

**KENSINGTON FIRE PROTECTION DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
MINUTES**

Date of Meeting: March 4, 2020

Time of Meeting: 4:00 p.m.

Place of Meeting: Kensington Public Safety Building, Conference Room, 217 Arlington Avenue,
Kensington, CA 94707

PRESENT: Directors Present: Don Dommer, Janice Kosel, Larry Nagel, Kevin Padian and Julie Stein

CALL TO ORDER:

President Stein called the meeting to order at 4:03 p.m. and called roll.

1. Review and Consideration of Approving a Final Draft Job Description for a General Manager to be Used for Recruitment, Including the %FTE, and Possible Recruitment Strategies.

MOTION: M/s Kosel/Nagel: Assign a full time equivalent of no more than ½ to the General Manager Position.
VOTE: Ayes: Dommer, Kosel, Nagel, Stein - Noes: Padian
Motion passed. Audio Time Stamped: 29.28

2. Review and Consideration of Approving %FTE to be Allocated to a Future Position for District Support Staff and Consider Delegating the Hiring Authority for that Position to the General Manager.

MOTION: M/s Kosel/Nagel: Authorize the soon to be General Manager to hire support staff at no more than ½ FTE.
VOTE: Ayes: Dommer, Kosel, Nagel, Padian, Stein - Noes: None
Motion passed unanimously. Audio Time Stamped: 1.16.17

ADJOURNMENT: The meeting was adjourned at 5:22 p.m.

MINUTES PREPARED BY: Sasha Amiri-Nair

These minutes were approved at the regular Board Meeting of the Kensington Fire Protection District on June 10, 2020.

Attest:



Board Secretary