



KENSINGTON FIRE PROTECTION DISTRICT
EMERGENCY PREPAREDNESS COMMITTEE
REGULAR MEETING MINUTES

DATE/TIME: October 24, 2024, 4:00PM

LOCATION: Kensington Community Center, 59 Arlington Avenue, Kensington (and hybrid)

PRESENT: Directors: President Daniel Levine, Vice President Danielle Madugo
Public Members: Douglas Bevington, Lisa Caronna, Katie Gluck, Adrienne Johnson, Peter Liddell, Paul Moss, David Spath
Staff: Fire Chief Eric Saylor
Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

ABSENT: Staff: General Manager Mary Morris-Mayorga

1. CALL TO ORDER/ROLL CALL

Vice President Levine called the regular meeting to order at 4:08 p.m. and confirmed roll call.

2. PUBLIC COMMENT (00:00:52)

3. ADOPTION OF CONSENT ITEMS (00:01:11)

a. Approval of Minutes EPC regular meeting: 09/26/2024

Moved/Seconded: Spath/Moss **Action:** Approved minutes of the 9/26/2024 meeting
Ayes: Bevington, Caronna, Levine, Liddell, Madugo, Moss, Spath **Noes:** None **Abstain:** None **Absent:** Gluck, Johnson

Video Time Stamped: 00:01:25

4. PRESENTATION (00:01:50)

a. The Role of Kensington Amateur Radio Organization (KARO) During Emergencies

[\(KARO/ECHO PowerPoint Presentation\)](#)

Annette McCoubrey of KARO presented this item:

- KARO/ECHO Organization
- Ham Radio Operations Capability
- Operational Plan
- Missing link is ability to communicate info to first responders in emergency

Item 6b and 6a were taken out of order

6. NEW BUSINESS

b. Discussion regarding incidents and communication (e.g. gas leaks, pre-evacuation advisories, protocols for weather events); what's working, where can there be improvement/education (00:36:37)

a. Reschedule November and December EPC Meetings (00:50:09)

The November and December EPC meetings will be rescheduled to Thursday, December 5, 2024.

5. OLD BUSINESS (00:51:54)

a. Resolution Draft for November Board Meeting on Report of 2023-2024 Contra Costa County Civil Grand Jury: The CCC Community Warning System

Moved/Seconded: Caronna/Moss **Action:** Approved revised text of the Resolution Draft for November Board Meeting on Report of 2023-2024 Contra Costa County Civil Grand Jury: The CCC Community Warning System for recommended Board approval **Ayes:** Bevington, Caronna, Gluck, Johnson, Levine, Liddell, Madugo, Moss, Spath **Noes:** None **Abstain:** None **Absent:** None

Video Time Stamped: 00:54:10

b. Report back on discussions related to potential parking changes

This item will be discussed at the next meeting.

6. NEW BUSINESS

a. Reschedule November and December EPC Meetings (see above 00:50:09)

b. Discussion regarding incidents and communication (e.g. gas leaks, pre-evacuation advisories, protocols for weather events); what's working, where can there be improvement/education (see above 00:36:37)

c. Review Emergency Preparedness Committee Member Application (00:55:33)

Moved/Seconded: Spath/Caronna **Action:** Approved recommending the EPC Member Application received from Don Dommer for Board approval **Ayes:** Bevington, Caronna, Gluck, Johnson, Levine, Liddell, Madugo, Moss, Spath **Noes:** None **Abstain:** None **Absent:** None

Video Time Stamped: 00:56:10

7. EMERGENCY PREPAREDNESS COORDINATOR'S REPORT (00:59:14)

8. FUTURE AGENDA ITEMS

9. ADJOURNMENT: President Levine adjourned the meeting at 5:28 p.m.

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on December 5, 2024 at 4:00pm in person (Committee members) at the Kensington Community Center with hybrid option for attendees (guest speakers, public), unless noticed otherwise per the Brown Act.

MINUTES PREPARED BY: Mary Morris-Mayorga

These minutes were approved at the Emergency Preparedness Committee Meeting of the Kensington Fire Protection District on December 5, 2024.

Attest: _____
Emergency Preparedness Committee Member