



KENSINGTON FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
AGENDA

Wednesday, March 15th, 2023 7:00pm
Kensington Community Center, 59 Arlington Avenue,
Kensington, CA 94707 (and hybrid)

This meeting will be held in-person in the Kensington Community Center, 59 Arlington Avenue, Kensington CA 94707. Members of the public not in attendance may provide public comment by emailing the Board President and Board Clerk prior to the meeting at the following address: public.comment@kensingtonfire.org. Such comments will be noted as received and their contents orally summarized; they will then be included as part of the minutes of the meeting. In-person public comments will have a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting can simply raise their hand to be recognized. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine). Public comment will be taken on each agenda item, and comment on issues not on the agenda will be taken at the beginning of the meeting. Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

Any member of the public who needs special accommodations should email public.comment@kensingtonfire.org 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

In accordance with Government Code Section 54954.2 and 54956, the agenda will be posted at least 72 hours before a regular meeting and 24 hours before a special meeting. This posting will be in a location that is freely accessible to members of the public and on the website under the relevant meeting date: <https://www.kensingtonfire.org/governance>. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Supporting materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

Hybrid Meeting Option Internet Address:

<https://us06web.zoom.us/j/88001077214?pwd=TjN6WDIyTU5Cdkw5K1ZtTE5Bb0JnUT09>

Telephone Access:

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

Zoom Meeting ID: 880 0107 7214

Passcode: 112233

TIMING OF AGENDA ITEMS: *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

1. (7:00pm) CALL TO ORDER/ROLL CALL

President Stein, Vice President Levine, Director Dommer, Director Nagel, Director Watt

2. (7:01pm) PUBLIC COMMENT

This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda.

3. (7:10pm) ADOPTION OF CONSENT ITEMS

Consent items are considered routine by the Board of Directors and will be enacted by one motion. There will be no separate discussion of consent items. If discussion is desired, the item may be removed from consent and will be considered separately on the agenda. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. (Supporting material)

a. Approval of Minutes of the Board of Director's meetings of 05/11/2022, 6/8/2022, 6/29/2022 (Approve)

b. Acceptance of Incident Activity Report February 2023 (Accept)

c. Approval of Monthly Transmittal 03/15/2023 (Approve)

d. Approval of Monthly Financial Reports 02/28/2023 (Approve)

4. (7:15pm) FIRE CHIEF'S REPORT (Supporting Material)

Action = Presentation/Discussion

5. (7:25pm) EMERGENCY PREP COORDINATOR'S REPORT (Supporting Material)

Action = Presentation/Discussion

6. (7:35pm) OLD BUSINESS – None

7. (7:35pm) NEW BUSINESS

a. (7:35pm) GENERAL MANAGER RECRUITMENT REPORT – Brent Ives (Supporting Material)

Action = Information only

b. (7:40pm) APPROVAL OF THE DISTRICT'S ARCHITECT, MARJANG, PREPARING A FIRST FLOOR REALIGNMENT OF THE RESTROOM AND A NEW KITCHENETTE AS SHOWN ON THE ATTACHMENTS FOR POSSIBLE MODIFICATIONS TO THE PSB, AT A COST NOT TO EXCEED \$25,000 – Watt (Supporting Material)

Action = Presentation/Discussion/Approval

8. (8:00pm) GENERAL MANAGER'S REPORT (Supporting Material)

Action = Presentation/Discussion

9. (8:10pm) COMMITTEE REPORTS

Informational reports from Board members or staff covering the following assignments:

- a. **Emergency Preparedness Committee Meeting** – Nagel/Dommer (Verbal Report)
Action = Report by EPC Chair & Discussion
- b. **Finance Committee Meeting** – Stein/Watt (Verbal Report)
- c. **Consolidation Liaison Temporary Committee** – Levine (Verbal Report)
- d. **Public Safety Building Temporary Committee** – Stein/Watt (Verbal Report)
- e. **Information Technology Temporary Committee** – Levine/Nagel (Verbal Report)

10. (9:00pm) OUTSIDE AGENCIES REPORTS

- a. **Contra Costa Special Districts Association** – Nagel (Verbal Report)

11. (9:10pm) ADJOURNMENT

The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, April 19, 2023 at 7:00pm at the Kensington Community Center. The deadline for agenda items to be included in the Board packet is Wednesday, April 5, 2023, by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, April 12, 2023, by 1:00pm.