



Kensington Fire Protection District Timesheets Year To Date

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 1/1/2021
 Pay Period End: 9/30/2021

Program Areas	
GA	General Administration
FB	Finance
EP	Emergency Preparedness
Pol	Policies & Legal
PS	Public Safety Bldg

Date	Hours	GA	FB	EP	Pol	PS
1/15/2021	64.00	52.00	5.75	1.50		4.75
1/31/2021	64.00	34.25	26.50	2.25		1.00
2/15/2021	54.00	32.00	18.00	1.25		2.75
2/28/2021	52.00	16.00	18.75	12.00		5.25
3/15/2021	60.00	26.50	25.50	0.25		7.75
3/31/2021	64.00	10.25	20.50	3.00		30.25
4/15/2021	60.00	31.75	15.25	3.50		9.50
4/30/2021	60.00	40.50	4.25	6.50		8.75
5/15/2021	60.00	40.25	4.50	1.00		14.25
5/31/2021	72.75	17.75	30.75	6.50		17.75
6/15/2021	59.50	32.75	14.25	11.00		1.50
6/30/2021	55.25	33.00	0.25	10.00		12.00
7/15/2021	52.00	43.50	6.25	2.25		0.00
7/31/2021	53.50	28.00	16.50	9.00		0.00
8/15/2021	51.25	28.00	15.00	5.00		3.25
8/31/2021	54.75	35.50	0.50	11.75		7.00
9/15/2021	92.50	34.00	26.25	4.00		28.25
9/30/2021	53.25	8.00	8.25	10.50		26.50
Total Hours	1,082.75	544.00	257.00	101.25	0.00	180.50
Percentage of Total	100.00%	50.24%	23.74%	9.35%	0%	16.67%



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 9/16/2021
 Pay Period End: 9/30/2021

Program Areas	
GA	General Administration
FB	Finance
EP	Emergency Preparedness
Pol	Policies & Legal
PS	Public Safety Bldg

Date	Task/Project	Hours	GA	FB	EP	Pol	PS
9/16/2021	See Separate Task Sheet	6.75		0.50	0.75		5.50
9/17/2021	"	8.50	2.25	2.25	1.25		2.75
9/18/2021	"	0.50	0.50				
9/19/2021	"	0.50			0.50		
9/20/2021	"	5.75			1.50		4.25
9/21/2021	"	1.25			0.50		0.75
9/22/2021	"	0.50			0.50		
9/23/2021	"	4.00	0.50		3.25		0.25
9/24/2021	"	7.25	0.75	2.00	0.25		4.25
9/25/2021	"	3.25		0.50			2.75
9/26/2021	"	0.75					0.75
9/27/2021	"	7.25	2.50	3.00			1.75
9/28/2021	"	3.25	1.50		1.00		0.75
9/29/2021	"	1.75			1.00		0.75
9/30/2021	"	2.00					2.00
Total Hours		53.25	8.00	8.25	10.50	0.00	26.50
Rate		\$ 99.00					
Total Gross Pay		<u>\$ 5,271.75</u>					

Bill Hansell

Employee Signature

9/30/2021

Date

Finance Signature

Date

Subject	Duration	Day	Subject
KFPD - EPC re: Evacuation/Parking video follow-up	0.75	Thu 9/16/2021	KFPD EPC
KFPD - PSB re: Schematic Design issues	1.00	Thu 9/16/2021	KFPD PSB
KFPD - Finance re: MA proposals	0.50	Thu 9/16/2021	KFPD Finance
KFPD - PSB re: State Geologist correspondence	1.50	Thu 9/16/2021	KFPD PSB
KFPD - PSB re: State Geologist correspondence	3.00	Thu 9/16/2021	KFPD PSB
Day Total:	6.75		
KFPD - Gen Mgmt re: Correspondence	2.25	Fri 9/17/2021	KFPD Gen Mgmt
KFPD - EPC re: Correspondence	0.75	Fri 9/17/2021	KFPD EPC
KFPD - Finance re: Timesheet	0.75	Fri 9/17/2021	KFPD Finance
KFPD - EPC re: Evacuation Issues	0.50	Fri 9/17/2021	KFPD EPC
KFPD - PSB re: Tel w/DD (SD plan)	0.75	Fri 9/17/2021	KFPD PSB
KFPD - PSB re: Tel w/RB (Lease Negotiations)	0.75	Fri 9/17/2021	KFPD PSB
KFPD - PSB re: Temp Facil	1.00	Fri 9/17/2021	KFPD PSB
KFPD - Finance re: Tel Municipal Analyst	1.00	Fri 9/17/2021	KFPD Finance
KFPD - Finance re: Tel Municipal Analyst	0.50	Fri 9/17/2021	KFPD Finance
KFPD - PSB re: Temp Facil	0.25	Fri 9/17/2021	KFPD PSB
Day Total:	8.50		
KFPD - Gen Mgmt re: PSB for mail/messages	0.50	Sat 9/18/2021	KFPD Gen Mgmt
Day Total:	0.50		
KFPD - EPC re: Committee Mtg (Agenda, Board Packet)	0.50	Sun 9/19/2021	KFPD EPC
Day Total:	0.50		
KFPD - EPC re: Committee Mtg (Agenda, Board Packet)	0.50	Mon 9/20/2021	KFPD EPC
KFPD - PSB re: Mtg w/CCC Planning and Building	1.50	Mon 9/20/2021	KFPD PSB
KFPD - PSB re: Tel w/MJA	0.50	Mon 9/20/2021	KFPD PSB
KFPD - EPC re: Committee Mtg (Agenda Post)	0.50	Mon 9/20/2021	KFPD EPC
KFPD - PSB re: Mtg w/Temp Facility Arch	1.00	Mon 9/20/2021	KFPD PSB
KFPD - PSB re: Mtg w/Engineers	0.75	Mon 9/20/2021	KFPD PSB
KFPD - PSB re: Tel w/Geotech	0.50	Mon 9/20/2021	KFPD PSB
KFPD - EPC re: Committee Mtg correspondence	0.50	Mon 9/20/2021	KFPD EPC
Day Total:	5.75		
KFPD - PSB re: Mtg w/Engineers	0.50	Tue 9/21/2021	KFPD PSB
KFPD - PSB re: Tel w/BKF (Parking space)	0.25	Tue 9/21/2021	KFPD PSB
KFPD - EPC re: Tel w/Kate Rauch	0.50	Tue 9/21/2021	KFPD EPC
Day Total:	1.25		
KFPD - EPC re: Tel w/KP (Mtg prep)	0.50	Wed 9/22/2021	KFPD EPC
Day Total:	0.50		
KFPD - PSB re: Tel w/arch (HVAC, EE, Parking, Schedule)	0.25	Thu 9/23/2021	KFPD PSB
KFPD - Gen Mgmt re: PSB Maintenance Issues (AC not working)	0.50	Thu 9/23/2021	KFPD Gen Mgmt

Kensington Fire Protection District

Timesheet Details

Bill Hansell

KFPD - EPC re: Committee Mtg	2.50	Thu 9/23/2021	KFPD EPC
KFPD - EPC re: Coord on Zonehaven, Parking, Etc	0.75	Thu 9/23/2021	KFPD EPC
Day Total:	4.00		
KFPD - EPC re: Coord on Zonehaven, Parking, Etc	0.25	Fri 9/24/2021	KFPD EPC
KFPD - PSB re: Arch contract	0.25	Fri 9/24/2021	KFPD PSB
KFPD - Finance re:: Invoices	1.00	Fri 9/24/2021	KFPD Finance
KFPD - PSB re: Mtg prep (plans)	0.50	Fri 9/24/2021	KFPD PSB
KFPD - PSB re: Mtg w/Tim Dawson, Senior Engineering Geologist; & geotech	1.75	Fri 9/24/2021	KFPD PSB
KFPD - Finance re: Tel w/NHA, UFI (Mun Adv decision)	0.50	Fri 9/24/2021	KFPD Finance
KFPD - Finance re: Conf w/Grant Writers	0.50	Fri 9/24/2021	KFPD Finance
KFPD - Gen Mgmt re: Correspondence	0.75	Fri 9/24/2021	KFPD Gen Mgmt
KFPD - PSB re: Contracts	1.75	Fri 9/24/2021	KFPD PSB
Day Total:	7.25		
KFPD - PSB re: Contracts for Arch, Eng; Legal research	2.75	Sat 9/25/2021	KFPD PSB
KFPD - Finance re: Invoices	0.50	Sat 9/25/2021	KFPD Finance
Day Total:	3.25		
KFPD - PSB re: Contracts for Arch, Eng; Legal research	0.75	Sun 9/26/2021	KFPD PSB
Day Total:	0.75		
KFPD - Finance re: Munic Advisor consultant agreement	0.25	Mon 9/27/2021	KFPD Finance
KFPD - Finance re: Special District COVID-19 Relief Fund webinar	1.00	Mon 9/27/2021	KFPD Finance
KFPD - Finance re: Munic Advisor consultant agreement	1.25	Mon 9/27/2021	KFPD Finance
KFPD - PSB re: Tel w/Arch (Schedule review)	0.50	Mon 9/27/2021	KFPD PSB
KFPD - Finance re: Post Committee Mtg Agenda	0.50	Mon 9/27/2021	KFPD Finance
KFPD - Gen Mgmt re: PSB for mail, msgs; Plumbing issues needing service call	1.00	Mon 9/27/2021	KFPD Gen Mgmt
KFPD - PSB re: Tel w/LN (Update on progress)	0.75	Mon 9/27/2021	KFPD PSB
KFPD - PSB re: Tel w/DD (Temp Facilities project)	0.50	Mon 9/27/2021	KFPD PSB
KFPD - Gen Mgmt re: Computer issues w/QBooks; Bldg Maintenance calls; Correspondence	1.50	Mon 9/27/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Email agenda item request	0.00	Mon 9/27/2021	KFPD Gen Mgmt
Day Total:	7.25		
KFPD - Gen Mgmt re: Timesheet	0.50	Tue 9/28/2021	KFPD Gen Mgmt
KFPD - PSB re: SD plans to DCD Planning for review	0.50	Tue 9/28/2021	KFPD PSB
KFPD - EPC re: Wildcat Fire Mtg	0.50	Tue 9/28/2021	KFPD EPC
KFPD - EPC re: Wildcat Fire Mtg	0.50	Tue 9/28/2021	KFPD EPC
KFPD - Gen Mgmt re: Correspondence	1.00	Tue 9/28/2021	KFPD Gen Mgmt
KFPD - PSB re: Tel w/Arch (Cost Est)	0.25	Tue 9/28/2021	KFPD PSB
Day Total:	3.25		
KFPD - PSB re: Tel w/Plumber, Emails (Maintenance problems)	0.75	Wed 9/29/2021	KFPD PSB
KFPD - EPC re: Wildfire publication review	0.75	Wed 9/29/2021	KFPD EPC
KFPD - EPC re: Tel w/KP	0.25	Wed 9/29/2021	KFPD EPC

	Day Total:	1.75		
KFPD - PSB re: Tel w/Fire Captain (Maintenance problems)		0.25	Thu 9/30/2021	KFPD PSB
KFPD - PSB re: Tel w/Fire Captain (Maintenance problems)		0.25	Thu 9/30/2021	KFPD PSB
KFPD - PSB re: Pricing est work		0.75	Thu 9/30/2021	KFPD PSB
KFPD - PSB re: DW replacement		0.75	Thu 9/30/2021	KFPD PSB
	Day Total:	2.00		
Total (24hrs/wk Allowance = 3.43hrs/day x 15 days = 51.45hrs Max):		53.25		



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 9/1/2021
 Pay Period End: 9/15/2021

Program Areas	
GA	General Administration
FB	Finance
EP	Emergency Preparedness
Pol	Policies & Legal
PS	Public Safety Bldg

Date	Task/Project	Hours	GA	FB	EP	Pol	PS
9/1/2021	See Separate Task Sheet	1.00		1.00			
9/2/2021	"	3.25	2.25				1.00
9/3/2021	"	8.50	6.50	2.00			
9/4/2021	"	6.25	6.00		0.25		
9/5/2021	"	8.50	0.25	8.25			
9/6/2021	"	13.25	9.25	4.00			
9/7/2021	"	2.25	0.75	1.50			
9/8/2021	"	14.75	6.50	7.50	0.50		0.25
9/9/2021	"	3.50	0.50		0.75		2.25
9/10/2021	"	11.00	1.00	0.50			9.50
9/11/2021	"						
9/12/2021	"						
9/13/2021	"	6.25					6.25
9/14/2021	"	6.50	0.50		0.75		5.25
9/15/2021	"	7.50	0.50	1.50	1.75		3.75
Total Hours		92.50	34.00	26.25	4.00	0.00	28.25
Rate		\$ 99.00					
Total Gross Pay		<u>\$ 9,157.50</u>					

Bill Hansell

Employee Signature

9/15/2021

Date

Finance Signature

Date

Subject	Duration	Day	Subject
KFPD - Finance re: Accounts to Maze	1.00	Wed 9/1/2021	KFPD Finance
Day Total:	1.00		
KFPD - PSB re: Hist docs for consultants	0.25	Thu 9/2/2021	KFPD PSB
KFPD - PSB re: Hist docs for consultants	0.25	Thu 9/2/2021	KFPD PSB
KFPD - PSB re: Communication	0.50	Thu 9/2/2021	KFPD PSB
KFPD - Gen Mgmt re: Correspondences	0.50	Thu 9/2/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Timesheets	0.75	Thu 9/2/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Correspondence	1.00	Thu 9/2/2021	KFPD Gen Mgmt
Day Total:	3.25		
KFPD - Gen Mgmt re: Correspondence	1.50	Fri 9/3/2021	KFPD Gen Mgmt
KFPD - Finance re: Tel w/Cathrine Lemaire, CSDA Finance Corp Coordinator	0.75	Fri 9/3/2021	KFPD Finance
KFPD - Gen Mgmt re: Tel w/LN (Agenda)	1.00	Fri 9/3/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Board Agenda and Packet	3.00	Fri 9/3/2021	KFPD Gen Mgmt
KFPD - Finance re: Tel w/Financial Planner (Dan)	0.50	Fri 9/3/2021	KFPD Finance
KFPD - Finance re: Tel w/Financial Planner (Eric)	0.75	Fri 9/3/2021	KFPD Finance
KFPD - Gen Mgmt re: Post agenda; PSB for mail/messages	0.75	Fri 9/3/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Tel LL (KIC mtg)	0.25	Fri 9/3/2021	KFPD Gen Mgmt
Day Total:	8.50		
KFPD - Gen Mgmt re: Board Mtg Packet	2.00	Sat 9/4/2021	KFPD Gen Mgmt
KFPD - EPC re: Tel w/JV	0.25	Sat 9/4/2021	KFPD EPC
KFPD - Gen Mgmt re: Board Mtg Packet	2.50	Sat 9/4/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Board Mtg Packet	1.50	Sat 9/4/2021	KFPD Gen Mgmt
Day Total:	6.25		
KFPD - Finance re: FY2021-2022 Final Budget	1.75	Sun 9/5/2021	KFPD Finance
KFPD - Gen Mgmt re: Public Correspondence	0.25	Sun 9/5/2021	KFPD Gen Mgmt
KFPD - Finance re: FY2021-2022 Final Budget	3.25	Sun 9/5/2021	KFPD Finance
KFPD - Finance re: FY2021-2022 Final Budget	3.25	Sun 9/5/2021	KFPD Finance
Day Total:	8.50		
KFPD - Holiday (6hrs)	6.00	Mon 9/6/2021	KFPD Holiday
KFPD - Finance re: FY2021-2022 Final Budget	4.00	Mon 9/6/2021	KFPD Finance
KFPD - Gen Mgmt re: Board Mtg Packet	3.25	Mon 9/6/2021	KFPD Gen Mgmt
Day Total:	13.25		
KFPD - Gen Mgmt re: Tel w/LN (Mtg packet review)	0.75	Tue 9/7/2021	KFPD Gen Mgmt
KFPD - Finance re: ?'s to Maze	1.50	Tue 9/7/2021	KFPD Finance
Day Total:	2.25		
KFPD - Gen Mgmt re: Correspondence	1.25	Wed 9/8/2021	KFPD Gen Mgmt
KFPD - Finance re: FY2021-2022 Final Budget (Revisions)	2.75	Wed 9/8/2021	KFPD Finance
KFPD - Finance re: FY2021-2022 Final Budget (Revisions)	0.75	Wed 9/8/2021	KFPD Finance

Kensington Fire Protection District

Timesheet Details

Bill Hansell

KFPD - Finance re: FY2021-2022 Final Budget (Revisions)	0.75	Wed 9/8/2021	KFPD Finance
KFPD - Finance re: Tel w/JK (Final budget)	1.00	Wed 9/8/2021	KFPD Finance
KFPD - Finance re: FY2021-2022 Final Budget (Revisions)	2.25	Wed 9/8/2021	KFPD Finance
KFPD - Gen Mgmt re: Board Mtg Packet revs/repost	0.75	Wed 9/8/2021	KFPD Gen Mgmt
KFPD - EPC re: Tel w/KP	0.50	Wed 9/8/2021	KFPD EPC
KFPD - Gen Mgmt re: Correspondence	0.50	Wed 9/8/2021	KFPD Gen Mgmt
KFPD - PSB re: Tel w/Kappe Architects (Temp Facilities)	0.25	Wed 9/8/2021	KFPD PSB
KFPD - Gen Mgmt re: Correspondence	0.75	Wed 9/8/2021	KFPD Gen Mgmt
KFPD - Board Mtg	3.25	Wed 9/8/2021	KFPD Board Mtg
Day Total:	14.75		
KFPD - PSB re: Tel w/John Kopchik, DCD director	0.50	Thu 9/9/2021	KFPD PSB
KFPD - PSB re: Zoning, Planning, Records	1.00	Thu 9/9/2021	KFPD PSB
KFPD - EPC re: Tel w/JV	0.25	Thu 9/9/2021	KFPD EPC
KFPD - Gen Mgmt re: Correspondence	0.50	Thu 9/9/2021	KFPD Gen Mgmt
KFPD - PSB re: Tel w/Rick Benson (Temp Facilities)	0.25	Thu 9/9/2021	KFPD PSB
KFPD - PSB re: Tel w/LN (Temp Facilities)	0.50	Thu 9/9/2021	KFPD PSB
KFPD - EPC re: Tel w/KP (Publication)	0.50	Thu 9/9/2021	KFPD EPC
Day Total:	3.50		
KFPD - PSB re: Schematic Plans	5.00	Fri 9/10/2021	KFPD PSB
KFPD - Gen Mgmt re: Tel w/LN (PSB issues)	0.50	Fri 9/10/2021	KFPD PSB
KFPD - Gen Mgmt re: PSB	0.50	Fri 9/10/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Tel w/DD (Temp Facilities)	0.25	Fri 9/10/2021	KFPD PSB
KFPD - PSB re: Mtg w/Arch	1.25	Fri 9/10/2021	KFPD PSB
KFPD - PSB re: Email to John Kopchik	1.00	Fri 9/10/2021	KFPD PSB
KFPD - PSB re: Tel w/JB (Arch contracts, Public funds)	0.75	Fri 9/10/2021	KFPD PSB
KFPD - PSB re: Emails to JB (Legal)	0.75	Fri 9/10/2021	KFPD PSB
KFPD - Gen Mgmt re: Resolutions for signature	0.50	Fri 9/10/2021	KFPD Gen Mgmt
KFPD - Finance re: Transmittal signature	0.50	Fri 9/10/2021	KFPD Finance
Day Total:	11.00		
KFPD - PSB re: Mtg w/Arch/Eng (LV systems)	1.00	Mon 9/13/2021	KFPD PSB
KFPD - PSB re: Mtg w/Arch	1.50	Mon 9/13/2021	KFPD PSB
KFPD - PSB re: Schematic Design	2.25	Mon 9/13/2021	KFPD PSB
KFPD - PSB re: Schematic Design	1.50	Mon 9/13/2021	KFPD PSB
Day Total:	6.25		
KFPD - PSB re: Schematic Design	0.50	Tue 9/14/2021	KFPD PSB
KFPD - PSB re: Mtg w/Arch/Eng	0.50	Tue 9/14/2021	KFPD PSB
KFPD - PSB re: Schematic Design plans; Alquist-Priolo research	0.75	Tue 9/14/2021	KFPD PSB
KFPD - PSB re: Mtg w/MEP	1.25	Tue 9/14/2021	KFPD PSB
KFPD - PSB re: Tel w/Chief (Schematic layout)	0.75	Tue 9/14/2021	KFPD PSB

KFPD - PSB re: Mtg w/Arch, Civil	0.50	Tue 9/14/2021	KFPD PSB
KFPD - PSB re: Mtg w/Arch (SD revs)	0.50	Tue 9/14/2021	KFPD PSB
KFPD - EPC re: Tel w/KP	0.75	Tue 9/14/2021	KFPD EPC
KFPD - PSB re: Tel w/LN (Update)	0.50	Tue 9/14/2021	KFPD PSB
KFPD - Gen Mgmt re: Correspondence	0.50	Tue 9/14/2021	KFPD Gen Mgmt
Day Total:	6.50		
KFPD - Finance re: Invoices	0.50	Wed 9/15/2021	KFPD Finance
KFPD - Gen Mgmt re: Correspondence	0.50	Wed 9/15/2021	KFPD Gen Mgmt
KFPD - Finance re: Invoices; CalPERS annual info request	0.25	Wed 9/15/2021	KFPD Finance
KFPD - Finance re: Pay CalPers online	0.25	Wed 9/15/2021	KFPD Finance
KFPD - PSB re: Schematic Design issues	1.00	Wed 9/15/2021	KFPD PSB
KFPD - EPC re: CCC DPW Red Flag Day Parking	1.75	Wed 9/15/2021	KFPD EPC
KFPD - PSB re: Schematic Design issues	1.00	Wed 9/15/2021	KFPD PSB
KFPD - PSB re: Schematic Design issues	0.75	Wed 9/15/2021	KFPD PSB
KFPD - PSB re: Schematic Design issues	1.00	Wed 9/15/2021	KFPD PSB
KFPD - Finance re: Tel w/JK	0.50	Wed 9/15/2021	KFPD Finance
Day Total:	7.50		
Total (24hrs/wk Allowance = 3.43hrs/day x 15 days = 51.45hrs Max):	92.50		
Total from 09/01/2021 to 09/07/2021 =	43.00		
Total from 09/08/2021 to 09/15/2021 =	49.50		



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 8/16/2021
 Pay Period End: 8/31/2021

Program Areas	
GA	General Administration
FB	Finance
EP	Emergency Preparedness
Pol	Policies & Legal
PS	Public Safety Bldg

Date	Task/Project	Hours	GA	FB	EP	Pol	PS
8/16/2021	See Separate Task Sheet	6.50	6.50				
8/17/2021	"	3.25	1.25		1.50		0.50
8/18/2021	"						
8/19/2021	"	4.75	1.50		1.75		1.50
8/20/2021	"	8.00	6.75	0.50	0.75		
8/21/2021	"						
8/22/2021	"						
8/23/2021	"	2.75	0.25		1.50		1.00
8/24/2021	"	7.00	7.00				
8/25/2021	"	3.75	3.00		0.75		
8/26/2021	"	5.00			2.50		2.50
8/27/2021	"	4.25			2.75		1.50
8/28/2021	"	1.25	1.25				
8/29/2021	"						
8/30/2021	"	7.50	7.50				
8/31/2021	"	0.75	0.50		0.25		
	Total Hours	54.75	35.50	0.50	11.75	0.00	7.00
	Rate	\$ 99.00					
	Total Gross Pay	<u>\$ 5,420.25</u>					

Bill Hansell

Employee Signature

9/1/2021

Date

Finance Signature

Date

Subject	Duration	Day	Subject
KFPD - Gen Mgmt re: Timesheets	0.50	Mon 8/16/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Vacation Time	6.00	Mon 8/16/2021	KFPD Gen Mgmt
Day Total:	6.50		
KFPD - Gen Mgmt re: Correspondence	0.50	Tue 8/17/2021	KFPD Gen Mgmt
KFPD - PSB re: Temp Facilities	0.25	Tue 8/17/2021	KFPD PSB
KFPD - EPC re: Mtg w/Chief Pigoni, JV	1.50	Tue 8/17/2021	KFPD EPC
KFPD - Gen Mgmt re: PBS for mail	0.75	Tue 8/17/2021	KFPD Gen Mgmt
KFPD - PSB re: Temp Facilities	0.25	Tue 8/17/2021	KFPD PSB
Day Total:	3.25		
KFPD - Finance re: Actuary info	0.50	Thu 8/19/2021	KFPD Finance
KFPD - Finance re: EDP	0.50	Thu 8/19/2021	KFPD Finance
KFPD - PSB re: ZFA on site	1.50	Thu 8/19/2021	KFPD PSB
KFPD - EPC re: Zoom w/Chief May, JV	0.75	Thu 8/19/2021	KFPD EPC
KFPD - Finance re: EDP deposit to Wells Fargo	0.50	Thu 8/19/2021	KFPD Finance
KFPD - EPC re: Agenda template	0.50	Thu 8/19/2021	KFPD EPC
KFPD - EPC re: Agenda	0.50	Thu 8/19/2021	KFPD EPC
Day Total:	4.75		
KFPD - EPC re: Tent order	0.25	Fri 8/20/2021	KFPD EPC
KFPD - Finance re: Update State Fund Workers Comp Policy Questionnaire	0.50	Fri 8/20/2021	KFPD Finance
KFPD - Gen Mgmt re: CalPERS benefits question from Theresa Markert	0.75	Fri 8/20/2021	KFPD Gen Mgmt
KFPD - EPC re: Agenda template	0.50	Fri 8/20/2021	KFPD EPC
KFPD - Gen Mgmt re: Vacation Time	6.00	Fri 8/20/2021	KFPD Gen Mgmt
Day Total:	8.00		
KFPD - EPC re: Committee Mtg (Agenda Post)	0.50	Mon 8/23/2021	KFPD EPC
KFPD - Gen Mgmt re: PBS for mail	0.25	Mon 8/23/2021	KFPD Gen Mgmt
KFPD - PSB re: Zoom w/FOG Architects (Temp Facilities)	1.00	Mon 8/23/2021	KFPD PSB
KFPD - EPC re: Conf w/Grant Writer	1.00	Mon 8/23/2021	KFPD EPC
Day Total:	2.75		
KFPD - Gen Mgmt re: Correspondence	0.75	Tue 8/24/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Email agenda item request	0.25	Tue 8/24/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Vacation Time	6.00	Tue 8/24/2021	KFPD Gen Mgmt
Day Total:	7.00		
KFPD - Gen Mgmt re: Tel w/LN	1.00	Wed 8/25/2021	KFPD Gen Mgmt
KFPD - EPC re: Mtg Packet	0.75	Wed 8/25/2021	KFPD EPC
KFPD - Gen Mgmt re: Vacation Time	2.00	Wed 8/25/2021	KFPD Gen Mgmt
Day Total:	3.75		

Kensington Fire Protection District

Timesheet Details

Bill Hansell

KFPD - PSB re: Site mtg w/arch, consultants	2.50	Thu 8/26/2021	KFPD PSB
KFPD - EPC Tel w/KP	0.50	Thu 8/26/2021	KFPD EPC
KFPD - EPC re: Committee Mtg	2.00	Thu 8/26/2021	KFPD EPC
Day Total:	5.00		
KFPD - EPC re: Zoom w/JV	2.00	Fri 8/27/2021	KFPD EPC
KFPD - PSB re: Tel w/arch	0.50	Fri 8/27/2021	KFPD PSB
KFPD - EPC re:OES	0.75	Fri 8/27/2021	KFPD EPC
KFPD - PSB re: Tel w/Rick Benson	1.00	Fri 8/27/2021	KFPD PSB
Day Total:	4.25		
KFPD - Gen Mgmt re: Correspondence	1.25	Sat 8/28/2021	KFPD Gen Mgmt
Day Total:	1.25		
KFPD - Gen Mgmt re: Correspondences	1.25	Mon 8/30/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Sick Leave	5.00	Mon 8/30/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: PSB for mail; Correspondences	1.25	Mon 8/30/2021	KFPD Gen Mgmt
Day Total:	7.50		
KFPD - EPC re: Tel w/JV (Draft publication)	0.25	Tue 8/31/2021	KFPD EPC
KFPD - Gen Mgmt re: Correspondences	0.50	Tue 8/31/2021	KFPD Gen Mgmt
Day Total:	0.75		
Total (24hrs/wk Allowance = 3.43hrs/day x 16 days = 54.88hrs Max):	54.75		



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 8/1/2021
 Pay Period End: 8/15/2021

Program Areas	
GA	General Administration
FB	Finance
EP	Emergency Preparedness
Pol	Policies & Legal
PS	Public Safety Bldg

Date	Task/Project	Hours	GA	FB	EP	Pol	PS
8/1/2021	See Separate Task Sheet						
8/2/2021	"	7.50	6.00		1.50		
8/3/2021	"	7.50	6.75		0.75		
8/4/2021	"	1.75	1.25		0.50		
8/5/2021	"	0.25		0.25			
8/6/2021	"	3.00	3.00				
8/7/2021	"	1.25		1.25			
8/8/2021	"	2.25	0.50	1.75			
8/9/2021	"	3.25		3.25			
8/10/2021	"	6.25	3.75	2.50			
8/11/2021	"	4.50	3.75		0.75		
8/12/2021	"	7.25	3.00	3.25			1.00
8/13/2021	"	6.50		2.75	1.50		2.25
8/14/2021	"						
8/15/2021	"						
Total Hours		51.25	28.00	15.00	5.00	0.00	3.25
Rate		\$ 99.00					
Total Gross Pay		<u>\$ 5,073.75</u>					

Bill Hansell

Employee Signature

8/15/2021

Date

Finance Signature

Date

Subject	Duration	Day	Subject
KFPD - EPC re: Wildcat Canyon Fire Group Zoom Mtg	1.50	Mon 8/2/2021	KFPD EPC
KFPD - Vacation Hours	6.00	Mon 8/2/2021	KFPD Gen Mgmt
Day Total:	7.50		
KFPD - EPC re: Zoom Mtg to Review East Bay Wildfire Protection Vegetation Management JPA	0.75	Tue 8/3/2021	KFPD EPC
KFPD - Gen Mgmt re: Timesheets	0.75	Tue 8/3/2021	KFPD Gen Mgmt
KFPD - Vacation Hours	6.00	Tue 8/3/2021	KFPD Gen Mgmt
Day Total:	7.50		
KFPD - EPC re: Tel w/JV (NNO update)	0.50	Wed 8/4/2021	KFPD EPC
KFPD - Gen Mgmt re: Tel w/MB (Lease ?'s)	0.50	Wed 8/4/2021	KFPD Gen Mgmt
KFPD - Vacation Hours	0.75	Wed 8/4/2021	KFPD Gen Mgmt
Day Total:	1.75		
KFPD - Finance re: Invoices/Receipts	0.25	Thu 8/5/2021	KFPD Finance
Day Total:	0.25		
KFPD - Gen Mgmt re: Special Tax forms	1.75	Fri 8/6/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Special Tax forms	1.25	Fri 8/6/2021	KFPD Gen Mgmt
Day Total:	3.00		
KFPD - Finance re: Invoices, Payments	0.50	Sat 8/7/2021	KFPD Finance
KFPD - Finance re: Invoices, Payments	0.75	Sat 8/7/2021	KFPD Finance
Day Total:	1.25		
KFPD - Finance re: Invoices, Payments	0.50	Sun 8/8/2021	KFPD Finance
KFPD - Finance re: Invoices, Payments	1.25	Sun 8/8/2021	KFPD Finance
KFPD - Gen Mgmt re: PSB for mail, vmails	0.50	Sun 8/8/2021	KFPD Gen Mgmt
Day Total:	2.25		
KFPD - Finance re: Invoices, Payments	1.00	Mon 8/9/2021	KFPD Finance
KFPD - Finance re: Invoices, Payments	1.50	Mon 8/9/2021	KFPD Finance
KFPD - Finance re: Invoices, Payments	0.75	Mon 8/9/2021	KFPD Finance
Day Total:	3.25		
KFPD - Finance re: Invoices, Payments	2.50	Tue 8/10/2021	KFPD Finance
KFPD - Gen Mgmt re: Scan PRA 2021_03 records	0.25	Tue 8/10/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Scan PRA 2021_03 records	0.25	Tue 8/10/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Scan PRA 2021_03 records	2.25	Tue 8/10/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Scan PRA 2021_03 records	0.50	Tue 8/10/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Scan PRA 2021_03 records	0.50	Tue 8/10/2021	KFPD Gen Mgmt
Day Total:	6.25		
KFPD - Gen Mgmt re: Scan PRA 2021_03 records	1.50	Wed 8/11/2021	KFPD Gen Mgmt

Kensington Fire Protection District

Timesheet Details

Bill Hansell

KFPD - EPC re: Coord w/JV	0.25	Wed 8/11/2021	KFPD EPC
KFPD - Gen Mgmt re: PSB to file records; Mail	2.25	Wed 8/11/2021	KFPD Gen Mgmt
KFPD - EPC re: Coord w/JV	0.50	Wed 8/11/2021	KFPD EPC
Day Total:	4.50		
KFPD - Finance re: Invoices, Payments	0.75	Thu 8/12/2021	KFPD Finance
KFPD - Gen Mgmt re: Tel w/LN	0.50	Thu 8/12/2021	KFPD Gen Mgmt
KFPD - Finance re: Invoices, Payments	1.00	Thu 8/12/2021	KFPD Finance
KFPD - Gen Mgmt re: Correspondence	1.00	Thu 8/12/2021	KFPD Gen Mgmt
KFPD - Finance re: Invoices, Payments	0.50	Thu 8/12/2021	KFPD Finance
KFPD - PSB re: Tel w/KM; Notice To Proceed	1.00	Thu 8/12/2021	KFPD PSB
KFPD - Gen Mgmt re: KPPCSD mtg	1.50	Thu 8/12/2021	KFPD Gen Mgmt
KFPD - Finance re: Invoices, Payments	1.00	Thu 8/12/2021	KFPD Finance
Day Total:	7.25		
KFPD - Finance re: Invoices, Payments	1.25	Fri 8/13/2021	KFPD Finance
KFPD - PSB re: Tel w/MB (Lease Neg)	0.75	Fri 8/13/2021	KFPD PSB
KFPD - Finance re: Invoices, Payments	0.50	Fri 8/13/2021	KFPD Finance
KFPD - EPC re: Tel w/Cheryl Miller DFSC & JV	1.00	Fri 8/13/2021	KFPD EPC
KFPD - EPC re: Coord w/JV	0.50	Fri 8/13/2021	KFPD EPC
KFPD - Finance re: County Transmittal	0.50	Fri 8/13/2021	KFPD Finance
KFPD - PSB re: Tel w/Mack5	0.75	Fri 8/13/2021	KFPD PSB
KFPD - PSB re: Tel Don Kappe; Church docs to Mack5	0.75	Fri 8/13/2021	KFPD PSB
KFPD - Finance re: County Transmittal	0.50	Fri 8/13/2021	KFPD Finance
Day Total:	6.50		
Total (24hrs/wk Allowance = 3.43hrs/day x 15 days = 51.43hrs Max):	51.25		



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 7/16/2021
 Pay Period End: 7/31/2021

Program Areas	
GA	General Administration
FB	Finance
EP	Emergency Preparedness
Pol	Policies & Legal
PS	Public Safety Bldg

Date	Task/Project	Hours	GA	FB	EP	Pol	PS
7/16/2021	See Separate Task Sheet	4.25	2.25	2.00			
7/17/2021	"	5.25	1.50	2.00	1.75		
7/18/2021	"	0.50			0.50		
7/19/2021	"	7.25	1.00	3.00	3.25		
7/20/2021	"	3.00	3.00				
7/21/2021	"	7.25	7.25				
7/22/2021	"	6.25	1.00	2.75	2.50		
7/23/2021	"						
7/24/2021	"						
7/25/2021	"						
7/26/2021	"	5.25	5.25				
7/27/2021	"	1.50	1.50				
7/28/2021	"	3.75	3.25		0.50		
7/29/2021	"	1.50		1.00	0.50		
7/30/2021	"	7.75	2.00	5.75			
7/31/2021	"						
Total Hours		53.50	28.00	16.50	9.00	0.00	0.00
Rate		\$ 99.00					
Total Gross Pay		<u>\$ 5,296.50</u>					

Bill Hansell

Employee Signature

7/31/2021

Date

Finance Signature

Date

Subject	Duration	Day	Subject
KFPD - Gen Mgmt re: Email JS re: Mtg agendas	0.25	Fri 7/16/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Correspondence	1.25	Fri 7/16/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Grant Writer contract	0.75	Fri 7/16/2021	KFPD Gen Mgmt
KFPD - Finance re: Special Taxes	2.00	Fri 7/16/2021	KFPD Finance
KFPD - EPC re: Mtg agenda; EP Coordinator	1.75	Sat 7/17/2021	KFPD EPC
KFPD - Finance re: Special Taxes	1.50	Sat 7/17/2021	KFPD Finance
KFPD - Gen Mgmt re: BOD Mtg Packet	1.50	Sat 7/17/2021	KFPD Gen Mgmt
KFPD - Finance re: Timesheets	0.50	Sat 7/17/2021	KFPD Finance
Day Total:	9.50		
KFPD - EPC re: Committee Mtg Agenda and Packet	0.50	Sun 7/18/2021	KFPD EPC
KFPD - Finance re: Invoices & Accounting	3.00	Mon 7/19/2021	KFPD Finance
KFPD - EPC re: Committee Mtg Agenda and Packet	1.25	Mon 7/19/2021	KFPD EPC
KFPD - EPC re: Post agenda and packet	0.50	Mon 7/19/2021	KFPD EPC
KFPD - Gen Mgmt re: PSB for recording stamp; Coord w/MB	1.00	Mon 7/19/2021	KFPD Gen Mgmt
KFPD - EPC re: Finalize packet and post; Email EPC members	1.50	Mon 7/19/2021	KFPD EPC
KFPD - Gen Mgmt re: PRA, Scan mtg mins	0.75	Tue 7/20/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Jim Watt at PSB for PRA	2.25	Tue 7/20/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: 2020 Hazard Mitigation resolution (Records search, correspondence)	1.00	Wed 7/21/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: PSB for 20-19 resolution signatures, stamps	3.00	Wed 7/21/2021	KFPD Gen Mgmt
KFPD - Board Mtg	3.25	Wed 7/21/2021	KFPD Board Mtg
KFPD - Finance re: Transmittal to Maze	0.25	Thu 7/22/2021	KFPD Finance
KFPD - Finance re: Invoices & Accounting	1.50	Thu 7/22/2021	KFPD Finance
KFPD - Finance re: Tel w/Peter Medina (QC)	1.00	Thu 7/22/2021	KFPD Finance
KFPD - EPC re: Tel w/JV	0.50	Thu 7/22/2021	KFPD EPC
KFPD - EPC re: Committee Mtg	2.00	Thu 7/22/2021	KFPD EPC
KFPD - Gen Mgmt re: Correspondence	1.00	Thu 7/22/2021	KFPD Gen Mgmt
Day Total:	24.25		
KFPD - Gen Mgmt re: Weed Abatement issues	0.25	Mon 7/26/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Post minutes, resolutions; Correspondence	5.00	Mon 7/26/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Elections Dept letter; Correspondence	1.50	Tue 7/27/2021	KFPD Gen Mgmt
KFPD - EPC re: Tel w/JV (NNO, Priority List)	0.50	Wed 7/28/2021	KFPD EPC
KFPD - Gen Mgmt re: Correspondence	3.25	Wed 7/28/2021	KFPD Gen Mgmt
KFPD - EPC re: Bkgnd Materials to Grant Writer	0.50	Thu 7/29/2021	KFPD EPC
KFPD - Finance re: Invoices/Receipts; New computer access and email account for Brandon at Maze	1.00	Thu 7/29/2021	KFPD Finance
KFPD - Finance re: CERBT Employer OPEB Contribution Summary for GASB Reporting due	5.75	Fri 7/30/2021	KFPD Finance
KFPD - Gen Mgmt re: PSB for mail, PRA records	1.00	Fri 7/30/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Files	1.00	Fri 7/30/2021	KFPD Gen Mgmt
Day Total:	19.75		

Total (24hrs/wk Allowance = 3.43hrs/day x 16 days = 54.88hrs Max): 53.50



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 7/1/2021
 Pay Period End: 7/15/2021

Program Areas	
GA	General Administration
FB	Finance
EP	Emergency Preparedness
Pol	Policies & Legal
PS	Public Safety Bldg

Date	Task/Project	Hours	GA	FB	EP	Pol	PS
7/1/2021	See Separate Task Sheet	2.50	1.00		1.50		
7/2/2021	"	3.00	1.50	0.75	0.75		
7/3/2021	"						
7/4/2021	"						
7/5/2021	"	6.00	6.00				
7/6/2021	"	0.50		0.50			
7/7/2021	"	4.00		4.00			
7/8/2021	"	7.50	6.50	1.00			
7/9/2021	"	5.25	5.25				
7/10/2021	"	2.25	2.25				
7/11/2021	"						
7/12/2021	"	7.00	7.00				
7/13/2021	"	5.00	5.00				
7/14/2021	"	5.25	5.25				
7/15/2021	"	3.75	3.75				
Total Hours		52.00	43.50	6.25	2.25	0.00	0.00
Rate		\$ 99.00					
Total Gross Pay		<u>\$ 5,148.00</u>					

Bill Hansell

Employee Signature

7/15/2021

Date

Finance Signature

Date

Subject	Duration	Day	Category
KFPD - EPC re: Mtg w/LN, KP, JV (Traffic survey)	1.50	Thu 7/1/2021	KFPD EPC
KFPD - Gen Mgmt re: Correspondence; Timesheets; Payroll	1.00	Thu 7/1/2021	KFPD Gen Mgmt
Day Total:	2.50		
KFPD - Finance re: MB statements; County reports; Email Maze	0.75	Fri 7/2/2021	KFPD Finance
KFPD - EPC re: Fire Plug final edit	0.75	Fri 7/2/2021	KFPD EPC
KFPD - Gen Mgmt re: PRA (PSB records, etc)	0.50	Fri 7/2/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: PSB for mail, records, staff	1.00	Fri 7/2/2021	KFPD Gen Mgmt
Day Total:	3.00		
KFPD - Holiday (6hrs)	6.00	Mon 7/5/2021	KFPD Holiday
Day Total:	6.00		
KFPD - Finance re: Invoices	0.50	Tue 7/6/2021	KFPD Finance
Day Total:	0.50		
KFPD - Finance re: Invoices	1.00	Wed 7/7/2021	KFPD Finance
KFPD - Finance re: Invoices & Accounting	1.00	Wed 7/7/2021	KFPD Finance
KFPD - Finance re: Invoices & Accounting	2.00	Wed 7/7/2021	KFPD Finance
Day Total:	4.00		
KFPD - Finance re: Invoices & Accounting	1.00	Thu 7/8/2021	KFPD Finance
KFPD - Gen Mgmt re: Board Mtg agenda and packet	1.50	Thu 7/8/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Board Mtg agenda and packet	5.00	Thu 7/8/2021	KFPD Gen Mgmt
Day Total:	7.50		
KFPD - Gen Mgmt re: Board Mtg agenda and packet	1.25	Fri 7/9/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Board Mtg agenda and packet	3.00	Fri 7/9/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Board Mtg agenda and packet	1.00	Fri 7/9/2021	KFPD Gen Mgmt
Day Total:	5.25		
KFPD - Gen Mgmt re: Board Mtg agenda and packet	2.25	Sat 7/10/2021	KFPD Gen Mgmt
Day Total:	2.25		
KFPD - Gen Mgmt re: CCSDA mtg	2.00	Mon 7/12/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: PSB for records search	5.00	Mon 7/12/2021	KFPD Gen Mgmt
Day Total:	7.00		
KFPD - Gen Mgmt re: Correspondence	0.50	Tue 7/13/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Resolution 2021_05	2.00	Tue 7/13/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: PRA 2021_03 Response	2.50	Tue 7/13/2021	KFPD Gen Mgmt
Day Total:	5.00		
KFPD - Gen Mgmt re: Tel w/LN (Mtg planning, Legal update)	0.50	Wed 7/14/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Board Mtg posting issues; Legal counsel; Correspondence on rescheduling	1.50	Wed 7/14/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Tel w/Grant Writer Sudi Shoja	0.25	Wed 7/14/2021	KFPD Gen Mgmt
KFPD - Gen Mgmt re: Conf Call w/Grant Writer Sudi Shoja	1.00	Wed 7/14/2021	KFPD Gen Mgmt

KFPD - Gen Mgmt re: Board Mtg posting issues; Legal counsel; Correspondence on rescheduling	2.00	Wed 7/14/2021	KFPD Gen Mgmt
	Day Total: 5.25		
KFPD - Gen Mgmt re: KPPCSD coordination issues	3.75	Thu 7/15/2021	KFPD Gen Mgmt
	Day Total: 3.75		
Total (24hrs/wk Allowance = 3.43hrs/day x 15 days = 51.45hrs Max)	52.00		



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 6/16/2021
 Pay Period End: 6/30/2021

Program Areas	
GA	General Administration
FB	Finance
EP	Emergency Preparedness
Pol	Policies & Legal
PS	Public Safety Bldg

Date	Task/Project	Hours	GA	FB	EP	Pol	PS
6/16/2021	See Separate Task Sheet	0.75	0.75				
6/17/2021	"	5.00	2.75		1.00		1.25
6/18/2021	"	3.75	1.50		1.75		0.50
6/19/2021	"	0.00					
6/20/2021	"	1.25			1.25		
6/21/2021	"	7.75	3.00		0.50		4.25
6/22/2021	"	7.75	4.00				3.75
6/23/2021	"	1.75	1.00				0.75
6/24/2021	"	5.50	0.50		4.25		0.75
6/25/2021	"	1.00	0.75				0.25
6/26/2021	"	0.00					
6/27/2021	"	0.00					
6/28/2021	"	8.25	6.75		1.00		0.50
6/29/2021	"	6.25	6.00	0.25			
6/30/2021	"	6.25	6.00		0.25		
Total Hours		55.25	33.00	0.25	10.00	0.00	12.00
Rate		\$ 99.00					
Total Gross Pay		<u>\$ 5,469.75</u>					

Bill Hansell

Employee Signature

6/30/2021

Date

Finance Signature

Date

Subject	Duration	Day
KFPD - Gen Mgmt re: Tel w/LN (agenda)	0.75	Wed 6/16/2021
Day Total:	0.75	
KFPD - Gen Mgmt re: Correspondence	1.00	Thu 6/17/2021
KFPD - PSB re: Planning	0.75	Thu 6/17/2021
KFPD - Gen Mgmt re: PSB for mail/files	0.75	Thu 6/17/2021
KFPD - PSB re: Planning	0.50	Thu 6/17/2021
KFPD - Gen Mgmt re: Grant Writer proposal	1.00	Thu 6/17/2021
KFPD - EPC re: Coordinator contract	1.00	Thu 6/17/2021
Day Total:	5.00	
KFPD - EPC re: Coordinator contract	1.00	Fri 6/18/2021
KFPD - EPC re: Coordinator contract to legal; Signed	0.75	Fri 6/18/2021
KFPD - Gen Mgmt re: Tel w/Sasha	0.50	Fri 6/18/2021
KFPD - Gen Mgmt re: Correspondence	1.00	Fri 6/18/2021
KFPD - PSB re: Planning	0.50	Fri 6/18/2021
Day Total:	3.75	
KFPD - EPC re: Committee Mtg Agenda and Packet	1.25	Sun 6/20/2021
Day Total:	1.25	
KFPD - PSB re: Post, print proposals	1.00	Mon 6/21/2021
KFPD - PSB re: Arch LCA Interview	1.50	Mon 6/21/2021
KFPD - PSB re: Arch Interview with Gutierrez Associates	1.75	Mon 6/21/2021
KFPD - EPC re: Revise Coordinator contract	0.50	Mon 6/21/2021
KFPD - Sick Leave	3.00	Mon 6/21/2021
Day Total:	7.75	
KFPD - PSB re: Mtg at Unitarian Church	1.75	Tue 6/22/2021
KFPD - PSB re: Arch Interview with MarJang Architects	1.50	Tue 6/22/2021
KFPD - PSB re: Review proposals	0.50	Tue 6/22/2021
KFPD - Sick Leave	4.00	Tue 6/22/2021
Day Total:	7.75	
KFPD - PSB re: Call MarJang references	0.50	Wed 6/23/2021
KFPD - PSB re: Tel MarJang (Award and contract details)	0.25	Wed 6/23/2021
KFPD - Gen Mgmt re: Board Mtg agenda issues	1.00	Wed 6/23/2021
Day Total:	1.75	
KFPD - PSB re: Tel w/MB (Lease Discussions)	0.75	Thu 6/24/2021
KFPD - EPC re: CC Resource Conservation District Wildfire Mitigation mtg	1.50	Thu 6/24/2021

KFPD - EPC re: Committee Mtg	2.00	Thu 6/24/2021
KFPD - EPC re: Tel w/EP Coord	0.25	Thu 6/24/2021
KFPD - Gen Mgmt re: Tel w/Counsel	0.50	Thu 6/24/2021
KFPD - EPC re: Email Set-Up for Coord; Fire Plug draft forwarded	0.50	Thu 6/24/2021
Day Total:	5.50	
KFPD - PSB re: Tel w/MB (Lease Discussions)	0.25	Fri 6/25/2021
KFPD - Gen Mgmt re: Tel w/LN (Mtg agendas)	0.75	Fri 6/25/2021
Day Total:	1.00	
KFPD - EPC re: Tel w/KP (Coord work plan)	0.25	Mon 6/28/2021
KFPD - Gen Mgmt re: Tel w/LN (Mtg agendas)	0.75	Mon 6/28/2021
KFPD - PSB re: Tel w/MB (Lease Discussions)	0.50	Mon 6/28/2021
KFPD - Gen Mgmt re: Tel w/Sasha	0.00	Mon 6/28/2021
KFPD - EPC re: Tel w/JV; Emails (Coord work plan; Fire Plug)	0.75	Mon 6/28/2021
KFPD - Vacation Leave	6.00	Mon 6/28/2021
Day Total:	8.25	
KFPD - Gen Mgmt re: Email agenda item request	0.00	Tue 6/29/2021
KFPD - Finance re: Email Financial Planner	0.25	Tue 6/29/2021
KFPD - Vacation Leave	6.00	Tue 6/29/2021
Day Total:	6.25	
KFPD - EPC re: Tel w/KP (Traffic study)	0.25	Wed 6/30/2021
KFPD - Vacation Leave	6.00	
Day Total:	6.25	
Total (28hrs/wk Allowance = 4hrs/day x 15 days = 60hrs Max)	55.25	



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 6/1/2021
 Pay Period End: 6/15/2021

Program Areas	
GA	General Administration
FB	Finance
EP	Emergency Preparedness
Pol	Policies
PS	Public Safety

Date	Task/Project	Hours	GA	FB	EP	Pol	PS
6/1/2021	See Separate Task Sheet	5.00	1.25	3.75			
6/2/2021	"	8.50	0.25	7.75	0.50		
6/3/2021	"	6.00	5.50				0.50
6/4/2021	"	13.00	12.50	0.50			
6/5/2021	"	5.75	5.75				
6/6/2021	"						
6/7/2021	"	2.75			2.25		0.50
6/8/2021	"	5.25	0.50		4.75		
6/9/2021	"	7.50	6.00		1.50		
6/10/2021	"	2.75	0.50	1.75			0.50
6/11/2021	"						
6/12/2021	"						
6/13/2021	"						
6/14/2021	"	3.00	0.50	0.50	2.00		
6/15/2021	"						
Total Hours		59.50	32.75	14.25	11.00	0.00	1.50
Rate		\$ 99.00					
Total Gross Pay		<u>\$ 5,890.50</u>					

Bill Hansell

Employee Signature

6/15/2021

Date

Finance Signature

Date

Subject	Duration	Day
KFPD - Finance re: Invoices, Deposits	2.00	Tue 6/1/2021
KFPD - Finance re: Tel w/BN (Levy Process)	0.25	Tue 6/1/2021
KFPD - Finance re: Email to Dorothy Lim (Levy Submission Process ?'s)	0.25	Tue 6/1/2021
KFPD - Gen Mgmt re: Correspondences	1.25	Tue 6/1/2021
KFPD - Finance re: Invoices	0.50	Tue 6/1/2021
KFPD - Finance re: Invoices	0.75	Tue 6/1/2021
Day Total:	5.00	
KFPD - Finance re: Invoices, Deposits	2.00	Wed 6/2/2021
KFPD - Finance re: Invoices	2.00	Wed 6/2/2021
KFPD - Finance re: Invoices	0.75	Wed 6/2/2021
KFPD - EPC re: Tel w/KP (RFP interviews)	0.50	Wed 6/2/2021
KFPD - Finance re: Invoices, Accounting	0.75	Wed 6/2/2021
KFPD - Gen Mgmt re: Tel w/Legal	0.25	Wed 6/2/2021
KFPD - Finance re: Invoices, Accounting	2.25	Wed 6/2/2021
Day Total:	8.50	
KFPD - PSB re: Tel w/Chief Gancasz (Coord site measurements of PSB)	0.25	Thu 6/3/2021
KFPD - PSB re: Tel w/Chief Gancasz (Coord site measurements of PSB)	0.25	Thu 6/3/2021
KFPD - Gen Mgmt re: Tel w/Sasha	0.25	Thu 6/3/2021
KFPD - Gen Mgmt re: Board Packet	2.75	Thu 6/3/2021
KFPD - Gen Mgmt re: Board Packet	2.50	Thu 6/3/2021
Day Total:	6.00	
KFPD - Gen Mgmt re: Board Packet	0.50	Fri 6/4/2021
KFPD - Gen Mgmt re: Board Packet	2.00	Fri 6/4/2021
KFPD - Finance re: Tel w/Financial Planner	0.50	Fri 6/4/2021
KFPD - Gen Mgmt re: Board Packet	0.75	Fri 6/4/2021
KFPD - Gen Mgmt re: Board Packet	5.50	Fri 6/4/2021
KFPD - Gen Mgmt re: Board Packet	3.75	Fri 6/4/2021
Day Total:	13.00	
KFPD - Gen Mgmt re: KPOA Annual Mtg	2.00	Sat 6/5/2021
KFPD - Gen Mgmt re: Board Packet	3.75	Sat 6/5/2021
Day Total:	5.75	
KFPD - EPC re: Interview w/Chris Hilliard	1.75	Mon 6/7/2021
KFPD - EPC re: Tel w/Applicant; Schedule mtgs	0.50	Mon 6/7/2021
KFPD - PSB re: Tel w/RCD (Contract follow-up)	0.25	Mon 6/7/2021

KFPD - PSB re: Tel w/DD (Schedule recommendations)	0.25	Mon 6/7/2021
Day Total:	2.75	
KFPD - EPC re: Interview w/Johnny Valenzuela	1.75	Tue 6/8/2021
KFPD - EPC re: Interview w/William Boldenweck	1.50	Tue 6/8/2021
KFPD - EPC re: Tel References, Selected Candidate	1.50	Tue 6/8/2021
KFPD - Gen Mgmt re: Email counsel; Post invites	0.50	Tue 6/8/2021
Day Total:	5.25	
KFPD - EPC re: Contract	1.00	Wed 6/9/2021
KFPD - EPC re: Tel w/Candidates	0.50	Wed 6/9/2021
KFPD - Gen Mgmt re: Mtg prep	2.00	Wed 6/9/2021
KFPD - Board Mtg	4.00	Wed 6/9/2021
Day Total:	7.50	
KFPD - PSB re: Tel w/Tess O'Riva (Temp location)	0.50	Thu 6/10/2021
KFPD - Finance re: CERBT Tel w/Colleen Cain-Herrback	0.75	Thu 6/10/2021
KFPD - Finance re: CERBT Reporting Webinar	1.00	Thu 6/10/2021
KFPD - Gen Mgmt re: Tel w/Sasha	0.50	Thu 6/10/2021
Day Total:	2.75	
KFPD - EPC re: Wildcat Canyon Fire Group	2.00	Mon 6/14/2021
KFPD - Finance re: Invoices & Payments	0.50	Mon 6/14/2021
KFPD - Gen Mgmt re: Exec Orders on Meetings	0.50	Mon 6/14/2021
Day Total:	3.00	
Total (28hrs/wk Allowance = 4hrs/day x 15 days = 60hrs Max)	59.50	



Kensington Fire Protection District Employee Timesheet

Employee Name: Bill Hansell
 Title: General Manager
 Pay Period Start: 5/16/2021
 Pay Period End: 5/31/2021

Program Areas	
GA	General Administration
FB	Finance
EP	Emergency Preparedness
Pol	Policies
PS	Public Safety

Date	Task/Project	Hours	GA	FB	EP	Pol	PS
5/16/2021	See Separate Task Sheet						
5/17/2021	"	8.25	4.25	2.50	1.00		0.50
5/18/2021	"	8.75		1.00			7.75
5/19/2021	"	13.00		7.75			5.25
5/20/2021	"	11.50		10.00			1.50
5/21/2021	"	6.50	1.75	2.75	0.50		1.50
5/22/2021	"						
5/23/2021	"						
5/24/2021	"	10.50	1.75	6.75	2.00		
5/25/2021	"						
5/26/2021	"						
5/27/2021	"	7.00	3.50		2.25		1.25
5/28/2021	"						
5/29/2021	"						
5/30/2021	"	1.25	0.50		0.75		
5/31/2021	Paid Holiday	6.00	6.00				
	Total Hours	72.75	17.75	30.75	6.50	0.00	17.75
	Rate	\$ 99.00					
	Total Gross Pay	<u>\$ 7,202.25</u>					

Bill Hansell

Employee Signature

5/31/2021

Date

Finance Signature

Date

Subject	Duration	Day
KFPD - Gen Mgmt re: CCSDA meeting	1.00	Mon 5/17/2021
KFPD - EPC re: Controlled Burn Notice on NextDoor	0.50	Mon 5/17/2021
KFPD - Finance re: Timesheets, approvals, forward to Maze	0.75	Mon 5/17/2021
KFPD - Finance re: Prepare and post Agenda for FC mtg	1.00	Mon 5/17/2021
KFPD - Gen Mgmt re: Tel w/Sasha	0.25	Mon 5/17/2021
KFPD - Finance re: Agenda Post for FC mtg	0.75	Mon 5/17/2021
KFPD - Gen Mgmt re: Tel w/LN	0.50	Mon 5/17/2021
KFPD - PSB re: Tel w/MB (Lease negotiations)	0.50	Mon 5/17/2021
KFPD - Gen Mgmt re: Correspondence	2.50	Mon 5/17/2021
KFPD - EPC re: Tel w/KP (EP Coordinator RFP)	0.50	Mon 5/17/2021
Day Total:	8.25	
KFPD - PSB re: Tel w/Mack5 (RFPs, Update to consulting agreement, Temp Facilities)	7.25	Tue 5/18/2021
KFPD - PSB re: Tel w/Chief (Temp Facilities)	0.50	Tue 5/18/2021
KFPD - Finance re: EC Contract Fee	1.00	Tue 5/18/2021
Day Total:	8.75	
KFPD - Finance re: FY2022 Draft Budget	0.75	Wed 5/19/2021
KFPD - Finance re: FY2022 Draft Budget	5.50	Wed 5/19/2021
KFPD - PSB re: Letter from/to KPPCSD	2.75	Wed 5/19/2021
KFPD - PSB re: Letter from/to KPPCSD	2.50	Wed 5/19/2021
KFPD - Finance re: FY2022 Draft Budget	1.50	Wed 5/19/2021
Day Total:	13.00	
KFPD - Finance re: FY2022 Draft Budget	4.00	Thu 5/20/2021
KFPD - Finance re: FY2022 Draft Budget	0.75	Thu 5/20/2021
KFPD - Finance re: FY2022 Draft Budget (Consult w/ auditors)	0.75	Thu 5/20/2021
KFPD - Finance re: FY2022 Draft Budget	2.25	Thu 5/20/2021
KFPD - PSB re: Zoom Conf (KPPCSD response)	0.50	Thu 5/20/2021
KFPD - Finance re: FY2022 Draft Budget	1.25	Thu 5/20/2021
KFPD - PSB re: Letter to KPPCSD	1.00	Thu 5/20/2021
KFPD - Finance re: FY2022 Draft Budget	1.00	Thu 5/20/2021
Day Total:	11.50	
KFPD - Finance re: FC mtg	2.00	Fri 5/21/2021
KFPD - Gen Mgmt re: Public Correspondence	0.75	Fri 5/21/2021
KFPD - Finance re: FY2022 Draft Budget (Requests from Chief)	0.75	Fri 5/21/2021
KFPD - PSB re: Zoom Conf w/MB (Lease negotiations)	1.50	Fri 5/21/2021

Subject	Duration	Day
KFPD - Gen Mgmt re: Tel w/LN	1.00	Fri 5/21/2021
KFPD - EPC re: Mtg Agenda	0.50	Fri 5/21/2021
	Day Total: 6.50	
KFPD - Finance re: Invoices, accounting	6.75	Mon 5/24/2021
KFPD - EPC re: Committee Mtg (Agenda revisions, Supp Materials, post)	1.50	Mon 5/24/2021
KFPD - Gen Mgmt re: Tel w/Sasha	0.25	Mon 5/24/2021
KFPD - EPC re: Committee Mtg (Agenda Post)	0.50	Mon 5/24/2021
KFPD - Gen Mgmt re: Emails	1.50	Mon 5/24/2021
	Day Total: 10.50	
KFPD - PSB re: Tel w/MB (Lease Negotiations)	0.50	Tue 5/25/2021
KFPD - Gen Mgmt re: RFP submittals for EPC & Grant Writer	2.75	Thu 5/27/2021
KFPD - Gen Mgmt re: RFP submittals for EPC & Grant Writer	0.50	Thu 5/27/2021
KFPD - PSB re: RFP ?'s from architects	0.75	Thu 5/27/2021
KFPD - EPC re: Committee Mtg	2.25	Thu 5/27/2021
KFPD - Gen Mgmt re: Update website w/audit	0.25	Thu 5/27/2021
	Day Total: 7.00	
KFPD - Gen Mgmt re: Fire Plug articles	0.50	Sun 5/30/2021
KFPD - EPC re: Fire Plug Spring Issue draft material to SA	0.75	Sun 5/30/2021
	Day Total: 1.25	
KFPD - Holiday	6.00	Mon 5/31/2021
	Day Total: 6.00	
	Total (28hrs/wk Allowance = 4hrs/day x 16 days = 64hrs Max)	
	+ (12) Additional Hrs Approved on 05/21/2021 = 76hrs Max	72.75