

**KENSINGTON FIRE PROTECTION DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MINUTES**

**Date of Meeting:** December 11, 2019

**Time of Meeting:** 7:00 p.m.

**Place of Meeting:** Building E in Kensington Park, 59 Arlington Avenue, Kensington, CA 94707

**PRESENT:** Directors Present: Don Dommer, Kevin Padian and Julie Stein  
Directors Absent: Janice Kosel, Larry Nagel  
Staff: Chief Michael Pigoni, Allison Picard, Glenn Lazof, Andrea Ausberry

**CALL TO ORDER:**

President Stein called the meeting to order at 7:00 p.m. and called roll.

**1. ADOPTION OF CONSENT ITEMS:** Items 3, 4, 5, 6, 7, 8

MOTION: M/s Dommer/Padian: To approve the Consent Calendar Items 3, 4, 5, 8
VOTE: Ayes: Dommer, Padian, Stein - Noes: None - Absent: Kosel, Nagel
Motion passed unanimously. <span style="float: right;">Audio Time Stamped: 2.20</span>

Director Padian pulled Consent items 6 and 7.

**2. ORAL COMMUNICATIONS:**

Commencement of Board member period for oral communications.

**CC ITEM 6: APPROVAL OF ZONEHAVEN PROPOSAL.** Approval of proposal for acquisition, aggregation and preparation of required GIS data for the Polygon Project, not to exceed \$5,000

MOTION: M/s Padian/Dommer: To approve the Zonehaven proposal.
VOTE: Ayes: Dommer, Padian, Stein - Noes: None - Absent: Kosel, Nagel
Motion passed unanimously. <span style="float: right;">Audio Time Stamped: 8.30</span>

**CC ITEM 7: APPROVAL OF CALIFORNIA SPECIAL DISTRICTS ASSOCIATION SALARY SURVEY.** Approval of a request from Director Kosel to purchase the most recent salary survey from the California Special Districts Association at a cost not to exceed \$250

MOTION: M/Stein: To approve Director Kosel's request to purchase the California Special Districts Association Salary Survey at a cost not to exceed \$250
VOTE: Ayes: None - Noes: None - Absent: Kosel, Nagel
No second on the motion; motion fails. <span style="float: right;">Audio Time Stamped: 10.20</span>

**(11 on Agenda) PRESIDENT’S REPORT:**

President Stein gave the President’s report.

**(9 on Agenda) The Board will provide direction to Regional Government Services (RGS) on whether to continue the previous staffing and contract accountant structure for District Administration and Finance or commence a re-organization discussion with RGS support (to be presented by Glenn Lazof, Director of Finance Services, RGS)**

MOTION: M/s Padian/Dommer: To ask RGS to develop options other than the model that they have now.
VOTE: Ayes: Dommer, Padian, Stein - Noes: None - Absent: Kosel, Nagel
Motion passed unanimously. <span style="float: right;">Audio Time Stamped: 1.19.01</span>

**(10 on Agenda) Evacuation Notification Update and Polygon Project Completion (to be presented by Battalion Chief Grupalo, Lorena Herrera, Emergency Planning Coordinator and Charlie Crocker, Zonehaven)**

Chief Grupalo presented an update on the Polygon Project.

**(Separate Notice) SPECIAL MEETING:**

MOTION: M/s Padian/Dommer: Move to adjourn to Special Meeting
VOTE: Ayes: Dommer, Padian, Stein - Noes: None - Absent: Kosel, Nagel
Motion passed unanimously. <span style="float: right;">Audio Time Stamped: 1.54.30</span>

President Stein convened a Special Meeting of the Board of Directors at 8:54 p.m. The purpose of the Special Meeting was to consider authorizing the Emergency Preparedness Committee to send a letter and report to the East Bay Regional Park District on behalf of the Board of Directors.

MOTION: M/s Padian/Dommer: Move to sending the letter.
VOTE: Ayes: Dommer, Padian, Stein - Noes: None - Absent: Kosel, Nagel
Motion passed unanimously. <span style="float: right;">Audio Time Stamped: 2.01.01</span>

President Stein reconvened the regular meeting at 9:01 p.m. Board members Padian, Dommer and Stein present.

**NEW BUSINESS:**

**(13 on Agenda) Discussion on request from Kensington Police Protection and Community Services District (KPPCSD) for permission from the Kensington Fire Protection District for the KPPCSD to contact architecture firm RossDrulisCusenberry (to be presented by Director Deppe or Director Sherris-Watt).**

Director Deppe presented; the Board discussed the item.

**(14 on Agenda) Consideration to approve a proposal from Mack 5 to provide a cost estimate for constructing a temporary fire station on the property of the Unitarian Universalist Church of Berkeley (UUCB).**

MOTION: M/s Padian/Dommer: To approve a proposal from Mack 5 to provide a cost estimate for constructing a temporary fire station on the property of the Unitarian Universalist Church of Berkeley.
VOTE: Ayes: Dommer, Padian, Stein - Noes: None - Absent: Kosel, Nagel
Motion passed unanimously.

**(16 on Agenda) Election of Officers for Calendar Year 2020.**

MOTION: M/s Dommer/Padian: To nominate President Stein as President and Director Padian as Vice President to the Board for the Calendar year 2020.
VOTE: Ayes: Dommer, Padian, Stein - Noes: None - Absent: Kosel, Nagel
Motion passed unanimously.

MOTION: M/s Padian/Stein: To nominate Director Nagel as Secretary of the Board of Directors.
VOTE: Ayes: Dommer, Padian, Stein - Noes: None - Absent: Kosel, Nagel
Motion passed unanimously.

**(15 on Agenda) Consideration to offer emergency radios to Kensington citizens under a voluntary contribution program.**

MOTION: M/s Padian/Stein: Moved to table the item.
VOTE: Ayes: Dommer, Padian, Stein - Noes: None - Absent: Kosel, Nagel
Motion passed unanimously.

**OLD BUSINESS:**

**(17 on Agenda) Proposed Policy Manual Revisions to Policy 1040-Conflict of Interest Committees of the Board.**

Item continued to January 8, 2020, Board of Directors meeting, due to lack of a minimum of four Directors required to approve bylaw changes.

**(18 on Agenda) Proposed Purchase and Mounting of Fire Danger Today signs for Arlington median and intersection of Beloit and Grizzly Peak.**

MOTION: M/s Padian/Dommer: Approve purchase of double sided fire danger today sign and to mount the sign at the Arlington median.
VOTE: Ayes: Dommer, Padian, Stein - Noes: None - Absent: Kosel, Nagel
Motion passed unanimously.

**19. BOARD REPORTS:**

Board members gave informational reports.


*Minutes of December 11, 2019*

**ADJOURNMENT:** The meeting was adjourned at 9:58 p.m.

MINUTES PREPARED BY: Sasha Amiri-Nair

These minutes were approved at the regular Board Meeting of the Kensington Fire Protection District on  
11 Mar 2020.

Attest:

  
\_\_\_\_\_  
Board Secretary