



KENSINGTON FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
AGENDA

Wednesday, July 13th, 2022 7:00pm
Via Zoom Teleconference

Due to COVID-19, and in accordance with California AB 361, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting by attending the Zoom webinar (on the day and time of the meeting) and may also provide public comment by sending advance comments prior to meeting to the Board President and Board Clerk via email at public.comment@kensingtonfire.org. Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine).

Any member of the public who needs special accommodations should email public.comment@kensingtonfire.org 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

For public comment items, each member of the public will be allotted the same maximum number of minutes to speak as set by the President before or during its consideration, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

This agenda is available on the KFPD website under the relevant meeting date at: <https://www.kensingtonfire.org/governance>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

Internet Address:

<https://us06web.zoom.us/j/89629266216?pwd=dWhDSU5QeGIPbDI4dWVXT0VXZFUwQT09>

Telephone Access:

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

Zoom Webinar ID: 896 2926 6216

Passcode: 112233

TIMING OF AGENDA ITEMS: *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

1. (7:00pm) CALL TO ORDER/ROLL CALL

President Nagel, Vice President Padian, Secretary Kosel, Director Dommer, Director Stein

2. (7:02pm) PUBLIC COMMENT

This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda.

3. (7:10pm) ADOPTION OF CONSENT ITEMS

Items listed below are consent items, which are considered routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. (Supporting material)

a. **Approval of Minutes** of the regular Board of Director's meetings of 04/13/2022, 04/28/2022, and 05/07/2022 (Approve)

b. **Acceptance of Incident Activity Report** June 2022 (Accept)

c. **Approval of Monthly Transmittal** 07/13/2022 (Approve)

d. **Approval of Monthly Financial Reports** 06/30/2022 (Approve)

e. **Adoption of Resolution 2022-14 Re-Authorizing Remote Meetings** (Adopt)

4. (7:15pm) OLD BUSINESS

a. None

5. (7:15pm) NEW BUSINESS

a. **(7:15pm) Fire Hazard Abatement Hearing on the Designation of Properties Containing Fire Hazards and Adoption of Resolution 2022-15** (Supporting Material)

Prior to beginning the public hearing, the President will ask those in the audience having objections to the designation of their property as containing fire hazards to identify their property addresses.

Public Hearing Procedure: The President will open the public hearing and then:

(I) Call for staff report and recommendation from staff.

(II) Call for comments from those in the audience regarding fire hazard abatement.

(III) Close the public hearing terminating public testimony. The Board of Directors will then deliberate the matter and arrive at a decision.

Action = Approve Resolution 2022-15 Declaring that Weeds, Rubbish, Litter or other Flammable Material on Designated Private Properties Constitutes a Public Nuisance and Providing for Notice that the Fire Chief or Designee Shall Abate Such Public Nuisance Conditions if not Abated by the Property Owner.

- b. (7:25pm) Adoption of Resolution 2022-16 Approving Site Lease and Lease Agreement** (Supporting Material)
A resolution of the Kensington Fire Protection District approving a Site Lease, and a Lease Agreement in order to provide funds for the financing of the acquisition, construction and installation of certain improvements to real property of the District consisting of the design, engineering, demolition, and reconstruction of the Kensington Fire Protection District Public Safety Building.
Action = Discuss and Adopt Resolution 2022-16.
- c. (7:55pm) Kensington Public Safety Building Seismic Renovation Bid Results & Project Award** (Supporting Materials)
Review the Kensington Public Safety Building Seismic Renovation response to Notice Inviting Bids. Accept the bid from the lowest qualified bidder, *CWS Construction Group Inc*, and authorize staff to enter into contract for the work.
Action = Approve the project and authorize staff to enter into contract for work to the lowest qualified bidder, *CWS Construction Group Inc*.
- d. (8:25pm) Resolution 2022-17 Adopting Policy 1190 Debt Management – First Reading** (Supporting Materials)
In accordance with Government Code Section 8855(i), the district must adopt a debt management policy. This constitutes the first reading and Resolution 2022-17 will be considered for adoption at the August 10th, 2022 regular meeting.
Action = Review for first reading and discuss. Direct staff as needed.
- e. (8:40pm) Lease Agreement with Unitarian Universalist Church of Berkeley for Use of a Parking Lot on Craft Avenue, Identified as APN 505-302-017, for a Temporary Fire Station Pending Conditional-Use Approval.** (Supporting Materials)
Approve a lease agreement with the *Unitarian Universalist Church of Berkeley* for a parking lot to install a temporary fire station and garage shelter during the period in which the District's Station 65 is constructed (a period of approximately 24 months, including the temporary station preparation time and end-of-lease parking lot restoration.)
Action = Review, discuss, and approve staff to execute the lease pending approval of the Conditional Use Permit by the City of El Cerrito, and with approval as to form by the District Counsel.
- 6. (9:10pm) FIRE CHIEF'S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 7. (9:20pm) EMERGENCY PREP COORDINATOR'S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 8. (9:30pm) GENERAL MANAGER'S REPORT** (Supporting Material)
Action = Presentation/Discussion
- 9. (9:40pm) COMMITTEE REPORTS**
Informational reports from Board members or staff covering the following assignments:

 - a. Emergency Preparedness Committee Meeting** - Padian/Nagel (Supporting Material)
Draft Meeting Minutes of 06/16/2022 included for reference.

Action = Report by EPC Chair & Discussion

10. (9:50pm) OUTSIDE AGENCIES REPORTS

a. Contra Costa Special Districts Association – Stein

Action = Report by District's representative to CCSDA on the ACSDA and CCSDA Joint Meeting of July 11th, 2022 (Agenda attached.)

11. (10:00pm) ADJOURNMENT

The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on August 10, 2022 at 7:00pm. The deadline for agenda items to be included in the Board packet is Wednesday, July 27, 2022 by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, August 03, 2022 by 1:00pm.