

**KENSINGTON FIRE PROTECTION DISTRICT
AGENDA OF A MEETING OF THE
BOARD OF DIRECTORS**

Date of Meeting: January 9, 2019
Time of Public Meeting: 7:00 p.m.
Place of Meeting: **Kensington Public Safety Building**
217Arlington Avenue, Kensington, CA 94707

Please Note: Copies of the agenda bills and other written documentation relating to each item of business referred to on the agenda are on file in the office of the Kensington Fire Protection District Administration Office, 217 Arlington Avenue, Kensington, and are available for public inspection. A copy of the Board of Directors packet can be viewed on the internet at www.kensingtonfire.org/meetings.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Manager, 510/527-8395. Notification 48 hours prior to the meeting will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

7:00 p.m. **CALL TO ORDER**
Directors: Dom Dommer, Janice Kosel, Laurence Nagel, Kevin Padian, and Julie Stein

1. **ADOPTION OF CONSENT ITEMS.** Items 5, 6, 7, 8 & 9

All matters listed with the notation "CC" are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. PLEASE NOTE: Public review copy of the agenda packet is available at the Directors' table at the Board meetings.

2. **ORAL COMMUNICATIONS.** (This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.)

CC 3. **APPROVAL OF THE MINUTES.** Approval of the minutes of the regular meeting of November 14, 2018 (APPROVE)

CC 4. **APPROVAL OF THE MINUTES.** Approval of the minutes of the regular meeting of December 12, 2018 (APPROVE)

CC 5. **APPROVAL OF MONTHLY FINANCIAL REPORT.** November/December 2018 (APPROVE)

CC 6. **APPROVAL OF MONTHLY TRANSMITTAL #7.** January 2019 (APPROVE)

CC 7. **ACCEPTANCE OF INCIDENT ACTIVITY REPORT.** December 2018 (ACCEPT)

8. **FIRE CHIEF'S REPORT**

- a. Review of operations.
- b. Regional issues and developments.

9. **PRESIDENT'S REPORT**

- a. Temporary Committee Appointments Calendar Year 2019 (Policy 1140.10)
- b. Standing Committee (Finance) Appointments Calendar Year 2019 (ACTION: Request for Approval, Policies 1140.20 and 1140.30)
- c. Appointment of Representatives Calendar Year 2019 (Policy 1141.30)

NEW BUSINESS

10. Donation to Butte County Fire Relief Proposed at \$5,000 submitted by Padian (ACTION)
11. Proposed Amendments to Policy 1140: Committees of the Board of Directors submitted by Padian, Stein (First reading for review, Policy 1010.30)

OLD BUSINESS

12. Request from KPPCSD to fund Fire Alarm for Community Center Remodel (ACTION)
13. Draft Construction Documents for Kensington Park Fire Demonstration Garden – Comments/Questions submitted by Padian (ACTION)
14. Third Contract Amendment to Agreement for Services By and Between the Kensington Fire Protection District and the City of El Cerrito (ACTION)

15. **BOARD REPORTS**

Informational reports from Board members or staff covering the following assignments:

- a. Finance Standing Committee (Stein, Dommer)
- b. Building Committee (Dommer, Nagel)
- c. Emergency Preparedness Committee (Padian, Nagel)
- d. Demonstration Garden Committee (Kosel, Staff):
- e. California Special Districts Association Representatives:
 - i. County (Nagel): January Quarterly Newsletter
 - ii. State Professional Development and Membership Services Committees (Kosel)
- f. Diablo Fire Safe Council Representative (Nagel, Staff)
- g. East Bay Regional Parks District Liaison (Nagel)

Correspondence: 12/10/18 email from Sylvia Elsbury concerning the proposed Demonstration Garden; note from Eugenia Bailey regarding KFPD shredding events; Thank you from Kevin Consey; 12/31/18 Kensington Property Owners Association (KPOA) Proposal for joint committee KFPD and KPPCSD.

ADJOURNMENT. The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, February 13, 2019, at 7:00 p.m. at the Kensington Public Safety Building, 217 Arlington Avenue, Kensington, CA 94707.

The deadline for agenda items to be included in the Board packet for the next regular meeting of 2/13/19 is Wednesday, 1/30/19 by 1:00 p.m. The deadline for agenda-related materials to be included in the Board packet is Wednesday, 2/6/19 by 1:00 p.m., Fire Protection District Administration Office, 217 Arlington Ave., Kensington.

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING

CONSENT CALENDAR

was also dispatched on the 9th. Crumpacker is in the field attending to the firefighters and citizens that may not have evacuated. Crumpacker checked in with ECFD today and has been very busy treating sprains, cuts, etc. The temperatures are mild during the day but are very cold at night.

Maples reported that EBRPD has been doing vegetation work behind Camp Herms in El Cerrito and also behind Ivy and Leneve. Patrick McIntyre of EBRPD said they will work from that area to head south into Kensington. Maples listed the five firefighters that are currently out at the Camp Fire.

PRESIDENT'S REPORT:

President Kosel reported that FPO Captain Gagne did an outstanding drone demonstration on November 3rd in Kensington park. He showed the audience the drone compared to a consumer drone, flew the drone and showed on a computer screen what the drone can see. Gagne will provide a video to put on the website when it is ready. Vida Dorroh said that for two years in a row she has brought to staff's attention a property whose backyard is dry, overgrown and filled with junk. She said that she was told by the Fire Marshal that because it was not visible from the street, Fire could not inspect it. She asked that the drone fly over the person's backyard. She said she brought it up again in May of 2018 and provided a picture and the address. Dorroh said she lives on a cul-de-sac and evacuation via the public steps to Arlington may be her only choice. Anthony Knight agrees. He is bothered that the Fire Marshal cannot go onto private property when he conducts weed abatement inspections. The drone should be expanded to fly over problem properties. The drone can only fly over private properties if there are emergency activities; there are privacy rights. Chief Maples said Dorroh did not provide the address she wished to complain about until after the District went through the weed abatement process this year and declared properties. Since that time, FPO Gagne has looked into the problem.

President Kosel reported that she received a direct email from Gail Feldman last Saturday evening asking about what kind of fire watch takes place on red flag days in Tilden Park. Kosel forwarded the email to the Chief and received a very thorough response from the Battalion Chief within a few hours. Kosel read the entire email which included increased staffing on red flag days for KFPD and EBRPD, and sharing of information and increased awareness from EBRPD in cooperation with adjacent fire departments. Kosel commended firefighting staff on such outstanding service.

President Kosel announced that she has appointed herself and Director Nagel to the El Cerrito contract negotiations committee. The committee has already had discussions with City Manager, Scott Hanin and plans on bring a proposed amendment to the December meeting and vote on the amendment in January. Kevin Padian asked about the timing of the agreement and how long it will be available to the public. It will be available in both the December and January packets. Padian had further questions about timing and what happens at the end of the year with the 18-month termination notice. Gail Feldman said everyone in the community wants to see KFPD continue to work with El Cerrito. She said the question is about the term and the cost sharing percentages. She thinks the contract committee should not be set until the new Board members are seated since contract negotiations did not start in January 2018 as they should have. Feldman said the contract has not had a financial or operational analysis by a third party. She thinks it is time to have a third party to review it and ensure that Kensington is getting a fair and reasonable agreement. She is not criticizing the City of El Cerrito's service. She appreciated the quick response about her question that Kosel reported on prior. Kevin Padian asked that Kosel not be on the negotiating committee since it was not formed for 11 months and the new Board members should be seated first.

NEW BUSINESS:

Lease Agreement between KFPD and KPPCSD for Occupancy of Kensington Public Safety Building 1/1/19 through 6/30/20: It is an 18-month agreement instead of 12 months so that it can coincide with fiscal years. The monthly lease payment is \$3,050.25. Kosel reported that the average annual cost for maintaining the building since 1994 has been \$130,000. KPPCSD would be paying about 25% of the average cost which is less than their percentage of occupancy. KPPCSD's Board has already approved the lease. Director Nagel made a motion to adopt the lease agreement as presented in the Board packet. Director Harmon seconded the motion.

AYES:	de Ville, Dommer, Harmon, Kosel, Nagel
NOES:	None
ABSTAIN:	None

BOARD REPORTS:

Finance Committee: The Finance Committee will next meet in late January when they perform a mid-year budget review. The Committee typically only meets a couple of times a year—to prepare the budget in May and to

review the budget in January. The budget is brought to the Board in June, September and February. Cyrus Modavi said he hopes that the meeting is not at noon since normal people work during the daytime. Kevin Padian asked if provisional minutes could be released to the public after the committee meets instead of waiting until the next meeting to release them. Kosel said the committee will consider it.

Public Safety Building: Dommer said he was thinking of creating an economic analysis over 20 years for the building project and would like to talk about it in January.

Demonstration Garden: Navellier reported that she has received draft construction documents from the landscape architect and she will forward those to Kosel and KPPCSD Director Hacaj for final comments. The hope is to go out to bid in the new year and plant in the spring. The community center will be under construction from March into September of next year. Vida Dorroh asked how much the landscape architect is charging. Navellier said the Board has approved \$8,100 for the architect. \$50,000 is budgeted for the project. Dorroh thinks the project is frivolous and the funds should go to KPPCSD for the community center. Kosel said that would be a violation of the KFPD Directors' fiduciary duty. The demonstration garden falls under fire prevention. Dorroh suggested a virtual garden. KFPD will provide for maintenance and upkeep of the garden. Anthony Knight asked for clarification that the Demonstration Garden is for vegetation management and fire safety and not for water conservation? The Board members agreed. Paul Dorroh said that the powers of KFPD include emergency preparedness. Any funds put into the community center to make it safer as a shelter or gathering place would be within KFPD Directors' fiduciary duties. Dorroh reported that the Paradise City Council is meeting in Chico because they have no place to meet in Paradise. Dorroh thinks KFPD could contribute well more than just the fire alarm system. Anthony Knight said that KFPD spent hundreds of thousands of dollars on EBMUD water system improvements. Nagel said the water system improvements were made to enhance firefighting capabilities. Kosel said EBMUD's obligation is only to provide drinkable water. David Spath said EBMUD is also obligated to maintain certain fire flow under California water standards. KFPD enhanced that fire flow. Kevin Padian asked for fire management principles that were used in designing the garden. Padian said that in a 1400 degree fire, no plants are fire-resistant or fire-safe. It's not a question of what plants but biomass and placement next to a structure. Unless the garden has a structure and plantings at an appropriate distance, it's just a bunch of pretty plants.

CSDA: Director Nagel attended the 10/15/18 quarterly county meeting. Director Kosel attended two of the committee meetings on 11/8/18 meeting where all of the professional development options were approved for 2019. Kosel asked Navellier to work with the oncoming Board members to get them enrolled in professional development courses through CSDA. Many are on-demand webinars including Brown Act training.

DFSC: The next meeting will take place tomorrow (11/15). DFSC is the organization that Kensington works through to receive grants for juniper/highly flammable plant removal. Ciara Wood said she will be presenting requests for a number of Kensington projects to DFSC tomorrow that could be funded out of DFSC's Kensington Special Projects Fund. The Special Projects Fund is made up of community donations and matched by KFPD. This self-funding is important because DFSC had no grants from the California Fire Safe Council last year. KFPD currently has \$20,000 budgeted for FY18-19 to match community donations. Wood said DFSC is committed to allocating all Special Project Funds this year to juniper removal in Kensington. It is a serious problem, particularly in evacuation. Kosel referred to a Youtube video that former Fire Marshal Michael Bond had shown at a presentation. Harmon said convincing people to remove junipers is a tough sell. Dakota McKenzie asked what the budget is for juniper removal? She said her home is surrounded by them. Wood answered that this year DFSC has set aside \$10,000. Wood explained that all projects cost different amounts. Linnea Due understands it is possible to receive grants through the Hazard Mitigation Plan. She is concerned about Cerritos Canyon. Due asked where does the grant money come from? Chief Maples said grants can come from a lot of different levels. KFPD's Hazard Mitigation Plan calls out vegetation management and he believes Berkeley's does also. KFPD, KPPCSD and the City of Berkeley could submit for a regional grant for that area or with EBRPD if it is for the interface. Once all parties have adopted their Mitigation Plans and they have been approved by State OES and FEMA, there is a guiding document for submitting for grants. Currently State of California funds are being funneled toward post disaster recovery due to the catastrophic fires. Juniper is not prohibited and someone cannot be forced to remove it from private property. Arrieta Chakos said the City of Mill Valley has passed the most stringent set of requirements on local property plantings. She asked that the Board review that ordinance. Chief Maples asked if Chakos was suggesting that the Board pass an ordinance that forces people to remove their junipers? Who would pay for that action? Chakos said that with the recent federal declaration, there will be a great amount of hazard mitigation funds available. Both Districts should be poised and ready to apply within the next 4 to 5 months. The federal government also passed the Disaster Recovery Reform Act which will open up a lot of pre-disaster mitigation funds. Kensington needs to be more proactive than in the past. Linnea Due suggested a grant committee. Nagel pointed out that is exactly why DFSC was formed but it covers Alameda and Contra Costa Counties and not just Kensington. Due thinks clearing Cerritos Canyon would cost in the area of \$100,000 and DFSC has limited funds. Nagel said Kensington needs to pursue funds through both DFSC and regionally with other jurisdictions. Due thinks a dedicated grant funding committee would be appropriate. Kosel added that fire department staff also writes grants. Kevin Padian said that Mill Valley did outlaw four plants – juniper, Manzanita, eucalyptus and bamboo. He

does not know who is paying for the removal. Since KFPD has excess revenues, the money should just be given to Ciara to get done whatever she needs to. She should not have to raise money.

Correspondence: Two thank you notes were included in the packet.

ADJOURNMENT: The meeting was adjourned at 8:20 p.m.

MINUTES PREPARED BY: Brenda J. Navellier

These minutes were approved at the regular Board meeting of the Kensington Fire Protection District on January 9, 2018.

Attest:

Board Secretary

Operations Chief since 2007 and gave a brief overview of Pigoni's 40-year experience in the industry. Maples congratulated Pigoni and welcomed him to the table. Chief Pigoni congratulated newly elected Directors Padian, Stein and Kosel. He reported that he has worked for ECFD since 1995 and was hired as part of the Kensington contract. He loves both communities and continues to be amazed at the Kensington connections that he has. Pigoni wants to be available to the community.

Since the last Chief's report, he is thankful that there has been some rain. Everyone is aware of the Camp Fire that was in the Paradise area. The OES engine spent nine days on that fire and a line medic spent 14 days there. There is still a lot of work going on in that area and staff members had family that lost homes in the Camp Fire. There have been six red flag days in the past month. The Fire Prevention Officer continues to work on vegetation management issues in the Kensington community and will continue to as we go into spring and new vegetation growth. Pigoni reported that Battalion Chief Laurence Carr is also retiring on the 30th of December and earlier in the evening several promotions were announced within the department. Back grounding will begin on two firefighters given preliminary job offers. Ciara Wood requested a listing of the promotions be included in next month's packet.

PRESIDENT'S REPORT:

President Kosel reported on a new California Supreme Court decision that no longer requires the State to reimburse local government for State mandates. This could have negative impact on revenues to the extent that the States passes new requirements on special districts.

Kosel reported that she was reappointed to the California Special Districts Association's Member Services Committee and Professional Development Committee.

NEW BUSINESS:

Request from KPPCSD to fund Fire Alarm for Community Center Remodel: KPPCSD Director Sylvia Hacaj attended the November meeting and brought this item before the Board at that time. KPPCSD's proposal was been reviewed by Fire Marshal Gibson. Director Dommer said he is surprised and that he and former Director Harmon were thinking of a much bigger program then just the fire alarm. Dommer thinks KPPCSD's needs are greater. He noted that the building does not have sprinklers and can't imagine KFPD being part of the project without them. Dommer thinks there needs to be more discussion. Director Dommer made a motion to table item. Director Stein seconded the motion. Director Kosel took the vote by roll call.

AYES: Dommer, Nagel, Padian, Stein
NOES: Kosel
ABSTAIN: None

Sylvia Hacaj added that the remodel documents have been reviewed by both the County and the Fire Marshal and sprinklers are not required.

Draft Construction Documents for Kensington Park Fire Demonstration Garden: President Kosel reported that KFPD has been working jointly with KPPCSD on the demonstration garden for several years. Sylvia Hacaj is KPPCSD's committee representative. The purpose of the garden is to educate the community about plantings that are unsafe and ones that are fire-wise and also attractive. The question is whether the Board is ready to put the project out to bid and planting would be scheduled for the spring. The draft documents are part of the packet.

Director Padian asked why the four New Business items are listed as "Action" with no action specified which he thinks is normal. Kosel said that listing items as "Action" is to comply with the Brown Act. Padian said the "Action" listed on some of the agenda items is not clear. Navellier said she has no idea what the Board is going to decide. She noted that Item 14 was her mistake for listing "Action" since the Board agreed at the previous meeting that there would be no vote on that item until January. Padian asked if that was because it was a required first reading of the contract? No, that is not why—the Board could have voted on the contract if they desired. Padian said there were no minutes of the November meeting in the Board packet. Director Nagel asked that all Board members please speak toward the telephone.

Director Stein asked for a recap of expenditures to date for the garden and what those expenses supported. The District has signed a contract with Panoramic Design Group for \$8,100. Stein is trying to understand what portion of the \$50,000 budgeted this year is unallocated. Navellier said she believes the District still owes Panoramic \$2,700 for the contract signed. Padian asked if the job that Panoramic Design Group is accomplishing is the same job that Casper Curto was supposed to accomplish for \$4,500? It is the same, not in addition. Curto dropped the project before he began. Padian asked about continuing expenses for the garden. Kosel said that per the contract with KPPCSD, KFPD will pay for irrigation and maintenance of the garden. Kosel said the estimate is no more than \$3,000 per year. Padian said Panoramic Design's estimate for water is 20,000-30,000 gallons per year

which he estimates at \$6,000 per year. Padian estimates garden maintenance would be \$4,000 per year based on his own garden experience and the hourly rate that KPPCSD pays. Padian would like to see more data on projected costs. He said there is no scientific rationale for the garden and it is not clear what it is supposed to be. If the plan is to discourage juniper and other hazardous plantings, it could be approached in a different way. Padian said the principles of fire management are not observed in this garden since they are not in relation to any structure that one is trying to preserve and biomass is not strongly considered. In exhibits, science always comes first. What concepts are trying to be demonstrated? The increase in biomass proposed is more flammable than what is currently at the site. The plan calls for 44 8-foot wooden posts and fencing and many people may not want to fence their yard. He thinks people want recommendations for trees and shrubs and not plants. The plans also call for soil samples if grading is necessary and it is not known if that has been budgeted. Padian requested that some of the topics he brought up be addressed before the garden is considered further.

Cyrus Modavi asked if these are water-wise plants since water is a precious resource? Padian said plants that take less water do not help with fire safety.

Catya de Neergard said that the website for the Gateway Garden in Oakland and related websites give the information that the demonstration garden would provide. She prefers to read information and The Outlook could also write articles about fire wise gardening. She noted that the Gateway Garden has volunteers to maintain it and their website is rich with information.

Ciara Wood said that part of the reason the demonstration garden is a good idea is because convincing residents with junipers to take them out is an individual conversation with each one. The next step is that they want to know what to plant after they are taken out. Without some consideration of what residents could plant, the juniper will not be removed. This is her conclusion after many years of having earnest conversations with residents. There may be multiple ways to address this issue, but this is one. People are not going to drive to Oakland to see their garden. We could also take pictures of gardens in the community that represent less hazardous planting. Wood agrees with Director Padian that the presence of the fencing could be eliminated.

Vidah Dorroh said that taking into consideration the demographics of the community, people don't go to the garden. She suggested pictures of suggested plantings at the library and the public safety building. She thinks theft will be a problem at the garden. She said that no one in Kensington has a 3,000 s.f. garden. She appreciates that KFPD wants to educate the community but there is a cheaper, more practical way.

Linnea Due suggested marrying the community center remodel with the demonstration garden. The community center could be re-landscaped after the remodel. KPPCSD Sylvia Hacaj said that sounded like a potentially agreeable solution to accomplish two goals and the community center does not currently have a re-landscaping budget. It would also address Padian's comment about showing fire wise plants around a structure.

President Kosel made a motion to table item #13. Director Stein seconded the motion. Kosel took the vote by roll call.

AYES:	Dommer, Kosel, Nagel, Padian, Stein
NOES:	None
ABSTAIN:	None

Director Padian said he would write up his concerns and submit them to staff so they can be addressed before any further consideration.

Third Contract Amendment to Agreement for Services By and Between the Kensington Fire Protection District and the City of El Cerrito: Kosel announced that as she had indicated at the November meeting, the proposed amendment is included in this Board packet but no vote would be taken until January. Director Padian made a motion to postpone because the contract needs further study and there should be an independent review after 25 years to ensure it is commensurate with other contracts. Service is not an issue for Padian. Directors Kosel and Nagel were not familiar with a motion to "postpone". Director Stein said she believes "tabled" comes up automatically at the next meeting and "postpone" could be some future date. Director Padian held his motion to postpone so discussion could take place. President Kosel reported that she appointed the negotiating committee of herself and Director Nagel. The Directors met together with the El Cerrito City Manager as part of the discussions. The committee also reviewed services that Kensington receives from El Cerrito and determined that many are not offered in other communities such as public assistance and patient lift assistance. The community has been very happy with the services from the El Cerrito Fire Department and there have been no complaints made about service in the last 13 years. KFPD contracted with ECFD 23 years ago when KFPD was virtually bankrupt. At that time, KFPD sought bids from El Cerrito, Albany and Berkeley and El Cerrito was the only bidder. Referring to the Contract Fee that was passed out earlier, KFPD pays 27.75% of personnel costs although KFPD has 1/3 of the stations and 1/3 of the firefighters. There have been comments about Kensington's engine responding to calls into El Cerrito. That has not changed since prior to the contract and would remain the same if KFPD didn't contract with El Cerrito. The committee concluded that KFPD has a very fair deal with El Cerrito. City Manager Scott Hanin said

that if KFPD adopted the renewal, he would recommend to the El Cerrito City Council to adopt it also. If KFPD wants to open up the contract and renegotiate it, the first thing El Cerrito would consider is raising the personnel costs to 33.33%. There is virtually no chance to negotiate anything lower than 27.75%. The committee is recommending renewal of the contract. Director Stein addressed legal counsel, John Bakker, and asked if there was anything the Board was not allowed to discuss about the contract in an open meeting. Bakker said there was not. Stein noted that the 1995 contract has a termination clause that is confusing and asked for clarification. Bakker believes that clause is for terminating the agreement early since the contract has an end date. Stein then reviewed the terms and asked if there was anything that stipulates that negotiations need to be complete by 1/1/19? Bakker said there was not based on the language that Stein just read aloud. Stein is trying to assess the sense of urgency to renew since she believes the contract could be tidied up for the benefit of both parties. She also asked again about public discussion by the Board concerning the contract. Bakker said there is no problem discussing an agenda item per the Brown Act but the problem with having wide-ranging discussions about terms, etc. is that the counterparty is in the room listening to the discussion. Usually a subcommittee is created to negotiate and come back with a recommendation. Stein asked if there was an opportunity for the Board to discuss the item in private. Bakker responded that closed sessions could be held for labor contracts and real property negotiations but the contract isn't that. Director Dommer said a committee could invite the public for their comments and other Board members could attend but listen only. John Bakker clarified that his firm, Meyers Nave, drafted the proposed amendment and the previous amendment but did not write the original contract.

Cyrus Modavi said the contract in its entirety is very messy and protracted.

Gail Feldman reviewed that the contract expires on 6/30/20 and asked at what point does El Cerrito demand notice from KFPD that they will be renegotiating or terminating? Chief Maples said the City will not wait until the last minute for notice since they hired 10 employees for the contract. John Bakker said KFPD is in compliance with the negotiating provision. There is nothing requiring that the Board approve anything tonight as long as they continue to negotiate. If the Board/committee start acting in bad faith or flip flopping their position then they would probably not be in compliance but El Cerrito is going to want to know the District's position at some point and probably need about a year's notice. Dommer said that the termination clause is one thing and negotiating is a separate issue.

Ciara Wood is concerned that too much meddling will cause El Cerrito to raise the 27.75% which is an incredible deal. Kosel noted that a chart showing the cost of operating fire stations in the bay area is on the District's website and included in the packet. Operating costs for KFPD are the lowest of any bay area station that was surveyed. The price KFPD is paying El Cerrito is a bargain. Wood asked if the committee requested that the one-year contract set-aside be reduced? Kosel said the position of the City Manager was that if the contract was opened, the first thing El Cerrito would consider is 33.3%. Director Dommer would like to see the contract set-aside taken out completely and does not believe El Cerrito would cancel over something with no real significance. Director Padian said he is agnostic with respect to the money itself and that KFPD gets good service. If the City Manager said that, it can be counter-negotiated.

Karl Kruger said we do not have a good contract with El Cerrito. He suggested Kosel recues herself from the committee because she is too close to El Cerrito and is convinced this is the best contract KFPD can get. Kruger said instead of looking at two El Cerrito stations and one Kensington station, the committee needs to look at 5,000 population vs. 24,000 population and the number of calls ran including those into El Cerrito. President Kosel announced that she resigns from the committee.

Jim Watt said he has spent 40 years negotiating contracts and is very familiar with the El Cerrito-Kensington contract. He does see some problems with the contract but strongly believes that it should be approved as presented. El Cerrito is in the driver's seat and KFPD has no other choice. In 1995 neither Berkeley nor Albany were interested and he wouldn't be surprised if that's the case today based on lack of interest in police services also. KFPD either contracts with El Cerrito or provides its own stand alone fire department which would cost significantly more. The deal is fair for both sides—El Cerrito makes a little money and KFPD saves a lot of money. Watt said that if he was El Cerrito, he would raise the percentage to 33% if KFPD doesn't like the current deal. That would be about a \$450,000 annual increase. KFPD has no other choice. Watt said that whoever terminates the contract has the obligation to deal with the 10 firefighters that will be displaced. KFPD would be in a terrible situation. It would be absolutely asinine for the Board not to approve the contract. Watt said this is not really a 10-year contract but an 18 month contract. You can terminate on an 18 month notice. If the KFPD doesn't like it, they can try to get a better deal with Berkeley or Albany but make sure you have that deal before coming to the Board and figure what to do with the displaced firefighters. KFPD is not in the driver's seat. It's a good deal and the Board should accept it. If it's dragged out we're just sending messages to El Cerrito. If the percentage is raised the Board members will have to answer to the citizens of Kensington. Director Kosel said that's why she has resigned from the negotiating committee – she has negotiated the best deal she can. Director Padian said Watt is putting out a false dichotomy and everyone wants to keep the relationship. Negotiating should have started earlier to give people more time to consider things. The contract should be as good as it can be for all parties.

Jerry Short, Local 1230 Vice President, represents both Kensington and El Cerrito firefighters. He said he echoes with Jim Watt just said. Short said that if Kensington decides not to go with the contract there are many, many things that will need to be negotiated. All automatic and mutual aid would be on the table and in turn, what KFPD would provide to those agencies. KFPD is currently dispatched through Contra Costa Communications Center which is a centralized center that dispatches all of west county except Richmond. He guesses that El Cerrito may want to raise the percentage to help cover the rising costs of retirees. There is no deal out there with any other agency or JPA that is as sweet as KFPD currently has.

Director Nagel said that KFPD is not exactly negotiating from a position of strength. KFPD has a good contract, they have been offered an extension of the contract and he does not understand why anyone would want to risk that position.

Dave Spath thinks it is reasonable to take a little time and look at the contract. This station is presumed to represent 1/3 of the firefighters in El Cerrito but there are 33 personnel including the Chief and the station only has 9 firefighters plus one battalion chief that is spread across all the stations. 27.75% may be fair but that percentage was put in place in 1995 and so the argument is that nothing has changed. There is nothing wrong with taking a couple of months to look at it. That is not going to cause El Cerrito to change the percentage. The contract needs to be cleaned up because some things have changed—for instance aid from Albany and Berkeley are not reflected in the contract. It needs to be brought up to present time. Spath said it is a reasonable contract and there is no need to terminate it. We get excellent service from El Cerrito.

Paul Dorroh said the community has been asleep at the switch in regard to what's going on with the Fire District and its relationship with El Cerrito. He agrees that the contract needs to be cleaned-up for the benefit of both parties and for more clarity. El Cerrito and Kensington need each other for various reasons. Let's give the community assurance that the economics are a fair deal. It could involve bring in an outside party. Take a little time. Director Dommer said this would be a good way to reveal the contract so that it's not a mysterious thing.

Gail Feldman said it is important to have an outside analysis of the contract and its terms, particularly the cost sharing. Feldman said if KFPD's portion is really 33% than Hanin wouldn't be able to go forward with the contract at 27.75% since he has to answer to a city council. El Cerrito would be subsidizing Kensington. After conducting a thorough analysis, KFPD would be able to report to the citizens the outcome. The sooner the Board starts the process the better so that El Cerrito is not left wondering if Kensington is still a partner.

Chief Maples said he has been Kensington's Chief for 13 years. The foundation of this relationship is one neighbor helping another. The committee is not making up the 33%--Maples was sitting in the room. The document is over 20 years old and some things may be out of date. Things do not get cheaper in the firefighting industry. This is a partnership and he did meet with the subcommittee to answer their questions. He is disappointed with the tone taken tonight and it hasn't been that way for 23 years previous.

President Kosel said that as represented at the November meeting, the Board will not take action on this item until January. Director Stein said she was told it was an action item. Director Kosel made a motion to table the item. Director Stein seconded the motion. Director Kosel took the vote by roll call.

AYES: Dommer, Kosel, Nagel, Padian, Stein
NOES: None
ABSTAIN: None

Discussion of Early Warning Systems and Evacuation Routes –Direction from Board: Chief Pigoni noted there have been quite a few comments/suggestions made about sirens since last year's north bay fires. KFPD had a representative of the County community warning system attend the September meeting. Since that time, Pigoni has been researching audible early warning systems for Kensington. There is a lot involved in placing sirens in the community. Contra Costa County has sirens already. Except for the ones located on Bethel Island, they are all shelter-in-place sirens. Oakland has about 10 sirens along the waterfront and 19 sirens in the hills. So are mechanical and are designed to put out three tones – shelter, tsunami and evacuate. Oakland has their own control system and their own trigger points. The system works one way – you have to hear them and then tune into the Alameda County alert radio station, social media or website. If Kensington wants to install sirens, a committee should be created with Fire and probably PD and discuss exactly what the community wants. There are mechanical sirens and there are electronic speaker systems. There will be issues with the speaker systems for residents that are hard of hearing or don't speak English. Once a system is decided on, then a Request for Proposals would need to be developed and it would need to go out to bid. The bid would be for a sound study to figure out how many sirens are needed in the community. The vendor Pigoni has been talking to did a cursory review and thinks Kensington would need 3 to 4 sirens. At the siren itself, the noise would be 130 decibels; one mile away the siren would be about 70 decibels. The sirens would overlap each other since 70 decibels will probably not wake anyone up. Most likely the County will require a CEQA report. In addition, there will need to be public outreach to the residents that will be closest to the sirens since they will be tested once a month for 90 seconds. They then need to be installed and negotiations need to be made with PG&E for power. A decision will need to be made on how to actuate them. Most

likely that would be done by the County. Again, this would require negotiations and an additional cost for the additional service. Maintenance costs are estimated at \$5-6,000 per siren. Lastly, the trigger point needs to be decided. Keep in mind that the Santa Rosa Fire was spreading at 80 acres a minute. Kensington is only one square mile. If there was a fire of that nature with big winds, Kensington will be burned over in 8 minutes. Sirens can be accomplished but it will take commitment, a committee, and the willingness to spend upwards of \$500,000. None of this works unless the residents opt in to more than one form of an early warning system.

Secondly, the community needs to look at an evacuation plan. Again, a committee could be created and suggestions for signage, parking, etc. could be made but the County will have to approve it and install any changes/improvements. The Fire Department does not have the authority to make those rules. Most likely some parking will be lost. Pigoni is willing to commit staff to working with the community on a committee. President Kosel said she would defer to the new 2019 President to put that committee together.

Gail Feldman asked if someone from County Emergency Services should also sit on the committee? Pigoni said Emergency Services has a plan and program that they are very happy with. They are not interested in taking over a siren project for Kensington and we don't have a guarantee at this point that they would even take it over. Based on his conversation with them, they won't want to be involved until Kensington has a plan but he is willing to ask.

Julie Stein asked if the trigger point evaluation is not a policy decision and whether the community has sirens or not is that part of the consternation about the recent conflagrations? Chief Pigoni said most fires are not going to do what the recent drastic fires have. It takes temperature, fuel and wind. There is no hard, fast rule on when to evacuate. If an alert is given early and it happens a few times, people may ignore it in the future. Stein asked if the decision of when to evacuate the town could be done sooner than how long it would take to install sirens. Pigoni agreed that decision could be made right now. KFPD has the tools now but only about 40% of the residents have opted into those programs.

Pigoni added that there will also have to be public education with the communities of Richmond and Oakland in case those residents here Kensington's sirens. Pigoni said there is currently a senate bill that forces State OES to develop a State-wide alert system. A second bill that will require people to "opt out" instead of "opt in" for emergency notifications. In the past year, over 70 bills have been submitted to Sacramento regarding fire issues.

Linnea Due asked about mobile sirens for police cars? Pigoni answered that KPPCSD has a high/low siren capability but it is not programmed in due to Title 13 which makes it illegal in California. The KPPCSD Board, general manager and Chief would have to sign off that they are willing to have this feature programmed into their cars. The cost is only about \$100 per car. In the event of an evacuation, the PD will be very busy knocking on doors, directing traffic, etc. This isn't Napa County with 30 or 40 sheriffs.

David Spath said KPPCSD's general manager will be proposing an evacuation committee at their meeting tomorrow night and will be reaching out to County and KFPD. Maybe a joint committee would be to address all these issues would be a good idea.

Election of Officers for Calendar Year 2019:

President: Director Kosel nominated Director Nagel. Director Dommer nominated Director Stein. No further nominations were received. Kosel took the vote by roll call.

Director Stein – Vote for Director Stein
Director Dommer – Vote for Director Stein
Director Kosel – Vote for Director Nagel
Director Padian – Vote for Director Stein
Director Nagel – Vote for Director Nagel

Director Stein was elected President for calendar year 2019.

Vice President: Director Padian nominated Director Dommer. There were no further nominations. Director Dommer was elected Vice President for calendar year 2019.

Secretary: Director Padian nominated Director Nagel. There were no further nominations.

BOARD REPORTS:

Finance Committee: The committee will not meet until the end of January for the mid-year budget review. Director Padian asked that the draft committee minutes from the last meeting be circulated within the next month. Waiting six months is counterproductive to transparency. He suggested a policy change in the January agenda.

Public Safety Building: Dommer said it was time to get organized and figure out what the direction the Board wants to go in January.

CSDA: Director Nagel said the next meeting of the Contra Costa chapter CSDA is on 1/28/19. He encouraged all Board members, particularly the new ones, to attend and find out more about special districts. The meeting is in Martinez at 9:30 a.m.

Correspondence: An informational article from the Washington Post regarding preparing one's home for a conflagration was included in the packet.

The Board presented Fire Chief Maples with flowers and served cake to the attendees.

ADJOURNMENT: The meeting was adjourned at 10:08 p.m. in honor of retiring Fire Chief Lance Maples.

MINUTES PREPARED BY: Brenda J. Navellier

These minutes were approved at the regular Board meeting of the Kensington Fire Protection District on January 9, 2018.

Attest:

Board Secretary

Kensington Fire Protection District
Balance Sheet
As of December 12, 2018

	Dec 12, 18
ASSETS	
Current Assets	
Checking/Savings	
Petty Cash	200.00
KFPD Revolving Acct - Gen Fund	19,049.84
General Fund	593,345.31
Special Tax Fund	6,886.68
Capital Fund	6,806.77
Total Checking/Savings	626,288.60
Accounts Receivable	
Due from County for Reimb.	18,434.01
Accounts Receivable	51,140.38
Interest Receivable	5,479.19
Advance on Taxes	4,125,703.03
Advance on Supplemental Taxes	59,827.33
Total Accounts Receivable	4,260,583.94
Other Current Assets	
Prepaid Services - EC	1,796,042.26
Prepaid CERBT - Retiree Trust	976,043.56
Investments	
Capital Replacement Funds	3,186,299.00
Fire Protect. Contract Reserves	2,826,907.24
Investments - Other	-807,558.33
Total Investments	5,205,647.91
Total Other Current Assets	7,977,733.73
Total Current Assets	12,864,606.27
Fixed Assets	
Land	5,800.00
Equipment	1,444,675.55
Accumulated Depreciation-Equip	-746,405.15
Building and Improvements	2,391,581.26
Accumulated Depreciation - Bldg	-1,000,180.00
Current Capital Outlay	
Firefighters Qtrs/Equip	5,318.05
Total Current Capital Outlay	5,318.05
Total Fixed Assets	2,100,789.71
TOTAL ASSETS	14,965,395.98
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Due to Revolving Acct - Gen Fnd	18,434.01
Due to Other - Issued by CCC	8,523.40
Accounts Payable	1,653.88
Total Accounts Payable	28,611.29
Other Current Liabilities	
EI Cerrito Service Contract Pay	1,796,042.19
Wages & PR Taxes Payable	2,992.32
Total Other Current Liabilities	1,799,034.51
Total Current Liabilities	1,827,645.80
Total Liabilities	1,827,645.80
Equity	

Kensington Fire Protection District
Balance Sheet
As of December 12, 2018

	Dec 12, 18
Fund Equity - General	4,848,934.26
Fund Equity - Capital Projects	1,219,288.00
Fund Equity - Special Revenue	12,769.00
Fund Equity - Gen Fixed Asset	2,403,012.00
Fund Equity	1,836,110.75
Net Income	2,817,636.17
Total Equity	13,137,750.18
TOTAL LIABILITIES & EQUITY	14,965,395.98

**Kensington Fire Protection District
Revenue & Expense Prev Year Comparison**

July 1 through December 12, 2018

	Jul 1 - Dec 12, 18	Jul 1 - Dec 12, 17	\$ Change	% Change
Ordinary Income/Expense				
Income				
Property Taxes	4,045,846.66	3,637,583.14	408,263.52	11.2%
Special Taxes	200,453.30	200,395.20	58.10	0.0%
Lease Agreement	14,778.35	11,822.68	2,955.67	25.0%
Interest Income	26,681.09	13,713.07	12,968.02	94.6%
Salary Reimbursement Agreement	26,466.94	21,673.64	4,793.30	22.1%
Miscellaneous Income	0.00	1,181.74	-1,181.74	-100.0%
Total Income	4,314,226.34	3,886,369.47	427,856.87	11.0%
Expense				
OUTSIDE PROFESSIONAL SERVICES				
LAFCO Fees	2,278.47	2,122.85	155.62	7.3%
Contra Costa County Expenses	2,522.98	2,711.76	-188.78	-7.0%
El Cerrito Contract Fee	1,282,887.35	1,177,878.00	105,009.35	8.9%
Fire Abatement Contract	665.00	0.00	665.00	100.0%
Fire Engineer Plan Review	0.00	333.50	-333.50	-100.0%
Risk Management Insurance	12,507.00	13,268.00	-761.00	-5.7%
Professional Fees				
Accounting	600.00	1,056.25	-456.25	-43.2%
Audit	12,500.00	13,000.00	-500.00	-3.9%
Legal Fees	47,619.16	7,133.40	40,485.76	567.6%
Total Professional Fees	60,719.16	21,189.65	39,529.51	186.6%
Website Development/Maintenance	1,000.00	0.00	1,000.00	100.0%
Wildland Vegetation Mgmt	2,500.00	850.00	1,650.00	194.1%
Total OUTSIDE PROFESSIONAL SER...	1,365,079.96	1,218,353.76	146,726.20	12.0%
RETIREE MEDICAL BENEFITS				
PERS Medical	35,914.20	47,820.72	-11,906.52	-24.9%
Delta Dental	4,035.44	6,053.16	-2,017.72	-33.3%
Vision Care	1,292.40	1,914.90	-622.50	-32.5%
Total RETIREE MEDICAL BENEFITS	41,242.04	55,788.78	-14,546.74	-26.1%
COMMUNITY SERVICE ACTIVITIES				
Public Education	6,075.78	2,825.26	3,250.52	115.1%
Comm. Pharmaceutical Drop-Off	371.40	1,108.79	-737.39	-66.5%
Vial of Life Program	0.00	98.91	-98.91	-100.0%
CERT Emerg Kits/Sheds/Prepared	0.00	590.91	-590.91	-100.0%
Open Houses	261.28	307.13	-45.85	-14.9%
Community Shredder	1,155.00	1,308.97	-153.97	-11.8%
Demonstration Garden	2,097.11	0.00	2,097.11	100.0%
Total COMMUNITY SERVICE ACTIVITI...	9,960.57	6,239.97	3,720.60	59.6%
DISTRICT ACTIVITIES				
Firefighters' Expenses	1,054.78	1,113.86	-59.08	-5.3%
Staff Appreciation	184.77	0.00	184.77	100.0%
Professional Development	1,600.90	1,117.02	483.88	43.3%
Building Maintenance				
Needs Assess/Feasibility Study	0.00	15,781.00	-15,781.00	-100.0%
Janitorial Service	630.00	630.00	0.00	0.0%
Medical Waste Disposal	2,046.12	2,346.81	-300.69	-12.8%
Building alarm	0.00	115.00	-115.00	-100.0%
Gardening service	360.00	240.00	120.00	50.0%
Miscellaneous Maint.	1,265.40	3,434.06	-2,168.66	-63.2%
Total Building Maintenance	4,301.52	22,546.87	-18,245.35	-80.9%
Building Utilities/Service				
Gas and Electric	4,263.42	2,805.20	1,458.22	52.0%
Water/Sewer	1,770.21	1,041.06	729.15	70.0%
Building Utilities/Service - Other	116.84	0.00	116.84	100.0%
Total Building Utilities/Service	6,150.47	3,846.26	2,304.21	59.9%
Memberships	7,390.00	7,008.00	382.00	5.5%
Office				
Office Expense	1,581.16	1,725.64	-144.48	-8.4%
Office Supplies	607.10	297.41	309.69	104.1%
Telephone	4,093.58	3,204.73	888.85	27.7%
Total Office	6,281.84	5,227.78	1,054.06	20.2%
Total DISTRICT ACTIVITIES	26,964.28	40,859.79	-13,895.51	-34.0%
Staff				
Wages	39,616.70	36,015.70	3,601.00	10.0%
Longevity Pay	1,000.00	1,000.00	0.00	0.0%
Overtime Wages	137.13	623.33	-486.20	-78.0%
Medical/dental ins compensation	4,190.00	3,412.50	777.50	22.8%
Retirement Contribution	3,010.80	2,737.20	273.60	10.0%
Payroll Taxes	3,438.20	3,140.44	297.76	9.5%
Workers Compensation/Life Ins	1,237.49	1,301.43	-63.94	-4.9%
Payroll Processing	713.00	624.98	88.02	14.1%
Total Staff	53,343.32	48,855.58	4,487.74	9.2%

**Kensington Fire Protection District
Revenue & Expense Prev Year Comparison**

July 1 through December 12, 2018

	Jul 1 - Dec 12, 18	Jul 1 - Dec 12, 17	\$ Change	% Change
Total Expense	1,498,590.17	1,370,097.88	126,492.29	9.2%
Net Ordinary Income	2,817,636.17	2,516,271.59	301,364.58	12.0%
Other Income/Expense				
Other Income				
Transfers In - Capital	9,969.12	0.00	9,969.12	100.0%
Transfers In - General	108,665.14	104,984.27	3,680.87	3.5%
Total Other Income	118,634.26	104,984.27	13,649.99	13.0%
Other Expense				
Transfers Out - Capital	18,634.26	9,984.27	8,649.99	86.6%
Transfers Out - Special	100,000.00	95,000.00	5,000.00	5.3%
Total Other Expense	118,634.26	104,984.27	13,649.99	13.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	2,817,636.17	2,516,271.59	301,364.58	12.0%

**Kensington Fire Protection District
Revenue & Expense Budget vs. Actual**

July through November 2018

	Jul - Nov 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Property Taxes	3,837,988.09	3,985,000.00	-147,011.91	96.3%
Special Taxes	200,453.30	200,453.00	0.30	100.0%
Other Tax Income	0.00	0.00	0.00	0.0%
Lease Agreement	14,778.35	14,778.35	0.00	100.0%
Interest Income	26,681.09	9,750.00	16,931.09	273.7%
Salary Reimbursement Agreement	26,466.94	26,186.69	280.25	101.1%
Miscellaneous Income	0.00	0.00	0.00	0.0%
Total Income	4,106,367.77	4,236,168.04	-129,800.27	96.9%
Expense				
OUTSIDE PROFESSIONAL SERVICES				
LAFCO Fees	2,278.47	2,200.00	78.47	103.6%
Contra Costa County Expenses	2,522.98	2,818.00	-295.02	89.5%
El Cerrito Contract Fee	1,282,887.35	1,282,887.50	-0.15	100.0%
Fire Abatement Contract	665.00	8,000.00	-7,335.00	8.3%
Fire Engineer Plan Review	0.00	833.31	-833.31	0.0%
Risk Management Insurance	12,507.00	14,500.00	-1,993.00	86.3%
Professional Fees				
Accounting	600.00	2,900.00	-2,300.00	20.7%
Actuarial Valuation	0.00	0.00	0.00	0.0%
Audit	12,500.00	16,000.00	-3,500.00	78.1%
Legal Fees	47,619.16	14,583.35	33,035.81	326.5%
Total Professional Fees	60,719.16	33,483.35	27,235.81	181.3%
Water System Improvements	0.00	0.00	0.00	0.0%
Website Development/Maintenance	1,000.00	1,041.69	-41.69	96.0%
Wildland Vegetation Mgmt	2,500.00	3,000.00	-500.00	83.3%
Total OUTSIDE PROFESSIONAL SER...	1,365,079.96	1,348,763.85	16,316.11	101.2%
RETIREE MEDICAL BENEFITS				
PERS Medical	35,914.20	0.00	35,914.20	100.0%
Delta Dental	3,026.58	0.00	3,026.58	100.0%
Vision Care	1,292.40	0.00	1,292.40	100.0%
Total RETIREE MEDICAL BENEFITS	40,233.18	0.00	40,233.18	100.0%
COMMUNITY SERVICE ACTIVITIES				
Public Education	6,075.78	5,600.00	475.78	108.5%
Comm. Pharmaceutical Drop-Off	371.40	2,000.00	-1,628.60	18.6%
Vial of Life Program	0.00	200.00	-200.00	0.0%
CERT Emerg Kits/Sheds/Prepared	0.00	3,636.38	-3,636.38	0.0%
Open Houses	261.28	750.00	-488.72	34.8%
Community Shredder	1,155.00	1,375.00	-220.00	84.0%
DFSC Matching Grants	0.00	0.00	0.00	0.0%
Firesafe Planting Grants	0.00	666.69	-666.69	0.0%
Demonstration Garden	2,097.11	5,000.00	-2,902.89	41.9%
Community Sandbags	0.00	0.00	0.00	0.0%
Total COMMUNITY SERVICE ACTIVITI...	9,960.57	19,228.07	-9,267.50	51.8%
DISTRICT ACTIVITIES				
Firefighter's Apparel & PPE	0.00	0.00	0.00	0.0%
Firefighters' Expenses	1,054.78	3,000.00	-1,945.22	35.2%
Staff Appreciation	184.77	0.00	184.77	100.0%
Professional Development	1,600.90	2,083.31	-482.41	76.8%
Building Maintenance				
Needs Assess/Feasibility Study	0.00	0.00	0.00	0.0%
Janitorial Service	525.00	625.00	-100.00	84.0%
Medical Waste Disposal	2,046.12	2,500.00	-453.88	61.8%
Building alarm	0.00	150.00	-150.00	0.0%
Gardening service	360.00	625.00	-265.00	57.6%
Miscellaneous Maint.	1,137.40	5,416.69	-4,279.29	21.0%
Total Building Maintenance	4,068.52	9,316.69	-5,248.17	43.7%
Building Utilities/Service				
Gas and Electric	4,028.06	3,333.31	694.75	120.8%
Water/Sewer	1,311.19	821.68	489.51	159.6%
Building Utilities/Service - Other	116.84			
Total Building Utilities/Service	5,456.09	4,154.99	1,301.10	131.3%
Election	0.00	0.00	0.00	0.0%
Memberships	7,390.00	7,600.00	-210.00	97.2%
Office				
Office Expense	1,581.16	1,250.00	331.16	126.5%
Office Supplies	607.10	937.50	-330.40	64.8%
Telephone	4,093.58	3,333.31	760.27	122.8%
Total Office	6,281.84	5,520.81	761.03	113.8%
Total DISTRICT ACTIVITIES	26,036.90	31,675.80	-5,638.90	82.2%
Staff				
Wages	39,616.70	39,617.06	-0.36	100.0%
Longevity Pay	1,000.00	1,000.00	0.00	100.0%

**Kensington Fire Protection District
Revenue & Expense Budget vs. Actual**

July through November 2018

	Jul - Nov 18	Budget	\$ Over Budget	% of Budget
Overtime Wages	137.13	658.25	-519.12	20.9%
Vacation Wages	0.00	0.00	0.00	0.0%
Medical/dental ins compensation	4,190.00	4,190.00	0.00	100.0%
Retirement Contribution	3,010.80	3,010.81	-0.01	100.0%
Payroll Taxes	3,438.20	3,250.00	188.20	105.8%
Workers Compensation/Life Ins	1,237.49	1,500.00	-262.51	82.5%
Payroll Processing	713.00	685.44	27.56	104.0%
Total Staff	53,343.32	53,909.56	-566.24	98.9%
Contingency				
General	0.00	10,416.69	-10,416.69	0.0%
Total Contingency	0.00	10,416.69	-10,416.69	0.0%
Total Expense	1,494,653.93	1,463,993.97	30,659.96	102.1%
Net Ordinary Income	2,611,713.84	2,772,174.07	-160,460.23	94.2%
Other Income/Expense				
Other Income				
Transfers In - Capital	9,969.12	0.00	9,969.12	100.0%
Transfers In - General	108,665.14	0.00	108,665.14	100.0%
Total Other Income	118,634.26	0.00	118,634.26	100.0%
Other Expense				
Depreciation Expense	0.00	0.00	0.00	0.0%
Transfers Out - Capital	18,634.26	0.00	18,634.26	100.0%
Transfers Out - Special	100,000.00	0.00	100,000.00	100.0%
Transfers Out - General	0.00	0.00	0.00	0.0%
<Gain>/Loss on Asset Disposal	0.00	0.00	0.00	0.0%
Total Other Expense	118,634.26	0.00	118,634.26	100.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	2,611,713.84	2,772,174.07	-160,460.23	94.2%

TRANSMITTAL - APPROVAL

TO: Auditor Controller of Contra Costa County:

Forwarded herewith are the following invoices and claims for goods and services received which have been approved for payment:

KENSINGTON FPD		PY/CY:	KENSINGTON								
TRANSMITTAL - APPROVAL		BATCH #:	2170								
Invoices		DATE:	1/4/2019								
		LOCATION #:	13								
		FILENAME:	KENSINGTON								
VEND	VENDOR NAME	INVOICE DATE	DESCRIPTION	FUND ORG	SIE ACCT	TASK	ORNL	ACTIVITY	ENRUMB	PC	PAYMENT AMOUNT
50146	Delta Dental	1/1/2019	BE003188030 Jan dental	7840	1061						1,008.86
50147	KFPD Revolving Fund	1/4/2019	Reimburse revolving fund	7840	2490						14,925.79
50148	CalPERS	12/14/18	7072901257 Feb medical	7840	1061						7,648.99
50150	Vision Service Plan	12/19/18	001027770001 Jan vision	7840	1061						323.10
50151	City of El Cerrito	01/01/19	Jan fire protection	7840	2328						251,284.08
50131	Meyers Nave	12/26/18	2018110494/495 legal counsel	7840	2490						1,274.58
TOTAL											276,465.40

Kensington FPD Approval

Date: 1/1/19

[Signature] Date: 1/14/19

January 4, 2019

Attachment to Transmittal 010419

Kensington Fire Protection District Revolving Fund 01406

Detailed invoice for reimbursement to the Revolving Fund for payment of the following expenditures:

INVOICE DATE	DESCRIPTION	AMOUNT
12/1/2018	Terminix - pest control	128.00
12/5/2018	PG&E - gas	235.36
12/7/2018	EBMUD - water/wastewater	459.02
12/17/2018	Additional payroll 12/1-12/15/18	399.78
12/17/2018	Additional payroll taxes 12/1-12/15/18	67.07
12/17/2018	Payroll processing	66.25
12/17/2018	Payroll - 12/1-12/15/18	2,834.26
11/16/2018	Withholding payroll taxes 12/1-12/15/18	1,381.53
12/11/2018	PG&E - electric	890.85
12/11/2018	SCIF - workers comp	604.57
12/5/2018	Office Depot - office supplies	131.58
12/5/2018	Sprint - telephone	63.50
12/22/2018	Streamline - Dec. website hosting	200.00
1/1/2019	Stericycle - medical waste	419.32
12/12/2018	Mechanics Bank - sandbags, office supplies, etc.	980.78
1/1/2019	ICMA-RC - Dec deferred comp	1,602.16
1/2/2019	Payroll processing	138.15
1/2/2019	Payroll - 12/16-12/31/18	2,862.28
1/2/2019	Withholding payroll taxes 12/16-12/31/18	1,461.33
	Total	14,925.79

Please complete the enclosed deposit ticket and mail in the attached envelope to The Mechanics Bank.



EL CERRITO-KENSINGTON FIRE DEPARTMENT

10900 San Pablo Avenue • El Cerrito • CA • 94530
(510) 215-4450 • FAX (510) 232-4917

www.el-cerrito.org



January 2019

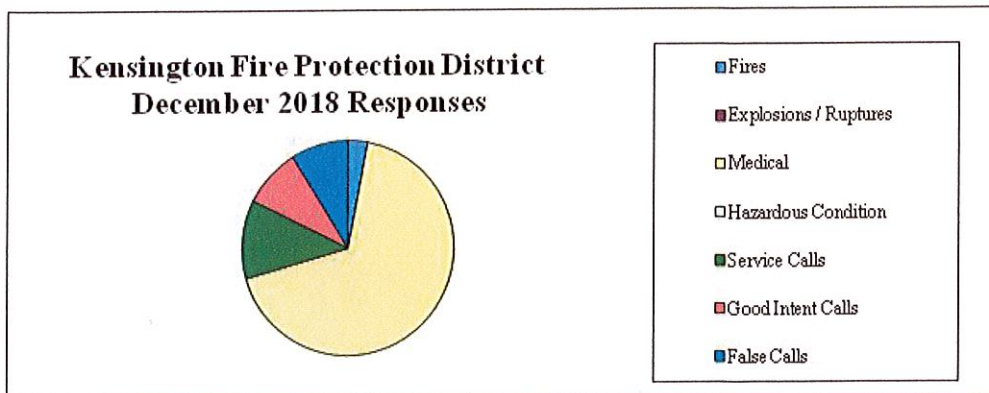
TO: Kensington Fire Protection District Board Members
FROM: Michael Pigoni: Fire Chief
RE: **Incident Activity Reports for the Month of December 2018**

There were 34 incidents that occurred during the month of December in the community of Kensington. Please see the attached "Incident Log" for the dates and times, locations and incident type for these calls that the Fire District responded to this past month. During this same time, Engine 65 responded to a total of 61 calls in all districts.

The number of calls remained relatively unchanged however there was an increase in medical emergencies and a decrease in the service calls primarily due to the rains and the fact that fewer residents were calling reports of smoke. There was on small fire in a smoker on Christmas day in the 200 block of Columbia. The smoker was located outside the residence on a deck and the fire was contained inside the smoker. There was no damage to the structure or the deck. There were no other significant incidents resulting in any property loss.

The following is a list of the response types, the number of responses for each type and the percentage of the total calls for each type for all the responses in the community of Kensington.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentages</u>
Fires	<i>(Structure, Trash, Vehicles, Vegetation Fires)</i>	1	2.94%
Explosions / Ruptures	<i>(Over Pressure/Ruptures, Explosions, Bombs)</i>	0	0.00%
Medical	<i>(EMS, Vehicle Accidents, Extrication Rescue)</i>	23	67.65%
Hazardous Condition	<i>(Chemical Spills, Leaks, Down Power Lines)</i>	0	0.00%
Service Calls	<i>(Distress, Water/Smoke/Odor Problems, Public Assists)</i>	4	11.76%
Good Intent Calls	<i>(Cancelled En Route, Wrong Location)</i>	3	8.82%
False Calls	<i>(Wrong Company/Unit Dispatched)</i>	3	8.82%
Totals		34	100.00%



Kensington Fire Protection District Response Log for December 2018

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	0018123708	01-Dec-18 15:15:27	17 Sunset CT	Kensington	E165	321
2	0018123956	02-Dec-18 09:48:19	52 Arlington AVE	Kensington	E165	321
3	0018123992	02-Dec-18 11:44:20	153 Lawson RD	Kensington	E165	321
4	0018124078	02-Dec-18 16:45:45	Grizzly Peak BLVD	Kensington	E165	700
5	0018124149	02-Dec-18 20:09:42	244 Columbia AVE	Kensington	E165	321
6	0018124270	03-Dec-18 08:09:46	1 Edgecroft RD	Kensington	E165	5000
7	0018124374	03-Dec-18 12:38:08	35 Rincon RD	Kensington	E165	321
8	0018125743	07-Dec-18 05:36:47	262 Lake DR	Kensington	E165	321
9	0018126545	09-Dec-18 10:36:21	19 Highland BLVD	Kensington	E165	321
10	0018126906	10-Dec-18 11:59:12	8 Highgate RD	Kensington	E165	321
11	0018127232	11-Dec-18 09:16:33	1629 Ocean View AVE	Kensington	E165	553
12	0018127927	12-Dec-18 23:49:26	90 Rincon RD	Kensington	E165	321
13	0018128256	13-Dec-18 19:28:43	529 Coventry RD	Kensington	E165	321
14	0018128311	14-Dec-18 00:02:09	295 Purdue AVE	Kensington	E165	554
15	0018128368	14-Dec-18 07:20:20	264 Coventry RD	Kensington	E165	321
16	0018128436	14-Dec-18 10:35:11	215 Colgate AVE	Kensington	E165	321
17	0018128946	15-Dec-18 18:33:27	764 Coventry RD	Kensington	E165	551
18	0018129150	16-Dec-18 10:18:11	63 Kingston RD	Kensington	E165	611M
19	0018129191	16-Dec-18 13:04:41	248 Columbia AVE	Kensington	E165	321
20	0018129424	17-Dec-18 06:49:09	70 Rincon RD	Kensington	E165	735
21	0018129433	17-Dec-18 07:50:55	384 Colusa AVE	Kensington	E165	311
22	0018129670	17-Dec-18 18:21:02	131 Arlington AVE	Kensington	E165	321
23	0018129682	17-Dec-18 18:53:19	605 Beloit AVE	Kensington	E165	321
24	0018129992	18-Dec-18 15:49:09	59 Arlington AVE	Kensington	E165	321
25	0018130030	18-Dec-18 17:33:44	1 Kerr AVE	Kensington	E165	321
26	0018130532	20-Dec-18 04:57:09	42 Avon RD	Kensington	E165	321
27	0018130794	20-Dec-18 19:14:34	44 Arlington AVE	Kensington	E165	745
28	0018131026	21-Dec-18 11:47:15	355 Rugby AVE	Kensington	E165	321
29	0018132027	24-Dec-18 09:38:21	605 Beloit AVE	Kensington	E165	321
30	0018132125	24-Dec-18 15:36:09	153 Lawson RD	Kensington	E165	611

31	0018132492	25-Dec-18 16:41:26	154 Lawson RD	Kensington	E172	321
32	0018132522	25-Dec-18 18:12:29	220 Cambridge AVE	Kensington	E171	113
33	0018132539	25-Dec-18 19:11:53	Arlington AVE	Kensington	E171	651
34	0018132713	26-Dec-18 09:22:46	176 Arlington AVE	Kensington	E165	321

* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)

Kensington Fire Protection District Engine 65 Response Log for December 2018

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	0018123636	01-Dec-18 10:02:34	301 Grizzly Peak BLVD	Kensington	E165	743
2	0018123708	01-Dec-18 15:14:41	17 Sunset CT	Kensington	E165	321
3	0018123956	02-Dec-18 09:48:19	52 Arlington AVE	Kensington	E165	321
4	0018123992	02-Dec-18 11:42:36	153 Lawson RD	Kensington	E165	321
5	0018124078	02-Dec-18 16:45:45	Grizzly Peak BLVD	Kensington	E165	700
6	0018124149	02-Dec-18 20:08:32	244 Columbia AVE	Kensington	E165	321
7	0018124270	03-Dec-18 08:08:16	1 Edgcroft RD	Kensington	E165	5000
8	0018124348	03-Dec-18 11:06:47	240 San Carlos AVE	El Cerrito	E165	412
9	0018124371	03-Dec-18 12:20:52	1336 Scott ST	Kensington	E165	611X
10	0018124374	03-Dec-18 12:37:01	35 Rincon RD	Kensington	E165	321
11	0018124744	04-Dec-18 12:21:22	872 Bates AVE	El Cerrito	E165	321
12	0018124914	04-Dec-18 20:12:38	8702 Don Carol DR	El Cerrito	E165	321
13	0018124930	04-Dec-18 21:41:46	8610 Don Carol DR	El Cerrito	E165	321
14	0018125154	05-Dec-18 13:24:25	10070 San Pablo AVE	El Cerrito	E165	611F
15	0018125743	07-Dec-18 05:33:18	262 Lake DR	Kensington	E165	321
16	0018125837	07-Dec-18 11:00:24	905 Elm ST	El Cerrito	E165	311
17	0018126545	09-Dec-18 10:34:38	19 Highland BLVD	Kensington	E165	321
18	0018126633	09-Dec-18 16:14:05	8655 Terrace DR	El Cerrito	E165	321
19	0018126906	10-Dec-18 11:56:17	8 Highgate RD	Kensington	E165	321
20	0018126938	10-Dec-18 13:09:00	2000 El Cerrito PLZ	Kensington	E165	740
21	0018127232	11-Dec-18 09:15:34	1629 Ocean View AVE	El Cerrito	E165	553
22	0018127927	12-Dec-18 23:48:34	90 Rincon RD	Kensington	E165	321
23	0018128070	13-Dec-18 11:23:27	1800 Elm ST	El Cerrito	E165	5000
24	0018128256	13-Dec-18 19:28:43	529 Coventry RD	Kensington	E165	321
25	0018128311	14-Dec-18 00:02:09	295 Purdue AVE	Kensington	E165	554
26	0018128368	14-Dec-18 07:20:20	264 Coventry RD	Kensington	E165	321
27	0018128411	14-Dec-18 09:14:15	300 San Carlos AVE	El Cerrito	E165	321
28	0018128436	14-Dec-18 10:35:11	215 Colgate AVE	Kensington	E165	321
29	0018128531	14-Dec-18 15:05:09	1844 Key BLVD	El Cerrito	E165	311
30	0018128946	15-Dec-18 18:32:24	764 Coventry RD	Kensington	E165	551

31	0018129068	16-Dec-18 02:29:23	Eureka AVE	El Cerrito	E165	5000
32	0018129150	16-Dec-18 10:18:11	63 Kingston RD	Kensington	E165	611M
33	0018129191	16-Dec-18 13:03:25	248 Columbia AVE	Kensington	E165	321
34	0018129424	17-Dec-18 06:48:32	70 Rincon RD	Kensington	E165	735
35	0018129433	17-Dec-18 07:49:29	384 Colusa AVE	Kensington	E165	311
36	0018129670	17-Dec-18 18:19:29	131 Arlington AVE	Kensington	E165	321
37	0018129682	17-Dec-18 18:51:02	605 Beloit AVE	Kensington	E165	321
38	0018129865	18-Dec-18 09:45:38	204 Ramona AVE	El Cerrito	E165	321
39	0018129907	18-Dec-18 11:45:28	1000 El Cerrito Plaza	El Cerrito	E165	321
40	0018129992	18-Dec-18 15:49:09	59 Arlington AVE	El Cerrito	E165	321
41	0018130030	18-Dec-18 17:31:59	1 Kerr AVE	Kensington	E165	321
42	0018130532	20-Dec-18 04:56:34	42 Avon RD	Kensington	E165	321
43	0018130794	20-Dec-18 19:14:34	44 Arlington AVE	Kensington	E165	745
44	0018130935	21-Dec-18 08:42:17	520 Balra DR	Kensington	E165	321
45	0018131026	21-Dec-18 11:46:46	355 Rugby AVE	El Cerrito	E165	611M
46	0018131184	21-Dec-18 19:22:56	1343 Elm ST	Kensington	E165	321
47	0018131424	22-Dec-18 14:13:30	11545 San Pablo AVE	El Cerrito	E165	311
48	0018131853	23-Dec-18 17:54:59	2509 Tassajara AVE	El Cerrito	E365	715
49	0018132027	24-Dec-18 09:36:57	605 Beloit AVE	El Cerrito	E165	440
50	0018132125	24-Dec-18 15:35:48	153 Lawson RD	Kensington	E165	321
51	0018132248	24-Dec-18 21:15:25	1315 Rifle Range RD	Kensington	E165	611
52	0018132713	26-Dec-18 09:12:59	176 Arlington AVE	El Cerrito	E165	611X
53	0018132768	26-Dec-18 11:44:31	801 Park WAY	Kensington	E165	321
54	0018132795	26-Dec-18 13:10:33	204 Ramona AVE	El Cerrito	E165	311
55	0018133016	27-Dec-18 01:03:40	421 Balra DR	El Cerrito	E165	321
56	0018133114	27-Dec-18 11:07:48	805 Kensington RD	El Cerrito	E165	743
57	0018133456	28-Dec-18 09:46:35	925 Arlington BLVD	El Cerrito	E165	321
58	0018133579	28-Dec-18 15:53:34	7573 Terrace DR	El Cerrito	E165	321
59	0018133621	28-Dec-18 18:30:17	805 Kensington RD	El Cerrito	E165	321
60	0018133943	29-Dec-18 16:41:44	399 Colusa AVE	El Cerrito	E165	321
61	0018134273	30-Dec-18 16:26:43	540 Ashbury AVE	El Cerrito	E165	322
				El Cerrito	E165	743

* See Attached Table for Incident Type Explanations

Type Series **Description**

100
200
300
400
500
600
700

(Structure, Trash, Vehicle, Vegetation Fire)
(Over Pressure/Ruptures Explosions, Bombs)
(EMS, Vehicle Accidents, Extrication, Rescue)
(Chemical Spills, Leaks, Down power Lines)
(Distress, Water/ Smoke/Odor Problems, Public Assists)
(Cancelled En Route, Wrong Location)
(Wrong Company/Unit Dispatched)

CHIEF/PRESIDENT REPORTS



EL CERRITO-KENSINGTON FIRE DEPARTMENT

10900 San Pablo Avenue • El Cerrito • CA • 94530

(510) 215-4450 • FAX (510) 232-4917

www.el-cerrito.org



DATE: January 2019

TO: Kensington Fire Protection District Board Members

FROM: Michael Pigoni: Fire Chief

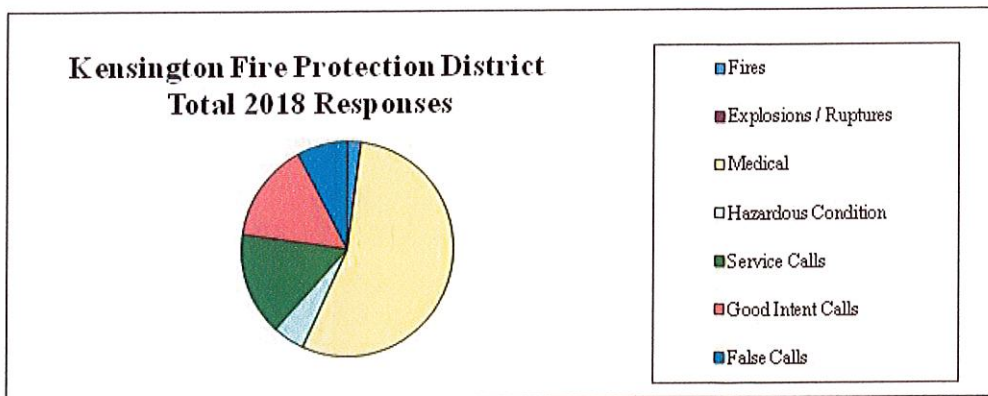
RE: Fire Chief's Report for January 2019

2018 Total Responses

The El Cerrito/Kensington Fire Department responded to a total of 348 incidents within the community of Kensington in 2018. Engine 65 responded to a total of 644 calls in all the districts

The chart below is broken down into NFIRS incident types. The following is a list of the response types, the number of responses for each type and the percentage of the total calls for each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentages</u>
Fires	<i>(Structure, Trash, Vehicles, Vegetation Fires)</i>	7	2.01%
Explosions / Ruptures	<i>(Over Pressure/Ruptures, Explosions, Bombs)</i>	0	0.00%
Medical	<i>(EMS, Vehicle Accidents, Extrication Rescue)</i>	191	54.89%
Hazardous Condition	<i>(Chemical Spills, Leaks, Down Power Lines)</i>	17	4.89%
Service Calls	<i>(Distress, Water/Smoke/Odor Problems, Public Assists)</i>	54	15.52%
Good Intent Calls	<i>(Cancelled En Route, Wrong Location)</i>	52	14.94%
False Calls	<i>(Wrong Company/Unit Dispatched)</i>	27	7.76%
Totals		348	100.00%



Personnel Changes

As we head into the New Year and as reported last month, the Fire Department is experiencing changes that have not been seen since 1995 when the seven firefighters were hired for the Kensington Contract. As reported last month, with Chief Maples and Battalion Chief Larry Carr's retirement, there were a number of promotions this past month.

Battalion Chief Kevin Janes will transition from Training and take over Operations on B Shift. Newly promoted Battalion Chief Jose Castrejon will be switching from the line at Station 65 to the Battalion Chief spot on C Shift and will be taking over Support Services. Also newly promoted Battalion Chief Joseph Grupalo will be moving from Station 65 on A shift and assuming the Training position. There are also two new firefighters in the preliminary stages of being hired and are currently in back ground checks.

CERT Updates

The El Cerrito/Kensington CERT Program has had another successful year in 2018 and continues steady program growth. First, with the continued partnership with our West County CERT neighbors in San Pablo and Richmond, we hosted two final all day exercises with our members members playing a very prominent part in the role playing and instruction. Student feedback following both exercises was very positive and all participating students expressed their gratitude to us for producing such high-quality training. This partnership continues to be a very cost effective model for producing a high quality training experience for our participants.

Second, our community participation in the El Cerrito/Kensington CERT Program continued to grow in 2018 with 60 participants in the 26-hour CERT course and 33 graduates from the two all-day certification exercises. Participation was up 25% and graduates were up 57% from 2017. We also had 35 citizens participate in the two Boot Camps. These Boot Camps remain a very viable alternative for citizens who cannot make the commitment to the full 26 hour course.

Third, we continued our expansion of the CERT Area Program by working closely with the Area Coordinators in our 17 CERT areas in El Cerrito and Kensington. This year the Area Coordinators participating in Community Outreach 17 programs and made contact with 1,027 people. These CERT Areas will play a critical role in our response and recovery in a disaster by providing immediate care following the disaster, transmitting information to the EOC and short-term sheltering neighbors.

Last, for the past few years, we have been working to build an emergency communication network with local licensed HAM Radio operators such as KARO. These efforts continue and this year a communication system was installed at the Tassajara Clubhouse and was tested on September 30 at the Area 1 neighborhood drill. In addition, there are a couple of CERT Area Coordinators that have taken it upon themselves to do "Fire Patrols" along the ridge tops Kensington during Red Flag days reporting back their findings and weather information to the Fire Department.

We are looking forward to another busy year in 2019 with three full-length 26 hour classes, two Boot Camps and all-day certification classes and continue to improve the CERT website. We will also continue to develop our emergency communications network, organize our CERT Areas, increase advertising and increase our partnerships in order to strive to do the greatest good for the greatest number of our citizens as we make every effort to become a self-sufficient community in the event of a major disaster.

Temporary Committees (1140.11)

Building Committee: (Dommer, Nagel)

Emergency Preparedness Committee: (Padian, Nagel)

Demonstration Garden Committee: (Kosel, Staff)

Standing Committees (1140.20)

Finance Committee: (Stein, Dommer)

Representatives (1141.30)

California Special Districts Association Representatives:

- County (Nagel)
- Professional Development and Member Services (Kosel)

Diablo Fire Safe Council Representative (Nagel)

East Bay Regional Parks District Liaison (Nagel)

NEW BUSINESS

TO: Brenda Navelier, Kensington Fire Protection District Administrator
FROM: Kevin Padian, Director
RE: California Fire Foundation SAVE program (Supplying Aid to Victims of Emergency)

<http://www.cafirefoundation.org/programs/supplying-aid-to-victims-of-emergency/>

[This is a program for Fire Departments and Fire Districts to provide donations to disaster victims. The firefighters donate gift cards directly to victims in their communities. There appears to be little or no overhead to the program. The information below was taken from their website (URL above). This agency was recommended by several newspaper articles.]

SUPPLYING AID TO VICTIMS OF EMERGENCY (SAVE)

SAVE RESPONDING WITH AID FOR WILDFIRE VICTIMS

As part of the California Fire Foundation's mission to provide victim assistance, it's **Supplying Aid to Victims of Emergency (SAVE)** program provides emergency short-term financial assistance to fire and natural disaster victims in California year-round, including both firefighters and civilians. **The California Fire Foundation has mobilized direct assistance to those who've suffered catastrophic losses in the Woolsey Fire and Camp Fire. The Woolsey Fire burned through 96,000 acres, damaged 1,500 structures and caused three fatalities. The Camp Fire is now the deadliest fire in state history. Over 150,000 acres burned, nearly 14,000 homes destroyed, 88 lives lost and over 100 still missing.**

Thanks to the generous contributions of supporters, the value of the SAVE cards has increased to \$250. The Foundation has been able to distribute over 10,000 SAVE cards to victims of the Camp Fire, over 800 SAVE cards to victims of the Woolsey fire and more will continue to be distributed.

Through the **SAVE** program, CPF local affiliates and their fire departments can be on-site, with thousands of SAVE Mastercard gift-cards. The \$250 SAVE gift-cards are provided to those suffering substantial property loss with immediate on-site assistance. Earlier this year 800 SAVE gift-cards were provided to victims of the Carr Fire, and in 2017 over 2,700 SAVE gift-cards were provided to victims of wildfires.

Fires and natural disasters not only wreak havoc on the emotional state of its victims, but also their financial state. Often left with just the clothes on their back, victims often find themselves panicked, with no money, nowhere to sleep and little more than the clothes on their backs.

As part of our mission to provide victim assistance, the California Fire Foundation's **Supplying Aid to Victims of Emergency (SAVE) program** provides emergency short-term financial assistance to fire and natural disaster victims.

Through SAVE, front line firefighters in California provide gift cards, in the amount of \$100, to eligible victims of fires or other natural disasters so they may purchase basic necessities such as food, clothing or medicine.

This program is available to any officially organized fire department or district. In order to participate in the program, a **Memorandum of Understanding** must be signed by both a Fire Chief and President (or Lead Representative) for the Respective Bargaining Unit (s) or Association (s) for Firefighters.

Please **CLICK HERE** to view corporate partnership levels. Every level of support is appreciated by the California Fire Foundation.

If you have any questions or would like to donate to SAVE, please contact Program Director Brittany Trudeau at btrudeau@cpf.org or (916) 641-1707.

Proposed Amendments to Kensington Fire Protection District (KFPD) Policy Handbook

POLICY TITLE: Committees of the Board of Directors

POLICY NUMBER: 1140

[What follows on these pages are, first, the present KFPD language for Policy 1140.20; second, proposed new language; and third, corresponding language in the KPPCSD manual, for purposes of consistency in review.

The purposes of these proposed changes are to increase transparency of District operations, to improve public participation in District activities, to increase partnership capacity with the Kensington Police and Community Services District in areas of shared or synergistic responsibility, and to enhance the efficiency of District operations by incorporating the expertise and energy of Kensington's residents in a potentially more formal way than can be accommodated by the present language of the Policy 1140.]

I. PRESENT LANGUAGE OF KFPD POLICY 1140

POLICY TITLE: Committees of the Board of Directors

POLICY NUMBER: 1140

1140.20 The following shall be standing committees of the Board:

1140.21 A Finance Committee composed of two members of the Board of Directors.

1140.30 The Board President shall appoint and publicly announce the members of the standing committees for the ensuing year at the Board's regular meeting in January, subject to approval of the Board.

1140.40 All meetings of standing committees shall conform to all open meeting laws (e.g., "Brown Act") that pertain to regular meetings of the Board of Directors.

1140.50 The Board's standing Finance Committee shall be concerned with the financial management of the District, including the preparation of an annual budget and major expenditures.

II. PROPOSED CHANGES TO POLICY 1140 (see track changes)

POLICY TITLE: Committees of the Board of Directors

POLICY NUMBER: 1140

1140.20 The following shall be standing committees of the Board:

1140.21 A Finance Committee composed of two members of the Board of Directors.

1140.22 An Emergency Preparedness and Warning Systems Committee composed of two members of the Board of Directors, plus a supplemental number of members of the public if needed to fulfill the mission of the committee, as appointed by the President.

1140.30 The Board President shall appoint and publicly announce the members of the standing committees for the ensuing year at the Board's regular meeting in January, subject to approval of the Board.

1140.31 New standing committees may be formed and announced at any time during the calendar year, subject to approval of the Board.

1140.40 All meetings of standing committees shall conform to all open meeting laws (e.g., "Brown Act") that pertain to regular meetings of the Board of Directors.

1140.50 The Board's standing Finance Committee shall be concerned with the financial management of the District, including the preparation of an annual budget and major expenditures.

1140.60 The Board's standing Emergency Preparedness and Warning Systems Committee shall be concerned with (1) recommendations for allocations of effort and funding of initiatives to make Kensington safer from conflagrations; (2) identifying opportunities for articulation with community members and other agencies to reduce fire risk and enhance evacuation procedures and public safety; (3) development of public education initiatives to accomplish the first two goals; (4) articulation with the Kensington Police Protection and Community Services District standing committee on Emergency Preparedness, as well as other Local, County, and State agencies, to develop a community emergency preparedness plan and achieve the previous goals. This committee should take advantage of community expertise by including residents and other advisors as appropriate.

III. CORRESPONDING LANGUAGE IN THE KPPCSD POLICY MANUAL

POLICY TITLE: Committees and Coordinators of the Board of Directors
POLICY NUMBER: 4060

4060.3 Standing Committees of the Board

Emergency Preparedness Committee;
Solid Waste Committee;
Finance Committee:

4060.3.1 The Board's Emergency Preparedness Committee shall be concerned with the development of a community emergency preparedness plan in cooperation with the Kensington Fire Protection District.

OLD BUSINESS

To: Kensington Fire Protection District (KFPD) Board Directors Janice Kosel, Larry Nagel, Don Dommer, Julie Stein and Kevin Padian
From: Sylvia Hacaj, Kensington Police Protection & Community Services District (KPPCSD) Board Director
Cc: Brenda Navellier, KFD GM; Tony Constantouros, KPPCSD GM
Date: December 4, 2018
Re: Request for Funding for new Fire Alarm System for Kensington Community Center

Thank you for considering the request I brought to you at the November 12th KFPD Board meeting to provide funding for the Fire Alarm System that was requested by Fire Marshall Dave Gibson in his review of the Youth Hut/Community Center renovation plans. I submitted his recommendation and specs for the type of alarm system referenced on November 12 time and I refer you to them for additional information.

Because the Community Center is rented by many groups and individuals, and is unoccupied for long stretches of time, isolated from neighboring homes, and located in a high a fire alarm system that is directly wired to the Fire Department has been recommended.

The estimated costs associated with this system have not been included in the renovation cost estimates to date. Additional estimated costs associated with this system are:

\$2,200	Service of electric consultant to architects, Glass and Associates, LLC
\$25,000	Alarm system and labor
<u>\$ 3,750</u>	<u>15% contingency (alarm and labor)</u>
\$30, 950	

11/14/2018

Fire Alarm System Estimate

[Reply](#) [Reply All](#) [Forward](#)

Fire Alarm System Estimate

Sylvia Hacaj

To: janicekosel@gmail.com

Tuesday, November 13, 2018 1:00 PM

From: Farhat Daud [fdaud@glassarchplan.com]

Subject: Fire Alarm info

Hi Sylvia,

I spoke with our electrical consultant. He estimates about \$25,000 for the labor and materials for the fire alarm system which comprises of smoke detectors in every room, except the catering pantry which would get the heat detector. His original estimate of \$15-\$20 per s.f. was deemed too high (at 4430 s.f. that yields a cost of \$66k-\$88k). However, in today's construction climate, there are plenty of surprises so we won't know until it's actually bid (as you're well aware of).

He is going to send me a cut-sheet for a similar type system either today or tomorrow which I will forward to you for your use when talking to the fire board this Thursday. And he will also be sending the revised fee proposal for his work for designing the fire alarm, drawings which will be included with the bid document package.

Best,
Farhat

Farhat Daud, AIA
Associate

Glass Associates, Inc.
Architecture & Planning
337 17th Street, Suite 100
Oakland, CA 94612
Tel. (510) 788-5888
Cell (510) 710-4844
fdaud@glassarchplan.com
www.glassarchplan.com



ELECTRICAL ENGINEERS

November 8, 2018
Via email

Glass Associates, Inc.
337 17th Street, Suite 100
Oakland, CA 94612
Attn: William R. Glass, Principal

Project: Kensington Community Center
Subject: Electrical engineering – Fire alarm
BAC Engineers job no.: 17763

Dear William,

Bay Area Consulting Engineers, dba BAC Engineers, is pleased to submit this extra electrical engineering proposal in response to your November 2, 2018 request. The extra service is to show smoke detectors and heat detectors throughout the building per the request of Kensington Fire Department.

I. Scope of Electrical Engineering Services:

A. Prepare fire alarm drawings for the following:

1. Floor plan of device and equipment locations.
2. Sequence of operations.
3. List fire alarm equipment with CSFM listing numbers.
4. Power to fire alarm equipment.
5. Show smoke and heat detectors to all spaces in the building.
6. Alarm signal from FACP panel to an offsite 24 hour monitoring company via phone lines.

B. Review and respond to Kensington fire department review comments.

C. Coordinate location of smoke and heat detectors with architect.

II. Engineering Lump Sum Fee: \$2,200.00.

Very truly yours,

Angelito Magbitang
Digitally signed by Angelito Magbitang
DN: cn=Lito Magbitang, email=angelito@bacengineers.com,
c=BAC Engineers, ou=Electrical
Group, cn=Angelito Magbitang
Date: 2018.11.08 13:58:16-0800

Lito Magbitang, PE
Principal Electrical Engineer

Cc: PF



EL CERRITO/KENSINGTON FIRE DEPARTMENT

10900 San Pablo Avenue
El Cerrito, CA 94530
(510) 215-4450
FAX (510) 232-4917



To: Glass Associates, Inc. / Contra Costa County Building Department
From: David R. Gibson, Fire Marshal
Subject: Plan Review Comments: 59 Arlington Avenue, Kensington
Date: September 28, 2018

Plans submitted are approved with the following comments:

1. Building Construction
 - A. Building construction shall meet current UFC, UBC, UMC, NEC, CFC and the CBC. Nothing in this review is to approve or justify any violation or departure from code.
 - B. All electrical breakers shall be labeled. Major equipment shall have corresponding labels.
 - C. Recommend: NFPA 72 Fire Alarm System with 24 Hour monitoring (NOTE #1)
2. Exiting
 - A. Illuminated exit signs to be installed per submitted plans (E2.02).
 - B. Verify Braille "Exit" or "Exit Route" Signage to be installed per submitted plans.
 - C. Provide or verify emergency lighting per Chapter 10 of CAFC (NOTE #4)
3. Fire Extinguishers
 - A. Provide min 2A:10BC fire extinguishers to be installed with maximum travel distance not to exceed 75 of travel (NOTE #5)
 - B. Mount Fire extinguishers on wall with the top no higher than 5 feet from the ground.
4. Access
 - A. Provide Access key(s) (to be placed inside Knox box) as soon as possible after improvement.
5. Occupant Load
 - A. Post occupant load signs in Meeting Hall (NOTE #2)
 - B. Occupant load to be determined at time of final Fire Department inspection (NOTE #3)
6. Inspection
 - A. Provide Fire Prevention Division with 48-hour notice when requesting inspections.

Tenant Improvement
Plan Review and Inspection Fee: \$0.00

David R. Gibson
Fire Marshal

Honeywell



5860

Remote Annunciator

The 5860 remote annunciator, can be used to operate and program Honeywell Silent Knight fire alarm control panels (FACPs) from anywhere within the system.

The 5860 features include an 80-character backlit LCD providing easy-to-understand system messages. The annunciator is ergonomically designed with over-sized buttons for the most frequently used features, like Reset and Silence.

In addition to status messages displayed on the LCD, there are five LEDs for alarm, supervisory, trouble, silence, and AC power status.

The 5860 annunciator is available in gray to match virtually any decor and red for applications where the annunciator must stand out. The annunciator enclosure can be surface or flush mounted. A trim ring kit is available for surface mounting.

COMPATIBILITY

The 5860 is compatible with the following Honeywell Silent Knight FACPs:

6820: Addressable fire alarm control panel with up to 1,110 addressable points

6820EVS: Addressable fire alarm control panel with an emergency communication systems and up to 1,110 addressable points

6808: Addressable fire alarm control panel with up to 198 addressable points

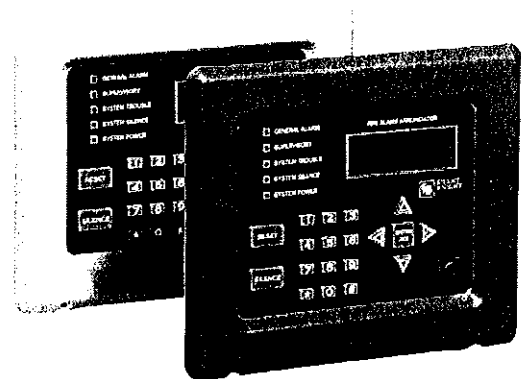
6700: Addressable fire alarm control panel with up to 100 addressable points

5820XL: Addressable fire alarm control panel

5820XL-EVS: Addressable fire alarm control panel with an emergency communication systems

5808: Addressable fire alarm control panel

5700: Addressable fire alarm control panel



5860 / 5860R

FEATURES & BENEFITS

- 80-character backlit LCD display (4 lines with 20 characters per line)
- Tactile / audible feedback when a key is pressed on the annunciator
- Uses the RS-485 SBUS to interface with the panel
- Support for simultaneous use of multiple 5860s
- Easily view current status by alarms, supervisorys, or troubles
- Five Status LEDs
- Available in red or light gray color
- Accommodates wiring lengths up to 6000 ft. from the control panel for added design and install flexibility
- Accepts user codes or fire fighter's key
- Larger keypad buttons makes it easier to maneuver for system reset and silencing

5860 Technical Specifications

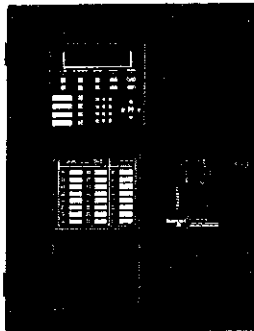
For a complete listing of all compliance approvals and certifications, please visit www.silentknight.com.

Microsoft, Windows, and the Windows Logo are registered trademarks or trademarks of Microsoft Corporation.

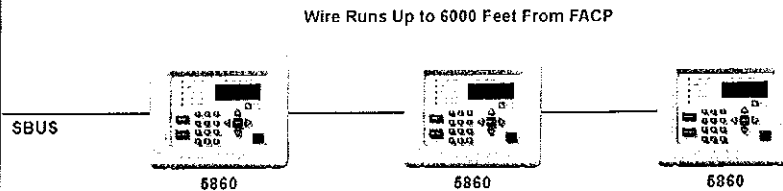
Silent Knight™ and Honeywell™ are registered trademarks of Honeywell International, Inc.

This document is not intended to be used for installation purposes. We try to keep our product information up-to-date and accurate. We cannot cover all specific applications or anticipate all requirements. All specifications are subject to change without notice.

For Technical Support, call 800-446-6444.



Compatible Silent Knight FACP



- Up to Eight 5860s Per 5700 or 6700 System
- Up to 12 5860s Per 5808, 6808, 5820XL, or 5820XL-EVS System
- Up to 16 5860s per 6820 or 6820EVS System

5860 Features

PHYSICAL

Dimensions: 9.1"W x 7.4"H x 1.5"D (23.1W x 18.8H x 3.8D cm)

Shipping Weight: 2.8 lbs (1.3 kg)

Color: 5860R: Red; 5860: Gray

ENVIRONMENTAL

Operating Temperature: 32°F to 120°F (0°C to 49°C)

Humidity: 10% - 93% non-condensing)

ELECTRICAL

Operating Voltage: 24VDC

Standby Current: 20mA

Alarm Current: 25mA

ORDERING INFORMATION

5860: Remote Annunciator, four line (4x20) LCD annunciator with 20 characters per line. Gray

5860R: Remote Annunciator, four line (4x20) LCD annunciator with 20 characters per line. Red

ACCESSORIES

5860TR: Red Trim Ring for surface mounting

5860TG: Gray Trim Ring for surface mounting

AGENCY LISTINGS AND APPROVALS

UL listed

CSFM approved

Meets NFPA 72 requirements

FM approved

MEA approved

For more information

Learn more about Honeywell Silent Knight and other products by visiting www.silentknight.com

Honeywell Silent Knight

12 Clintonville Road
Northford, CT 06472
800-328-0103

Doc 350224 | Rev J | 12/17
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Addressable Fire Alarm Control Panels

6700

Addressable Fire Alarm Control Panel

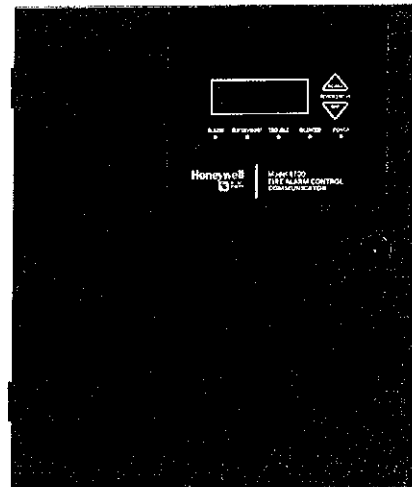
The 6700 is an addressable fire alarm control panel (FACP) that is a direct replacement for the 5700 FACP. The 6700 can be configured to achieve a point capacity of up to 100 points. It has one built-in signaling line circuit (SLC), which can support 50 System Sensor[®] (SK) sensors and 50 SK modules or 50 Hochiki[®] (SD) devices.

A common communications and annunciation link allows up to 17 panels to be connected via copper or fiber optic cable. A designated panel is configured as the communicator for all panels in the link for convenient single-point communications. The 6700 also has a built-in, dual-line POTS and IP communicator with additional cellular options available.

The 6700 system can be enhanced by adding modules such as the 6860 remote annunciator which also has four programmable function buttons to help automate tasks and reduce time spent at the panel.

SWIFT[™] wireless compatibility provides options for wireless detection through a Class A mesh network. It is ideal for hard-to-wire locations, buildings where new wiring is not allowed, or to provide an easy install fire system for new construction projects. SWIFT devices can be combined with other hard-wired 6700 compatible devices. SWIFT is only compatible with System Sensor (SK) devices. It is not compatible with Hochiki (SD) devices.

The 6700 also has a form-C trouble relay, two programmable form-C relays, along with powerful features such as drift compensation, pre-trouble maintenance alert, a built-in sensor test to comply with NFPA 72 calibration testing requirements, and calibration trouble alert.



6700

The 6700 supports a variety of devices, including the 6860, 5860, and 6855 remote annunciators, 5824 serial parallel printer interface module (for printing system reports), the 5496 NAC expander, 5895XL power module, and SK or SD devices.

FEATURES & BENEFITS

- Capable of providing up to 100 points to satisfy smaller installation needs
- Connect up to 17 panels on one site with convenient single-point access using the SK-NIC Network Interface Card. Connected panels can have mixed compatible FACP models
- Convenient field-upgradeable firmware
- Built-in dual path POTS and IP communications with optional cellular models available for reliable backup reporting
- 6860 annunciator with a 4 x 40 large display
- Four user-programmable buttons minimize time spent executing complex or routine tasks
- Built-in USB interface for convenient and quick programming
- Programmable date setting for automatic and convenient Daylight Saving Time changes
- JumpStart[™] auto programming reduces installation time
- 125 software zones and 125 output groups for flexible design options

SIGNAL LINE CIRCUIT (SLC)

The 6700 SLC loops support multiple device types, maintenance alerts, and a built-in sensor test to comply with NFPA 72 calibration testing requirements.

INDICATOR LIGHTS

- **General Alarm (Red):** Flashes if in alarm; solid when alarm is silenced
- **Supervisory (Yellow):** Flashes if a supervisory condition exists; solid when supervisory is silenced
- **System Trouble (Yellow):** Flashes if a trouble condition exists; solid when trouble is silenced
- **System Silenced (Yellow):** On when an alarm, trouble or supervisory condition has been silenced but not yet cleared
- **System Power (Green):** Flashes for AC failure; solid when power systems are normal

USER INTERFACE

The 6700 built-in 4 x 20 annunciator with 80 character LCD display and large easy-to-use tactile touchpad can be used for system operation, programming and maintenance. It has five LEDs for alarm, supervisory, system trouble, system silenced and system power.

System operations include silencing alarms and troubles, resetting alarms and the display of alarm troubles and memory. The system's non-volatile event history buffer stores 1,000 events for viewing from the built-in or remote annunciator. System operations can be initiated with a mechanical firefighter's key or a valid 4- to 7-digit operator's code.

PROGRAMMING

The 6700 system offers several options to simplify and speed-up programming. JumpStart™ auto programming minimizes programming required to start a new system. The built-in keypad, or the 6860, 5860 or 6855 remote annunciators give you on-site access to current system programming. Programming can also be accomplished using the Windows®-based Honeywell Fire Software Suite (HFSS) program.

SOFTWARE TOOLS

SKST: Silent Knight Selection Tool provides the installer or design architect with a Windows® software system configuration tool to create a detailed Bill of Material (BOM) and battery calculations.

HFSS: Honeywell Fire Software Suite provides communication and panel programming, detector status, event history and additional data. Requires a PC running Microsoft® Windows®.

ADDITIONAL INFORMATION

Twisted-unshielded pair wire is recommended. The 6700 also has 13 preset notification cadence patterns (including ANSI 3.41).

AGENCY LISTINGS AND APPROVALS

NPFA 13, NFPA 15, NFPA 16, NFPA 70, NFPA 72: Central station; remote Signaling; Local Protective Signaling Systems; Auxiliary Protected Premises Unit; Water Deluge releasing service. Suitable for automatic, manual, waterflow, sprinkler supervisory (DACT non-coded) signaling services

- **UL Listed:** S2766
- **CSFM** 7165-0559.0501
- **FDNY COA#** 6250

ORDERING INFORMATION

6700: Addressable Fire Alarm Control Panel. (Red cabinet)

COMPATIBLE ANNUNCIATORS

6860: 4x40 LCD remote fire annunciator (4 lines and up to 160 characters) per system; four programmable buttons
5860: 4x20 LCD remote fire annunciator. 5860 is gray; 5860R is red
6855: 4x20 LCD remote fire annunciator

5865-3 or 5865-4: LED annunciators can display up to 30 LEDs (15 red and 15 yellow). The 5865-4 has key switches for silence and reset, and a system trouble LED.

5880: The 5880 LED / IO module has 40 programmable LED outputs and eight supervised dry contact inputs which are useful for custom applications. You can use up to eight 5880 modules on one control panel for maximum flexibility. Its compact size allows mounting inside the annunciator, or in an accessory cabinet.

6700 COMPATIBLE DEVICES AND ACCESSORIES

See the data sheets listed below for a complete listing of the SK, SD or SWIFT devices.

53623: SK Devices Data Sheet
53624: SD Devices Data Sheet
350614, 350616 & 350618: SWIFT wireless devices

For a complete and current listing of compatible devices and accessories, visit www.silentknight.com

Important: You cannot mix SK and SD devices in the same fire alarm system.

SK COMPATIBLE ADDRESSABLE DEVICES

SK-ACCLIMATE: Multi criteria photoelectric smoke detector with thermal 135°F fixed temperature
SK-BEAM: Reflected beam smoke detector without test feature
SK-BEAM-T: Reflected beam smoke detector with test feature
SK-CONTROL: Supervised control module
SK-CONTROL-6: Six circuit supervised control module
SK-DUCT: Photoelectric duct smoke detector with extended air speed range
SK-FIRE-CO: Four criteria fire and carbon monoxide detector
SK-HEAT: Fixed thermal detector (135°F)
SK-HEAT-W: Fixed thermal detector (135°F), white
SK-HEAT-ROR: Fixed rate of rise detector (135°F)
SK-HEAT-ROR-W: Fixed rate of rise detector (135°F), white
SK-HEAT-HT: Fixed high temperature thermal detector (190°F)
SK-HEAT-HT-W: Fixed high temperature thermal detector (190°F), white
SK-ISO: Fault isolator module
SK-MINIMON: Mini monitor module
SK-MONITOR: Monitor module
SK-MONITOR-2: Dual input monitor module
SK-MON-10: 10 input monitor module
SK-PHOTO: Photoelectric smoke detector
SK-PHOTO-W: Photoelectric smoke detector, white
SK-PHOTO-T: Photoelectric smoke detector with thermal (135°F fixed temperature)
SK-PHOTO-T-W: Photoelectric smoke detector with thermal (135°F fixed temperature), white
SK-PHOTOR: Photoelectric detector with remote test capability
SK-PHOTO-R-W: Photoelectric detector with remote test capability, white
SK-PULL-SA: Addressable single action pull station
SK-PULL-DA: Addressable dual action pull station
SK-RELAY: Addressable relay module
SK-RELAY-6: Addressable Six relay control module
SK-RELAYMON-2: Addressable Dual relay/monitor module
SK-ZONE: Addressable zone interface module
SK-ZONE-6: Six zone interface module
B300-6(-IV): 6" base for SK-W Series
B210LP: 6" mounting base
B501(-BL,-IV,-WHITE): 4" flangeless base
B501: 4" Flangeless mounting base
B200S(-IV,-WH): Intelligent sounder base
B200S: Intelligent sounder base

B200S-LF(-IV,-WH): Low-Frequency intelligent sounder base
B200S-LF: Low-frequency intelligent sounder base
B224RB(-IV,-WH): Relay base
B224RB: Relay base
B224BI(-IV,-WH): Isolator base
B224BI: Isolator base

SD COMPATIBLE ADDRESSABLE DEVICES

SD505-6AB: Addressable 6" base
SD505-6IB: Addressable 6" short circuit isolator base
SD505-6RB: Addressable 6" relay base
SD505-6SB: Addressable 6" sounder base
SD500-AIM: Addressable input module (switch input)
SD500-ANM: Addressable notification module
SD500-ARM: Addressable relay module
SD505-DTS-K: Remote test switch and LED indicator for the SD505-DUCTR
SD505-DUCT: Addressable Duct Smoke Detector.
SD505-DUCTR: Addressable Duct Detector housing with relay base.
SD505-HEAT: Absolute temperature heat detector. Trip point range from 135°F-150°F (0°C-37°C).
SD500-LIM: Addressable Line isolator module
SD500-MIM: Addressable Mini input monitor module (switch input)
SD505-PHOTO: Photoelectric smoke detector
SD500-PS/-PSDA: Addressable Single or dual action pull station
SD500-SDM: Addressable smoke detector module

AUDIBLE/VISIBLE DEVICES

These AV devices are all 2-wire. Color: "R" indicates red; "W" denotes white. For a complete listing of Silent Knight AV devices go to www.silentknight.com.
CHSRL/CHSWL: Wall chime/strobe
CHSCL/CHSCWL: Ceiling chime/strobe
CHRL/CHWL: Wall chime
HRL/HWL: Wall horn
P2RL/P2WL: Wall horn/strobe
PC2RL/PC2WL: Ceiling horn/strobe
SRL/SWL: Wall strobe
SCRL/SCWL: Ceiling strobe
SPSCL/SPSCWL: Ceiling speaker/strobe
SPSRL/SPSWL: Wall speaker/strobe
SPRL/SPWL: Wall speaker
SPCRL/SPCWL: Ceiling speaker

SWIFT WIRELESS DEVICES

SWIFT is only compatible with System Sensor (SK) devices. It is not compatible with Hochiki (SD) devices.

WSK-WGI: Wireless Gateway
WSK-PHOTO: Wireless Photoelectric smoke detector
WSK-PHOTO-T: Wireless Multi-criteria photoelectric smoke detector with thermal detection (135°F fixed temperature) and B510W 4" base
WSK-HEAT: Wireless Heat, (135°F fixed temperature) and B510W 4" base
WSK-HEAT-ROR: Wireless heat. ROR (135°F fixed temperature) and B510W 4" base
WSK-MONITOR: Wireless monitor module
WSK-RELAY: Wireless relay module
W-USB: SWIFT Tools USB transceiver used for communication with SWIFT devices

SBUS ACCESSORIES

5496: A 6 amp notification power expander with four power-limited notification appliance circuit outputs.
5883: Relay interface. Provides 10 Form C relays.
5824: Serial/Parallel printer interface module for printer connection.
5895XL: Power supply with six Flexput[®] circuits, and two Form C relays. Max. 16 per system.
5815RMK: Remote mounting kit. Dimensions 10 3/8"W x 10-3/16"H x 3"D

COMMUNICATION OPTIONS

CELL-CAB-SK: Cellular communicator, metal enclosure with lock/key*
CELL-MOD: Cellular communicator, plastic enclosure*
*Sole path, powered by panel.
IPGSM-4G: Dual path fire alarm communicator, cellular and/or IP (primary or backup, selectable)
SK-IP-2: Remote reporting via the Internet. Requires a VisorAlarm[®] receiver at the central station

MISC. ACCESSORIES

SK-NIC: Network Interface Card. Provides a common communications link for the 6700
SK-NIC-KIT: Installation Accessory Kit
SK-FML: Fiber-Optic Multi Mode, transmitter and receiver
SK-FSL: Fiber-Optic Single Mode
RBB: Remote battery box accessory cabinet for batteries that are too large to fit in the FACP cabinet. Dimensions: 16" W x 10" H x 6" D (406mm W x 254mm H x 152mm D).
SK-SCK: Seismic Compliance Kit used to securely fasten batteries to the fire panel.

6700 Technical Specifications

PHYSICAL

Overall Dimensions: 12.71" W x 15.12" H x 3.33" D
Weight: 15 lbs.
Color: Red

ENVIRONMENTAL

Operating Temperature: 32°F to 120°F (0°C to 49°C)
Humidity: 0 to 93% relative humidity (non-condensing)

ELECTRICAL

6700 Primary AC: 120 VAC @ 60 Hz. 1.5A Total
Accessory Load: 2.5A @ 27.4 VDC power-limited
Standby Current: 165mA
Alarm Current: 310mA
Battery Charging Capacity: 7 to 35AH
Battery Size: 7AH max. allowed in control panel cabinet. Larger capacity batteries can be housed in RBB accessory cabinet.

NOTIFICATION APPLIANCE CIRCUITS (NACs)

Two programmable circuits which can be programmed individually as:
NACs: 2.5A @ 27.4VDC per circuit, power-limited (with a panel maximum current of 2.5A)
Auxiliary Power Circuits: 2.5A @ 27.4VDC per circuit, power-limited

Supports Class B (Style 4) and Class A (Style 6 or 7) configuration for the SLC

WIRING: See the product manual for wiring details

Flexput[®], Honeywell[®], JumpStart[™], Silent Knight[™], SWIFT[™], and System Sensor[™] are registered trademarks of Honeywell International Inc.

Hochiki is a registered trademark of Hochiki Corporation. Microsoft[®] and Windows[®] are registered trademarks of Microsoft Corporation.

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For Technical Support, call 800-446-6444.

Honeywell Silent Knight

12 Clintonville Road
Northford, CT 06472
800-328-0103
www.silentknight.com

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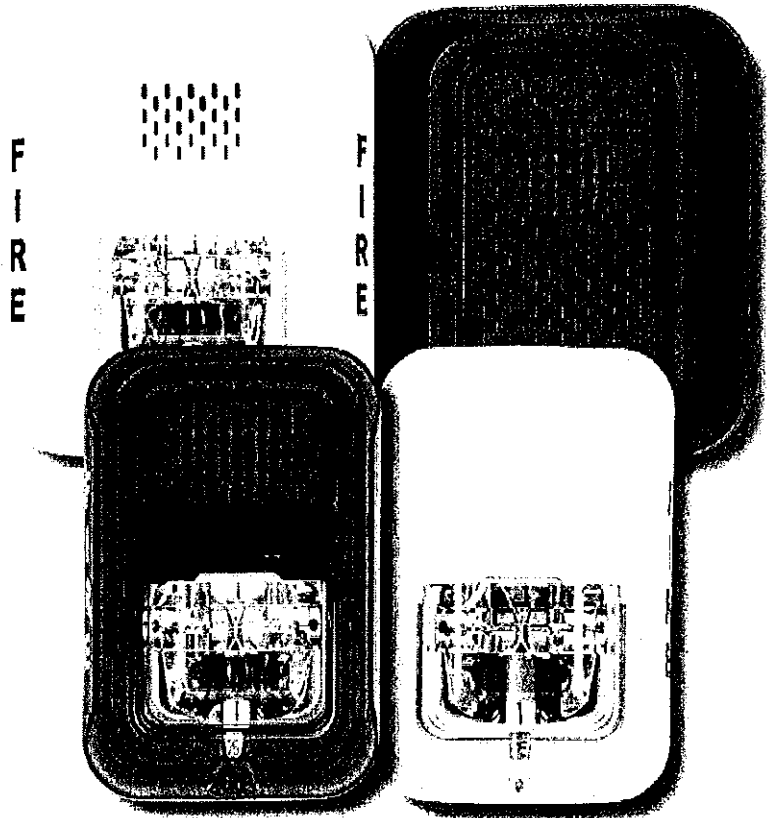
Indoor Selectable-Output Horns, Strobes, and Horn Strobes for Wall Applications

System Sensor L-Series audible visible notification products are rich with features guaranteed to cut installation times and maximize profits with lower current draw and modern aesthetics.

Features

- Updated Modern Aesthetics
- Small profile devices for Horns and Horn Strobes
- Plug-in design with minimal intrusion into the back box
- Tamper-resistant construction
- Automatic selection of 12- or 24-volt operation at 15 and 30 candela
- Field-selectable candela settings on wall units: 15, 30, 75, 95, 110, 135, and 185
- Horn rated at 88+ dBA at 16 volts
- Rotary switch for horn tone and two volume selections
- Mounting plate for all standard and all compact wall units
- Mounting plate shorting spring checks wiring continuity before device installation
- Electrically compatible with legacy SpectrAlert and SpectrAlert Advance devices
- Compatible with MDL3 sync module
- Strobes and Horn Strobes listed for wall mounting only
- Horns listed for wall or ceiling use

Agency Listings



The System Sensor L-Series offers the most versatile and easy-to-use line of horns, strobes, and horn strobes in the industry with lower current draws and modern aesthetics. With white and red plastic housings, standard and compact devices, and plain, FIRE, and FUEGO-printed devices, System Sensor L-Series can meet virtually any application requirement.

The L-Series line of wall-mount horns, strobes, and horn strobes include a variety of features that increase their application versatility while simplifying installation. All devices feature plug-in designs with minimal intrusion into the back box, making installations fast and foolproof while virtually eliminating costly and time-consuming ground faults.

To further simplify installation and protect devices from construction damage, the L-Series utilizes a universal mounting plate for all models with an onboard shorting spring, so installers can test wiring continuity before the device is installed.

Installers can also easily adapt devices to suit a wide range of application requirements using field-selectable candela settings, automatic selection of 12- or 24-volt operation, and a rotary switch for horn tones with two volume selections.

L-Series Specifications

Architect/Engineer Specifications

General

L-Series standard horns, strobes, and horn strobes shall mount to a standard 2 x 4 x 1 7/8-inch back box, 4 x 4 x 1 1/2-inch back box, 4-inch octagon back box, or double-gang back box. L-Series compact products shall mount to a single-gang 2 x 4 x 1 7/8-inch back box. A universal mounting plate shall be used for mounting ceiling and wall products for all standard models and a separate universal mounting plate shall be used for mounting wall compact models. The notification appliance circuit wiring shall terminate at the universal mounting plate. Also, L-Series products, when used with the Sync•Circuit™ Module accessory, shall be powered from a non-coded notification appliance circuit output and shall operate on a nominal 12 or 24 volts. When used with the Sync•Circuit Module, 12-volt-rated notification appliance circuit outputs shall operate between 8.5 and 17.5 volts; 24-volt-rated notification appliance circuit outputs shall operate between 16.5 and 33 volts. Indoor L-Series products shall operate between 32 and 120 degrees Fahrenheit from a regulated DC or full-wave rectified unfiltered power supply. Strobes and horn strobes shall have field-selectable candela settings including 15, 30, 75, 95, 110, 135, and 185.

Strobe

The strobe shall be a System Sensor L-Series Model _____ listed to UL 1971 and shall be approved for fire protective service. The strobe shall be wired as a primary-signaling notification appliance and comply with the Americans with Disabilities Act requirements for visible signaling appliances, flashing at 1 Hz over the strobe's entire operating voltage range. The strobe light shall consist of a xenon flash tube and associated lens/reflector system.

Horn Strobe Combination

The horn strobe shall be a System Sensor L-Series Model _____ listed to UL 1971 and UL 464 and shall be approved for fire protective service. The horn strobe shall be wired as a primary-signaling notification appliance and comply with the Americans with Disabilities Act requirements for visible signaling appliances, flashing at 1 Hz over the strobe's entire operating voltage range. The strobe light shall consist of a xenon flash tube and associated lens/reflector system. The horn shall have two audibility options and an option to switch between a temporal three pattern and a non-temporal (continuous) pattern. These options are set by a multiple position switch. The horn on horn strobe models shall operate on a coded or non-coded power supply.

Synchronization Module

The module shall be a System Sensor Sync•Circuit model MDL3 listed to UL 464 and shall be approved for fire protective service. The module shall synchronize Strobes at 1 Hz and horns at temporal three. Also, while operating the strobes, the module shall silence the horns on horn strobe models over a single pair of wires. The module shall mount to a 4 11/16" x 4 11/16" x 2 1/8-inch back box. The module shall also control two Style Y (class B) circuits or one Style Z (class A) circuit. The module shall synchronize multiple zones. Daisy chaining two or more synchronization modules together will synchronize all the zones they control. The module shall not operate on a coded power supply.

Physical/Electrical Specifications

Standard Operating Temperature	32°F to 120°F (0°C to 49°C)
Humidity Range	10 to 93% non-condensing
Strobe Flash Rate	1 flash per second
Nominal Voltage	Regulated 12 DC or regulated 24 DC/FWR ¹
Operating Voltage Range ²	8 to 17.5 V (12 V nominal) or 16 to 33 V (24 V nominal)
Operating Voltage Range MDL3 Sync Module	8.5 to 17.5 V (12 V nominal) or 16.5 to 33 V (24 V nominal)
Input Terminal Wire Gauge	12 to 18 AWG
Wall-Mount Dimensions (including lens)	5.6" L x 4.7" W x 1.91" D (143 mm L x 119 mm W x 49 mm D)
Compact Wall-Mount Dimensions (including lens)	5.26" L x 3.46" W x 1.91" D (133 mm L x 88 mm W x 49 mm D)
Horn Dimensions	5.6" L x 4.7" W x 1.25" D (143 mm L x 119 mm W x 32 mm D)
Compact Horn Dimensions	5.25" L x 3.45" W x 1.25" D (133 mm L x 88 mm W x 32 mm D)

1. Full Wave Rectified (FWR) voltage is a non-regulated, time-varying power source that is used on some power supply and panel outputs.

2. Strobe products will operate at 12 V nominal only for 15 cd and 30 cd.

UL Current Draw Data

UL Max. Strobe Current Draw (mA RMS)				
Candela Range	Candela	8-17.5 Volts		16-33 Volts
		DC	DC	FWR
Candela Range	15	88	43	60
	30	143	63	83
	75	N/A	107	136
	95	N/A	121	155
	110	N/A	148	179
	135	N/A	172	209
	185	N/A	222	257

UL Max. Horn Current Draw (mA RMS)					
Sound Pattern	dB	8-17.5 Volts			16-33 Volts
		DC	DC	FWR	
Temporal	High	39	44	54	
Temporal	Low	28	32	54	
Non-Temporal	High	43	47	54	
Non-Temporal	Low	29	32	54	
3.1 KHz Temporal	High	39	41	54	
3.1 KHz Temporal	Low	29	32	54	
3.1 KHz Non-Temporal	High	42	43	54	
3.1 KHz Non-Temporal	Low	28	29	54	
Coded	High	43	47	54	
3.1 KHz Coded	High	42	43	54	

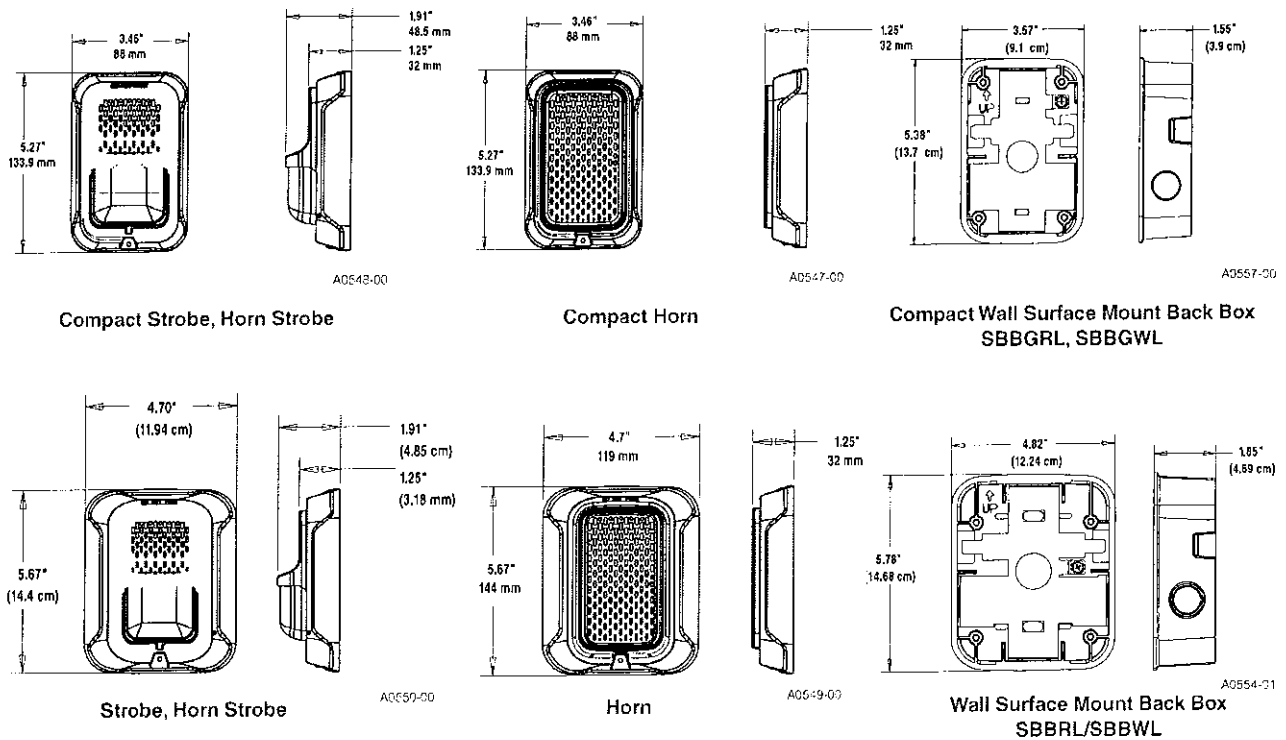
UL Max. Current Draw (mA RMS), Wall Horn Strobe, Candela Range (15-185 cd)									
DC Input	8-17.5 Volts			16-33 Volts					
	15cd	30cd	54cd	74cd	95cd	110cd	135cd	185cd	
Temporal High	98	158	54	74	121	142	162	196	245
Temporal Low	93	154	44	65	111	133	157	184	235
Non-Temporal High	106	166	73	94	139	160	182	211	262
Non-Temporal Low	93	156	51	71	119	139	162	190	239
3.1K Temporal High	93	156	53	73	119	140	164	190	242
3.1K Temporal Low	91	154	45	66	112	133	160	185	235
3.1K Non-Temporal High	99	162	69	90	135	157	175	208	261
3.1K Non-Temporal Low	93	156	52	72	119	138	162	192	242
FWR Input	16-33 Volts								
	15cd	30cd	75cd	95cd	110cd	135cd	185cd		
Temporal High	83	107	156	177	198	234	287		
Temporal Low	68	91	145	165	185	223	271		
Non-Temporal High	111	135	185	207	230	264	316		
Non-Temporal Low	79	104	157	175	197	235	283		
3.1K Temporal High	81	105	155	177	196	234	284		
3.1K Temporal Low	68	90	145	166	186	222	276		
3.1K Non-Temporal High	104	131	177	204	230	264	326		
3.1K Non-Temporal Low	77	102	156	177	199	234	291		

Horn Tones and Sound Output Data

Horn and Horn Strobe Output (dBA)					
Switch Position	Sound Pattern	dB	8-17.5	16-33	
			Volts	DC	FWR
1	Temporal	High	84	89	89
2	Temporal	Low	75	83	83
3	Non-Temporal	High	85	90	90
4	Non-Temporal	Low	76	84	84
5	3.1 KHz Temporal	High	83	88	88
6	3.1 KHz Temporal	Low	76	82	82
7	3.1 KHz Non-Temporal	High	84	89	89
8	3.1 KHz Non-Temporal	Low	77	83	83
9*	Coded	High	85	90	90
10*	3.1 KHz Coded	High	84	89	89

* Settings 9 and 10 are not available on 2-wire horn strobes. Temporal coding must be provided by the NAC. If the NAC voltage is held constant, the horn output remains constantly on.

L-Series Dimensions



L-Series Ordering Information

Model	Description
Wall Horn Strobes	
P2RL	2-Wire, Horn Strobe, Red
P2WL	2-Wire, Horn Strobe, White
P2GRL	2-Wire, Compact Horn Strobe, Red
P2GWL	2-Wire, Comp 2 fil act Horn Strobe, White
P2RL-P	2-Wire, Horn Strobe, Red, Plain
P2WL-P	2-Wire, Horn Strobe, White, Plain
P2RL-SP	2-Wire, Horn Strobe, Red, FUEGO
P2WL-SP	2-Wire, Horn Strobe, White, FUEGO
P4RL	4-Wire, Horn Strobe, Red
P4WL	4-Wire, Horn Strobe, White
Wall Strobes	
SRL	Strobe, Red
SWL	Strobe, White
SGRL	Compact Strobe, Red
SGWL	Compact Strobe, White
SRL-P	Strobe, Red, Plain
SWL-P	Strobe, White, Plain
SRL-SP	Strobe, Red, FUEGO
SWL-CLR-ALERT	Strobe, White, ALERT

Model	Description
Horns*	
HRL*	Horn, Red
HWL*	Horn, White
HGRL*	Compact Horn, Red
HGWL*	Compact Horn, White
Accessories	
TR-2	Universal Wall Trim Ring Red
TR-2W	Universal Wall Trim Ring White
SBBRL	Wall Surface Mount Back Box, Red
SBBWL	Wall Surface Mount Back Box, White
SBBGRL	Compact Wall Surface Mount Back Box, Red
SBBGWL	Compact Wall Surface Mount Back Box, White

Notes:

All -P models have a plain housing (no "FIRE" marking on cover).

All -SP models have "FUEGO" marking on cover.

All -ALERT models have "ALERT" marking on cover.

*Horn-only models are listed for wall or ceiling use.



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 www.systemsensor.com

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 for current product information, including the latest version of this data sheet.
 AVDS265-05 • 2/22/2018

Honeywell



SK-PULL-SA / SK-PULL-DA

Intelligent Pull Stations

The SK-PULL-SA is a single action pull station requiring only one motion to activate the station. The SK-PULL-DA is a dual action pull station requiring two motions to activate the station. The SK-PULL-SA and SK-PULL-DA are for use with Honeywell Silent Knight Series fire control panel (FACP).

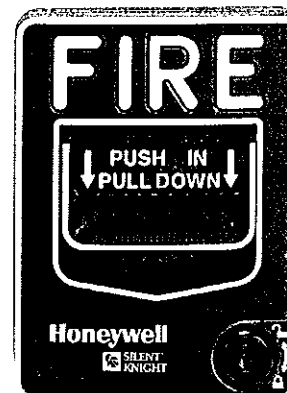
Extremely easy to operate, the SK-PULL-DA and SK-PULL-SA provide a fast and practical means of manually initiating a fire alarm signal. The FACP recognizes each manual pull station by its specific address saving precious seconds in determining the location of an alarm.

INSTALLATION

The SK-PULL-SA and SK-PULL-DA can be surface mounted to an SB-I/O surface back box or semi-flush mounted on a standard single-gang with a minimum depth of 2.13"(5.40 cm) or double gang or 4" (10.61 cm) square electrical box. You can also use the optional (System Sensor™ PN BG-TR) trim ring if the station is being semi-flush mounted.



SK-PULL-SA



SK-PULL-DA

FEATURES & BENEFITS

- Installer can open station without causing an alarm condition
- Dual-color LED is visible through handle of station blinks green to indicate normal operation and remains steady red in an alarm condition
- Key operated test and reset lock using lock plate actuator
- Key matches compatible FACP locks
- Meets ADA requirement for 5 lbs maximum pull force to active
- Meets the Americans with Disabilities Act Accessibility Guidelines (ADAAG) controls and operating mechanisms guidelines (Section 4.1.3[13])
- Shell, door, and handle molded from durable LEXAN
- Reliable analog communications for trouble-free operation
- Braille text on station handle
- Rotary address switches for fast installation
- Handle latches in down position and the word Activated appears, clearly indicating the station has been pulled
- UL Listed, including UL 38, Standard of Manually Actuated Signaling System
- CSFM Listed
- MEA Listed

SK-PULL-SA / SK-PULL-DA Technical Specifications

PHYSICAL

Dimensions: 5.5" H x 4" W x 1.45" D (14 x 10.2 x 3.7cm)

Housing Material: LEXAN polycarbonate resin

Bi-Colored LED:

Blinking Green: Normal

Steady Red: Alarm

Switch: Single pole, single throw (SPST) normally open (N/O) switch which closes upon activation of the pull station

ELECTRICAL

Operating Voltage: 15 – 32VDC

SLC Standby and Alarm Current: 350µA

Wire Gauge: Up to 12AWG (3.1 mm²)

ENVIRONMENTAL

Operating Temperature: 32°F – 120°F (0°C – 49°C)

Humidity: 10% – 93% non-condensing

ORDERING INFORMATION

SK-Pull-SA: Single Action Pull Station

SK-Pull-DA: Dual Action Pull Station

ACCESSORIES

BG-TR: Optional trim ring.

SB-I/O: Surface backbox, indoor/outdoor.

* Unless otherwise noted, specifications apply to SK-Pull-SA and SK-Pull-DA

COMPATIBILITY

The SK-PULL-SA AND SK-PULL-DA are compatible with the following Honeywell Silent Knight fire alarm control panels:

6820: Addressable fire alarm control panel

6820EVS: Addressable fire alarm control panel with an emergency voice system.

6808: Addressable fire alarm control panel

6700: Addressable fire alarm control panel

5700: Addressable fire alarm control panel

5808: Addressable fire alarm control panel

5820XL: Addressable fire alarm control panel

5820XL-EVS: Addressable fire alarm control panel with an emergency voice system

For a complete listing of all compliance approvals and certifications, please visit www.silentknight.com.

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For more information

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Honeywell Silent Knight

12 Clintonville Road
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SK-HEAT-W Series

Intelligent Thermal (Heat) Detector

Honeywell Silent Knight SK-HEAT-W Series intelligent thermal detectors are designed for both performance and aesthetics. A new modern, sleek, contemporary design and advanced thermal technologies make the SK-HEAT-W Series ideal for both system operation and building design.

The point ID address, set using rotary decimal switches, provide specific detector locations. The series includes a 135°F/57°C fixed temperature, rate-of-rise and a 190°F/88°C fixed high-temperature detectors. These thermal detectors provide effective, intelligent property protection in a variety of applications.



SK-HEAT-W

FEATURES & BENEFITS

- Sleek and stylish contemporary design
- Advanced thermal technology for fast response
- Fixed temperature model (SK-HEAT-W) factory preset to 135°F (57°C)
- Rate-of-rise model (SK-HEAT-W-ROR), 15°F (8.3°C) per minute
- High temperature model (SK-HEAT-W-HT) factory preset to 190°F (88°C)
- Addressable by device
- Two-wire SLC connection
- Visible LEDs "blink" every time the unit is addressed
- Built-in tamper-resistant feature
- 360°-field viewing angle of the visual alarm indicators (two bi-color LEDs). LEDs blink green in Normal condition and turn on steady red in Alarm.
- Integral communications and built-in device-type identification
- Remote test feature from the panel
- Built-in functional test switch activated by external magnet
- Walk test with address display (an address of 121, will blink the detector LED 12-(pause)-1)
- Low standby current
- Designed for direct surface or electrical box mounting
- Sealed against back pressure
- Plugs into separate base for ease of installation and maintenance
- SEMS screws for wiring of the separate base
- Optional remote, single-gang LED accessory

APPLICATIONS

Use thermal detectors for protection of property. For further information, refer to manual I56-6541, Applications Manual for System Smoke Detectors, which provides detailed information on detector spacing, placement, zoning, wiring, and special applications

INSTALLATION

The SK-HEAT-W Series plug-in intelligent thermal detectors use a separate base to simplify installation, service, and maintenance. Installation instructions are shipped with each detector

Mount base (all base types) on an electrical backbox which is at least 1.5" (3.81 cm) deep.

NOTE:

- Because of the inherent supervision provided by the SLC loop, end-of-line resistors are not required. Wiring "T-taps" or branches are permitted for Style 4 (Class "B") wiring.
- When using relay or sounder bases, consult the installation sheet for device limitations between isolator modules and isolator bases.

NOTE: Detectors must be mounted to one of the Intelligent Bases listed below.

ORDERING INFORMATION

SK-HEAT-W: Thermal heat detector, 135°F fixed, white.

SK-HEAT-ROR-W: Thermal heat detector, 135°F rate of rise, white.

SK-HEAT-HT-W: Thermal heat detector, 190°F high temp, white.

INTELLIGENT BASES

B300-6: White, standard flanged low-profile mounting base.

B300-6-BP: Bulk pack of B300-6, package contains 10.

B300-6-IV: Ivory, standard flanged low-profile mounting base.

B300A-6-IV: Ivory, standard flanged low-profile mounting base. UL listed.

B501-WHITE: White, standard European flangeless mounting base. UL listed.

B501-BL: Black, standard European flangeless mounting base. UL listed.

B501-IV: Ivory, standard European flangeless mounting base. UL listed.

B200S-WH: White, Intelligent, programmable sounder base.

B200S-IV: Ivory, Intelligent, programmable sounder base.

B200SR-WH: White, Intelligent sounder base for retrofit applications.

B200SR-IV: Ivory, Intelligent sounder base for retrofit applications.

B200S-LF-WH: White, Low Frequency Intelligent, programmable sounder base.

B200S-LF-IV: Ivory, Low Frequency Intelligent, programmable sounder base.

B200SR-LF-WH: White, Low Frequency Intelligent sounder base for retrofit applications.

B200SR-LF-IV: Ivory, Low Frequency Intelligent sounder base for retrofit applications.

B224RB-WH: White, plug-in System Sensor relay base.

B224RB-IV: Ivory, plug-in System Sensor relay base.

B224BI-WH: White, plug-in System Sensor isolator detector base.

B224BI-IV: Ivory, plug-in System Sensor isolator detector base.

ACCESSORIES

CK300: Color Kit (includes cover and trim ring), white. 10-Pack.

CK300-IV: Color Kit (includes cover and trim ring), ivory. 10-Pack.

CK300-BL: Color Kit (includes cover and trim ring), black. 10-Pack.

M02-04-01: Detector test magnet.

M02-09-00: Telescoping test magnet.

RA100Z: Remote LED annunciator

SMB600: Surface Mounting Kit (flanged).

TR300: Replacement trim ring for B300-6, white.

TR300-IV: Replacement trimring for B300-6-IV, ivory..

SK-HEAT-W Series Detector Technical Specifications

PHYSICAL

Height: 2.0" (51mm) installed in B300-6 base

Diameter: 6.2" (156mm) installed in B300-6 base
4.1" (104 mm) installed in B501 base

Weight: 3.4 oz (95 g)

ENVIRONMENTAL

Operating Temperature range:

Heat -Fixed temperature: -4°F to 100°F (-20°C to 38°C)

Heat -Rate of Rise (ROR): -4°F to 100°F (-20°C to 38°C)

Heat -High Temperature: -4°F to 150°F (-20°C to 66°C)

Humidity: 10% to 93% non-condensing

Thermal Ratings: Fixed Temperature Set point: 135°F (57°C)

Rate-of-Rise Detection: 15°F/min. (8.3°C/min)

High Temperature Heat: 190°F (88°C)Electrical Ratings

ELECTRICAL RATINGS

Voltage Range: 15 to 32VDC peak

Standby current (max. avg.): 200uA @ 24 VDC (one communication every 5 seconds with LED enabled).

LED current (max.): 4.5mA @ 24 VDC ("ON").

COMPATIBILITY

The SK-HEAT-W series detectors are compatible with the following Honeywell Silent Knight fire alarm control panels:

6820: Addressable fire alarm control panel

6820EVS: Addressable fire alarm control panel with an emergency voice system.

6808: Addressable fire alarm control panel

6700: Addressable fire alarm control panel

5700: Addressable fire alarm control panel

5808: Addressable fire alarm control panel

5820XL: Addressable fire alarm control panel

5820XL-EVS: Addressable fire alarm control panel with an emergency voice system

AGENCY LISTINGS AND APPROVALS

For exact certification listings for each model, please reference the respective agency Web site.

UL listed: S2101

FM Approved

CSFM: 7270-0559:0511

For a complete listing of all compliance approvals and certifications, please visit www.silentknight.com.

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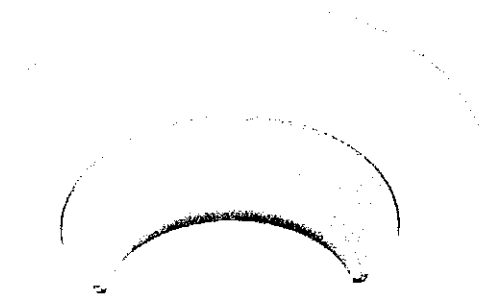
SK-PHOTO-W Series

Intelligent Plug-In Photoelectric Smoke Detector

Honeywell Silent Knight SK-PHOTO-W Series plug-in smoke detectors are designed for both performance and aesthetics. A new modern, sleek, contemporary design and enhanced optical sensing chamber is engineered to sense smoke produced by a wide range of combustion sources in accordance with more stringent code standards.

The SK-PHOTO-W Series detector sensitivity can be programmed in the control panel software. Sensitivity is continuously monitored and reported to the panel. Point ID capability allows each detector's address to be set with rotary, decimal address switches, providing exact detector location for selective maintenance when chamber contamination reaches an unacceptable level.

Dual electronic thermistors add 135°F (57°C) fixed temperature thermal sensing on the SK-PHOTO-T-W. The SK-PHOTO-R-W is a remote test capable detector for use with DNR Series duct detector housings.



SK-PHOTO-W

FEATURES & BENEFITS

- New modern profile for improved aesthetics
- Stable communication technique with noise immunity
- Low standby current
- Two-wire SLC connection
- Optional remote, single-gang LED accessory
- Dual LED design provides 360° viewing angle
- Remote test feature from the panel
- Built-in functional test switch activated by external magnet
- Built-in tamper-resistant feature
- Sealed against back pressure
- Expanded color options
- SEMS screws for wiring of the separate base
- Optional relay, isolator, and sounder bases
- Plugs into separate base for ease of installation and maintenance

DETECTOR SPACING AND APPLICATIONS

Honeywell recommends spacing detectors in compliance with NFPA 72. In low airflow applications with smooth ceiling, space detectors 30 feet (9m). For specific information regarding detector spacing, placement, and special applications refer to NFPA 72. System Smoke Detector Application Guide, document A05-1003, is available at systemsensor.com

INSTALLATION

The SK-PHOTO-W Series plug-in detectors use a separate base to simplify installation, service, and maintenance. Installation instructions are shipped with each detector.

Mount base (all base types) on an electrical backbox which is at least 1.5" (3.81 cm) deep.

NOTE:

- Because of the inherent supervision provided by the SLC loop, end-of-line resistors are not required. Wiring "T-taps" or branches are permitted for Style 4 (Class "B") wiring.
- When using relay or sounder bases, consult the installation sheet for device limitations between isolator modules and isolator bases.

ORDERING INFORMATION

SK-PHOTO-W: Photoelectric smoke detector, white.

SK-PHOTO-R-W: Photoelectric smoke detector, remote test capable, for use with DNR(W) duct smoke detectors, white.

SK-PHOTO-T-W: Photoelectric smoke detector with thermal sensing, white.

INTELLIGENT BASES

B300-6: White, standard flanged low-profile mounting base.

B300-6-BP: Bulk pack of B300-6, package contains 10.

B300-6-IV: Ivory, standard flanged low-profile mounting base.

B501-WHITE: White, standard European flangeless mounting base. UL listed.

B501-BL: Black, standard European flangeless mounting base. UL listed.

B501-IV: Ivory, standard European flangeless mounting base. UL listed.

B200S-WH: White, Intelligent, programmable sounder base.

B200S-IV: Ivory, Intelligent, programmable sounder base.

B200SR-WH: White, Intelligent sounder base for retrofit applications.

B200SR-IV: Ivory, Intelligent sounder base for retrofit applications.

B200S-LF-WH: White, Low Frequency Intelligent, programmable sounder base.

B200S-LF-IV: Ivory, Low Frequency Intelligent, programmable sounder base.

B200SR-LF-WH: White, Low Frequency Intelligent sounder base for retrofit applications.

B200SR-LF-IV: Ivory, Low Frequency Intelligent sounder base for retrofit applications.

B224RB-WH: White, plug-in System Sensor relay base.

B224RB-IV: Ivory, plug-in System Sensor relay base.

B224BI-WH: White, plug-in System Sensor isolator detector base.

B224BI-IV: Ivory, plug-in System Sensor isolator detector base.

ACCESSORIES

CK300: Color Kit (includes cover and trim ring), white, 10-Pack.

CK300-IV: Color Kit (includes cover and trim ring), ivory, 10-Pack.

CK300-BL: Color Kit (includes cover and trim ring), black, 10-Pack.

M02-04-01: Detector test magnet.

M02-09-00: Telescoping test magnet.

RA100Z: Remote LED annunciator

SMB600: Surface Mounting Kit (flanged).

TR300: Replacement trim ring for B300-6, white.

TR300-IV: Replacement trim ring for B300-6-IV, ivory.

SK-PHOTO-W Series Detector Technical Specifications

PHYSICAL

Height: 2.0" (51mm) installed in B300-6 base

Diameter: 6.2" (156mm) installed in B300-6 base
4.1" (104 mm) installed in B501 base

Weight: 3.4 oz (95 g)

ENVIRONMENTAL

Operating Temperature range:

Photo: 32°F to 122°F (0°C to 50°C)

Photo with Thermal: 32°F to 100°F (0°C to 38°C)

UL listed Velocity range: Photo/Photo with Thermal: 0 to 4,000 fpm (0 to 20 m/sec)
(suitable for installation in ducts)

Humidity: 10% to 93% non-condensing

Thermal Ratings: Fixed Temperature Set point: 135°F (57°C)

ELECTRICAL RATINGS

Voltage Range: 15 to 32VDC peak

Operating Current @ 24VDC: 200µA (one communication every 5 seconds with green LED blink on communication)

Maximum Current: 4.5mA @ 24VDC (one communication every 5 seconds with amber LED solid on).

COMPATIBILITY

The SK-PHOTO-W series detectors are compatible with the following Honeywell Silent Knight fire alarm control panels:

6820: Addressable fire alarm control panel

6820EVS: Addressable fire alarm control panel with an emergency voice system.

6808: Addressable fire alarm control panel

6700: Addressable fire alarm control panel

5700: Addressable fire alarm control panel

5808: Addressable fire alarm control panel

5820XL: Addressable fire alarm control panel

5820XL-EVS: Addressable fire alarm control panel with an emergency voice system

AGENCY LISTINGS AND APPROVALS

For exact certification listings for each model, please reference the respective agency Web site.

UL listed: S6173

FM approved

CSFM: 7272-0559:0523

For a complete listing of all compliance approvals and certifications, please visit www.silentknight.com.

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Item 13 – Draft Construction Documents for Kensington Park Fire
Demonstration Garden (ACTION)

This item was tabled at the 12/12/18 meeting. Please refer to that Board packet for specific information and the following questions and comments submitted by Director Padian.

December 7, 2018

To: KFPD Board Members

AGENDA ITEM 13

Fr: Brenda Navellier
Manager

Re: Kensington Fire Demonstration Garden

In October 2017, the Kensington Fire Protection District and the Kensington Police Protection and Community Services District signed a Memorandum of Understanding to develop a fire-wise demonstration garden within Kensington Park. The cost and maintenance of this garden will be the responsibility of KFPD only per the MOU.

Since that time, KFPD hired a landscape architect to develop plans and construction documents for the project and also hired a surveyor to perform a topographical survey, both in May 2018.

Staff, the landscape architect, and the Demonstration Garden Committee of Director Kosel also met with KPPCSD's representative Sylvia Hacaj regarding the draft documents and received input from Director Hacaj, a library representative and several community representatives.

Attached are the draft construction documents for the Kensington Fire Demonstration Garden and a colored conceptual drawing.

Staff is looking for Board direction on whether the attached documents meet the desired project goal and if, in the new year, the project should now be put out to bid.

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CLIENT:
KENSINGTON FIRE
PROTECTION DISTRICT
217 ARLINGTON AVENUE
KENSINGTON, CA 94707

PROJECT:
KENSINGTON
FIRE
DEMONSTRATION
GARDEN
KENSINGTON, CA

SUBMITTAL:
10-21-18 PLANNING REVIEW

PRELIMINARY
PLAN
NOT FOR BIDDING
OR
CONSTRUCTION

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SHEET TITLE:

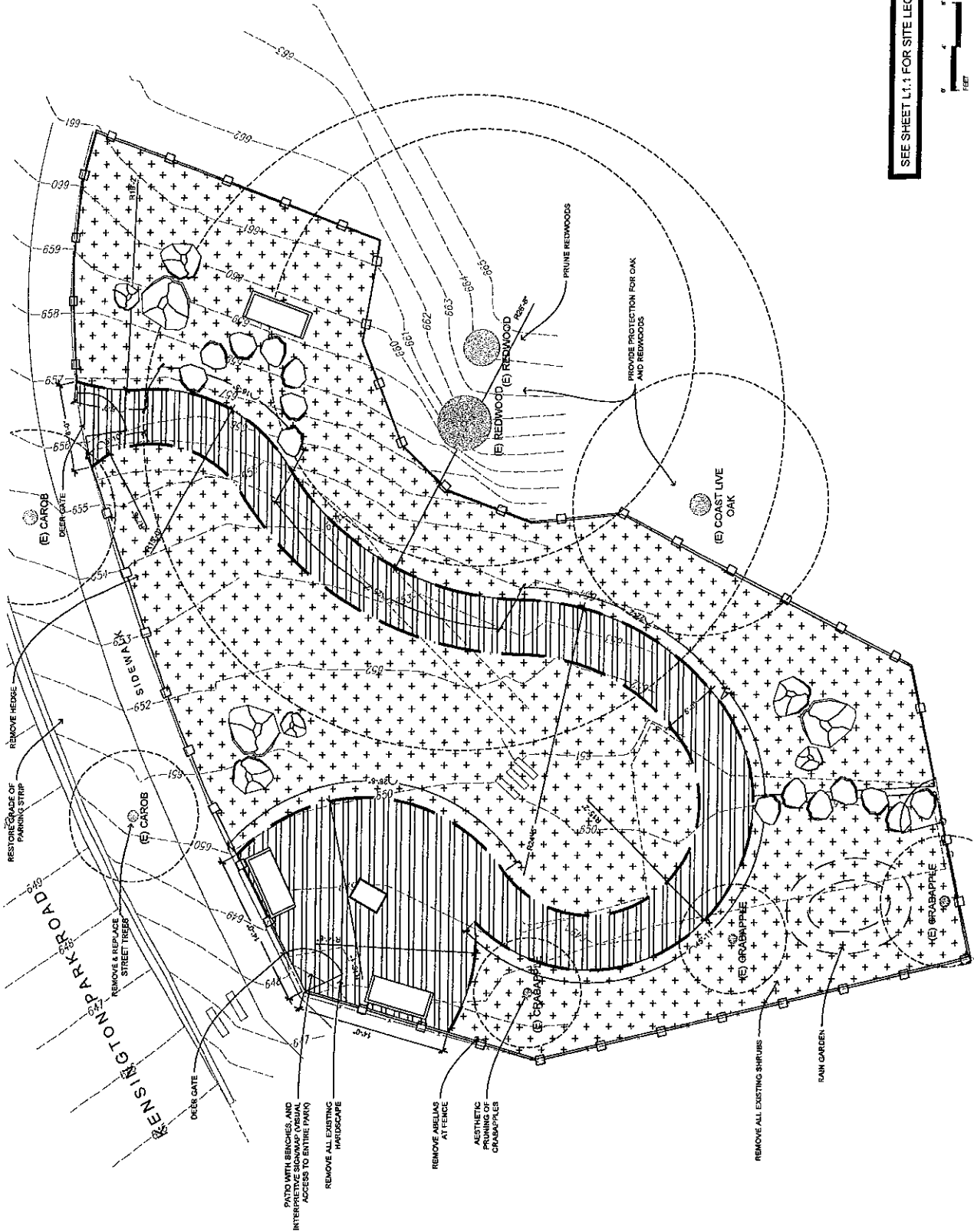
LAYOUT
+ MATERIALS
PLAN

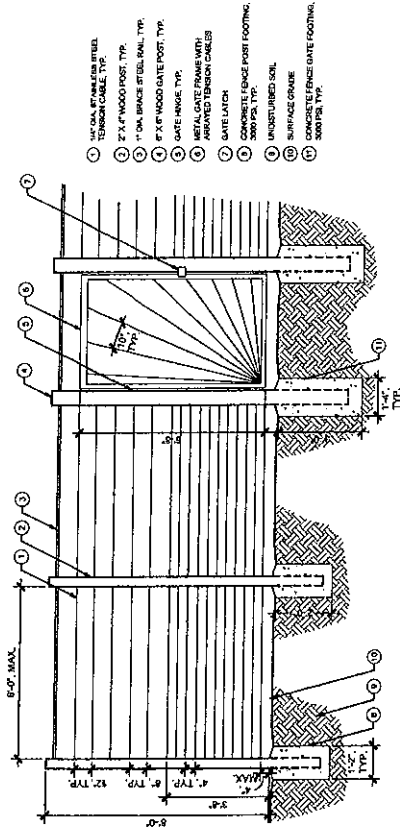
SHEET #

L1.0

DATE: 10/21/18

SEE SHEET L1.1 FOR SITE LEGEND





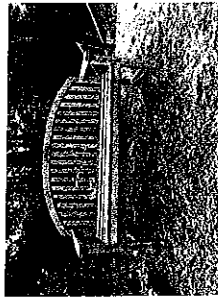
- 1 1/2" DIA. 4" WOOD POST, TYP.
- 2 2" X 4" WOOD POST, TYP.
- 3 1" DIA. BRICK SETBACK POST, TYP.
- 4 4" X 4" WOOD GATE POST, TYP.
- 5 GATE HINGE, TYP.
- 6 METAL GATE FRAME WITH ARMORED TENSION CABLES
- 7 GATE LATCH
- 8 CONCRETE FENCE POST FOOTING, 3000 PSI, TYP.
- 9 UNDISTURBED SOIL
- 10 SURFACE GRADE
- 11 CONCRETE FENCE GATE FOOTING, 3000 PSI, TYP.

1 DEER FENCE AND GATE
 SCALE: 1/8"=1'-0"

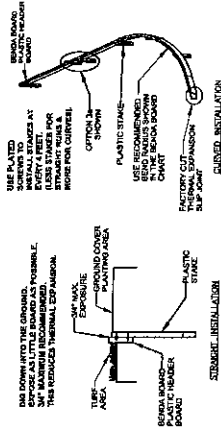


- 1 STEPPING STONE, 2" THICKNESS, IRREGULAR SHAPES APPROX 3"x2" MIN.
- 2 2" DEPTH SAND BED
- 3 UNDISTURBED SURGRADE

4 STEPPING STONE
 SCALE: 1/8"=1'-0"

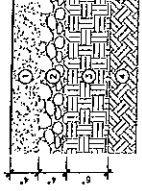


5 BENCH
 SCALE: N.E.S.



- NOTES:
 1. PRODUCT: BENSA BOARD, 2562416.
 2. SEE PRODUCT INSTALLATION GUIDE.

2 COMPOSITE EDGING
 SCALE: N.E.S.



- 1 STABILIZED DECOMPOSED PAVING APPROX. 8" DIA. MAX
- 2 APPROX. 8" DIA. MAX
- 3 3/4" COMPACTION SURGRADE
- 4 UNDISTURBED SOIL

3 STABILIZED DG PAVING
 SCALE: 1/8"=1'-0"

SYMBOL	ITEM	MANUFACTURER	MODEL	DESCRIPTION	NOTES
	HYDROZONE PERIMELO SECTION EDGING	482& (9)(1)	FOR WATER USE SEE MPELO WORKSHEET ON SHEET L0.0		
	COMPOSITE EDGING	BENSA BOARD	100006723	2 X 4 X 16	COLOR: REDWOOD
	BENCH				MATCH EXISTING
	FENCE				TO BE DETERMINED
	INTERPRETATIVE SIGN				TO BE DETERMINED
	EXISTING TREE				
	STEPPING STONE				TO BE DETERMINED
	Boulder Group				
	PLANTING AREA				
	DECOMPOSED GRANITE PATH				

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PROJECT:
 KENSINGTON FIRE
 DEMONSTRATION GARDEN
 KENSINGTON, CA

SUBMITTAL:
 10-31-18 PLANNING REVIEW

PRELIMINARY PLAN NOT FOR BIDDING OR CONSTRUCTION

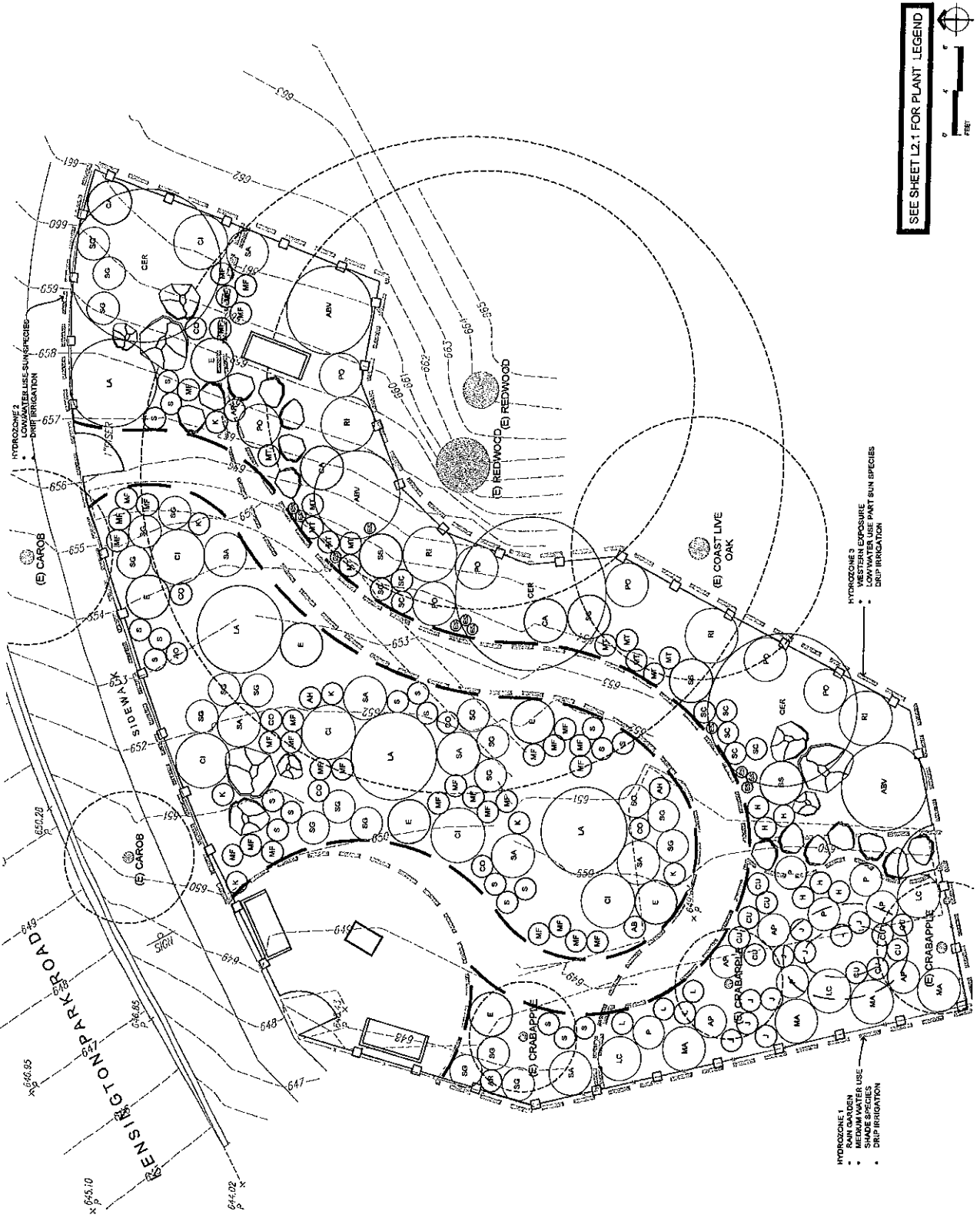
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SHEET TITLE:
 PLANTING PLAN

SHEET #:
 L2.0

DATE:
 10/31/18



SEE SHEET L2.1 FOR PLANT LEGEND



HYDROZONE 1
 RAIN GARDEN
 LOW WATER USE PLANT SPECIES
 DRIP IRRIGATION

HYDROZONE 3
 SUCCRULIFEROUS
 LOW WATER USE PLANT SPECIES
 DRIP IRRIGATION

(E) COAST LIVE OAK

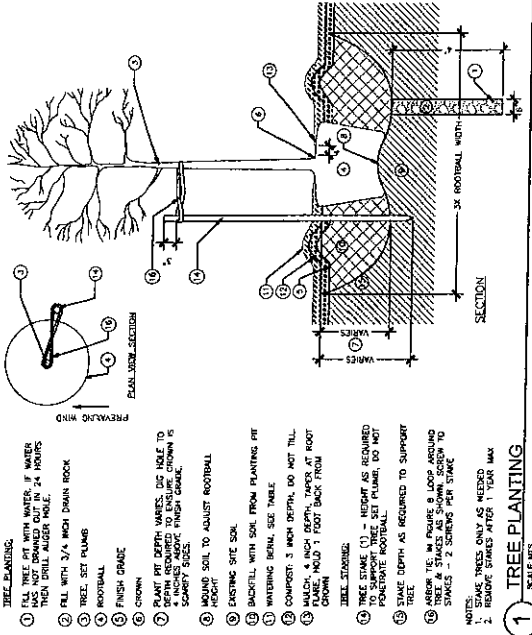
(B) REDWOOD (E) REDWOOD

HYDROZONE 2
 FULL SUN SPECIES
 DRIP IRRIGATION

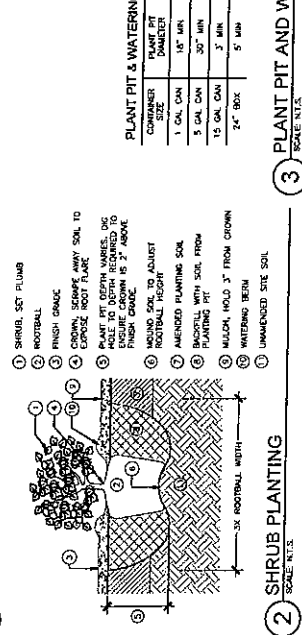
KENSINGTON PARK ROAD
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SIDWALK
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- TREE PLANTING**
1. ALL TREE PITS WITH WATERS. IF WATERS NOT DRAINED OUT IN 24 HOURS FIRST SHALL ALIGHT HOLE.
 2. FILL WITH 3/4" MESH DRAIN ROCK
 3. TREE SET PLUMB
 4. ROOTBALL
 5. FINISH GRADE
 6. CROWN
 7. PLANT PIT DEPTH WATERS. DO NOT USE TO DEPTH REQUIRED TO EXHAUST. CROWN IS SHOWN IN DETAIL.
 8. WOUND SOIL TO ADJUST ROOTBALL
 9. EXISTING SITE SOIL
 10. BACKFILL WITH SOIL FROM PLANTING PIT
 11. WATERING BERM. SEE TABLE
 12. COMPOST. 3" MESH DEPTH. DO NOT FILL.
 13. MULCH. 4" MESH DEPTH. TOPS AT ROOT CROWN. HOLD 1" FEET BACK FROM
- WATERING BERM TABLE**
- | COMPOST | PLANT PIT SIZE | WATERING BERM HEIGHT | WATERING BERM DIAMETER |
|------------|----------------|----------------------|------------------------|
| 1 GAL CAN | 18" DIA | 3" MIN | 18" MIN |
| 5 GAL CAN | 30" DIA | 4" MIN | 30" MIN |
| 15 GAL CAN | 36" DIA | 5" MIN | 36" MIN |
| 24" BOX | 5' DIA | 6" MIN | 5' MIN |



- SHRUB PLANTING**
1. SHRUB SET PLUMB
 2. ROOTBALL
 3. FINISH GRADE
 4. CROWN. SCRAPE AWAY SOIL TO EXPOSE ROOT FLARE
 5. MULCH TO DEPTH WATERS. DO NOT USE TO DEPTH REQUIRED TO EXHAUST. CROWN IS SHOWN IN DETAIL.
 6. WOUND SOIL TO ADJUST ROOTBALL
 7. EXISTING SITE SOIL
 8. BACKFILL WITH SOIL FROM PLANTING PIT
 9. MULCH. HOLD 3" FROM CROWN
 10. WATERING BERM
 11. UNMOUND SITE SOIL

ABBREV	BOTANICAL NAME	COMMON NAME	CONTAINER SIZE	MATURE SIZE (HEIGHT X WIDTH)	WATER USE	NATIVE	NOTES
LA	LAURELIA ASSURANTIFLORA	WESTERN REDBUD	15 GAL	14 X 14	VL	X	MULTI-TRUNK
RI	RIESES SANGUINEUM KING EDWARD VII	TREE MALLOW	"	8 X 8	L	X	
LA	LAURELIA ASSURANTIFLORA	WESTERN REDBUD	"	8 X 8	L	X	
LA	LAURELIA ASSURANTIFLORA	WESTERN REDBUD	"	8 X 8	L	X	
AD	ADONIS AETHEUS	THOMPSON'S FLOWERING MAPLE	"	3 X 3	M		
AD	ADONIS AETHEUS	AGAPETER	"	3 X 3	L		
CI	CISTIS PURPUREUS	AGAPETER	"	4 X 2	L		
ER	ERIGONIA CANUM VAR. LATIFOLIUM	RED TROPICAL SAGE	"	1 X 4	L	X	
MA	MALVACEAE	FRERETS CALIFORNIA FUCHSIA	"	4 X 4	M	X	
SA	SALVIA VIMBATA	SWEET FEA SHRUB	"	4 X 4	M	X	BERBERIS AQUIFOLIUM
SA	SALVIA GREGGII	FRIENDSHIP SAGE	"	4 X 4	M		
SA	SALVIA GREGGII	ROYAL BARRIE AUTUMN SAGE	"	3 X 3	L		ANNUALS & PERENNIALS
SA	SALVIA SPINOSA	HUMMINGBIRD SAGE	"	1 X 4	L	X	
CO	CORDEA VERTICILLATA	ZAGREB	1 GAL	2 X 2	L		
CU	CUPIHEA STRYBING SUNSET	STRYBING SUNSET CUPHEA	"	2 X 2	M		
SC	SALVIA COCCINEA	LADY IN RED	"	2 X 2	L		
S	SALVIA GREGGII X ULTRA VIOLET	ULTRA VIOLET AUTUMN SAGE	"	2 X 2	L		
AB	ANKOGONANTHOS RUBY SUNSET	RUBY SUNSET KANGAROO PAW	1 GAL	5 X 2	L		
AB	ANKOGONANTHOS RUBY SUNSET	ORANGE KANGAROO PAW	"	4 X 2	L		
AB	ANKOGONANTHOS RUBY SUNSET	ORANGE KANGAROO PAW	"	4 X 2	L		
AB	ANKOGONANTHOS RUBY SUNSET	RUBY VELVET KANGAROO PAW	"	2 X 2	L		
ER	ERIGONIA POPPY	CALIFORNIA POPPY	4 INCH	1 X 1	VL	X	
ER	ERIGONIA POPPY	CALIFORNIA POPPY	4 INCH	1 X 1	VL	X	
J	JURUBA PATENS	SANTA ANA CARDINAL BELL	1 GAL	2 X 2	M	X	
J	JURUBA PATENS	SPREADING RUSH	"	2 X 2	L	X	
L	LIBERTIA PERGRUAMIS	ORANGE NEW ZEALAND IRIS	"	2 X 2	L	X	
LC	LEUCOPHYLLA	CANYON PRINCE WILD EYE	"	4 X 4	L	X	
MF	MIMULUS BELLY BEAN FIESTA	JELLY BEAN FIESTA MARGOLD	"	2 X 2	L	X	
MT	MIMULUS BELLY BEAN TANGERINE	JELLY BEAN TANGERINE	"	2 X 2	L	X	
P	POLYSTICHUM MUNITUM	WESTERN SWORDFERN	"	3 X 3	M	X	
CA	CALAMAGROSTIS	ROCK PURSLANE	1 GAL	1 X 1	L		
C	CRASSULA CAPITATA	RED PAGODA CRASSULA	"	1 X 2	L		
K	KALAMAGROSTIS	PODDLE PLANT	"	2 X 2	L		

WATER USE DESIGNATIONS: VL=VERY LOW, L=LOW, M=MODERATE, REFERENCE: WACKOLS

- PLANTING NOTES**
1. CONTRACTOR TO USE BY CONTRACTOR WITH A VALID CURRENT CALIFORNIA LICENSE.
 2. VERIFY LOCATION OF SUBSURFACE UTILITIES, PIPES AND STRUCTURES. SHOULD UTILITIES OR OTHER WORK NOT SHOWN NOTIFY OWNERS BEFORE ANY EXCAVATIONS. PROMPTLY NOTIFY OWNERS REPRESENTATIVE OF ANY POTENTIAL CONFLICT.
 3. CAREFULLY INVESTIGATE EXISTING FIELD CONDITIONS AND NOTIFY OWNERS REPRESENTATIVE OF ANY POTENTIAL CONFLICT.
 4. QUALITY ASSURANCE SPECIFIED PLANTS TO CONFORM TO APPROVED NAMES IN A CHECKLIST OF WOODY ORNAMENTAL PLANTS OF CALIFORNIA MANUAL 33. PLANT MATERIAL SHALL CONFORM TO THE SPECIFICATIONS OF THE NATIONAL ASSOCIATION OF NURSERYMEN, AMERICAN STANDARDS FOR NURSERY STOCK ANSIZ89.1-2004. COVER PLANTS TRANSPORTED ON OPEN TRUCKS SHALL BE PROTECTED TO PREVENT WIND BURN. KEEP PLANTS PROTECTED UNTIL PLANTING.
 5. PLANT LAYOUT IS APPROVED BY OWNERS REPRESENTATIVE. PLANT SUBSTITUTIONS ARE NOT PERMITTED.
 6. ALL PLANTS SHALL BE PLANTED IN ACCORDANCE WITH THE LIST OF PLANTS WITH A SCHEDULED TREE PERFORMANCE RATING IN THREE OR MORE REFERENCES.
 7. MULCH/ARBOR MULCH. USE CHIPS FROM WHOLE TREES. DO NOT USE HERBICIDES. PESTICIDES OR FUNGICIDES. IF ISSUES ARISE WITH PESTS OR PATHOGENS CONTACT LANDSCAPE ARCHITECT.
 8. TREE SETTERS: 3" DIAL UNBREATED LOGPOLE PINE.
 9. TREE SETTERS: 7" DIAL UNBREATED LOGPOLE PINE.
 10. TREE TIES: ARBOR TIE.
 11. DO NOT USE ROOT BARRIERS.
 12. DO NOT USE WEEB CLOTH.
 13. SITE PREPARATION:
- PLANT PIT AND WATERING BERM**
1. CLEAR ALL GROUND AREAS TO BE PLANTED OF ALL WEEDS AND DEBRIS PRIOR TO BEGINNING THE WORK.
 2. VERIFY LOCATION OF SUBSURFACE UTILITIES, PIPES AND STRUCTURES. SHOULD UTILITIES OR OTHER WORK NOT SHOWN NOTIFY OWNERS REPRESENTATIVE OF ANY POTENTIAL CONFLICT.
 3. DO NOT COMPACT SOIL.
 4. COMPACTION: APPLY ORGANIC COMPOST AT A RATE OF MIN 4 LBS PER CUBIC YARD. RECOMMENDATIONS OF SOIL REPORT, WHENEVER IS GREATER.
 5. PLANTING:
 - A. FILL ALL TREE PITS WITH WATER TO TEST FOR DRAINAGE. IF PT DRAINS WITHIN EIGHT HOURS PROCEED WITH THE TREE. IF NOT DRAINAGE OCCURS WITHIN EIGHT HOURS STOP POURING WATER OR TO A DEPTH WHERE WATER DRAINS WITHIN EIGHT-HOUR PERIOD. ALL BUMPS WITH DRAIN ROCK OWNERS REPRESENTATIVE SHALL TEST TO VERIFY DRAINAGE TESTS. COORDINATE TEST TO OCCUR DURING FIRST ON SECOND SITE VISIT.
 - B. PLANT AS SHOWN IN DETAIL.
 - C. REMOVE NURSERY STAKES AND TIES.
 - D. AFTER PLANTING, COVER THE ENTIRE PLANTING AREA WITH A 2" DEEP LAYER OF MULCH.
 6. MAINTENANCE:
 - A. DO NOT SHEAR, CLIP, TRIM OR ADD FERTILIZERS.
 - B. DO NOT REMOVE PLANT DIBBLE OR TREE CHUFF FROM PLANTING AREA.
 - C. MAINTAIN 3" MESH CLOTH AT ALL TIMES.
 - D. AFTER ONE YEAR REMOVE TREE STAKES.

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949.834.1111

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DEMONSTRATION GARDEN
217 ARLINGTON AVENUE
KENSINGTON, CA 94707

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KENSINGTON
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SUBMITTAL:
PLANNING REVIEW

**PRELIMINARY
PLAN
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OR
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SHEET TITLE:

**IRRIGATION
PLAN**

SHEET #:

L3.0

PLOT DATE: 11/11

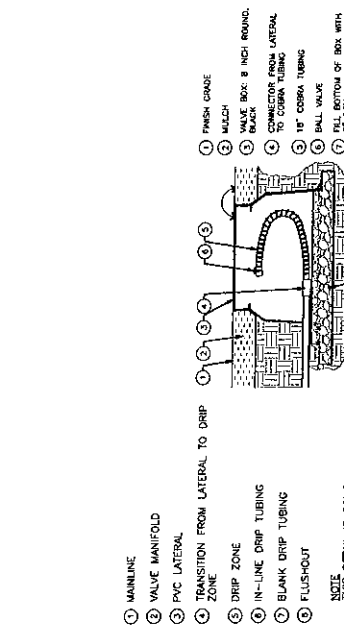
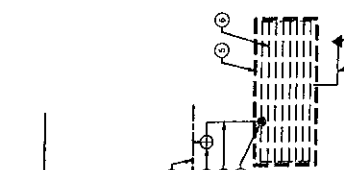
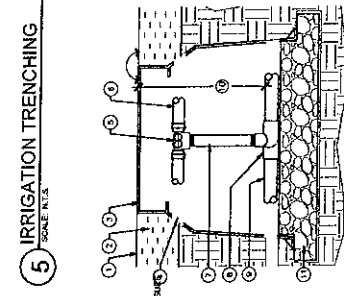
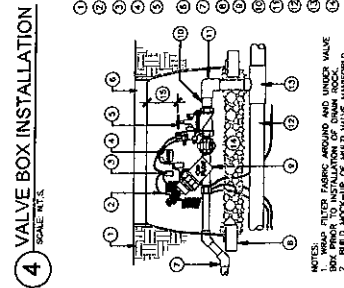
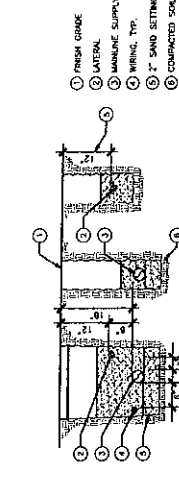
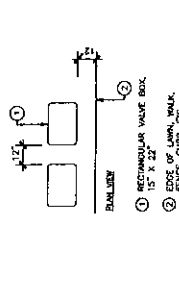
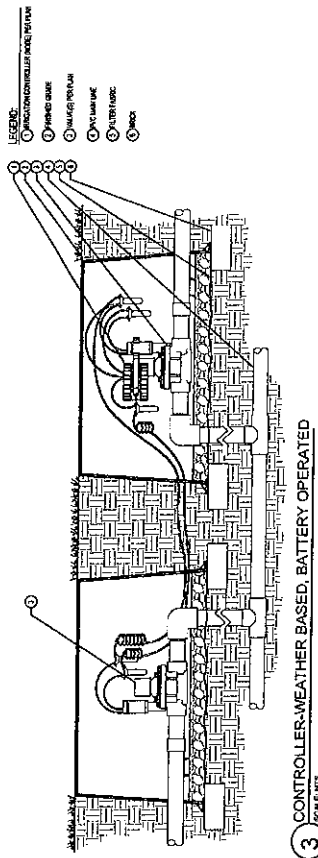
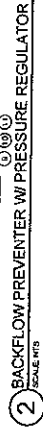
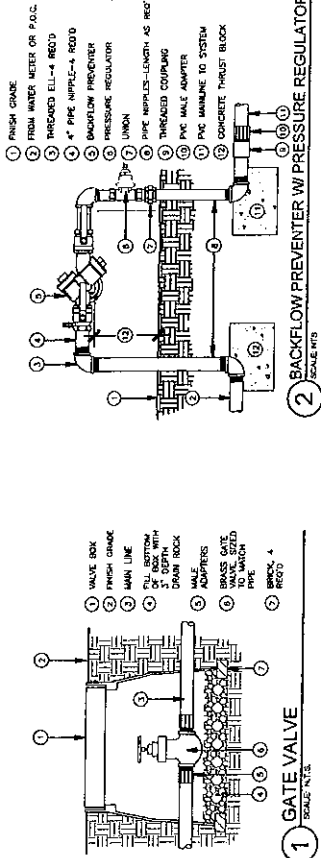




IRRIGATION LEGEND

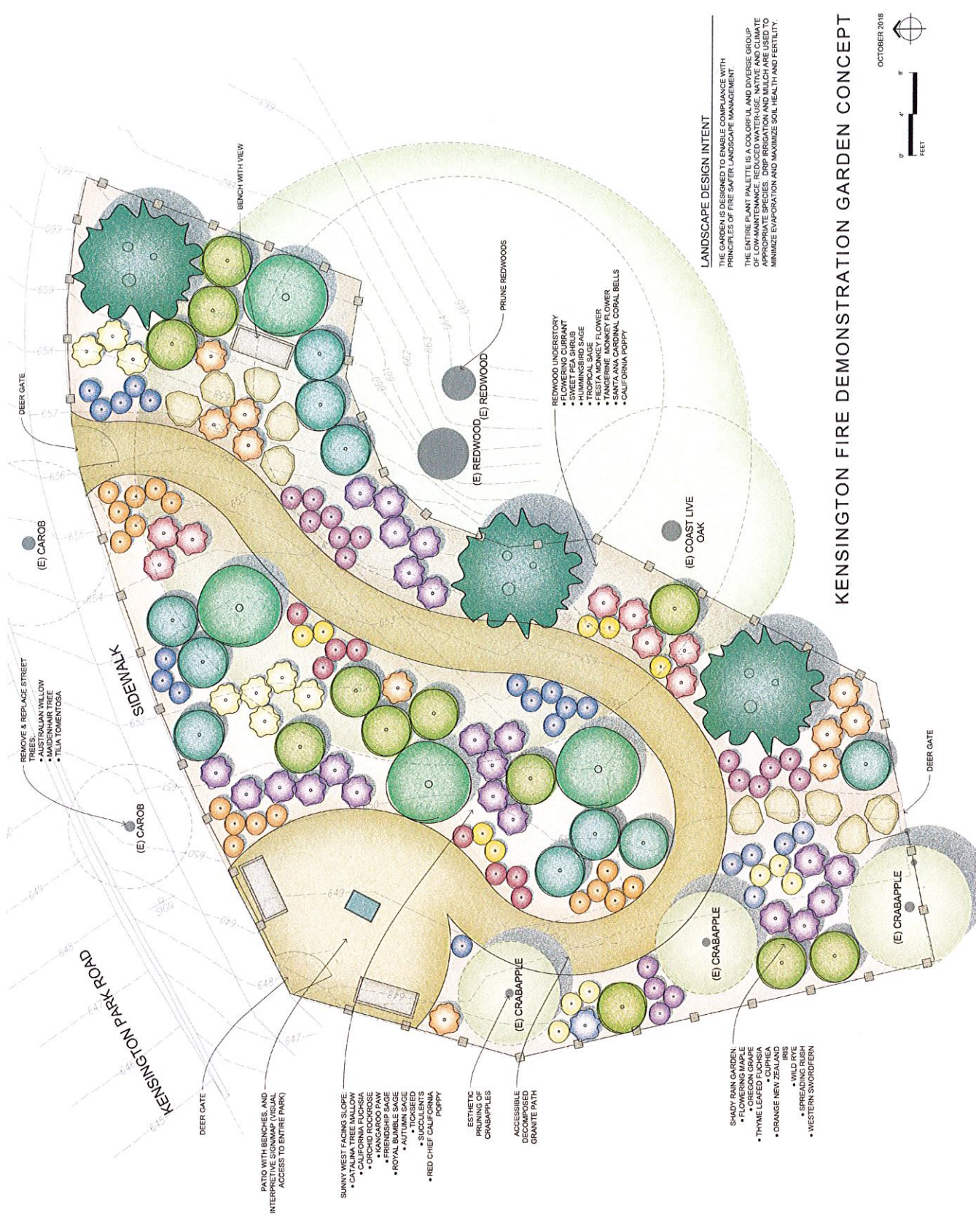
SYMBOL	COMPONENT	MANUFACTURER	MODEL	NOTES (SEE COLOR)
WM	WATER METER, EXISTING			FIELD VERIFY, LOCATE, CHECK & TEST
BP	BACKFLOW PREVENTER, EXISTING			FIELD VERIFY, LOCATE, CHECK & TEST
CC	CONTROLLER	HUNTER		
GV	GATE VALVE	HUNCO		LINE SIZE
PR	PRESSURE REGULATOR	WATTS		LEAD FREE, 1"
QC	QUICK COUPLER	HUNTER		3/4"
TR	TRANSITION TO DRIP ZONE			SEE DETAIL
DRIP	DRIP IRRIGATION			
IC	INLINE EMITTER TUBING	NET-PIR	TECHLINE CV, 17MM	0.4 GPH EMITTERS, EMITTER SPACING: 18 INCHES ROW
ICZ	INTEGRATED ZONE CONTROL			
ICZK	ICZ ZONE KIT			
FL	FLUSHOUT			SEE DETAIL
S	SLEEVE		SCH 40 WITH SCH 80 SOLVENT WELD FITTINGS	SIZE - L&E COMBINED SIZE OF ENCLOSED PIPES
M	MANLINE		SCH 40 WITH SCH 40 SOLVENT WELD FITTINGS	PIPE SIZE: 1.5-2.0 GPM: 1-1/2" PIPE, 2.1-3.2 GPM: 1.5" PIPE, 3.3-4.0 GPM: 1.75" PIPE, 4.1-7.0 GPM: 2" PIPE, 7.1-10.0 GPM: 2.5" PIPE
L	LATERAL PIPE			

SYMBOLS FOR COMPONENTS ARE LARGER THAN ACTUAL SIZE AND MAY BE SHOWN IN PAIRED AREAS FOR GRAPHIC CLARITY. COORDINATE LOCATION OF EQUIPMENT WITH PLUMBING. ALL PIPE RUNS UNDER PAVING ARE IN SLEEVES. INSTALL SLEEVES PRIOR TO POURING CONCRETE.



NOTE: FINISH GRADE IS SHOWN SEE NOTES FOR SLEEVING, SEE USUALLY PER SQUARE FOOTAGE.

SCALE: N/A



REPLACE & REPLACE STREET TREES:

- AUSTRALIAN WILLOW
- MAUIDENHAR TREE
- TILIA TOMENTOSA

(E) CAROB

SIDEWALK

(E) CAROB

KENSINGTON PARK ROAD

PATIO WITH BENCHES, AND INTERPRETIVE SIGNMAP (VISUAL ACCESS TO ENTIRE PARK)

SUNNY WEST FACING SLOPE:

- CATALINA TREE MALLOW
- GARDEN CUCUMBER
- ORCHID ROCKROSE
- KANGAROO PAW
- FRIENDSHIP SAGE
- ROTYLA
- AUTUMN SAGE
- TUCKERBERRY
- SUCCULENTS
- RED CHIEF CALIFORNIA POPPY

ESTHETIC PRUNING OF CRABAPPLES

ACCESSIBLE BROWSE BASED GRANITE PATH

(E) CRABAPPLE

SHADY RAIN GARDEN:

- FLOWERING MAPLE
- OREGON GRAPE
- THYME LEAVED FUCHSIA
- ORANGE NEW ZEALAND IRIS
- WILD GARDY
- SPREADING
- WESTERN SWORDFERN

(E) CRABAPPLE

(E) COAST LIVE OAK

(E) REDWOOD (E) REDWOOD

REDWOOD UNDERSTORY:

- FLOWERING CURRANT
- SWEET PEA SHRUB
- TROPICAL SAGE
- FESTA MONKEY FLOWER
- BURNING MONKEY FLOWER
- SANTA ANNA COPAL BELL
- CALIFORNIA POPPY

PRUNE REDWOODS

LANDSCAPE DESIGN INTENT

THE GARDEN IS DESIGNED TO ENABLE COURSE USE WITH PRINCIPLES OF FIRE SAFER LANDSCAPE MANAGEMENT

THE ENTIRE PLANT PALETTE IS A COLORFUL AND DIVERSE GROUP OF SPECIES THAT ARE SUITABLE FOR THE CLIMATE AND APPROPRIATE SPECIES. DRIP IRRIGATION AND MULCH ARE USED TO MINIMIZE EVAPORATION AND MAXIMIZE SOIL HEALTH AND FERTILITY.

KENSINGTON FIRE DEMONSTRATION GARDEN CONCEPT

OCTOBER 2018



TO: Brenda Navellier, Kensington Fire District Administrator

FROM: Kevin Padian, Director

RE: Comments on "demonstration garden" proposal at 12 December 2018 meeting

This is a summary of the questions and concerns presented at the December meeting, including those from community members, and amended by information provided at that meeting and later. If the project is to be considered further, residents ask that these concerns be addressed.

Demonstration Garden (Action). "Staff is looking for Board direction on whether the attached documents meet the desired project goals and if, in the new year, the project should now be put out to bid." [The motion was postponed.]

I. Costs

1. The costs of the Proposed Demonstration Garden (PDG) fall into three categories: those already incurred for plans and drawings, those for construction, and those for continued maintenance and operation. So far \$58,000 has been allotted to this project, not counting the third category. Are the first category costs subsumed within this \$58,000? Were the designers of the PDG told what the budget was for building it, including their fees?
2. According to Fire Board records, a firm named Casper was originally consulted on the design, and \$4500 was allotted to that work. Apparently the arrangement did not go through, so can it be confirmed that no funds were spent on Casper? It appears that the Panoramic firm was then engaged, and \$8100 was billed (and presumably paid). Was the original \$4500 allotment simply transferred to Panoramic, and if so, how was the overage charged by Panoramic justified and approved?
3. If these figures are correct, it would appear that just short of \$50,000 remains for the full construction of the proposed PDG, unless there have been other costs not mentioned here (if so, please provide accounting).
4. As for continuing costs, The Panoramic Group's estimate is that 20,000-30,000 gallons of water will be used per year. If consumption rates are similar to residential rates, this could cost \$500 or more per year, which is not budgeted. Also not budgeted are estimates for the annual replacement of plants, equipment, mulch, and soil, removal of green and other waste, and any possible repairs from vandalism or accident. These may run in the hundreds of dollars.
5. Continuing gardening costs for a plot of 2000 square feet require estimates. A typical Kensington garden of 2/3 the size of this proposed garden, with somewhat more trees and shrubs that require less maintenance, requires roughly eight hours a month for maintenance, and given that the proposed garden is 50% larger, and has approximately 200 herbaceous plants and small semi-woody bushes, there could be proportionate costs of at least 12 hours a month.

The Police and Parks district pays \$30 per hour for gardening, and this would come to about \$4300 per year.

6. So together, irrigation and maintenance of this garden, along with indefinite costs for waste and replacement of plants, mulch, etc., would be expected to exceed \$5,000 per year. This money is not budgeted and would have to be approved by the Board as a continuing cost.

7. Panoramic notes that if grading is necessary, soil samples will have to be submitted for analysis. The cost of this is not budgeted. There is a good deal of asphalt, concrete, pipes cut off at ground level (presumably from the former playground), and possibly other subterranean structures that will need removal and possibly hazardous waste mitigation. Were these costs considered in the budget for the PDG?

8. Could we have more details on insurance associated with this project? A MOU that was discussed at the KPPCSD Board meeting in October 2017 suggests that the KPPFD volunteered to indemnify the KPPCSD from any liability, because the Police and Parks district owns the land and there is nothing to prevent them being sued. What if any are the extra insurance risks associated with this project? And what about security? Responsibility and cost?

9. So far, more has been allocated to this project than the District spends annually on CERT training, emergency supplies, hazardous plant mitigation, and public education and outreach – whose budgets have actually been cut in the past two years. Is the construction of a “demonstration garden,” at a cost of tens and eventually hundreds of thousands of dollars, a better priority for this district than other needs such as those listed above?

II. Rationale: public effectiveness

10. The purpose of this garden seems to have no explicit rationale or proof of concept in either management science or public value. How does the idea of “fire-safe” or “fire-resistant” apply to plants in a public safety context, given that all plants burn in a conflagration? If the idea is to get people to take out hazardous plants from their properties and replace them with plants that are less hazardous, would it not make more sense to devote more effort to making residents aware of how hazardous some of their plants are, to encourage them to remove them, and to provide more funding that will give them incentives to do so? In most cases the plants that need removal are shrubs and trees such as juniper, eucalyptus, cypress, and bamboo – plants that are now outlawed in Mill Valley for truly “fire-safe” reasons. Is there any evidence from urban studies that show that the construction of “demonstration gardens” has a significant effect on the conversion of residential gardens? If not, what is the value of this project?

11. One might suppose that the purpose of this “demonstration garden” is to suggest to residents what plants they could recruit to replace hazardous plants on their properties. There are already websites devoted to this purpose, which suggests that the planned garden may be

redundant and not the best use of public funds. Would not most residents want to replace hazardous trees and shrubs with other trees and shrubs for reasons of shade, aesthetic value, privacy, and often fruit, instead of replacing with annual and perennial forbs such as planned for the PDG? Most forbs are favored by deer, as are the young leaves of trees and shrubs. Would residents need to construct deer fences in their yards in order to feature the plants that populate the planned PDG? If so, would that be discouraging, because deer fences are expensive and usually not attractive? Would it be more effective simply to offer options of a variety of trees and shrubs that, if large enough when planted, provide the beginnings of shade and greater resistance to deer browsing? That might not require a demonstration garden, and could be a more effective approach to fire safety, but could we have more evidence before proceeding?

III. Rationale: Science and fire management

12. The “plan” for this garden lacks an explicit root in fire management policy, which should be detailed before certifying that it is within the mission of the Fire District, and before presenting it to the public as of scientific or practical value. There is no consideration of placement of plants with respect to structures that need to be protected. There is no sense of spacing with respect to other structures, or to the 30-foot and 100-foot diameters recommended by the “Kensington Evacuation Guide” and other fire safety guides. There is no consideration of what homeowners should do if they do NOT have a defensible space of 30 to 100 feet from structures that they want to protect or that could go up in flames. There is also no consideration of the biomass of the plants in these gardens with respect to what they could ignite in turn, if they were ignited. In fact, the present plant composition on the proposed site of the PDG comprises some low-biomass wispy grasses, which are more “fire-safe” in their present condition than the proposed garden, and which pose less hazard to the surrounding trees and to the Library. The design also calls for 44 eight-foot-high wooden fence posts; could these potentially contribute to a fuel ladder that would affect the overhanging redwoods?

13. Best practices for scientific displays in museums require sound scientific concepts and explicit text that will be delivered to the public, before creating displays. This project has no plan for its signs and displays.

14. The Panoramic Design Group’s plans state that this is a “water-efficient” garden. It makes no pretense to any fire resistance. The plants are selected because they require relatively little water. This has nothing to do with fire safety. In the colored overhead concept of the garden, Panoramic states “The garden is designed to enable compliance with principles of fire safer [sic] landscape management,” but they do not explain what that is supposed to mean. They further say that the plant composition is “low maintenance, reduced water use” but they do not say how that is supposed to be “fire safer,” whatever that means. Also, they are planning to use a lot of mulch, which can be combustible if not carefully selected. Please address these issues.

December 7, 2018

To: KFPD Board of Directors

Fr: Brenda Navellier
KFPD Manager

Re: Third Amendment to Agreement for Services By and Between the Kensington
Fire Protection District and the City of El Cerrito

Attached is the Third Amendment to the El Cerrito Contract as proposed by the Contract Committee of Directors Kosel and Nagel.

The entire contract in its current form can be found on our website at:

<https://www.kensingtonfire.org/contract-services-agreement-between-the-kfpd-and-the-city-of-el-cerrito>

**THIRD AMENDMENT TO AGREEMENT FOR SERVICES
BY AND BETWEEN THE KENSINGTON FIRE PROTECTION DISTRICT
AND THE CITY OF EL CERRITO**

THIS THIRD AMENDMENT TO AGREEMENT FOR SERVICES BY AND BETWEEN THE KENSINGTON FIRE PROTECTION DISTRICT AND THE CITY OF EL CERRITO (“Third Amendment”) is hereby entered into this ___ day of December, 2018 by and between the City of El Cerrito, a municipal corporation (“CITY”), and Kensington Fire Protection District, a public agency (“DISTRICT”).

RECITALS

A. CITY and DISTRICT are parties to an Agreement for Services, dated August 7, 1995, as amended by the First Amendment to said agreement, dated March 1, 2005, and the Second Amendment to said agreement, dated September 2009 (“the Agreement”).

B. The parties desire to amend the Agreement pursuant to the terms and conditions set forth below.

NOW, THEREFORE, CITY and DISTRICT hereby agree as follows:

Section 1. *Amendment to Subsection 1.A of the Agreement, Extension of Term and Option for Extension.* Subsection I.A. of the Agreement shall be replaced entirely by the following (additions are underlined and deletions are ~~struck through~~):

“A. The term of this agreement shall be until midnight June 30, ~~2020~~ 2030. The Agreement may be extended at any time by mutual agreement as provided in Section XVII. Unless the Agreement is terminated at an earlier date pursuant to Section XV, the parties will initiate negotiations to extend the contract on or before January 1, ~~2018-2028~~.”

B. The DISTRICT may extend the term of this contract for an additional five (5) years beyond the term stated in Subsection I.A, as amended, by giving written notice to the CITY on or before December 31, 2027.”

Section 2. *Amendment to Section XVII, Provision of Administrative Services to City by District.* Subsection XVII, as added by Section 4 of the Second Amendment, shall be replaced entirely by the following (additions are underlined and deletions are ~~struck through~~):

“XVII. ADMINISTRATIVE SERVICES TO BE PROVIDED TO CITY BY DISTRICT PURSUANT TO THIS AGREEMENT

A. At the request of CITY, DISTRICT shall, ~~no sooner than November 1, 2009,~~ has assigned its District Administrator, Brenda Navellier, to serve as the Fire Department Administrative Assistant to the El Cerrito Fire Chief

on a part-time basis, which position requires performing the functions described in the attached Fire Department Administrative Assistant Job Description attached to the Second Amendment. The parties agree that the assigned employee shall work half-time for the District and half-time for the City. In no event shall the work performed for City by the assigned employee exceed more than nine hundred ninety nine (999) hours per year. Such services will be provided at the Main Fire Station No. 71 at 10900 San Pablo Avenue in El Cerrito, California. Either party may elect to terminate the DISTRICT's provision of the services contemplated by this Section at any time upon reasonable notice given pursuant to Subsection XVIII.

B. CITY agrees to pay DISTRICT the full costs of compensation for the assigned employee. Since the parties intend to equally share the assigned employee's forty-hour per week work schedule, the parties acknowledge and agree that the compensation to DISTRICT by CITY will be based on one-half of the total compensation paid by DISTRICT to the assigned employee. Accordingly, one-twenty fourth (1/24) of the annual compensation costs shall be offset, in advance, from the amount of the monthly annual fee paid by DISTRICT pursuant to Subsection VI.A. ~~Based on a forty-hour work week, the amount of the assigned employee's estimated annual compensation for the 2009-2010 fiscal year is \$87,000; based on the foregoing, the offset against the annual fee for each remaining full month of the 2009-2010 fiscal year will be \$3,650.~~ At the same time and in the same manner as CITY is required to provide a proposed estimate of the annual fee pursuant to Subsection VI.G, DISTRICT shall provide a proposed estimate of the assigned employee's annual compensation to CITY based on a forty-hour work week. In accordance with the procedures in Subsection VI.G, CITY shall have the right to object to the proposed estimate, and the parties shall resolve disputes over the proposed annual compensation in the same manner as specified for the proposed annual fee in Subsection VI.G. At the conclusion of the fiscal year and once actual cost information is known, DISTRICT shall prepare a reconciliation statement reflecting the actual annual compensation of the assigned employee for the fiscal year just completed. Any adjustments shall be treated as a credit in the same manner that adjustments to the annual fee are treated pursuant to Subsection VI.I.

C. In the event that the services provided by DISTRICT pursuant to this section commence or are terminated on a date other than the beginning of a particular month, CITY's share of the annual compensation for that particular month shall be determined by dividing one-half of the estimated annual compensation by two; dividing the result by 365; and multiplying the result by the number of days in the month during which services were provided.

D. It is understood that the relationship of DISTRICT to CITY is that of an independent contractor and all persons working for or under the direction of DISTRICT are its agents or employees and not agents or employees of CITY. CITY and DISTRICT shall, at all times, treat all persons working for or under the

direction of DISTRICT as agents and employees of DISTRICT, and not as agents or employees of the CITY. Notwithstanding the foregoing, given the nature of the position to which the assigned employee will be assigned, the El Cerrito Fire Chief shall supervise and direct the day-to-day work performed by the assigned employee, and CITY, through its Fire Chief, and DISTRICT shall mutually agree upon a schedule for the assigned employee's hours and days for the performance of services to CITY and determine the location that those services will be provided. The DISTRICT's Board of Directors will consult with CITY on an as-needed basis to assure that the services are being provided in a professional manner and meet the objectives of CITY. In the event that CITY is dissatisfied with the services of DISTRICT or the assigned employee, CITY's sole recourse shall be the termination of services pursuant to Subsection ~~A-I~~ of this Section. CITY shall not have any right to discharge any employee of DISTRICT from employment.

E. DISTRICT shall, at its sole expense, provide for its employees providing services to CITY pursuant to this Agreement any and all benefits, such as worker's compensation, disability insurance, vacation pay, sick pay, or retirement benefits; obtain and maintain all licenses and permits usual or necessary for performing the services; pay any and all taxes incurred as a result of the employee(s) compensation, including estimated taxes, FICA and other employment taxes; and provide CITY with proof of payment of taxes on demand. Notwithstanding the foregoing, as DISTRICT does not contract with the California Public Employees' Retirement System for the provision of retirement benefits, and CITY does, CITY shall be responsible for any contributions to the California Public Employee Retirement System and associated liability that may arise as a result of the assigned employee's provision of services to CITY. Notwithstanding the half-time assignment to City noted in Subsection A of this Section, CITY acknowledges that the assigned employee has a right to vacation leave, sick leave, floating holidays, and holidays under the terms of her employment with DISTRICT and that employee's use of leave or time off is solely within the control of the DISTRICT, provided that reasonable notice of such leave or time off shall be provided to CITY by DISTRICT.

F. CITY shall not require the assigned employee to work more than twenty (20) hours per week. If assigned employee works more than 40 hours per week (including both her work for CITY and DISTRICT), she will be eligible for overtime compensation. DISTRICT shall be solely responsible for any payment of overtime compensation earned by employee. Any overtime compensation received by employee from DISTRICT shall not be included in the calculation of the assigned employee's annual compensation pursuant to Subsection B of this Section.

G. Because of the nature of the position to which the assigned employee will be assigned, CITY shall indemnify, defend and hold harmless DISTRICT and its officers, directors, employees and agents from any and all

claims and lawsuits arising out of the assigned employee's performance of services pursuant to this Section. Whenever CITY owes a duty hereunder to indemnify DISTRICT, its employees or agents, CITY further agrees to pay DISTRICT a reasonable fee for all time spent by any DISTRICT employee, or spent by any person who has performed work pursuant to this agreement, for the purpose of preparing for or testifying in any suit, action, or legal proceeding in connection with the services he has provided under this Agreement.

Further, CITY will defend and indemnify DISTRICT, and hold it harmless, from any claim, demand or liability that is related to, or results from an assertion that as a result of providing services to CITY, a DISTRICT employee or a person performing work pursuant to this agreement is entitled to benefits from, or is covered by, the Social Security retirement system or the California Public Employee Retirement Systems.

H. CITY acknowledges that DISTRICT is party to a certain "Joint Exercise of Powers Agreement for Providing Public Liability and Other Insurance" and that the coverage provided by risk pool created by that agreement is adequate. To the extent that DISTRICT remains a member of the risk pool in good standing, this Agreement contains no additional requirements regarding insurance coverage. In the event that DISTRICT's coverage by, or relationship with, the JPA is terminated or is contemplated to be terminated, DISTRICT shall immediately notify CITY.

I. Either party may elect to terminate the DISTRICT's provision of the administrative services contemplated by this section upon delivery of a written Notice of Termination of Administrative Services Provided By District. Written notice must be delivered at least sixty (60) days prior to the effective date of termination."

Section 3. All other provisions of the Agreement shall remain in effect.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date and year first above written.

KENSINGTON FIRE PROTECTION
DISTRICT

CITY OF EL CERRITO

Janice Kosel, _____, President

Gabriel Quinto, Mayor

Laurence Nagel, _____, Secretary

Scott Hanin, City Manager

Sherry Kelly, City Clerk

Approved as to form:
CITY ATTORNEY

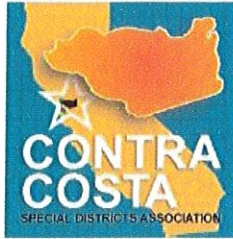
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**Costs Per Fire Station Comparison
Operating Budgets – FY16-17**

<u>Single Station System</u>	<u>Cost Per Station</u>
Albany Fire Department	\$5,046,148
Piedmont Fire Department.....	5,518,350
 <u>Two Station System</u>	
Rodeo/Hercules Fire District	3,122,810
 <u>Three Station Systems</u>	
El Cerrito/Kensington Fire Department.....	2,802,850
Woodside Fire Protection District	4,987,569
 <u>Multiple Station Systems</u>	
Alameda County	4,446,261
Contra Costa County.....	4,951,494
Central County.....	3,399,658
Moraga-Orinda Fire Protection District.....	3,922,582
Richmond Fire Department.....	4,420,962
Berkeley Fire Department.....	5,181,978
San Ramon Fire District.....	6,373,608
 El Cerrito Fire Department per Station	 \$2,802,850
 <i>KFPD/El Cerrito 2016-2017 Contract</i>	 <i>\$2,552,869</i>

BOARD REPORTS



Contra Costa Special Districts Association Newsletter

Contra Costa Chapter of the California Special Districts Association

January 2019 Quarterly Newsletter

January 28th 2019 Meeting Speakers

The third Monday of January is a holiday, therefore we choose January 28th as our meeting date.

Getting the Most Out of Your California Special Districts Association (CSDA) Membership (value added programs, website resources, CSDA's Communities, Cal Trust, CSDA's Commercial Card, and CSDA's strategic direction). The planned speakers are Neil McCormick CSDA CEO and Rick Wood CSDA Finance and Administration Director.

If possible we will invite the video contest winners to the meeting and recognize them for their winning videos



**California Special
Districts Association**
Districts Stronger Together

Senate Bill 929 (McGuire) has been signed into law

As has been previously reported, SB 929 is the legislation that California Special Districts Association (CSDA) brought to Senator McGuire that will require all independent special districts to maintain a website - with specified exemptions. SB 929 promotes accountability of special districts, while striking a delicate balance between promoting transparency and ensuring local flexibility while recognizing the cost barriers and technical limitations inherent in some communities.

Passage of SB 929 was made possible in no small part thanks to the efforts of those local agencies which responded to CSDA's Call to Action, demonstrating how special districts are committed to empowering their local communities and promoting effective-yet-thoughtful approaches to governmental oversight. SB 929, which goes into effect on January 1, 2020, requires all

independent special districts to maintain a website conforming to all existing requirements that local agency websites are obligated to follow, and the website must clearly list the contact information of the independent special district. Importantly, independent special districts exempted from these requirements are those that adopt a resolution that contains the following information:

A determination that a hardship exists that prevents the district from establishing and maintaining a Web site, and detailed findings noted in the official meeting minutes supporting the related hardship. Such hardships can include but are not limited to: inadequate access to broadband communications, significantly limited financial resources, or insufficient staff resources. CSDA would like to thank those who sent in letters of support on SB 929. Your actions demonstrate how districts truly are stronger together.

Save the date for 2019 California Special Districts Association Annual Conference

September 25-28 in Anaheim, CA to celebrate the 50th Anniversary!

Let's make Contra Costa Special Districts proud and submit submissions for the CSDA Awards. Exceptional Public Outreach (Large District Category), Exceptional Public Outreach (Small District Category), Innovative Program/Project of the Year (Large District Category), Innovative Program/Project of the Year (Small District Category), Staff Member of the Year, Board Member of the Year, General Manager of the Year, and Chapter of the Year.

If you have any questions on how to submit an award application for 2019, please contact Editor-Communications Specialist Vanessa Gonzales (877) 924-2732 or vanessag@csda.net

Public Entities Can Limit Public Comment Speaking Time at Meetings

California Appellate Court Finds Limit Did Not Violate Brown Act or First Amendment

Public entities can place reasonable time restrictions on public comment at their meetings as long as the time restrictions do not violate state or federal law, a California appellate court said in a fairly sweeping decision. The Second District Court of Appeal affirmed a trial court's determination that a city transit board's restriction of public comment to 3 minutes, per person, per agenda item, did not violate the Ralph M. Brown Act "open meeting" law or the First Amendment right to free speech. The court also held that the transit board properly allowed staff and invited speakers to speak for longer than the 3 minute time limit imposed on the public.

This opinion in *Ribakoff v. City of Long Beach, et al.* continues a line of cases that recognizes a public entity's ability to put reasonable restrictions on public comment during public meetings. These opinions properly strike a balance between the public's need to address their elected officials, while also allowing the public entity to manage meetings and complete them in a reasonably efficient manner.

Ribakoff regularly attended meetings of the Long Beach Transit Company Board of Directors, which is subject to the Brown Act's open meeting requirements. Board policy required each public speaker to fill out a public comment card, which informed the speaker of the 3 minute limit to address the Board. Ribakoff filled out a card and spoke for 3 minutes on one agenda item, and then attempted to speak to the Board a second time on the same item, but was not allowed to speak. Ribakoff sued, claiming time and subject matter restrictions and discrimination in violation of the Brown Act and the First Amendment.

The appellate court determined that the 3 minute time restriction was reasonable and did not violate the Brown Act or the First Amendment. First, the Brown Act expressly authorizes public entities to put reasonable restrictions on the amount of time a speaker can speak at a meeting and the appellate court concluded that the 3 minute restriction was reasonable. Additionally, the appellate court held the restriction did not violate the First Amendment because it was a content neutral restriction that simply limited the amount of time for speech and not what was said.

Ribakoff also argued that the restriction violated the law because it was not uniformly applied to all speakers, specifically staff and invited speakers. The appellate court concluded that the Board had a reasonable justification for treating invited speakers differently. Finally, contrary to Ribakoff's contention, speech at

government meetings is not unlimited and public entities can limit speech at meetings based on time and even some types of content – i.e. requiring a speaker to address only the topic or agenda item at issue.

Los Vaqueros Expansion Wins State Funds

The Bay Area's largest drinking water reservoir has reached a major milestone toward another expansion. In late July, the California Water Commission approved all \$459 million requested by Contra Costa Water District and its 14 potential partners to build new infrastructure and increase Los Vaqueros Reservoir's storage capacity by 72, which would improve water security for you and others in the Bay Area for upcoming droughts. This is the first time in 40 years that an outside investor has been secured for Los Vaqueros and we're excited for the positive outcomes this will yield for our customers.

Los Vaqueros is an off-stream reservoir ensuring fresh water year-round for Contra Costa Water District customers. The project would add more than 37 billion gallons of storage capacity for participants, including the Bay Area region, Central Valley wildlife refuges and agriculture. This is a unique mix of carefully selected partners that have complementary needs, which reduces the cost for all.

The state's funding decision is a key part in moving forward. District customers will continue to enjoy the security and high-quality water produced from the reservoir and we have the opportunity to purchase additional drought supply benefits. Notwithstanding this decision, the District will recoup costs in existing facilities from partners that make use of otherwise unused capacity. This recoupment will offset what District customers pay and keeps water rates as low as possible or can be used to purchase new benefits.

There is more work to do to fully develop this project and we will continue to provide regular updates. The next big milestone is for the potential partners to decide whether they are committed to the project. We expect these decisions within the next 12 to 18 months. Construction is scheduled to begin in 2020.



To follow the progress of this important project visit the website at: <https://www.cwater.com/lvstudies>

Dublin San Ramon Services District Celebrated Water Professionals Appreciation Week

October 6 to 14 marked California's second Water Professionals Appreciation Week, which highlights the important roles of water industry professionals and local public water agencies in ensuring safe and reliable water, wastewater, and recycled water services



The Dublin San Ramon Services District celebrated the week with an all-employee meeting and by sharing stories of staff on district's website and social media. The District encourages the public and especially anyone interested in pursuing a career in the water, wastewater, or recycled water fields to pull back the curtain and read about how Dublin San Ramon Services District (DSRSD) employees got their start in the industry.

With major construction complete on DSRSD's newest digester and the recycled water plant expansion, the District kicked off tours at the Regional Wastewater Treatment Facility and adjacent Jeffrey G. Hansen Water Recycling Plant in Pleasanton.

Delta Diablo also Celebrated Water Professionals Appreciation Week

Delta Diablo celebrated California's second annual Water Professionals Appreciation Week and recognizes the important role of water industry professionals and local public water agencies in ensuring safe and reliable water, wastewater, and recycled water in our state.



East Bay Regional Parks District Park Advisory Committee

The East Bay Regional Parks District Park Advisory Committee (PAC) special district member For Contra Costa County is Igor Skaredoff. The PAC is a 21-member citizens' advisory group that studies issues and makes recommendations and comments on myriad policy issues, such as grazing, dogs, horses and bikes in parks, the Park District budget, naming park facilities, park land use plans, new concessions, and more.

Members are appointed for two-year terms and may serve a total of four consecutive terms, or eight years. Service is voluntary and members receive no compensation. Meetings are held in the evenings on the fourth Monday of each month at the Park District Headquarters in Oakland.

Delta Diablo Receives National "Utility of the Future" Recognition

Delta Diablo is proud to announce they have received national recognition as a Utility of the Future from the National Association of Clean Water Agencies (NACWA). The award was presented at the 2018 Water Environment Federation (WEF) annual conference earlier this month.

The recognition celebrates the achievements of water utilities that are transforming from the traditional wastewater treatment system to a "resource recovery center" and leader in the overall sustainability and resiliency of the communities they serve.

Delta Diablo is one of the 32 water utilities in the world that are being recognized for their outstanding regulatory compliance, water recycling, energy management, biosolids reuse, household hazardous waste, community engagement, and industry leadership achievements. General Manager Vince De Lange reports: "Our Utility of the Future vision is based on embracing innovation, progressive leadership, and a continuous improvement-based organizational culture to benefit the environment, maintain reasonable rates, and serve as responsible stewards of the public's resources and trust."

The Utility of the Future Today concept is being promoted as water systems face challenges such as aging infrastructure, water pollution, workforce shortages, and impacts of climate change, including drought, floods, storms, and sea level rise. The Utility of the Future Today program was launched in 2016 by National Association of Clean Water Agencies (NACWA), Water Environment Federation (WEF), the Water Environment & Reuse Foundation (WE&RF) and the WaterReuse Association, with input from the U.S. Environmental Protection Agency (EPA).

1st Place Video Contest Winner Jason Bjorklund

Jason's video highlighted Delta Diablo Sanitation District; it is the only video that qualified for the Districts Make a Difference Video Contest and one of only two that was submitted from Contra Costa County. Jason collaborated with Haley Heredia, and Art Heredia to create this award winning video.

"I am honored to be receiving the first place price for my video" said Jason

Jason was motivated to make this video because the topic is very important to him. Jason has grown up on the delta; boating and fishing. Although he no longer spends much time on the delta anymore, every time he does get the chance, it is a pleasure. This is why special districts were so interesting to him. He loves the delta and enjoys the fact that there are people who are devoted to making our ecosystem clean.

Jason is a senior in high school, and plans to go to a four year university in California as a Film/Cinema major.

2nd Place Video Contest Winner Rachel Etherington

Rachel's vide was disqualified by the Districts Make the Difference Campaign because she may have had an unfair advantage as a summer intern at Central San. Although the video was disqualified Contra Costa Special Districts wants to reward her with the second place prize.

Rachel is continuing her education at UC Berkeley for a bachelor's degree in political science. Her hope for the future is to work in local government and pursue a career in intergovernmental relations.

Internship programs provide students with the opportunity to gain work experience in their career fields. Every year, Central San hires interns who are studying administration, engineering, laboratory sciences, water collection system maintenance, computers and graphic design. Some of these are six month full-time positions, and students must be enrolled in an undergraduate or graduate degree program.

Internships provide an opportunity to apply students' academic preparations to practical work experience in a wastewater utility. It also gives students opportunities to engage in more specialized learning or explore topics that they are enthusiastic about.

The variety of tasks introduced Rachel to a wide range of interesting experiences, from writing newsletter articles, participating in tours and other public outreach activities, attending a Board of Supervisors' meeting,

promoting environmental awareness using social media, and working on photography and graphic design projects. "I know that interning for Central San would provide me with experiences that are useful when I return to college, as well as when I eventually work in the field of city planning, sustainability, and environmental protection" commented Rachel.

As a part of her internship for the Communications department at Central San, she had the opportunity to receive hands-on experience with customer outreach, marketing, events, community relations, publications, student and public education programs, and digital design and production. Below are a few specific examples of her overall course of internship at Central San:

- ❖ •Writing a publication on intern experience, not only her but also other interns at Central San.
- ❖ Creating social media graphics including Water Professionals week and among other projects.
- ❖ Assisted in Central San's educational programs as a teacher's assistant.

Rachel's motivation in creating this second place video was to inform the public that Central San is not only a wastewater district, but this special district also provides additional services to its customers; a Household Hazardous Waste Collection Facility. "I felt a video was needed because the HHW is underutilized, and the public should be more informed at the great opportunities this facility provides".

The videos can be viewed on the chapter website.

Dublin San Ramon Services District Office Temporarily Closed Due to Flooding

The Dublin San Ramon Services District (DSRSD) Office at 7051 Dublin Blvd. in Dublin is temporarily closed for one to three months, due to a water leak caused by an underground fire line break that flooded the building with an inch of water and mud.

The District was alerted at 2 p.m. Sunday November 11th, 2018 that a passerby saw water coming out of the office building. DSRSD staff surveyed the damage and by 4 p.m. Restoration Management Company arrived and began cleaning out the water and mud. Fire line service is currently unavailable at the building, which means it is not usable. The District is temporarily relocating 52 staff to the Field Operations and Regional Wastewater Treatment Facilities in Pleasanton.

2019 will mark the 50th Anniversary of CSDA! Plan to attend the Annual Conference

The 2019 California Special Districts Association (CSDA) Annual Conference & Exhibitor Showcase will be held September 25 - 28, 2019 in Anaheim.

The 2018 CSDA Annual Conference & Exhibitor Showcase took place September 25 - 28, 2018 in Indian Wells. Here are the trends for Annual Conference & Exhibitor Showcase attendance: Year 2018 Total Attendees 830, Full Conference Attendees 470, and 69 Exhibitors.

CSDA Communities were highlighted at the connection spot at the 2018 CSDA Annual Conference in Palm Springs. Approximately 100 attendees participated in getting their complimentary headshot picture taken for their csda.net profile.

Mark your calendars for these other CSDA events:

Special District Leadership Academy Conferences
April 7 - 10, 2019 in San Diego - 1st time and advanced attendee track

July 7 - 10, 2019 in Napa - 1st time and advanced attendee track

Special Districts Legislative Days
May 21 - 22, 2019 in Sacramento

General Manager Leadership Summit
June 23 - 25, 2019 in Lake Tahoe

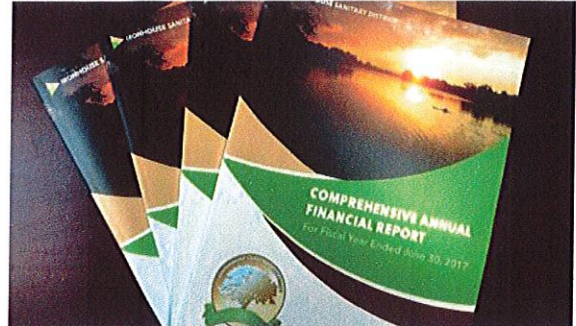
Ironhouse Sanitary District receives highest award for financial accounting

Ironhouse Sanitary District has been awarded the "Certificate of Achievement for Excellence in Financial Reporting" by the Government Finance Officers Association of the United States. For a government agency, this is the highest form of recognition in the area of governmental accounting and financial reporting. As part of the participation in the award process, Ironhouse was required to complete a Comprehensive Annual Financial Report (CAFR) for the previous fiscal year. This was the first CAFR that Ironhouse had ever completed. The document was published for the fiscal year ending June 30, 2017.

The CAFR was divided into three sections, which included an introduction to the District, a financial audit report completed by an independent firm and statistical information about the District's financial status.

The Government Finance Officers Association then selects an impartial panel of accounting professionals to judge the CAFR to make sure it meets the highest

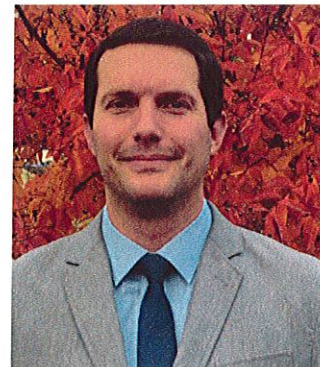
standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.



The Government Finance Officers Association is a major professional association servicing the needs of nearly 19,000 appointed and elected local, state and provincial-level government officials and other finance practitioners. It provides top-quality publications, training programs, services, and products designed to enhance the skills and performances of those responsible for government finance policy and management.

Diablo Water District Hires New General Manager

The District hired Daniel Muelrath to replace Mike Yeraka as General Manager & Secretary effective January 1, 2019. Dan joined the district as an Assistant General Manager on December 3, 2018, and will transition to the General Manager position January 1st.



Dan has been the General Manager of Valley of the Moon Water District for 5 years, has great skill sets and is easy to get along with. He was also the Administrator for the Sonoma Valley Groundwater Sustainability Agency which should be great for the East County Groundwater Sustainability Plan (GSP) & Groundwater Sustainability agency (GSA) activities moving forward.

Please welcome him at our next meeting and introduce yourself to him.

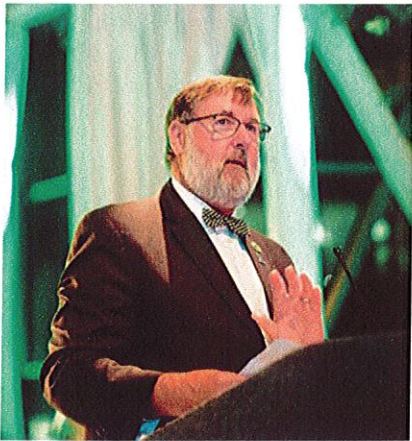
Park District General Manager Robert Doyle Awarded Prestigious Pugsley Medal

On September 26, 2018, Robert E. Doyle, East Bay Regional Park District's General Manager, received the 2018 Honorable Cornelius Amory Pugsley Award medal. Selected by the American Academy of Park and Recreation Administration, the award honors champions of parks and conservation. It is the most prestigious award given for work toward the promotion and development of public parks, recreation, and conservation in the United States.

The Pugsley Medal was created by Cornelius Amory Pugsley in 1928. The award honors champions of parks and conservation. Responsibility for selecting the recipients has shifted from the American Scenic and Historic Preservation Society to the National Park Foundation, and most recently to the American

Academy for Park and Recreation Administration, until 1952 there was a gold, silver, and bronze award, and in 1953 it was switched to national, state, and local.

Doyle's career with the Park District began as a park ranger. He moved up the ranks through Planning & Design, and eventually served as assistant general manager for Land Acquisition and Planning for 21 years. Both positions resulted in major improvements for EBRPD, including a first of its kind Regional Trails Master Plan, and the greatest expansion of park and trails in the District's history. Doyle has led the District as general manager since 2010.



Upon receiving the award, Doyle shared that he was honored to be recognized along with the long list of previous honorees with ties to the District. "This is a very special award for me," Doyle said. "Not only because

many of my park heroes are on this list, but also because there is a connection to the leadership lineage of the regional parks."

During his acceptance speech, Doyle thanked those who had a vital role in pushing him toward a life of advocacy and leadership within the parks. "I did not do any of these things by myself," he said. "I did it with mentors who pushed me, leaders who trusted me, and generations of park champions. To be the stewards of these wonderful places where kids can play, where all are welcome; that I can know we have places where the birds sing and flowers bloom year after year is a great reward."

The 2018 Pugsley Award ceremony took place in Indianapolis, Indiana during the National Recreation and Park Association Conference. Doyle accepted the award there, along with William C. Salzo, named a Pugsley award recipient for his work with Maricopa County Parks and Recreation in Arizona.

California Voting Rights Act (CRVA) Webinar

Title: Election Law Compliance: The Rising Tide of CVRA Claims

Description: Attendees will learn how and why some at-large voting systems may leave districts susceptible to claims under the California Voting Rights Act ("CVRA"). Attendees will learn what their district's options are and be prepared in the event that their district receives a demand letter relating to their district's voting system. The key features and standards of the CVRA, as well as the timelines that apply for considering whether to convert to a by-district election system and the process for doing so will all be reviewed. Additionally, this webinar will offer practical guidance regarding the available safe-harbor process for districts from start to finish.

Date: February 13, 2019

Time: 10:00 a.m. - 12:00 p.m.

Price: \$65 CSDA member, \$95 Non-member



California Special
Districts Association
Districts Stronger Together

Public Entities Can Limit Public Comment Speaking Time at Meetings

Public entities can place reasonable time restrictions on public comment at their meetings as long as the time restrictions do not violate state or federal law, a California appellate court said in a fairly sweeping decision. The Second District Court of Appeal affirmed a trial court's determination that a city transit board's restriction of public comment to 3 minutes, per person, per agenda item, did not violate the Ralph M. Brown Act "open meeting" law or the First Amendment right to free speech. The court also held that the transit board properly allowed staff and invited speakers to speak for longer than the 3 minute time limit imposed on the public.

This opinion in *Ribakoff v. City of Long Beach, et al.* continues a line of cases that recognizes a public entity's ability to put reasonable restrictions on public comment during public meetings. These opinions properly strike a balance between the public's need to address their elected officials, while also allowing the public entity to manage meetings and complete them in a reasonably efficient manner.

Ribakoff regularly attended meetings of the Long Beach Transit Company Board of Directors, which is subject to the Brown Act's open meeting requirements. Board policy required each public speaker to fill out a public comment card, which informed the speaker of the 3 minute limit to address the Board. Ribakoff filled out a card and spoke for 3 minutes on one agenda item, and then attempted to speak to the Board a second time on the same item, but was not allowed to speak. Ribakoff sued, claiming time and subject matter restrictions and discrimination in violation of the Brown Act and the First Amendment.

The appellate court determined that the 3 minute time restriction was reasonable and did not violate the Brown Act or the First Amendment. First, the Brown Act expressly authorizes public entities to put reasonable restrictions on the amount of time a speaker can speak at a meeting and the appellate court concluded that the 3 minute restriction was reasonable. Additionally, the appellate court held the restriction did not violate the First Amendment because it was a content neutral restriction that simply limited the amount of time for speech and not what was said.

Ribakoff also argued that the restriction violated the law because it was not uniformly applied to all speakers, specifically staff and invited speakers. The appellate court concluded that the Board had a reasonable justification for treating invited speakers differently. Finally, contrary to Ribakoff's contention, speech at government meetings is not unlimited and public entities can limit speech at meetings based on time and even

some types of content – i.e. requiring a speaker to address only the topic or agenda item at issue.

Nearly 200 Bills Introduced on First Day of Legislative Session

The California State Legislature returned first week of December to kick off the start of the 2019-2020 Legislative Session. Their first day back, December 3rd, was filled with pomp and circumstance as 20 of the 40 Senators and all 80 members of the State Assembly were sworn into office following the November election. In addition to the ceremonies, legislators were able to introduce legislation for the upcoming two-year session and, in the process, they introduced almost 200 new bills. Below are a few that CSDA is currently tracking.

FEHA Statute of Limitations: AB 9 (Reyes) - Extends from one-year to three-years the period within which someone may file a complaint under the California Fair Employment and Housing Act (FEHA). FEHA makes specified employment and housing practices unlawful, including discrimination against or harassment of employees and tenants, among others.

Redevelopment (Assembly Version): AB 11 (Chiu) - Picks up where AB 3037 left off last year; which is a new twist on redevelopment agencies that attempts to create a pass-through for special districts to be made whole for any revenue losses.

Public Pension Prison Divestment: AB 33 (Bonta) - Prohibits CalPERS and CalSTRS from making new investments or renewing existing investments of public employee retirement funds in a private prison company.

Accessory Dwelling Units (Assembly Version): AB 68 and AB 69 (Ting) - Apparent follow-up legislation to 2018's AB 2890. CSDA opposed AB 2890 in its original form, which would have eliminated developer impact fees on small accessory dwelling units (ADUs). At this stage, the bills deal with the ministerial approval of ADU permits and other land use issues surrounding ADU approvals. While these issues do not directly affect special districts, CSDA will monitor these bills in case efforts are made to address developer fees.

55% Vote Threshold: ACA 1 (Aguiar-Curry) - Authorizes the passage of local special taxes and bonds, under certain conditions, with approval by 55 percent of voters.

Redevelopment (Senate Version): SB 5 (Beall) - Authorizes a city, county, joint powers agency, enhanced infrastructure financing district, affordable housing authority, community revitalization and investment authority or transit village development district to apply to a newly-formed Local-State Sustainable Investment Incentive Committee to participate in a new form of redevelopment program that must commit 50 percent of expenditures toward affordable housing. (Continued on next page).

Accessory Dwelling Units (Senate Version): SB 13 (Wieckowski) - "Spot bill" that declares it the intent of the Legislature to "enact legislation that would reduce impact fees and other existing barriers for homeowners seeking to create accessory dwelling units (ADUs) for the purpose of creating additional residential housing within their neighborhoods". This bill appears to be a reintroduction of 2018's SB 831, which would have eliminated all impact, connection, and capacity fees for ADUs under 1,200 square feet. CSDA strongly opposed the attempt to shift the costs of development onto local agencies. While SB 13 lacks substantive language, it is likely that the bill will seek to lower or eliminate impact fees.

While CSDA has not yet developed a position on these bills, we will continue to monitor them and update our members where appropriate.

Special District Leadership Foundation (SDF) Programs Available for District, Board Members and Staff

Contributed by Cooleen Haley CSDA Public Affairs Field Coordinator

The Special District Leadership Foundation (SDF) Programs are designed to highlight the effort and dedication that district board members and management put into their public roles, including their commitment to be accountable, transparent, and fiscally responsible and learn new techniques and strategies to improve their skill set. Certificates can be earned on an individual or district-wide basis. The four types of SDF awards are below.

Special District Administrator Certification

This certificate is designed for District management staff. It consists of an exam that covers the areas of Governance, Legal Requirements, Policy Development, Ethics in Public Service, Strategic Planning, Public & Customer Relations, Organization, Budget and Finance, Personnel and Supervision. It also requires experience obtained by through special district and related work experience, continuing education courses, higher education background and community service. The earning of an Administrator Certification demonstrates your commitment to the profession and special districts, makes you stand out as one of the recognized "best in the field."

Recognition in Special District Governance

The Recognition in Special District Governance was designed for special district board members and trustees. It consists of two separate parts: the completion of the Special District Leadership Academy (or attend the SDF Annual Conference) and 10 hours of continuing education. The Special District Leadership Academy includes courses on Governance Foundations, Setting Direction/Community Leadership,

Board's Role in Human Resources and Board's Role in Finance and Fiscal Accountability. Districts that have a majority of their governing board holding recognitions will receive a Silver Recognition, and districts with their entire board holding recognition will receive a Gold Recognition.

District of Distinction

This accreditation is designed for districts to showcase their sensible fiscal practices along with other components necessary to effectively manage and lead a special district. The awarding of the title "District of Distinction" demonstrates that your district understands its responsibility in providing essential public services. Districts of Distinction earn the right to use the program's seal on district materials. The District of Distinction seal is visible proof that your special district is exemplary.

District Transparency Certification of Excellence

The District of Transparency Certification of Excellence is designed for acknowledge special districts for their commitment to transparency. It covers all general, website, and outreach best practices and requirements. Earning the certificate is an acknowledgement of your transparency efforts, demonstrates to your constituents and other stakeholders your district's commitment to being open and accessible to them, and shows your efforts to engage the public and create greater awareness of your district's actions.

If interested in learning more, feel free to contact Colleen Haley at colleenh@csda.net Or go to www.sdlf.org.

CSDA Membership Now More Than 1,200 Strong!

At the last meeting of 2018, the CSDA Board of Directors ratified 18 new members, bring total membership to 1,202. Joining the ranks are 10 independent special districts, three local government agencies, and five businesses.

To find out more about how to become a member of CSDA please contact Catherine Lemaire, Member Services Director at (916) 442-7887 or toll Free (877) 924- 2732. Visit www.csda.net for more information.



**California Special
Districts Association**
Districts Stronger Together



Please send your district news releases to stan_caldwell@comcast.net keep us informed of all of the exciting things your special district is doing, share you news with other districts by having it as an article in the next newsletter.

Mark your calendars with our future Chapter Meeting Dates:

~ January 28, 2019 ~ April 15, 2019 ~ July 15, 2019 ~ October 21, 2019 ~

**Come at 9:30 AM for a meet and greet opportunity
to network, with refreshments available.**

☛ Meeting begins at 10:00 AM

We will meet at the Central Contra Costa Sanitary District Collection System Operations building (CSO) located at:
1250 Springbrook Road in Walnut Creek, Ca.

We suggest you review a map for precise directions.

From I-680 Southbound
Follow I-680 South to Olympic Blvd in Walnut Creek, turn left at bottom of the ramp.
Continue on Olympic Blvd.
Take Alpine Rd on the left, and left on Mt Diablo Blvd to Springbrook Rd

From I-680 Northbound
Follow I-680 N to Olympic Blvd in Walnut Creek.
Take the State Route 24/Olympic Blvd exit from I-680 N
Use the right lane to take the State Route 24/Olympic Blvd exit toward Oakland/Lafayette
Take Alpine Rd, Mt Diablo Blvd and Camino Diablo to Springbrook Rd

**Contra Costa Special Districts Association
C/o Central Contra Costa Sanitary District
5019 Imhoff Place
Martinez, CA 94553**

Central Contra Costa Sanitary District contact Suzette Crayton Email: scrayton@centralsan.org
Stanley Caldwell - President & Newsletter Editor - Email: stan_caldwell@comcast.net
Edward Duarte - Vice President - Email: duarte@dsrsd.com
Susan Morgan - Member at Large email: smorgan@equilytics.com
Bert Michalczyk Treasurer - Email: leedscourt@comcast.net

**California Special Districts Association
1112 "I" Street, Suite 200, Sacramento, CA 95814 877.924.2732**

**Our chapter now has its own dedicated web site
<https://contracostasda.specialdistrict.org/>**

Date: 12/10/2018 [05:39:48 PM PST]
From: Sylvia Elsbury <sylviaelsbury@yahoo.com>
To: Don Dommer <don@dondommer.com>, Janice Kosel <janicekosel@gmail.com>, coupedeville36@comcast.net, lwn@att.net, Nina Harmon <nina.harmon@gmail.com>
Cc: kpadian@berkeley.edu, stein.julie.m@gmail.com, fire@kensingtonfire.org
Subject: Wed Agenda Item: Garden

Dear Directors:

A fire-wise demonstration garden might be a wonderful thing for Kensington ... someday. Not at this time. Please don't put this project out to bid. Vote "no" if that proposal is brought to a vote this week.

When everything else has been done to make us as safe as possible, then and only then is it reasonable and responsible to talk about a demonstration garden.

This project, with its price tag of \$50,000 minimum, is a passive educational tool destined to reach only a fraction of Kensington's residents, many of whom will never set foot in Kensington Park despite living here for decades.

Which of the following would likely make us safer: a \$50,000 upgrade to Kensington Park, or the removal of 40 eucalyptus trees from the wildland interface on the ridge?

And how much have you budgeted for warning sirens? During the recent campaign season, I found many residents were shocked to learn we do not have any fire sirens in Kensington

I understand that a leading purpose of the garden is to present alternatives to juniper. But a lack of vision is not what drives most people to retain their juniper. Sticker shock over removal and replacement is a big factor. The \$200 grants you currently offer do not go far toward restoring lost greenery and shade. Other factors are plain inertia, along with ignorance of the flammability risk.

Doubling down on active efforts to root out and replace Kensington's juniper is a far better use of taxpayer money than a passive tool like the proposed garden. Doubling down on your partnership with the EBRPD, clearing hazards from the ridge is another better use for that money.

I once supported the project. But it's not the right thing to prioritize. Voters showed they want more urgent measures addressed when they elected Julie and Kevin.

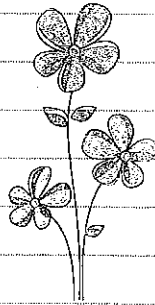
People are now feeling a sense of great urgency about the risk of fire catastrophe. The fire-wise demonstration garden is a project for another day.

Sincerely,
Sylvia Elsbury

A special note ...

Many thanks
for providing
your shredding service.
Helps me to get rid
of the paper, mail
clutter!

Seasons Greetings
to the Fire Dept.!



KEVIN E CONSEY

3 JESSEN COURT
KENSINGTON, CA 94707

911 Responders,

Just a little Sweet
Thankyou for your
quick and professional
response to our 911 call
for Kevin in November.

We are grateful for your
help.

Thanks,
Kevin & Susan Consey



December 31, 2018

President Julie Stein, Kensington Fire Protection District
President Eileen Nottoli, Kensington Police Protection and Community Service District

RE: Forming a joint committee of KPFD & KPPCSD for Public Safety Building and Emergency Preparedness/Response Planning, pursuant to Open Meeting Act laws.

Dear Presidents Stein and Nottoli,

There are two key issues that both your boards need to address in a coordinated manner; the future of the public safety building (PSB) and emergency preparedness and response planning.

Going forward, we need a coordinated approach to enhance emergency response and planning and management of the PSB. These two issues affects both the Police and Fire Districts and the entire community. To ensure transparency, we ask both boards to immediately form a 2x2 committee, subject to Brown Act provisions, to hold all discussions about plans and financing for the PSB and emergency preparedness planning in public. Among the issues that require open and coordinated discussion:

- a. Discussions regarding lease of PSB for police and district operations
- b. Discussions regarding the use of Kensington Park to site a PSB.
- c. Financing plan for a PSB renovation and impact to Kensington taxpayers.
- d. Coordinated evacuation routes and other issues related to emergency preparedness, including coordination between El Cerrito and Kensington for emergency drills.
- e. Coordinated effort with surrounding jurisdictions and East Bay Regional Parks on vegetation management and fire reduction strategies.

Emergency Preparedness. The view of some local officials seems to be that residents do not need to have any general or detailed knowledge of how to evacuate in case of emergency. We are told that legal counsel advises not to publicize evacuation routes in advance of an emergency, and that disasters are "all different," but we know that this is not true. Kensington has a complex topography and in case of an emergency all roads will be clogged, both for residents and for rescue vehicles, without some kind of a plan. We believe that there needs to be more public discussion of actions that the Boards can take to prepare for disaster response (sirens, emergency evacuation routes, phone warnings, and Nixle). Residents have to have more from their emergency officials than encouragement to take CERT training and form neighborhood watch groups. There are many lessons learned from the recent fires that need to be applied as appropriate to Kensington.

Public Safety Building. We recognize that the location of the building provides many challenges. All of Kensington is geographically challenged by disaster. The realistic expectations of building survivability and a reasonable financial plan for further rehabilitation or rebuild needs collaborative evaluation by both districts.

The KPOA urges your Boards to work together openly with community input for improved public policies and decision making regarding these critical issues. Thank you for your consideration.

Sincerely,

Gail Feldman, President
KPOA