

**KENSINGTON FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
MINUTES**

Date of Meeting: February 12, 2020

Time of Meeting: 7:00 p.m.

Place of Meeting: Building E in Kensington Park, 59 Arlington Avenue, Kensington, CA 94707

PRESENT: Directors Present: Don Dommer, Janice Kosel, Kevin Padian and Julie Stein
Directors Absent: Larry Nagel

CALL TO ORDER:

President Stein called the meeting to order at 7:00 p.m. and called roll.

1. ADOPTION OF CONSENT ITEMS: Items 3, 4, 5, 6, 7, 8 & 9

MOTION: M/s Kosel/Padian. To adopt Consent Calendar Items 4 & 9
VOTE: Ayes: Dommer, Kosel, Padian, Stein - Noes: None - Absent: Nagel
Motion passed unanimously. Audio Time Stamped: 2.31

President Stein pulled Consent item 6. Director Kosel pulled Consent items 5, 6, 7 & 8 and VP Padian pulled Consent items 5, 6, 7, & 8.

2. ORAL COMMUNICATIONS:

Commencement of Board member period for oral communications and public comments.

(16 on Agenda) FIRE CHIEF'S REPORT:

Chief Pigoni gave his report.

CC ITEM 3: ACCEPTANCE OF INCIDENT ACTIVITY REPORT. January, 2020

MOTION: M/s Kosel/Dommer: To accept the incident activity report as submitted.
VOTE: Ayes: Dommer, Kosel, Padian, Stein - Noes: None - Absent: Nagel
Motion passed unanimously Audio Time Stamped: 31.14

(11 on the agenda) Review and Approve Proposed Job Descriptions, Compensation Package and Recruitment Plan for a General Manager and a New Administrative Support Position.

MOTION: M/s Dommer/Padian: To have another Saturday work session.
VOTE: Ayes: Dommer, Kosel, Padian, Stein - Noes: None - Absent: Nagel
Motion passed unanimously Audio Time Stamped: 1.10.40

(13 on Agenda) Report of Traffic Patterns and Load on the Streets of Kensington and Adjacent Areas (Presented by Stephen Wong, Consultant).

MOTION: No Action
VOTE: No Action

CC ITEM 7: Request from Kensington Improvement Club (KIC) for Funds in the Amount of \$4,000 for Kiosk Project.

MOTION: M/s Padian/Kosel: To table the original motion which was to approve the \$4,000 kiosk project
VOTE: Ayes: Kosel, Padian - Noes: Dommer, Stein - Absent: Nagel
Split Motion – Motion did not pass. Audio Time Stamped: 2.03.45

CC ITEM 6: Consideration of Moving the Location of Kensington Fire Protection District’s Regular Board Meetings for the year 2020 through February 2021 to the University Unitarian Church of Berkeley (UUCB).

MOTION: M/s Padian/Kosel: To reject this proposal.
VOTE: Ayes: Dommer, Kosel, Padian, Stein - Noes: None - Absent: Nagel
Motion passed unanimously Audio Time Stamped: 2.08.03

CC ITEM 8: Request to Purchase California Special Districts Association’s Administrative Salary and Benefits Survey.

MOTION: M/s Kosel/Dommer: To buy the Admin salary & benefits survey prepared by CSDA
VOTE: Ayes: Dommer, Kosel, Stein - Noes: Padian - Absent: Nagel
Motion passed. Audio Time Stamped: 2.13.00

CC ITEM 5: APPROVAL OF MONTHLY TRANSMITTAL. January, 2020

MOTION: M/s Padian/Kosel: To approve the monthly transmittal.
VOTE: Ayes: Dommer, Kosel, Padian, Stein - Noes: None - Absent: Nagel
Motion passed unanimously Audio Time Stamped: 2.18.56

(10 on Agenda) Proposed Amendments to Policy 1070.11-13 Regarding the Role of the President and Policy 200.100 and 200.11 Regarding District Manager and Add New Section 1190 General Manager.

MOTION: M/s Kosel/Dommer: To approve in concept provisional 1190.13 regarding the President’s ability to speak on behalf of the organization of the District to other organizations and to the public.
VOTE: Ayes: Dommer, Kosel, Stein - Noes: Padian - Absent: Nagel
Motion passed. Audio Time Stamped: 2.32.00

(12 on Agenda): Discussion and Possible Decision to Authorize the Board President to seek Proposals for Governance and Structural Recommendations for the Kensington Fire Protection District.

MOTION: M/s Kosel/Dommer. Approve to authorize the President to seek proposals from consultants for Governance and Structural Recommendations for the District.
VOTE: Ayes: Dommer, Kosel, Padian, Stein - Noes: None - Absent: Nagel
Motion passed unanimously. Audio Time Stamped: 2.35.55

(14 on Agenda) Engage Meyers Nave to Update Anti-Harassment Policy for Kensington Fire Protection District's Board of Directors and Staff.

MOTION: M/s Kosel/Dommer. To engage Meyers Nave to revise our Director's Policy and Procedure manual and our employment manual in the area of sexual harassment.
VOTE: Ayes: Dommer, Kosel, Padian, Stein - Noes: None - Absent: Nagel
Motion passed unanimously. Audio Time Stamped: 2.37.18

(15 on Agenda) PRESIDENT'S REPORT:

President Stein gave the President's report.

(16 on Agenda) BOARD REPORTS:

Board members gave informational reports.

MEETING EXTENSION

MOTION: M/s Stein/Dommer. To continue the meeting until 10:15 p.m.
VOTE: Ayes: Dommer, Kosel, Padian, Stein - Noes: None - Absent: Nagel
Motion passed unanimously. Audio Time Stamped: 2.57.34

(16 on Agenda) BOARD REPORTS CONT'D:

Board members gave informational reports.

ADJOURNMENT: The meeting was adjourned at 10:12 p.m.

MINUTES PREPARED BY: Sasha Amiri-Nair

These minutes were approved at the regular Board Meeting of the Kensington Fire Protection District on
13 May 2020.

Attest:



Board Secretary