



**KENSINGTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING MINUTES**

*These minutes will be supplemented by transcription software.*

**DATE/TIME:** January 2, 2025 1:00 pm, adjourned to January 3, 2025 9:00 am  
**LOCATION:** Kensington Community Center, 59 Arlington Avenue, Kensington,  
Meeting Room 3 (and hybrid)  
**PRESENT:** Directors: President Daniel Levine, Vice President Danielle Madugo,  
Secretary Rick Artis, Director Jim Watt  
Staff: General Manager Mary Morris-Mayorga  
Executive Assistant Raychel Jackson  
**ABSENT:** Staff:

**1. Call To Order/Roll Call**

President Daniel Levine called the meeting to order at 1:30 p.m. meeting is canceled due to lack of a quorum and adjourned to January 3, 2025 at 9:00 am located at Kensington Community Center, Meeting Room 3.

**Moved/Seconded:** President Levine / Vice President Madugo

**Action:** Meeting Canceled due to lack of quorum and adjourned to January 3, 2025 at 9:00 am located at Kensington Community Center, Meeting Room 3. **Ayes:** President Levine, Vice President Madugo, Secretary Artis **Noes:** None **Abstain:** None **Absent:** Director Watt

January 3, 2025 9:00 am

**Call to Order/Roll Call**

President Daniel Levine called the meeting to order at 9:04 a.m. and confirmed the roll call.

**2. Public Comment (00:00:48)**

**3. Announce And Adjourn To Closed Session (00:00:51)**

**a. Conference with legal counsel—anticipated litigation**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

**b. Conference with legal counsel—anticipated litigation**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case

**4. Reconvene to Open Session (00:34:59)**

Legal counsel John Bakker reported that the Board authorized unanimously for legal counsel to initiate an action to file a complaint.

**5. Approve Transmittal for Final CWS Payment**

**Moved/Seconded:** Vice President Madugo / Secretary Artis  
**Action:** Approve transmittal for final CWS payment **Ayes:** President Levine, Vice President Madugo, Secretary Artis, Director Watt **Noes:** None **Abstain:** None **Absent:** None  
**Video Time Stamped:** 00:37:23

**6. Approve board vacancy and appointment process**

**Moved/Seconded:** Secretary Artis / President Levine  
**Action:** Approve the board member vacancy posting with the material edited **Ayes:** President Levine, Vice President Madugo, Secretary Artis, Director Watt **Noes:** None **Abstain:** None **Absent:** None  
**Video Time Stamped:** 00:44:11

**Moved/Seconded:** Vice President Madugo / Secretary Artis  
**Action:** Approve the posting of the information and application online for interested parties to apply **Ayes:** President Levine, Vice President Madugo, Secretary Artis, Director Watt **Noes:** None **Abstain:** None **Absent:** None  
**Video Time Stamped:** 00:44:49

**Moved/Seconded:** President Levine / Vice President Madugo  
**Action:** Approve placing the interviews and appointment selection on January 29<sup>th</sup> or 30<sup>th</sup> at 7pm  
**Ayes:** President Levine, Vice President Madugo, Secretary Artis, Director Watt **Noes:** None **Abstain:** None **Absent:** None  
**Video Time Stamped:** 00:45:31

**7. ADJOURNMENT:** The meeting adjourned at 9:45 a.m.

MINUTES PREPARED BY: Raychel Jackson and Mary Morris-Mayorga

These minutes were approved at the Board Meeting of the Kensington Fire Protection District on \_\_\_\_\_

Attest:

\_\_\_\_\_  
Secretary of the Board