



## KENSINGTON FIRE PROTECTION DISTRICT

**DATE:** June 19, 2024  
**TO:** Board of Directors  
**RE:** Resolution Ordering Even-Year Board Of Directors Election, Consolidation Of Elections; And Specifications Of The Election Order  
**SUBMITTED BY:** Mary A. Morris-Mayorga, Consultant

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### **Recommended Action**

Staff recommends that the Board Adopt Resolution 2024-04 ordering even-year Board of Directors election, consolidation of elections; and specifications of the election order.

### **Background**

The terms of appointed Directors Danielle Madugo and Rick Artis will expire on December 2024. To fill these positions through the election, the District is required to file a resolution with the County of Contra Costa which has been completed and attached.

The District's website has been updated with a link to the Contra Costa County General Election City, School, and Special District Guide: <https://www.kensingtonfire.org/election-procedures>.

### **Fiscal Impact**

The elections cost estimate of \$5,800 has been included in the Fiscal Year 2024-2025 Budget.

### **Attachments:**

Resolution 2024-04 Ordering Even Year Board Of Directors Election, Consolidation Of Elections; And Specifications Of The Election Order



## RESOLUTION 2024-04

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON FIRE PROTECTION DISTRICT ORDERING EVEN YEAR BOARD OF DIRECTORS ELECTION, CONSOLIDATION OF ELECTIONS; AND SPECIFICATIONS OF THE ELECTION ORDER**

**WHEREAS**, California Elections Code requires a general district election be held in each district to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even-numbered year; and

**WHEREAS**, other elections may be held in whole or in part of the territory of the Kensington Fire Protection District and it is to the advantage of the District to consolidate pursuant to Elections Code Section 10400; and

**WHEREAS**, Elections Code Section 10520 requires each district involved in a general election to reimburse the County for the actual costs incurred by the county elections official in conducting the election for that district; and

**WHEREAS**, Elections Code Section 13307 requires that before the nominating period opens, the Board of Directors of the Kensington Fire Protection District must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; may establish the cost; and determine whether the costs be paid in advance; and

**WHEREAS**, Election Code Section 12112 requires the election official of Contra Costa County to publish a notice of the election once in a newspaper of general circulation within the Kensington Fire Protection District.

**NOW, THEREFORE, BE IT RESOLVED** that an election be held within the territory included in the Kensington Fire Protection District on the 5th day of November 2024, for the purpose of electing members to the board of directors of said district in accordance with the following specifications:

1. The Election shall be held on **Tuesday, the 5<sup>th</sup> day of November 2024**. The purpose of the election is to choose members of the Board of Directors for the following seats:

Director Danielle Madugo  
Director Rick (Dean) Artis

Appointed 01/11/2024 to 12/06/2024  
Appointed 03/28/2024 to 12/06/2024

2. The District has determined that the Candidate will pay for the Candidate's Statement. As a condition of having the Candidate's Statement published, the candidate shall pay the costs at the time of filing. The Candidate Statement is limited to 250 words. The District hereby establishes the cost for a candidate statement as the following: \$236.00.
3. The District directs that the County Registrar of Voters of Contra Costa County publish the Notice of Election in a newspaper of general circulation that is regularly circulated in the territory.
4. This Board hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the District, as provided in Elections Code 10400.
5. The District will reimburse Contra Costa County for the actual cost incurred by the county elections official in conducting the general district election upon receipt of a bill stating the amount due as determined by the elections official.
6. The General Manager of this District is ordered to deliver copies of this Resolution to the Registrar of Voters, and if applicable, to the Registrar of Voters of any other county in which the election is to be held, and to the Board of Supervisors.

The foregoing resolution was adopted at a regular meeting of the Kensington Fire Protection District upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_, on Wednesday, the 19th day of June 2024, by the following vote.

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
**Daniel Levine, President**

\_\_\_\_\_  
**Rick Artis, Secretary**