

APPROVED

	FY2020 Actual	FY2021 Actual	FY2022 Approved	FY2022 Revised	FY2022 Mid- Year Actual	FY2022 Budget Notes:	% of YTD
REVENUES							
Property Taxes	4,335,438	4,525,850	4,595,532	4,642,753	4,642,753	Adjusted for actual	100.00%
Special Taxes	200,653	200,686	200,686	204,418	204,418	Adjusted for actual	100.00%
Other Taxes (HOPTR)	25,220	24,687	24,000	24,000	12,234		50.97%
Lease Income	36,603	36,549	27,450	27,450	21,352		77.78%
Salary Reimbursement Income	22,761	0	0	0	0		
Salary Reimbursement Reconciliation	662	0	0	0	0		
Investment Income	128,365	32,087	110,000	30,000	12,157	Low Rates Affected Returns	40.52%
CERBT Reimbursement			0	80,000	40,282	Reimbursement for PERS Expenses	50.35%
Other Revenues	1,610	84,213	0	388,159	388,159	Spec Dist COVID Relief	100.00%
Grant Revenue	0	0	0	0	0		
Total Revenues	4,751,312	4,904,072	4,957,668	5,396,780	5,321,355		98.60%
EXPENDITURES (Operations)							
Office Wages & Related							
Wages			169,130	160,000	75,155	Adjusted for actual	46.97%
Longevity Pay			0	0	0		
Overtime Wages			0	0	0		
Vacation Wages			8,910	9,500	5,492	Adjusted for actual	57.81%
Medical/dental ins compensation			12,000	12,000	6,000		50.00%
Retirement Contribution			0	0	0		
Payroll Taxes			14,000	14,000	6,217		44.40%
Workers Compensation/Life Ins			759	759	394		51.90%
Payroll Processing			1,900	2,300	1,150	Adjusted for 50% actual YTD	50.01%
Total Office Wages & Related	84,428	185,137	206,699	198,559	94,408		47.55%
Retiree Medical Benefits							
PERS Medical			0	70,000	35,510	Not defined in prior budgets	50.73%
Delta Dental			0	13,500	6,642	Not defined in prior budgets	49.20%
Vision Care			0	3,900	1,939	Not defined in prior budgets	49.71%
CalPERS Settlement	12,377	24,044	11,425	12,377	7,617	\$10,473 balance as of 02/01/2022	61.54%
Total Retiree Medical Benefits	12,377	24,044	11,425	99,777	51,707		51.82%
Outside Professional Services							
Accounting			36,000	36,000	18,000	Negotiated max with Maze	50.00%
Actuarial Valuation			5,600	5,600	0		0.00%
Audit			17,500	17,500	0		0.00%
Bank Fees			0	0	25		
Contra Costa County Expenses	36,678	34,142	35,000	35,000	19,978		57.08%
El Cerrito Contract Fee	3,033,275	3,229,643	3,525,860	3,525,860	2,056,758		58.33%
El Cerrito Reconciliation(s)	116,571	298,738	191,060	191,060	111,446		58.33%
IT Services and Equipment			12,000	12,000	23		0.19%
Fire Abatement Contract		2,450	5,000	5,000	0		0.00%
Fire Engineer Plan Review			3,000	3,000	688		22.93%
Risk Management Insurance	12,561	64,529	14,420	14,420	0		0.00%

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LAFCO Fees	2,548	4,254	4,254	4,254			0.00%
Legal Fees			24,000	24,000	4,997	Budget \$2K/mo. Avg	20.82%
Professional Fees	341,365	168,640	0	0	0		
Operational Consultant			0	0	0		
Recruitment			0	0	0		
Temporary Services			0	0	0		
Water System Improvements			10,000	10,000	0		0.00%
Website Development/Maintenance			2,750	2,750	1,820		66.18%
Wildland Vegetation Mgmt	6,300	6,500	7,600	7,600	0		0.00%
Other Outside Professional Services			0	0	0		
Emergency Preparedness Coordinator			100,000	100,000	50,000		50.00%
Grant Writer/Coordinator			50,000	50,000	4,588		9.18%
Nixle (Everbridge) Fees			0	3,183	3,183	Breakout new budget category	100.00%
Long-Term Financial Planner			30,000	30,000	14,981		49.94%
Total Outside Professional Services	3,549,298	3,808,896	4,074,044	4,077,227	2,286,486		56.08%
Community Service Activities							
Public Education (Emergency Prep)	10,730	3,100	20,000	28,649	10,650	See Community Services Worksheet	37.17%
EP Coord Expense Account			5,000	1,000	0	See Community Services Worksheet	0.00%
Comm. Pharmaceutical Drop-Off			2,500	470	0	See Community Services Worksheet	0.00%
Emerg Kits/Sheds/Prepared			3,500	3,532	0	See Community Services Worksheet	0.00%
Open Houses			1,800	1,800	0	See Community Services Worksheet	0.00%
Community Shredder			3,200	4,465	2,368	See Community Services Worksheet	53.02%
DFSC Matching Grants		24,000	0	0	0		
Firesafe Planting Grants			3,000	3,000	0		
Demonstration Garden			0	0	0		
Community Sandbags			1,500	1,729	1,729	Adjusted for actual	100.00%
Volunteer Appreciation			1,500	0	0	See Community Services Worksheet	
Community Service - Other		30,950	0	0	0		
Trading Cards		0	0	0	0	Added Category but no funding	
Total Community Service Activities	13,474	58,050	42,000	44,645	14,746		33.03%
District Activities							
Professional Development	4,639		10,000	10,000	3,324		33.24%
Election		4,991	0	0	0	Next election in FY2022-2023	
Firefighter's Apparel & PPE	136	1,187	2,000	2,000	0		0.00%
Firefighters' Expenses			13,300	13,300	0		0.00%
Staff Appreciation	1,017	1,247	3,000	3,000	93		3.12%
Memberships	7,727	7,853	8,720	8,720	7,615		87.33%
Total District Activities	13,519	15,278	37,020	37,020	11,032		29.80%

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Office							
Office Expense	3,579	7,444	3,500	5,000	2,842	Adjusted for actual	56.83%
Office Supplies			3,500	2,000	694	Adjusted for actual	34.72%
Telephone			7,800	7,800	3,989		51.14%
Office- Other			318	318	0		0.00%
Office - Other			64	64	0		0.00%
Total Office	3,579	7,444	15,182	15,182	7,525		49.57%
Building Maintenance							
Gardening service			5,000	5,000	2,275		45.50%
Building alarm			1,500	1,500	0		0.00%
Medical Waste Disposal			7,500	7,500	1,833		24.43%
Janitorial Service			1,400	1,400	1,230		87.84%
Miscellaneous Maint.			25,000	25,000	1,280		5.12%
Total Building Maintenance	114,249	62,722	40,400	40,400	6,618		16.38%
Building Utilities/Service							
Gas and Electric			12,500	12,500	7,133		57.06%
Water/Sewer			3,000	3,000	2,820		94.00%
Bldg Utilities/Services - Other			0	0			
Total Building Utilities/Service	0	0	15,500	15,500	9,953		64.21%
Contingency							
General	1,768		25,000	25,000	0		0.00%
Contingency - Other		0	0	0	0		
Total Contingency	1,768	0	25,000	25,000	0		
Total Expenditures (Operations)	3,792,692	4,161,571	4,467,270	4,553,309	2,482,474		54.52%
REVENUE - EXPENDITURES (Operations)	958,620	742,501	490,398	843,471	2,838,881		
EXPENDITURES (Capital)							
Capital Outlay (PSB Renovation Soft Costs)	0	0	484,252	484,252	247,663	Arch/Eng In Progress	
Capital Outlay (PSB Renovation Hard Costs)	0	0	0	0	0	Pending public bid	
Capital Outlay (Temp Facilities Soft Costs)	0	0	130,000	130,000	0	Arch/Eng In Progress	
Capital Outlay (Temp Facilities Hard Costs)	0	0	0	0	0	Pending public bid	
Capital Outlay (Equip & Furniture)	10,802	0	0	0	0	None planned for FY2021-2022	
Capital Outlay (Rolling Stock)	59,863	0	0	0	0	None planned for FY2021-2022	
Total Expenditures (Capital)	70,665	566,845	614,252	614,252	247,663		
EXPENDITURES TOTAL (Ops & Capital)	3,863,357	4,728,416	5,081,522	5,167,561	2,730,137		52.83%
FUND BALANCE INCREASE OR (DECREASE)	887,955	175,656	-123,854	229,219			

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FUND BALANCES (End of Year):	6/30/2020	6/30/2021	6/30/2022	6/30/2022			
CC County Funds:							
General Fund 300700	5,299,048	5,176,904					
Fire Special Tax Fund 300900	210,805	409,440					
Capital Reserve Fund 303100	3,722,787	3,821,952					
Mechanics Bank Checking Account							
TOTAL FUND BALANCE	9,232,640	9,408,296	9,284,442	9,637,515	0	Projected Increase for FY2021-2022	
OPEB Balance:							
OPEB Asset	1,459,931						
OPEB Liability	1,072,175						
Net OPEB: Liability/(Asset)	(387,756)						

BUDGET CATEGORY	DESCRIPTION	VENDOR	BUDGET	YTD ACTUAL	BUDGET REMAINING	BUDGET REVISED
Public Education			\$20,000.00	\$10,649.03	\$9,350.97	\$28,648.84
	Custom Logo Gray Cinch Up Backpack	<u>Quality Logo Products</u>		\$389.78		\$389.78
	Custom Coloring Book	<u>Fire Smart Promos</u>		\$810.19		\$1,600.00
	Custom Wristbands	<u>Fire Smart Promos</u>				
	Sticker Badge	<u>Fire Smart Promos</u>				
	60mm Carabiner	<u>Fire Smart Promos</u>				
	Evacuation Vital Documents Folders	<u>Print Globe</u>				\$1,300.00
	New Resident Welcome Pack Folders	<u>Vista Print</u>				\$805.00
	Survival Paracord w/Whistle	<u>BrandComet</u>				\$900.00
	First Aid Kits	<u>BrandComet</u>				\$1,200.00
	CPR Shield	<u>BrandComet</u>				\$400.00
	Station 65 T-Shirts	<u>CustomInk</u>		\$1,108.71		\$1,108.71
	Emerg Info Magnets (Production)	<u>Uprinting</u>		\$756.10		\$756.10
	Emerg Info Magnets (Printing/Mailing)	<u>MailStream</u>		\$2,394.35		\$2,394.35
	Summer 2021 FirePlug	<u>MailStream</u>		\$2,097.12		\$2,097.12
	2021 Wildfire Preparedness Workbook	<u>MailStream</u>		\$2,222.45		\$2,222.45
	Tri-Fold Flyer	<u>MailStream</u>				\$2,100.00
	2022 Wildfire Preparedness Workbook	<u>MailStream</u>				\$2,300.00
	Spring 2021 FirePlug	<u>MailStream</u>				\$2,100.00
	National Preparedness Month 4' SIGN	<u>Vista Print</u>		\$304.62		\$304.62
	National Preparedness Month Poster	<u>Vista Print</u>				
	National Night Out Signs	<u>Vista Print</u>		\$131.76		\$131.76
	4'x 4' Wood Sign Stands	Lowe's		\$145.76		\$145.76
	Evacuation Drill Campaign	VistaPrint / Mailstream				\$2,850.00
	KFPD Event Booth Branded	<u>EZ Up</u>		\$288.19		\$288.19
	COSCO Folding Tables 8'	Walmart				\$200.00
	Custom Logo Table Cloths	<u>Vista Print</u>				\$275.00
	Plastic Literature Stands for Booth Display	Staples / Office Depot				\$90.00
	Plastic Literature Storage File Totes	Staples / Office Depot				\$90.00
	Go Bag Display 1 - Individual					\$380.00

	Go Bag Display 2 - Family w/Pet					\$670.00
	Bag Display 3 - Shelter in Place					\$1,000.00
	Retractable Banners	Vista Print				\$550.00
EP Coordinator Expense			\$5,000.00	\$0.00	\$5,000.00	\$1,000.00
	Additional Event Supplies (Kensington Hilltop Carnival, Evac Event, Etc)	Misc Suppliers				\$1,000.00
Community Pharm Drop Off			\$2,500.00	\$0.00	\$2,500.00	\$470.34
	2021 Drug Drop Flyers	Copy Central		\$70.34		\$70.34
	April 2022 Shred Med Event (Printing)	Vista Print				\$400.00
Emergency Kits			\$3,500.00	\$3,532.00	-\$32.00	\$3,532.00
	Emergency Kits	Nexis		\$3,532.00		\$3,532.00
Open Houses			\$1,800.00	\$0.00	\$1,800.00	\$1,800.00
	May/June 2022 Open House	TBD				\$1,800.00
Community Shredder			\$3,200.00	\$2,232.50	\$967.50	\$4,465.00
	Shredding Truck Nov 2021	Stericycle Truck		\$2,232.50		\$2,232.50
	April 2022 Shred Med Event	Stericycle Truck				\$2,232.50
Firesafe Planting Grants			\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
	Hold to FY2022/23					\$0.00
Community Sandbags			\$1,500.00	\$1,729.00	-\$229.00	\$1,729.00
	FY2021/22 Sandbags	Acapulco Rock & Soil		\$1,729.00		\$1,729.00
Volunteer Appreciation			\$1,500.00	\$0.00	\$1,500.00	\$0.00
	Hold to FY2022/23					\$0.00
Trading Cards			\$0.00	\$0.00	\$0.00	\$0.00
	Photographer	TBD				\$4,500.00
	Trading Cards Printing	Custom Trading Cards				\$3,300.00
GRAND TOTAL			\$42,000.00	\$18,142.53	\$23,857.47	\$44,645.18