

**KENSINGTON FIRE PROTECTION DISTRICT
AGENDA OF A MEETING OF THE
BOARD OF DIRECTORS**

Date of Meeting: October 12, 2016
Time of Meeting: 7:00 p.m.
Place of Meeting: Kensington Community Center
59 Arlington Avenue, Kensington, CA 94707

Please Note: Copies of the agenda bills and other written documentation relating to each item of business referred to on the agenda are on file in the office of the Kensington Fire Protection District Administration Office, 217 Arlington Avenue, Kensington, and are available for public inspection. A copy of the Board of Directors packet can be viewed on the internet at www.kensingtonfire.org/agenda/index.shtml.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Manager, 510/527-8395. Notification 48 hours prior to the meeting will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

7:00 p.m. **CALL TO ORDER**

Directors: Joe de Ville, Don Dommer, Nina Harmon, Janice Kosel, and Laurence Nagel

1. **ADOPTION OF CONSENT ITEMS.** Items 3, 4, 5 & 6

All matters listed with the notation "CC" are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. PLEASE NOTE: Public review copy of the agenda packet is available at the Directors' table at the Board meetings.

2. **ORAL COMMUNICATIONS.** (This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.)

CC 3. **APPROVAL OF THE MINUTES.** Approval of the minutes of the regular meeting of September 14, 2016 (APPROVE)

CC 4. **ACCEPTANCE OF INCIDENT ACTIVITY REPORT.** September 2016 (ACCEPT)

CC 5. **APPROVAL OF MONTHLY A/P VOUCHER - TRANSMITTAL #4** (APPROVE)

CC 6. **APPROVAL OF MONTHLY FINANCIAL REPORT.** August/September 2016 (APPROVE)

7. **FIRE CHIEF'S REPORT**

- a. Review of operations.
- b. Regional issues and developments.

8. **PRESIDENT'S REPORT**

NEW BUSINESS

9. Review of KFPD Inventory/Depreciation Schedule 2014-2015

10. **BOARD REPORTS**

Informational reports from Board members or staff covering the following assignments:

- a. Finance Committee (Kosel/Dommer):
- b. Public Safety Building (de Ville/Dommer): Report on current status of needs assessment/feasibility study
- c. Education (Kosel): Open House 10/15/16; Pharmaceutical drop off 10/22/16; Shredding event 10/29/16
- d. Contra Costa County/California Special Districts Assoc. (Nagel): Next meeting 10/17/16; 7/18/16 meeting minutes; report on 9/22/16 County Fire District Board members' meeting;
- e. Consolidation/Dissolution Committee (Harmon/Kosel):
- f. Diablo Fire Safe Council/Interface (Staff):
- g. Correspondence: Thank you Firefighters

ADJOURNMENT. The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, November 9, 2016, at 7:00 p.m. at the Kensington Public Safety Building, 217 Arlington Avenue, Kensington, CA 94707.

The deadline for agenda items to be included in the Board packet for the next regular meeting of 11/9/16 is Wednesday, 10/26/16 by 1:00 p.m. The deadline for agenda-related materials to be included in the Board packet is Wednesday, 11/2/16 by 1:00 p.m., Fire Protection District Administration Office, 217 Arlington Ave., Kensington.

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING

CONSENT CALENDAR

**MINUTES OF THE SEPTEMBER 14, 2016 MEETING OF THE BOARD OF DIRECTORS
OF THE KENSINGTON FIRE PROTECTION DISTRICT**

PRESENT: Directors: Joe de Ville, Don Dommer, Nina Harmon, Janice Kosel, Larry Nagel
 Staff: Battalion Chief Michael Bond, Manager Brenda Navellier

CALL TO ORDER:

President Don Dommer called the meeting to order at 7:00 p.m. and noted that all Directors were present. B/C Bond is present since Chief Maples is out of town.

APPROVAL OF CONSENT ITEMS:

President Dommer called for the approval of the consent calendar (items 3, 4, 5 & 6), consisting of approval of the July 27, 2016 minutes, acceptance of the July incident activity report, acceptance of the August incident activity report, and approval of the monthly transmittal #3. Director Kosel made a motion to approve the Consent Calendar items as submitted. Director Harmon seconded the motion.

AYES: de Ville, Dommer, Harmon, Kosel, Nagel
NOES: None
ABSTAIN: None

ORAL COMMUNICATIONS:

Director Kosel announced that she, Chief Maples, Manager Navellier and KPPCSD Director Sherris-Watt all took a tour of the Oakland Fire Safe garden. The tour was extremely helpful and developing ideas for a demonstration garden in Kensington park. Sherris-Watt has suggested three different areas in the park that are a possibility.

Karl Kruger said he gave a note to President Dommer in July concerning fixed assets. Dommer passed it on to staff. Kruger has additional questions and would like to see KFPD's fixed asset depreciation schedule. Navellier will send the schedule to Kruger and copy the Board at Director Nagel's request.

Paul Dorrah asked if the "Thank you Kensington Firefighters" signs that are posted around town were the endeavor of a private individual or the District. Director Kosel responded that she paid for them as a private citizen with a contribution from Director Harmon. The signs were extremely popular to recognize National Firefighter's Day and demand was much heavier than supply. Residents also sent emails and dropped off treats for the firefighters.

Ciara Wood said she would be glad to make a contribution to the signs next year. DFSC has funded work on the Kensington trail, north of the stairs and the trail has been widened all the way to Hilltop school. Five more Kensington properties have been cleared of junipers with DFSC funds. Director Kosel said the Board will be discussing fire safe replanting grants under the budget discussion. The Board is contemplating a maximum of \$250 per household. Wood named the properties throughout upper Kensington that removed their junipers. She thanked Linda Spath for getting the grant information out to her neighbors. Kosel suggested signage at these properties so the community knows what is happening.

David Spath also acknowledged his wife's work spreading the news about DFSC grants.

Leonard Schwartzburd passed out a paper he wrote up concerning CERT. He introduced Hal Graboske who is the coordinator of Area 6. KFPD has sponsored a shed for K6 but the members have had a hard time finding a home to place it. They have now found a commercial area on Kensington circle that will allow them to place the shed. B/C Carr has viewed the site with Graboske and is working with the group on making the shed more secure since it will be in a commercial area. Area 6 has been busy getting organized but they are not yet "response ready". The group has a lot of other needs including FRS radios. The Board suggested working with staff including B/C Carr and B/C Gibson to develop any additional funding requests. Schwartzburd just wanted to report on Area 6's progress and if necessary, to put an item on next month's agenda. Area 6 may need liability insurance to place the shed on a commercial property. Graboske has additional questions namely: whether the volunteers are covered under El Cerrito's worker's comp insurance, whether the volunteers have coverage during disaster relief, the group's liability in case of theft from the shed, the release of liability for the commercial property owner and also the property owner wants a 90-day notice of removal. Again, the Board said to work with staff and provide the paper that was handed out to Chief Maples, and any questions that can't be answered can be forwarded to the District's legal counsel.

Schwartzburd handed out another paper that addressed psychological and emotional trauma that people may have after a major disaster. Schwartzburd is trying to expand on FEMA's protocol for this area. Not only will the community suffer but so will the first responders and even the mental health workers that assist. Area 6 is working on this issue and Schwartzburd's home will be a center for people who need assistance. His paper is designed to help with triage, assessment and treating emotional trauma. Director Nagel asked that Schwartzburd or Graboske bring this information to the CERT Area Coordinator's meeting next week.

FIRE CHIEF'S REPORT:

Fire Marshal B/C Bond introduced himself and reviewed the report that was included in the packet. Bond listed the many fires that the department has responded to out-of-county. As many as seven people have been out at a time. All backfill has been staffed by the existing staff. Currently Engineer/Paramedic Thomas Wade is deployed as a single resource fire line medic at the Soberanes fire. He recently was part of the rescue team that responded to a rollover of a fire vehicle at the incident. Captain/Paramedic Kevin Janes was also redeployed to the Soberanes fire for another two weeks as part of the incident management team. It has been a very active fire season.

B/C Bond also reported on two new hires – Firefighter/Paramedic Adam Birdsell previously of Rodeo-Hercules FD and Firefighter/Paramedic Mason Campbell previously of American Medical Response.

PRESIDENT'S REPORT:

President Dommer asked if any of the Board members were interested in attending the Contra Costa Fire Board/Commission's Association meeting. A description of the organization was included in the packet. Director Nagel will attend the September 22nd meeting. Director Harmon or Kosel may join Nagel.

NEW BUSINESS:

Resolution 16-07 – Confirming the Report of the Costs of Abatement of Public Nuisance, Conditions, Weeds, and Flammable Materials and Authorized Related Actions: 240 Lake Drive, Kensington, CA: B/C Bond praised Fire Prevention Officer Chris Renshaw who has spent hours on outreach to the residents to explain, education and encourage them to comply with the vegetation management standards. He has also directed some residents to DFSC for grant funding. Originally 69 properties were not in compliance with the standards. Only one property did not voluntarily comply. It was abated on August 19th. The Board is being asked to approve the cost of the property. The abatement itself was \$265.00. Administrative cost for the district was \$916.75. The total that will be lienied against the property is \$1181.75. Director Kosel made a motion to enact Resolution 16-07 confirming the report of the abatement of a public nuisance located at 240 Lake Drive. Director Nagel seconded the motion.

AYES:	de Ville, Dommer, Harmon, Kosel, Nagel
NOES:	None
ABSTAIN:	None

B/C Bond explained that the Fire Prevention Officer inspects every property in Kensington from the street. Staff cannot go onto private property unless they have been invited. They can view offenders from a neighboring yard if they are given permission.

Resolution 16-08 – Adopting the Final Combined Budget for Revenue, Operating Expenditures and Capital Improvement Expenditures for FY16-17: Director Kosel explained that the Board enacts the preliminary budget in June, the final budget adoption in September, reviews the mid-year budget at the February meeting and holds Finance Committee meetings in May and January to review the budget. Kosel reported that revenue is projected at \$3.9 million and operating expense is \$3.2 million. The projected \$700,000 surplus will go into the building fund for the public safety building. The building committee is expected to report building projections in October or November. The budget is essentially the same as the June preliminary budget. The election budget will stay in as a spaceholder for a modest charge though there will be no board election. Kosel reported that Ciara Wood had requested planting grants from the District for the residents that are removing their junipers under DFSC grants. These residents have assisted the entire community by making their parcels more fire safe. Kosel suggested adding a \$3,000 line item (\$250 per parcel) for fire safe planting grant funds as a trial project. Residents would submit detailed receipts to staff.

Karl Kruger asked why the District does not budget for miscellaneous income? Kosel said \$39,000 of the \$42,000 received was a class action lawsuit settlement which was not expected. Kruger asked for an explanation on the water system improvements. The District budgeted \$185,000 but only spent \$91,366 in the previous year. This

was due to EBMUD paying for 23% of the last two projects. The \$20,000 budgeted for this year is for any opportune hydrants when EBMUD is working on pipelines. David Spath asked if the District has completed its water system improvements? Kosel responded everything that has been scheduled. There have not been any recent flow tests per EBMUD's request due to the drought. The District passed an ordinance so that EBMUD has to replace any piping in Kensington with larger pipes. Most of the pipeline work was along the ridge but additional hydrants were added throughout the community. The pipeline improvements were designed so that three engines could get adequate water flow for 20 minutes to stop a major conflagration. Director Nagel added there is every reason to believe that Kensington has adequate fire flow and it helped to upgrade our ISO rating. Director Nagel made a motion to pass Resolution 16-08 as amended. Director Kosel seconded the motion.

AYES: de Ville, Dommer, Harmon, Kosel, Nagel
NOES: None
ABSTAIN: None

BOARD REPORTS:

Finance: The District is required under state law to conduct an annual audit. Navellier and Russell have been meeting with the audit staff over the last couple of days. The audit report is usually complete around January after several reviews by staff. Then the Finance Committee reviews it before taking it to the entire Board. The District has had clean audits for nearly 20 years.

Public Safety Building: Dommer reported that the feasibility study is still underway. The architect began their work in June. Interviews of staff, including KPPCSD, has taken place. Programming and diagrams are being developed. The architects are figuring out what fits on the site and then cost estimating will need to be performed. Dommer expects a report out in November at this point.

Education: The fall *Fire Plug* was published and a copy included in the packet. Kosel reported that KFPD will host an Open House on 10/15, the Shredding event will take place on 10/29, and the pharmaceutical drop off will take place on 10/22. All dates are in the *Fire Plug*, on the website, have been submitted to the *Outlook* and the signboard has been requested. Tri-City Safety Day is on 9/17 at the El Cerrito Plaza.

CSDA: Nagel reported that the next meeting is on 9/26 at 9:30 a.m. The CSDA is looking for committee members. An interest form was included in the packet.

Consolidation/Dissolution: Harmon reported that she and Director Kosel met with the KPPCSD's subcommittee on consolidation which consists of Chris Deppe, Gail Feldman and Rick Artis on 9/8. The two groups exchanged information on their positions; both groups are listening. The group reviewed the "pro" column of the subcommittee's draft report. Harmon and Kosel think many of the "pros" need to be flushed out. There is no other meeting scheduled at this time. The entire KPPCSD Adhoc committee will be reviewing the draft report tomorrow night (9/15) at a public meeting. On 10/1 the report will be presented to the KPPCSD board. Kosel said she will be asking the exact same questions at the 9/15 meeting that she had at the 9/8 meeting. Spath encouraged comments to be brought to the 9/15 meeting for any proposed changes. Once the Adhoc committee submits its report to the KPPCSD Board, their job is complete. Harmon gave Spath an example of what she believes is an inappropriate "pro" that the facts do not support. Harmon explained how KFPD was not invited to give input on the subcommittee's report by the KPPCSD Board. Kosel said the contracting subcommittee has never expressed any interest in talking to the KFPD Board members who have 20 years experience contracting for government services. Spath said that committee was largely focused on the providers of the service. KPPCSD Director Sherris-Watt said her Board will be accepting the report, not voting on its merits. No Board can make a decision that ties a future Board.

Diablo Fire Safe Council: Nagel and FPO Renshaw attend the DFSC meetings. The last meeting was to approve new grants. DFSC covers both Alameda and Contra Costa County. Kensington has been very successful at receiving a large amount of grants. Director Nagel said the community is much better prepared for wildfire due to the water system improvements and the fuel reduction along the ridge and many grants.

ADJOURNMENT: The meeting was adjourned at 8:28 p.m.

MINUTES PREPARED BY: Brenda J. Navellier

These minutes were approved at the regular Board meeting of the Kensington Fire Protection District on October 12, 2016.

Attest:

Larry Nagel, Board Secretary



EL CERRITO-KENSINGTON FIRE DEPARTMENT

10900 San Pablo Avenue • El Cerrito • CA • 94530

(510) 215-4450 • FAX (510) 232-4917

www.el-cerrito.org



October 1, 2016

TO: Kensington Fire Protection District Board Members

FROM: Michael Pigoni: Battalion Chief

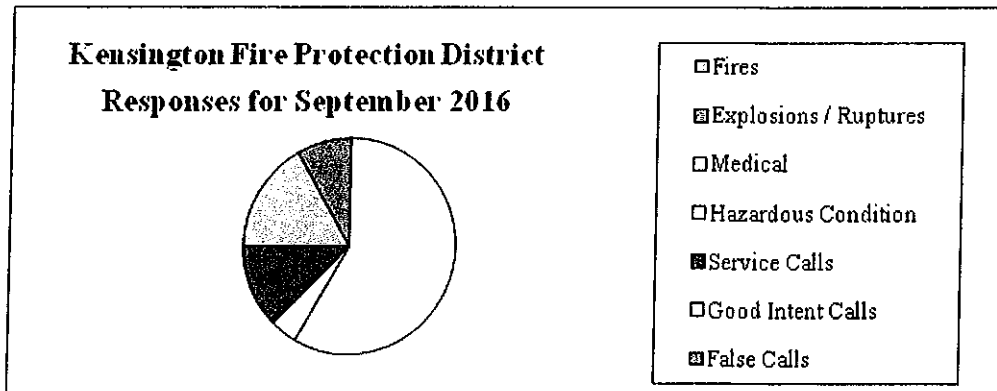
RE: Incident Activity Reports for the Month of September 2016

There were 24 incidents that occurred during the month of September in the community of Kensington. Please see the attached "Incident Log" for the dates and times locations and incident type for these calls that the Fire Department responded to this past month. Kensington calls are shown in the charts at the bottom of this page. During this month E65 responded to a total of 61 calls in all districts.

On September 30th, Engine responded to Berkeley for coverage and to assist during the multi-alarm fire on Durant Street. They initially assisted in searching and clearing the eight story dormitory next to the fire and then responded to a number of medical emergencies while covering one of Berkeley's stations.

The chart below is broken down into NFIRS incident types. The following is a list of the response types, the number of responses for each type and the percentage of the total calls for each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentages</u>
Fires	<i>(Structure, Trash, Vehicles, Vegetation Fires)</i>	0	0.00%
Explosions / Ruptures	<i>(Over Pressure/Ruptures, Explosions, Bombs)</i>	0	0.00%
Medical	<i>(EMS, Vehicle Accidents, Extrication Rescue)</i>	14	58.33%
Hazardous Condition	<i>(Chemical Spills, Leaks, Down Power Lines)</i>	1	4.17%
Service Calls	<i>(Distress, Water/Smoke/Odor Problems, Public Assists)</i>	3	12.50%
Good Intent Calls	<i>(Cancelled En Route, Wrong Location)</i>	4	16.67%
False Calls	<i>(Wrong Company/Unit Dispatched)</i>	2	8.33%
Totals		24	100.00%



Kensington Fire Protection District Response Log for September 2016

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1602361	04-Sep-16 10:23:40	43 ARLINGTON AVE	Kensington	E71	322
2	1602363	04-Sep-16 14:03:55	344 COVENTRY DR	Kensington	E65	321
3	1602400	08-Sep-16 08:21:42	CAMBRIDGE AVE	Kensington	E65	611
4	1602409	09-Sep-16 09:09:12	201 AMHERST AVE	Kensington	E65	321
5	1602416	09-Sep-16 16:35:09	265 GRIZZLY PEAK BLVD	Kensington	E65	321
6	1602432	12-Sep-16 06:49:04	26 ARLMONT DR	Kensington	E65	321
7	1602434	12-Sep-16 09:07:34	410 Yale AVE	Kensington	E65	600
8	1602436	12-Sep-16 09:22:46	259 WILLAMETTE AVE	Kensington	E65	321
9	1602444	12-Sep-16 17:05:15	234 AMHERST AVE	Kensington	E65	412
10	1602457	14-Sep-16 14:24:25	681 COVENTRY DR	Kensington	E65	321
11	1602467	15-Sep-16 22:05:46	59 ARLINGTON AVE	Kensington	E65	421
12	1602479	17-Sep-16 16:35:23	49 NORWOOD AVE	Kensington	E65	321
13	1602500	21-Sep-16 07:11:29	130 ARDMORE DR	Kensington	E65	500
14	1602508	22-Sep-16 07:05:52	130 ARDMORE DR	Kensington	E65	500
15	1602522	23-Sep-16 15:39:06	90 HIGHLAND BLVD	Kensington	E65	700
16	1602532	24-Sep-16 11:07:50	511 COVENTRY DR	Kensington	E65	743
17	1602545	26-Sep-16 10:40:07	123 ARLINGTON AVE	Kensington	E65	321
18	1602553	26-Sep-16 21:23:06	300 Berkeley Park BLVD	Kensington	E71	671
19	1602567	27-Sep-16 20:55:45	8 HIGHGATE RD	Kensington	E65	321
20	1602573	28-Sep-16 09:57:52	326 COVENTRY DR	Kensington	E65	321
21	1602580	28-Sep-16 20:47:51	6501 ARLINGTON BLVD	Kensington	E65	321
22	1602592	30-Sep-16 08:18:31	248 AMHERST AVE	Kensington	E72	321
23	1602593	30-Sep-16 11:11:41	PURDUE AVE	Kensington	E65	321
24	1602599	30-Sep-16 15:16:37	86 ARLINGTON AVE	Kensington	E65	520
				Kensington	E72	321

* See Attached Table for Incident Type Explanations

Type Series

100
200

Description

(Structure, Trash, Vehicle, Vegetation Fire)
(Over Pressure/Ruptures Explosions, Bombs)

300
400
500
600
700

*(EMS, Vehicle Accidents, Extrication, Rescue)
(Chemical Spills, Leaks, Down power Lines)
(Distress, Water/ Smoke/Odor Problems, Public Assists)
(Cancelled En Route, Wrong Location)
(Wrong Company/Unit Dispatched)*

Kensington Fire Protection District

Engine 65 Response Log for September 2016

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1602325	01-Sep-16 12:12:01	6534 STOCKTON AVE	El Cerrito	E65	321
2	1602338	02-Sep-16 09:16:09	8655 TERRACE DR	El Cerrito	E65	321
3	1602363	04-Sep-16 14:02:33	344 COVENTRY DR	Kensington	E65	321
4	1602368	05-Sep-16 08:25:21	700 HANCOCK WAY	El Cerrito	E65	611M
5	1602369	05-Sep-16 09:30:09	544 BONNIE DR	El Cerrito	E65	321
6	1602370	05-Sep-16 10:19:49	1822 Key BLVD	El Cerrito	E65	161
7	1602374	05-Sep-16 15:11:25	309 CARMEL AVE	El Cerrito	E65	321
8	1602382	06-Sep-16 16:15:06	7726 TERRACE DR	El Cerrito	E65	321
9	1602391	07-Sep-16 08:13:54	10 Golf Course Drive	Orinda	E65	381
10	1602396	07-Sep-16 19:15:04	506 CLAYTON AVE	El Cerrito	E65	733
11	1602398	07-Sep-16 23:24:16	970 CONTRA COSTA DR	El Cerrito	E65	321
12	1602399	08-Sep-16 05:41:01	RIDGEWAY LN	El Cerrito	E65	440
13	1602400	08-Sep-16 08:20:53	CAMBRIDGE AVE	Kensington	E65	611
14	1602403	08-Sep-16 14:04:03	LAKE ANZA	Orinda	E65	611M
15	1602409	09-Sep-16 09:07:23	201 AMHERST AVE	Kensington	E65	321
16	1602412	09-Sep-16 10:55:46	1000 NEVIN AVE	Richmond	E65	321
17	1602415	09-Sep-16 15:06:08	7230 FAIRMOUNT AVE	El Cerrito	E65	611X
18	1602416	09-Sep-16 16:32:36	265 GRIZZLY PEAK BLVD	Kensington	E65	321
19	1602428	11-Sep-16 11:34:10	10900 SAN PABLO AVE	El Cerrito	E65	520
20	1602432	12-Sep-16 06:47:37	26 ARLMONT DR	Kensington	E65	321
21	1602434	12-Sep-16 09:06:23	410 Yale AVE	Kensington	E65	600
22	1602436	12-Sep-16 09:21:18	259 WILLAMETTE AVE	Kensington	E65	321
23	1602442	12-Sep-16 15:28:31	7347 PEBBLE BEACH WAY	Kensington	E65	550
24	1602444	12-Sep-16 17:02:50	234 AMHERST AVE	El Cerrito	E65	412
25	1602446	12-Sep-16 19:25:43	25 NORTHAMPTON	Kensington	E65	611F
26	1602449	13-Sep-16 09:28:20	522 NORVELL ST	Berkeley	E65	321
27	1602457	14-Sep-16 14:19:58	681 COVENTRY DR	El Cerrito	E65	321
28	1602467	15-Sep-16 22:03:54	59 ARLINGTON AVE	Kensington	E65	421
29	1602471	16-Sep-16 11:13:59	10598 SAN PABLO AVE	El Cerrito	E65	321
30	1602473	16-Sep-16 15:53:07	700 HANCOCK WAY	El Cerrito	E65	321

31	1602479	17-Sep-16 16:33:23	49 NORWOOD AVE	Kensington	E65	321
32	1602496	20-Sep-16 12:30:24	6102 SANTA CRUZ AVE	Richmond	E65	321
33	1602498	20-Sep-16 22:45:33	7918 TERRACE DR	El CERRITO	E65	746
34	1602500	21-Sep-16 07:10:13	130 ARDMORE DR	Kensington	E65	500
35	1602506	21-Sep-16 16:38:21	540 ASHBURY AVE	El Cerrito	E65	113
36	1602508	22-Sep-16 07:04:10	130 ARDMORE DR	Kensington	E65	500
37	1602511	22-Sep-16 13:57:30	7120 VIEW DR	El Cerrito	E65	321
38	1602518	23-Sep-16 10:47:29	260 BEHRENS ST	El Cerrito	E65	321
39	1602520	23-Sep-16 15:05:55	SAN PABLO AVE	Richmond	E65	653
40	1602522	23-Sep-16 15:37:31	90 HIGHLAND BLVD	Kensington	E65	700
41	1602524	23-Sep-16 16:23:47	7 SANTA FE AVE	El Cerrito	E65	422
42	1602530	24-Sep-16 09:36:49	832 BALRA DR	El Cerrito	E65	321
43	1602532	24-Sep-16 11:06:35	511 COVENTRY DR	Kensington	E65	743
44	1602545	26-Sep-16 10:37:49	123 ARLINGTON AVE	Kensington	E65	321
45	1602547	26-Sep-16 11:44:53	434 COLUSA AVE	El Cerrito	E65	444
46	1602556	27-Sep-16 01:01:03	WILDCAT CANYON RD	Orinda	E65	611R
47	1602561	27-Sep-16 08:43:32	857 BALRA DR	El Cerrito	E65	321
48	1602563	27-Sep-16 10:18:32	6358 ARLINGTON BLVD	East Richmond	E65	161
49	1602565	27-Sep-16 15:12:19	1315 RIFLE RANGE RD	El Cerrito	E65	743
50	1602567	27-Sep-16 20:53:39	8 HIGHGATE RD	Kensington	E65	321
51	1602573	28-Sep-16 09:55:31	326 COVENTRY DR	Kensington	E65	321
52	1602579	28-Sep-16 19:11:20	TILDEN PARK (Brazilian Rm)	Orinda	E65	611F
53	1602588	29-Sep-16 17:46:47	817 CRAFT AVE	El Cerrito	E65	321
54	1602592	30-Sep-16 08:17:28	248 AMHERST AVE	Kensington	E65	321
55	1602593	30-Sep-16 11:11:20	PURDUE AVE	Kensington	E65	520
56	1602596	30-Sep-16 13:07:57	2029 BERKELEY WAY	Berkeley	E65	571
57	1602601	30-Sep-16 13:02:56	2400 DURANT AVE	Berkeley	E65	611F
58	1602602	30-Sep-16 13:27:18	2400 DURANT AVE	Berkeley	E65	743
59	1602603	30-Sep-16 14:21:52	2222 BANCROFT WAY	Berkeley	E65	321
60	1602604	30-Sep-16 14:58:08	1608 FOURTH ST	Berkeley	E65	321
61	1602605	30-Sep-16 16:05:07	OXFORD ST/ ALLSTON WAY	Berkeley	E65	323

* See Attached Table for Incident Type Explanations

Type Series

Description

- 100 (Structure, Trash, Vehicle, Vegetation Fire)
- 200 (Over Pressure/Ruptures Explosions, Bombs)
- 300 (EMS, Vehicle Accidents, Extrication, Rescue)
- 400 (Chemical Spills, Leaks, Down power Lines)
- 500 (Distress, Water/ Smoke/Odor Problems, Public Assists)
- 600 (Cancelled En Route, Wrong Location)
- 700 (Wrong Company/Unit Dispatched)

TRANSMITTAL - APPROVAL

TO: Auditor Controller of Contra Costa County.

Forwarded herewith are the following invoices and claims for goods and services received which have been approved for payment:

KENSINGTON FPD												
TRANSMITTAL - APPROVAL												
Invoices												
										PY/CY:	2170	
										BATCH #:	10/7/2016	
										DATE:	13	
										LOCATION #:		
										FILENAME:	KENSINGTON	
VEND	VENDOR NAME	INVOICE DATE	DESCRIPTION	FUND	SUB	TASK	ACTIVITY	ENGINE	PC	PAYMENT	AMOUNT	
				ORG	ACCT	OPT	WORTH	TYPE	PG			
00982	Delta Dental	10/1/2016	BE001818224 Oct dental	7840	1061						1,189.07	
01169	CalPERS	09/14/16	7072901257 Nov medical	7840	1061						5,890.88	
01406	KFPD Revolving Fund	10/07/16	Reimburse revolving fund	7840	2490						15,795.68	
01634	Vision Service Plan	09/21/16	001027770001 Oct vision	7840	1061						346.72	
02120	City of El Cerrito	10/01/16	Oct fire protection	7840	2328						208,317.09	
50131	Meyers Nave	09/19/16	2016080192 legal counsel	7840	2490						7,599.42	
50201	RossDrulisCusenbery	9/30/2016	2016029-3 arch fees	7840	2490						30,899.08	
	Alert-All Corp.	9/13/2016	216090034 pub ed supplies	7840	2490						987.35	
	TOTAL										271,025.29	

Kensington FPD Approval

Date:

Paul H. ... Date: 10/7/16

10/7/16

Attachment to Transmittal 1016

Kensington Fire Protection District Revolving Fund 01406

Detailed invoice for reimbursement to the Revolving Fund for payment of the following expenditures:

INVOICE DATE	DESCRIPTION	AMOUNT
9/1/2016	All-Ways Green Service - janitorial	105.00
9/10/2016	SCIF - workers comp	180.29
9/6/2016	PG&E - electric	1,234.92
9/4/2016	PG&E - gas	118.80
9/11/2016	Russell - August accounting	536.25
9/9/2016	Sprint - telephone	65.91
9/16/2016	Payroll processing	60.09
9/16/2016	Payroll - 9/1-9/15/16	2,675.07
9/16/2016	Withholding payroll taxes 9/1-9/15/16	1,296.32
9/15/2016	Reimburse B/C Carr - shed generators	1,751.98
9/5/2016	AT&T - telephone	526.56
9/13/2016	Mechanics Bank - Open house, pharm disposal, etc.	865.83
10/3/2016	Payroll processing	60.09
10/3/2016	Payroll - 9/15-9/30/16	2,590.72
10/3/2016	Withholding payroll taxes 9/15-9/30/16	1,208.72
9/7/2016	L.N. Curtis - bulb	69.44
9/19/2016	Contra Costa County IT - data processing	13.33
10/1/2016	Stericycle - medical waste	261.99
9/22/2016	Comcast - internet	141.12
9/9/2016	Contra Costa County - sewer charge	691.46
10/1/2016	All-Ways Green Service - janitorial	105.00
9/29/2016	Pagepoint - website updates	78.75
10/5/2016	ICMA/RC - deferred comp	1,158.04
	Total	15,795.68

Please complete the enclosed deposit ticket and mail in the attached envelope to The Mechanics Bank.

Kensington Fire Protection District
Balance Sheet
As of September 13, 2016

Sep 13, 16

ASSETS	
Current Assets	
Checking/Savings	
Petty Cash	200.00
KFPD Revolving Acct - Gen Fund	10,497.40
General Fund	424,662.38
Special Tax Fund	12,768.94
Capital Fund	6,960.77
Total Checking/Savings	455,089.49
Accounts Receivable	
Due from County for Reimb.	14,772.60
Accounts Receivable	1,468.88
Interest Receivable	776.91
Advance on Taxes	3,272,210.23
Advance on Supplemental Taxes	60,850.02
Total Accounts Receivable	3,350,078.64
Other Current Assets	
Prepaid Services - EC	2,127,390.90
Prepaid Exp.	8,255.22
Prepaid CERBT - Retiree Trust	977,009.86
Investments	
Capital Replacement Funds	1,210,765.00
Fire Protect. Contract Reserves	2,369,530.00
Investments - Other	553,526.63
Total Investments	4,133,821.63
Total Other Current Assets	7,246,477.61
Total Current Assets	11,051,645.74
Fixed Assets	
Land	5,800.00
Equipment	1,719,998.35
Accumulated Depreciation-Equip	-855,614.15
Building and Improvements	2,391,581.26
Accumulated Depreciation - Bldg	-858,754.00
Total Fixed Assets	2,403,011.46
TOTAL ASSETS	13,454,657.20
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Due to Revolving Acct - Gen Fnd	14,772.60
Due to Other - Issued by CCC	38,840.74
Total Accounts Payable	53,613.34
Other Current Liabilities	
EI Cerrito Service Contract Pay	2,127,390.83
Wages & PR Taxes Payable	2,497.08
Total Other Current Liabilities	2,129,887.91
Total Current Liabilities	2,183,501.25
Total Liabilities	2,183,501.25
Equity	
Fund Equity - General	3,325,448.26
Fund Equity - Capital Projects	548,373.00
Fund Equity - Special Revenue	17,789.00
Fund Equity - Gen Fixed Asset	1,321,009.00

Kensington Fire Protection District
Balance Sheet
As of September 13, 2016

	<u>Sep 13, 16</u>
Fund Equity	3,271,383.99
Net Income	2,787,152.70
Total Equity	11,271,155.95
TOTAL LIABILITIES & EQUITY	13,454,657.20

**Kensington Fire Protection District
Revenue & Expense Prev Year Comparison**

Jul 1 through September 13, 2016

	Jul 1 - Sep 13, 16	Jul 1 - Sep 13, 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
Property Taxes	3,296,556.50	3,073,211.86	223,344.64	7.3%
Lease Agreement	1.00	0.00	1.00	100.0%
Interest Income	911.46	0.00	911.46	100.0%
Salary Reimbursement Agreement	8,844.00	8,390.70	453.30	5.4%
Total Income	3,306,312.96	3,081,602.56	224,710.40	7.3%
Expense				
OUTSIDE PROFESSIONAL SERVICES				
LAFCO Fees	2,123.97	1,801.11	322.86	17.9%
Contra Costa County Expenses	0.00	8.51	-8.51	-100.0%
El Cerrito Contract Fee	425,478.17	394,921.68	30,556.49	7.7%
Fire Abatement Contract	265.00	500.00	-235.00	-47.0%
Risk Management Insurance	12,106.00	11,491.00	615.00	5.4%
Professional Fees				
Accounting	146.25	633.75	-487.50	-76.9%
Legal Fees	103.14	575.10	-471.96	-82.1%
Total Professional Fees	249.39	1,208.85	-959.46	-79.4%
Wildland Vegetation Mgmt	0.00	630.00	-630.00	-100.0%
Total OUTSIDE PROFESSIONAL SERVI..	440,222.53	410,561.15	29,661.38	7.2%
RETIREE MEDICAL BENEFITS				
PERS Medical	7,203.04	5,402.32	1,800.72	33.3%
Delta Dental	638.73	638.73	0.00	0.0%
Vision Care	173.73	173.73	0.00	0.0%
Total RETIREE MEDICAL BENEFITS	8,015.50	6,214.78	1,800.72	29.0%
COMMUNITY SERVICE ACTIVITIES				
Public Education	283.12	2,247.38	-1,964.26	-87.4%
CERT Emerg Kits/Sheds/Prepared	4,373.68	0.00	4,373.68	100.0%
Total COMMUNITY SERVICE ACTIVITIES	4,656.80	2,247.38	2,409.42	107.2%
DISTRICT ACTIVITIES				
Firefighters' Expenses	164.53	0.00	164.53	100.0%
Professional Development	1,155.76	550.00	605.76	110.1%
Building Maintenance				
Needs Assess/Feasibility Study	34,574.17	0.00	34,574.17	100.0%
Janitorial Service	315.00	315.00	0.00	0.0%
Medical Waste Disposal	523.98	478.48	45.50	9.5%
Building alarm	0.00	180.00	-180.00	-100.0%
Gardening service	240.00	240.00	0.00	0.0%
Miscellaneous Maint.	4,054.51	3,271.64	782.87	23.9%
Total Building Maintenance	39,707.66	4,485.12	35,222.54	785.3%
Building Utilities/Service				
Garbage	0.00	346.40	-346.40	-100.0%
Gas and Electric	1,280.73	908.82	371.91	40.9%
Water/Sewer	188.14	166.95	21.19	12.7%
Total Building Utilities/Service	1,468.87	1,422.17	46.70	3.3%
Memberships	650.00	650.00	0.00	0.0%
Office				
Office Expense	76.89	250.91	-174.02	-69.4%
Office Supplies	101.16	58.61	42.55	72.6%
Telephone	1,204.55	1,618.56	-414.01	-25.6%
Total Office	1,382.60	1,928.08	-545.48	-28.3%
Total DISTRICT ACTIVITIES	44,529.42	9,035.37	35,494.05	392.8%
Staff				
Wages	13,852.20	13,018.88	833.32	6.4%
Longevity Pay	1,000.00	1,000.00	0.00	0.0%
Medical/dental ins compensation	1,300.00	1,300.00	0.00	0.0%
Retirement Contribution	1,052.76	989.44	63.32	6.4%
Payroll Taxes	1,235.65	1,171.80	63.75	5.4%
Workers Compensation/Life Ins	931.07	643.98	287.09	44.6%
Payroll Processing	240.36	228.92	11.44	5.0%
Total Staff	19,612.04	18,353.12	1,258.92	6.9%
Total Expense	517,036.29	446,411.80	70,624.49	15.8%
Net Ordinary Income	2,789,276.67	2,635,190.76	154,085.91	5.9%
Other Income/Expense				
Other Income				
Transfers in - General	351,562.13	1,630.81	349,931.32	21,457.5%
Total Other Income	351,562.13	1,630.81	349,931.32	21,457.5%
Other Expense				
Transfers Out - Capital	351,562.13	1,630.81	349,931.32	21,457.5%

**Kensington Fire Protection District
Revenue & Expense Prev Year Comparison**

July 1 through September 13, 2016

	Jul 1 - Sep 13, 16	Jul 1 - Sep 13, 15	\$ Change	% Change
<Gain>/Loss on Asset Disposal	0.00	630.87	-630.87	-100.0%
Total Other Expense	351,562.13	2,261.68	349,300.45	15,444.3%
Net Other Income	0.00	-630.87	630.87	100.0%
Net Income	<u>2,789,276.67</u>	<u>2,634,559.89</u>	<u>154,716.78</u>	<u>5.9%</u>

**Kensington Fire Protection District
Revenue & Expense Budget vs. Actual**

July through August 2016

	Jul - Aug 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Property Taxes	3,296,556.50	3,520,295.00	-223,738.50	93.6%
Special Taxes	0.00	0.00	0.00	0.0%
Lease Agreement	1.00	0.00	1.00	100.0%
Interest Income	911.46	0.00	911.46	100.0%
Salary Reimbursement Agreement	8,844.00	9,100.00	-256.00	97.2%
Miscellaneous Income	0.00	0.00	0.00	0.0%
Total Income	3,306,312.96	3,529,395.00	-223,082.04	93.7%
Expense				
OUTSIDE PROFESSIONAL SERVICES				
LAFCO Fees	2,123.97	1,850.00	273.97	114.8%
Contra Costa County Expenses	0.00	0.00	0.00	0.0%
El Cerrito Contract Fee	425,478.17	425,478.16	0.01	100.0%
Water System Improvements	0.00	0.00	0.00	0.0%
Fire Abatement Contract	0.00	0.00	0.00	0.0%
Risk Management Insurance	12,106.00	12,110.00	-4.00	100.0%
Professional Fees				
Accounting	146.25	833.34	-687.09	17.5%
Actuarial Valuation	0.00	0.00	0.00	0.0%
Audit	0.00	0.00	0.00	0.0%
Legal Fees	103.14	5,000.00	-4,896.86	2.1%
Total Professional Fees	249.39	5,833.34	-5,583.95	4.3%
Wildland Vegetation Mgmt	0.00	0.00	0.00	0.0%
Total OUTSIDE PROFESSIONAL SERVI...	439,957.53	445,271.50	-5,313.97	98.8%
RETIREE MEDICAL BENEFITS				
PERS Medical	7,203.04	6,141.70	1,061.34	117.3%
Delta Dental	425.82	961.70	-535.88	44.3%
Vision Care	173.73	295.80	-122.07	58.7%
Total RETIREE MEDICAL BENEFITS	7,802.59	7,399.20	403.39	105.5%
COMMUNITY SERVICE ACTIVITIES				
Public Education	101.25	2,166.70	-2,065.45	4.7%
Comm. Pharmaceutical Drop-Off	0.00	0.00	0.00	0.0%
Vial of Life Program	0.00	0.00	0.00	0.0%
CERT Emerg Kits/Sheds/Prepared	4,373.68	4,400.00	-26.32	99.4%
Open Houses	0.00	0.00	0.00	0.0%
Community Shredder	0.00	0.00	0.00	0.0%
Firesafe Planting Grants	0.00	0.00	0.00	0.0%
Community Sandbags	0.00	0.00	0.00	0.0%
Total COMMUNITY SERVICE ACTIVITIES	4,474.93	6,566.70	-2,091.77	68.1%
DISTRICT ACTIVITIES				
Firefighter's Apparel & PPE	0.00	0.00	0.00	0.0%
Firefighters' Expenses	164.53	1,666.66	-1,502.13	9.9%
Professional Development	1,155.76	833.30	322.46	138.7%
Building Maintenance				
Needs Assess/Feasibility Study	34,574.17	34,500.00	74.17	100.2%
Storage Room Emergency Repair	0.00	0.00	0.00	0.0%
Janitorial Service	210.00	250.00	-40.00	84.0%
Medical Waste Disposal	523.98	583.30	-59.32	89.8%
Building alarm	0.00	200.00	-200.00	0.0%
Gardening service	120.00	272.72	-152.72	44.0%
Miscellaneous Maint.	4,054.51	2,000.00	2,054.51	202.7%
Total Building Maintenance	39,482.66	37,806.02	1,676.64	104.4%
Building Utilities/Service				
Garbage	0.00	0.00	0.00	0.0%
Gas and Electric	1,280.73	1,250.00	30.73	102.5%
Water/Sewer	188.14	100.00	88.14	188.1%
Total Building Utilities/Service	1,468.87	1,350.00	118.87	108.8%
Election	0.00	0.00	0.00	0.0%
Memberships	650.00	650.00	0.00	100.0%
Office				
Office Expense	76.89	583.34	-506.45	13.2%
Office Supplies	101.16	416.66	-315.50	24.3%
Telephone	1,204.55	1,333.34	-128.79	90.3%
Total Office	1,382.60	2,333.34	-950.74	59.3%
Total DISTRICT ACTIVITIES	44,304.42	44,639.32	-334.90	99.2%
Staff				
Wages	13,852.20	13,852.16	0.04	100.0%
Longevity Pay	1,000.00	1,000.00	0.00	100.0%
Overtime Wages	0.00	225.00	-225.00	0.0%
Medical/dental ins compensation	1,300.00	1,365.00	-65.00	95.2%
Retirement Contribution	1,052.76	1,052.76	0.00	100.0%
Payroll Taxes	1,235.65	1,100.00	135.65	112.3%
Workers Compensation/Life Ins	0.00	0.00	0.00	0.0%

**Kensington Fire Protection District
Revenue & Expense Budget vs. Actual**

July through August 2016

	Jul - Aug 16	Budget	\$ Over Budget	% of Budget
Payroll Processing	180.27	201.00	-20.73	89.7%
Total Staff	18,620.88	18,795.92	-175.04	99.1%
Contingency General	0.00	0.00	0.00	0.0%
Total Contingency	0.00	0.00	0.00	0.0%
Total Expense	515,160.35	522,672.64	-7,512.29	98.6%
Net Ordinary Income	2,791,152.61	3,006,722.36	-215,569.75	92.8%
Other Income/Expense				
Other Income				
Transfers In - General	351,562.13	0.00	351,562.13	100.0%
Total Other Income	351,562.13	0.00	351,562.13	100.0%
Other Expense				
Transfers Out - Capital	351,562.13	1,630.81	349,931.32	21,557.5%
<Gain>/Loss on Asset Disposal	0.00	0.00	0.00	0.0%
Total Other Expense	351,562.13	1,630.81	349,931.32	21,557.5%
Net Other Income	0.00	-1,630.81	1,630.81	0.0%
Net Income	<u>2,791,152.61</u>	<u>3,005,091.55</u>	<u>-213,938.94</u>	<u>92.9%</u>

CHIEF'S REPORT

**KENSINGTON FIRE PROTECTION DISTRICT
MEMORANDUM**

October 4, 2016

TO: President and Board Members, Kensington Fire Protection District

FROM: Lance J. Maples, Fire Chief

SUBJECT: **Fire Chief's Report**

Mutual Aid Response

On September 26th, Battalion Chief David Gibson and Battalion Chief Michael Bond were requested for the East Bay Management Team for deployment to the Loma Fire in Santa Cruz County.

At the time of dispatch, there were 300 structures threatened with mandatory evacuations in progress on Summit Rd, Madonna Rd. and Croy Ridge Rd. Cal Fire reported 200 Firefighters on scene, with plans being made for a much more extensive operation. Temperatures were in the low 90s, with humidity still very low with readings near 12%. Total acreage burned was uncertain at this time, with a gross estimate of about 1000 acres.

Upon arrival, Chief Gibson was assigned as the Incident Commander and Chief Bond was assigned as the Resource Ordering Manager. The management team was briefed on the situation and then assumed control of the incident, allowing local resources to directly address emergency needs.

Many infrastructure installations were threatened in the area, such as electrical transmission and communication sites. Due to the growth of the fire, a Cal Fire Command Team was ordered and Chief Gibson and Chief Bond were released on September 28th.

Fire Prevention Week KFPD Open House

The Kensington Fire Protection District will hold its annual Fire Prevention Week Open House on Saturday, October 15th from 10:00 a.m. to 2:00 p.m. This is an excellent opportunity to come by and talk to your local firefighters, climb on the fire engines and receive a tour of the fire house. All ages are welcome and refreshments will be served!

NEW BUSINESS

Kensington Fire Protection District
 Equipment/Rolling Stock
 as of 06/30/15

Furniture	Description	Qty	Item Cost	Total Cost	Acquisition Date	Life Expectancy	Accumulated Depreciation thru 6/30/14	Current Deprec. 06/30/15	Total Depreciation	Net Book Value
	Oak Headboards	5	87	435	3/1/99	15	435		435	0
	Steel Bedframes	5	41	205	3/1/99	15	205		205	0
	Oak Nighstands	4	100	400	3/1/99	15	400		400	0
	1 Conference Room Table and 8 Global Gusto Chairs @ 1248	1	624	624	4/1/99	15	624		624	0
	Workstation - Admn	1	2,900	2,900	6/30/05	7	2900		2900	0
	Workstation - Captain	1	2,688	2,688	6/30/05	7	2688		2688	0
	Workstation - Paramedic	1	1,059	1,059	6/30/05	7	1059		1059	0
	Kitchen table and chairs	1	1,897	1,897	10/1/05	7	1897		1897	0
	Equipment									0
	Metal Lockers	3	180	540	3/1/99	15	540		540	0
	Metal Lockers	3	-180	-540	6/30/15	15	-540		-540	0
	Water Vacuum	1	300	300	7/1/98	12	300		300	0
	Exercise Equipment	1	2,150	2,150	3/1/99	10	2150		2150	0
	Paramedic cabinet	1	1,839	1,839	2/1/02	15	1526	123	1649	190
	Misc. shop items/unategorized inventory	1	33,250	33,250	7/1/73	15	33250		33250	0
	Weber BBQ	1	1,480	1,480	9/1/03	12	1323	123	1446	34
	Maytag Neptune front-load washing machine	1	968	968	8/30/02	7	968		968	0
	Generator filter	1	6,118	6,118	10/15/02	30	2363	204	2567	3551
	Type III - RAM Blower	1	1,969	1,969	6/2/05	10	1789	180	1969	0
	Wolf 36" 6 Burner w/ Riser Kit	1	5,499	5,499	8/1/05	15	3272	367	3639	1860
	Bloomfield 3 Burner Coffee Maker	1	759	759	8/1/05		759		759	0
	Kitchen Aid Microwave	1	497	497	8/1/05		497		497	0
	Kitchen Aid Side-by-Side w/Ice Maker	1	2,327	2,327	8/1/05	7	2327		2327	0
	Kitchen Aid Side-by-Side w/o Ice Maker	1	2,165	2,165	8/1/05	7	2165		2165	0
	Public Education Hazard House	1	6,685	6,685	6/30/06	7	6685		6685	0
	Holmatro Rescue Tool	1	8,972	8,972	6/13/07	10	6354	897	7251	1721
	Pluggie	1	6,000	6,000	8/20/07	10	4100	600	4700	1300
	Floto Pump	1	2,284	2,284	6/13/08	15	912	152	1064	1220

6 Portable High Band Radios	6	2,944	17,661	7/1/08	7	15138	2523	17661	0
E65 Rescue Saw	1	1,382	1,382	5/12/09	7	1001	197	1198	183
Engine Defibrillators	2	31,772	63,543	7/31/09	12	26034	5295	31329	32214
Treadmill	1	2,843	2,843	8/7/09	5	2797	46	2843	0
Gas Detector	1	2,504	2,504	9/30/09	10	1188	250	1438	1066
Engine Hose	1	1,543	1,543	10/16/09	10	732	154	886	657
2 Mobile High Band Radios (mounted)	2	2,366	4,731	10/19/09	10	2247	473	2720	2011
FF Air Paks	2	4,343	8,685	4/30/11	10	2752	869	3621	5065
FF Air Paks	2	5,053	10,106	8/2/11	10	2948	1011	3959	6147
ERICSS Radios-30% of 55 Portables/11 Mobiles	20	6,349	126,988	4/8/13	10	15874	12699	28573	98415
4 Wildland High Band Radios	4	1,042	4,169	6/26/13	7	596	596	1192	2977
Pro Series Modular Half Cage	1	3,580	3,580	6/30/14	15	0	239	239	3341
Lat/Row Insert (for half cage)	1	2,621	2,621	10/20/14	15	116	116	116	2505
2 Ram Fans	2	2,157	4,314	12/3/14	10	252	252	252	4063
Holmatro Tool	1	10,002	10,002	2/25/15	10	333	333	333	9669
SCBA Bottles	7	1,000	7,000	5/21/15	15	39	39	39	6961
Hurst Tools	1	45,603	45,603	5/26/15	15	253	253	253	45350
Engine Hose	1	16,336	16,336	5/27/15	15	91	91	91	16245
									246744
Computerized Equipment									
Thermal imagery camera	1	13,856	13,856	5/2/02	10	13856		13856	0
Olympus Camedia C-3020 digital camera	1	515	515	3/2/02	7	515		515	0
Thermal imagery camera	1	9,997	9,997	12/1/05	10	8583	1000	9583	414
Dell Computer for Engineer's room	1	1,443	1,443	2/25/07	7	1443		1443	0
Dell laptop (Administrator's)	1	1,774	1,774	6/22/08	7	1518	169	1687	87
Dell laptop (Administrator's)	1	-1,774	-1,774	2/28/15	7	-1518		-1687	-87
Toshiba E Studio 232 Copier	1	4,308	4,308	11/1/08	7	3485	615	4100	208
Dell Computer for Administrator Office	1	1,244	1,244	10/12/09	3	1244		1244	0
Dell Computer for Administrator Office	1	-1,244	-1,244	9/15/14	3	-1244		-1244	0
Dell Laptop Projector	1	1,038	1,038	6/14/10	5	849	189	1038	0
BC Vehicle Laptop - PCS Mobile	1	6,156	6,156	1/1/11	7	3077	879	3956	2199
Dell Desktop (Paramedics' Office)	1	1,704	1,704	1/10/11	3	1704		1704	0
2 Thermal imagery cameras	2	10,467	20,934	11/30/12	10	3314	2093	5407	15527

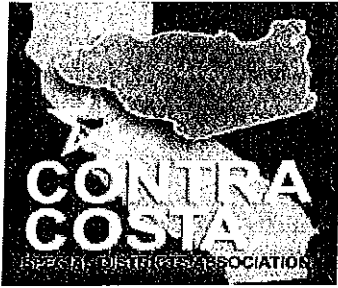
Dell Desktop - Captain's Office	1	1,471	1,471	5/2/14	3	82	490	572	899
Dell Desktop - Administrator's Office	1	1,018	1,018	9/15/14	3		269	269	749
Dell Laptop - Administrator's Office	1	1,529	1,529	2/28/15	3		170	170	1359
Rolling Stock			491,050						21355
2003 Hi-Tech Type III Engine	1	299,894	299,894	6/30/04	15	209926	19993	229919	69975
2001 Hi-Tech Type I Engine	1	301,899	301,899	3/1/01	15	268358	20127	288485	13414
B/C Command Vehicle	1	49,996	49,996	6/30/09	8	31250	6250	37500	12497
Deposit on new Type I Engine (not depreciable yet)	1	220,305	220,305	4/2/15	15			0	220305
			872,094						316191

Total: 1,363,145 698697 80326 778854 584291

Accumulated Depreciation thru 6/30/14 80326 778854 584291
 Current Deprec. 06/30/15 0
 Total Depreciation 80326 778854 584291
 Net Book Value

NOTE: Removed items under \$300, per Kfpd manual for a total reduction in prior assets of \$2,320. Auditors to adjust.

BOARD REPORTS



Quarterly Meeting Minutes

7.18.2016	Meeting Time 10:00 a.m.	Central Contra Costa Sanitary District Multi-Purpose Room 5019 Imhoff Place, Martinez, CA 94553
Meeting called by	Chair Bette Boatman called meeting to order at 10:11 a.m.	
Minutes	Suzette Crayton, Executive Assistant Central Contra Costa Sanitary District	
Attendees	Twenty-Four (24) Attendees (Sign In Sheet Attached)	

Welcome and Introductions

Each representative introduced themselves. Conservation District is working on an underpass under freeway to get to Pinole Creek; Pleasant Hill Parks and Recreation District is close to choosing a new General Manager; Mt View Sanitary District is celebrating 92 years; West County Wastewater District has three seats open for election.

Approval of April 18, 2016 Meeting Minutes

The minutes were approved.

Guest Speaker: Ironhouse Sanitary District General Manager Chad Davisson and Reclamation, Levee and Ranch Superintendent Dave Dal Porto

Title of presentation was "Resource Recovery and Cowboys". Provided an overview of the Ironhouse Sanitary District resource recovery, and the use of reclaimed water for haying and cattle operation on Jersey Island.

Member District Highlight: Dublin San Ramon Services District General Manager Daniel McIntyre

Provided District highlights.

Scholarship and Grant Program Update

Nothing new to report but the program is on track.

LAFCO Representative Report & Presentation

Commissioner Mike McGill provided an update on the municipal service review for fire emergency services with 2nd round to be approved. Asked for the group to submit any ideas on land preservation. Announced that his term at CAL-LAFCO will be up this year so remember to vote. McGill also mentioned the recycled water use study that CCCSD just conducted. Lou Ann Texeira reminded members about responding to the email on conducting elections by mail for LAFCO seats and said she will send another reminder. If it is contested, will still have a speaker forum.

**East Bay Regional Park District: Park Advisory Committee Report:
Contra Costa LAFCO Executive Director Lou Ann Texeira**

Texeira distributed written report before the meeting date. She highlighted updates on the Concord Naval Weapons Station, and annual presentation on District budget. She also announced that she will be stepping down at the end of the year and to contact her or Boatmun if anyone is interested in the appointment that will probably take place in October. She then provided information on the meeting frequency and location.

Finance Report: Treasurer Bert Michalczyk, Associate Member

Bert Michalczyk referenced the report that was emailed to members before the meeting date. Informed the group about update of invoices sent out for member dues. He stated that the IRS notice of tax exempt has been received and he is working on one for the State.

Legislative Report

Dane Wadle reported that the audit bill was moving through the legislature and would likely be approved when the government body reconvened. He also spoke about AB2835, Employee Union Orientation Session, for special district employees and said it will be written into MOUs, and CSDA will be opposing. He informed the group that SB85, Public Work Contracts, was pulled by author. He also reminded group about annual conference coming up August 10th through 14th.

California Special Districts Association Activities, Update & Presentation

Sherry Sterrett talked about the "District Making a Difference" Program and the upcoming CSDA election where ballots are due August 5th. She stated that members should have received their ballots already. She then spoke about the Hoover Commission Report and that the Special Districts network review will be August 25th at 9:30 a.m. on Capitol Hill. The 1st hearing will take place to see if merging some districts makes sense. Sterrett encouraged the group to read the newsletter. She provided the website and requested that Crayton email to all members. Stan Caldwell spoke about the Annual Board Conference and said there will be a strategic planning session to develop future goals. He also said that CSDA is possibly looking to add more field coordinators.

Old/New Business

Boatmun asked Caldwell to put something on the EBRPD election in the newsletter.

Other Local Government Official Updates

None

Other Announcements and Updates

Boatmun announced that starting in October, meetings will start at 9:30 a.m. in order to have a meet and greet before the 10 a.m. official meeting

Meeting was adjourned at 11:54 a.m. and next meeting is October 17th.

Dear Fire fighters,

Thank you!!

Love

Laurel

With love, Daniel & Gillian

Dear Kensington Fire,
Thank you for
doing what you do!

With gratitude,
Angela & Nick
Laurel, Rebekah,
Daniel & Gillian