



KENSINGTON FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
AGENDA
Wednesday, August 12, 2020 7:00pm
Via Zoom Teleconference

Due to COVID-19, and in accordance with California Executive Orders N-25-20 and N-29-20, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by accessing <https://zoom.us/j/98735271685> (on the day and time of the meeting) and may provide public comment by sending comments to the Board President and Board Clerk via email at public.comment@kensingtonfire.org. Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion.

Any member of the public who needs special accommodations should email public.comment@kensingtonfire.org 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

Oral communications will be taken on each agenda item. Each member of the public will be allotted the same maximum number of minutes to speak as set by the President before or during its consideration, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

Please click the link below to join the webinar:
<https://zoom.us/j/98735271685>

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1. CALL TO ORDER/ROLL CALL

President Stein, Vice President Padian, Directors Dommer, Kosel, and Nagel

- 2. ORAL COMMUNICATIONS.** This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.

- 3. ADOPTION OF CONSENT ITEMS.** Items 3.1 – 3.6 listed below are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file

in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda.

- 3.1. **Approval of Minutes** of the regular meetings of May 13, June 10, (*revised-Item 4.10 discussion/action updated for specifics*), July 8, 2020 and special meeting of June 26, 2020 (supporting material) (ACTION)
- 3.2. **Acceptance of Incident Activity Report July 2020** (ACCEPT)
- 3.3. **Approval of Monthly Financial Report July 2020** (APPROVE)
- 3.4. **Approval of Monthly Transmittal July 2020** (APPROVE)
- 3.5. **Authorize the Interim General Manager to Pay Recurring Bills and Provide Monthly Report to the Board of Directors** (ACTION) (supporting material)
- 3.6. **Adoption of Resolution 20-11 Approving Amendments to Policy 1150 Budget Preparation and Review** (ACTION) (Second Reading) (supporting material)
4. **ADMINISTRATIVE ITEMS**
 - 4.1. **Status Report on Permanent GM Recruiting Efforts by Brent Ives/BHI** (ACCEPT) (supporting material)
 - 4.2. **Review Letter from RGS in Response to Payment Dispute and Determine Action** (ACTION) (supporting material)
 - 4.3. **Proposed Amendment to Policy 170 Discrimination, Harassment and Retaliation Prevention** (First Reading) (supporting material)
 - 4.4. **Proposed Amendment to Policy 180 Complaint and Investigation Procedures** (First Reading) (supporting material)
 - 4.5. **Proposed New Policy 185 Training Requirements** (First Reading) (supporting material)
 - 4.6. **Proposed Amendment to Policy 1020 Code of Conduct** (First Reading) (supporting material)
 - 4.7. **Approve Staffing Plan to Hire Administrative Support and Finance Positions** (ACTION) (supporting material)
 - 4.8. **Proposed Amendment to Policy 8 Checking Account** (ACTION) (supporting material)
 - 4.9. **Public Safety Building Renovation Update and Decision Process for KPPCSD Occupancy** (ACTION) (supporting material)

- 4.10. Authorize Interim General Manager to Negotiate a Lease for Office Space**
(ACTION) (supporting material)
- 5. President's Report** (supporting material)
 - **Sunsetting of Temporary Advisory Committees**
 - **On the horizon: Review of the Emergency Preparedness Committee**
- 6. Interim General Manager's Report**
 - 6.1. Shredding Event – Potential Postponement to Spring** (verbal)
 - 6.2. Action Plan Update** (supporting material)
- 7. Fire Chief's Report** (supporting material)
- 8. Board Reports**

Informational reports from Board members or staff covering the following assignments:

 - a. Finance Committee (Stein/Dommer) (supporting material)
 - b. California Special Districts Association Representatives:
 - i. County (Nagel)
 - ii. State Professional Development and Membership Services Committees (Kosel)
- 9. Adjournment**