadways. The work will include the following:

- Cut back or remove vegetation and tree limbs that encroach into the roadway.
- Remove low hanging tree limbs that extend over the roadway to create at least 15-feet of vertical clearance.

- Remove hazardous or combustible vegetation located along the roadway and up to 10 feet (horizontally) where access is available and removal is appropriate. Vegetation to be removed includes (but is not limited to) bamboo, juniper, acacia, and fountain grasses located on the right-of-way side of any fence.
- Remove tree limbs to 6-10 feet above ground on mature trees along the edge of roadways, and up to 10 feet (horizontally) where access is available and removal is appropriate.

Property owners may request to “opt out” or not participate in this free program.

Property owners who opt-out are still required to maintain vegetation located within 10’ of roadways on their property, at the owner’s expense. If you choose not to participate, please sign and return the “opt-out” form attached to this letter as soon as possible.



KENSINGTON FIRE PROTECTION DISTRICT

DATE: June 19, 2024

TO: Kensington Fire Protection District Board

RE: Emergency Preparedness Coordinator Report

SUBMITTED BY: Johnny Valenzuela, Emergency Preparedness Coordinator

The following progress items will be reviewed in the KFPD Board of Directors meeting:

1. Con

2. [

3. Initiatives/ Deliverables

- Add resident emails to the Red Flag Warning Email List
- Ongoing Firewise Support
- Reconcile vendor payment to Mailstream For Campaign Postage PrePayment
- Reconcile vendor payment to Copy Central El Cerrito For LHMP Pamphlets
- Add Wildfire Awareness Preparation Panel to KFPD Website Announcements
- Create Zoom insurance page on KFPD website for zoom registration for Berkeley Webinar
- Revise Zoom insurance page on KFPD Website Announcements to include a recording
- Update the National Night Out Sign-Up Page on KFPD Website
- Coordinate National Night Out Communication with KPD and provide content assets.
- Revise National Night Out graphics for 2024
- Replanting Grant Support
- Create a schedule for the Maybeck Firewise Chipping Day Information Campaign.
- Design Door Hanger for Maybeck Firewise Chipping Day
- Provide Budget Data re: Prior Shredding Events
- Distribute Campaign Posters to Retail Locations in Kensington
- Hang Banners for June Preparedness Campaign RE: Evacuation Readiness
- Provide a summary of LHMP Outreach to ECK Fire for consultant requirement
- Public inquiry correspondence re: Public Outreach campaign
- E

April 19, 2023

Emergency Preparedness Coordinator's Report

4. Meetings

- 5/15/2024 KFPD Monthly Board Meeting
- 5/23/2024 Emergency Preparedness Meeting
- 5/23/2024 Berkeley Insurance Crisis Zoom Webinar
- 5/29/2024 CERT Progress
- 5/29/2024 CERT Development Meeting
- 5/31/2-24 Firewise Development
- 6/4/2024 CALFIRE Firewise Region Coordinator Call
- 6/5/2024 Special Meeting KFPD
- 6/5/2024 Emergency Preparedness Focus Group