



**KENSINGTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

DATE/TIME: October 12, 2022, 7:00PM

LOCATION: Zoom Teleconference

PRESENT: President Larry Nagel, Director Janice Kosel, Director Julie Stein, Director Don Dommer (arrived late at 7:14 p. m.)
Staff: GM Bill Hansell

ABSENT: None

1. CALL TO ORDER/ROLL CALL:

President Nagel called the meeting to order at 7:07 p.m. and confirmed the roll call, with Director Dommer arriving late at 7:14 p. m.

2. ADOPTION OF RESOLUTION 2022-22 RE-AUTHORIZING REMOTE MEETINGS

MOTION: M/s Kosel/Nagel: Motion to adopt Resolution 2022-22 re-authorizing remote meetings.
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VOTE:

Ayes: Nagel, Kosel, Stein, and Dommer

Nays: None

Absent: None

Motion passed 4-0-0

Video Time Stamped: 00:01:31

The Board and GM Hansell discussed the future of meetings once remote meetings are no longer allowed, noting that the November meeting may be in person.

3. ANNOUNCE AND ADJOURN TO CLOSED SESSION (00:12:12)

4. RECONVENE TO OPEN SESSION (00:32:05)

There was nothing to report from Closed Session.

5. PUBLIC COMMENT:

There was no public comment at this time.

6. ADOPTION OF CONSENT ITEMS (0:34:02):

a. Approval of Minutes of the Board of Director's meetings of 04/13/2022, 04/28/2022, 05/11/2022, 06/08/2022, 06/29/2022 (Continued), 06/29/2022 (Special), 07/13/2022, 09/14/2022, 09/21/2022 (Continued) *(These were removed from the agenda)*

b. Acceptance of Incident Activity Report September 2022 (Accept)

c. Approval of Monthly Transmittal 10/12/2022 (Approve)

d. Approval of Monthly Financial Reports 09/30/2022 (Approve)

MOTION: M/s Kosel/Dommer: Motion to adopt Consent items 6b, 6c, 6d.
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VOTE:

Ayes: Nagel, Kosel, Dommer and Stein

Nays: None

Absent: None

Motion passed 4-0-0

Video Time Stamped: 00:35:15

7. OLD BUSINESS – None

8. **NEW BUSINESS** (00:36:13)

a. **Fire Chief Eric Saylor's Presentation on KFPD Strike Team Requirements**

Chief Saylor presented this item by reviewing some of the background, why it exists, and how they operate.

b. **Construction Update on the PSB Seismic Renovation and Temporary Facilities Projects**

GM Bill Hansell made a verbal report on this item noting that the team is working hard on the temporary station. The pre-construction meeting was held and many material orders have begun. Security fencing and signage will be placed at the building including contact information of construction managers. Payments will begin for construction with the anticipated completion estimated for 18 months.

9. **FIRE CHIEF'S REPORT** (01:01:07)

Fire Chief Saylor presented this report as included in the packet.

10. **EMERGENCY PREP COORDINATOR'S REPORT** (01:05:46)

Emergency Preparedness Coordinator Johnny Valenzuela presented this report as included in the packet.

11. **GENERAL MANAGER'S REPORT** (01:10:10)

GM Bill Hansell made a verbal presentation on recent activities: investments, building loan, audit (noting that the auditors communicated a delay in the audit due to staffing shortage), and pending recruitment for the Executive Assistant/Board Clerk.

12. **COMMITTEE REPORTS** (01:16:20)

a. **Emergency Preparedness Committee Meeting**

President Nagel noted that the packet contains meeting minutes noting the next evacuation drill will be in January. The Board discussed several items (LRAD, grant writer) from the minutes and the committee vacancy due to Director Padian's resignation.

b. **Finance Committee Meeting - None**

13. **OUTSIDE AGENCIES REPORTS** (01:52:14)

a. **Contra Costa Special Districts Association**

14. **ADJOURNMENT:** President Nagel adjourned the meeting at 9:00 p.m.
The next Regular Board of Directors meeting will occur on November 9, 2022 at 7 p.m.

MINUTES PREPARED BY: Mary Morris-Mayorga

These minutes were approved at the Regular Board Meeting of the Kensington Fire Protection District on May 17, 2023.

Attest:


Secretary of the Board