

**KENSINGTON FIRE PROTECTION DISTRICT
AGENDA OF A MEETING OF THE
BOARD OF DIRECTORS**

Date of Meeting: August 8, 2012
Time of Meeting: 7:30 p.m.
Place of Meeting: Kensington Community Center
59 Arlington Avenue, Kensington, CA 94707

Please Note: Copies of the agenda bills and other written documentation relating to each item of business referred to on the agenda are on file in the office of the Kensington Fire Protection District Administration Office, 217 Arlington Avenue, Kensington, and are available for public inspection. A copy of the Board of Directors packet can be viewed on the internet at www.kensingtonfire.org/agenda/index.shtml.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office Administrator, 510/527-8395. Notification 48 hours prior to the meeting will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

7:30 p.m.

CALL TO ORDER

Directors: Helmut Blaschczyk, Joe de Ville, Nina Harmon, Janice Kosel, and Leslie Michael

1. **ADOPTION OF CONSENT ITEMS.** Items 3, 4, 5, 6 & 7
All matters listed with the notation "CC" are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. PLEASE NOTE: Public review copy of the agenda packet is available at the Directors' table at the Board meetings.
2. **ORAL COMMUNICATIONS.** (This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.)
- CC 3. **APPROVAL OF THE MINUTES.** Approval of the minutes of the regular meeting of June 13, 2012 (APPROVE)
- CC 4. **ACCEPTANCE OF INCIDENT ACTIVITY REPORT.** June 2012 (ACCEPT)
- CC 5. **APPROVAL OF MONTHLY A/P VOUCHER - TRANSMITTAL #2** (APPROVE)
- CC 6. **APPROVAL OF MONTHLY FINANCIAL REPORT.** May/June 2012 (APPROVE)
7. **FIRE CHIEF'S REPORT**
 - a. Review of operations.
 - b. Regional issues and developments.
8. **PRESIDENT'S REPORT**

NEW BUSINESS

9. **PUBLIC HEARING:** Fire Hazard Abatement. Hearing on the designation of properties containing fire hazards.

Prior to beginning the public hearing, the President will ask those in the audience having objections to the designation of their property as containing fire hazards to identify their property addresses.

Public Hearing Procedure: The President will open the public hearing and then:

- (a) Call for staff report and recommendation from staff.
- (b) Call for comments from those in the audience regarding fire hazard abatement.
- (c) Close the public hearing terminating public testimony.

The Board of Directors will then deliberate the matter and arrive at a decision.

Resolution 12-08 Declaring that Weeds, Rubbish, Litter or other Flammable Material on Designated Private Properties Constitutes a Public Nuisance and Providing for Notice that the Fire Chief or Designee Shall Abate Such Public Nuisance Conditions if not Abated by the Property Owner (ACTION)11. Grand Jury Report No. 1105 "Ethics and Transparency Issues in Contra Costa County" Requested Response (ACTION)????

10. **BOARD REPORTS**

Informational reports from Board members or staff covering the following assignments:

- a. Finance Committee (Kosel/Blaschczyk): Copy of transmittal #1
- b. Public Safety Building (de Ville/Harmon)
- c. Education (Kosel): Solano Stroll 9/9/12
- d. Contra Costa County/California Special Districts Assoc. (Harmon)
- e. Diablo Fire Safe Council/Interface (Staff)

ADJOURNMENT. The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, September 12, 2012, at 7:30 p.m. at the Kensington Community Center, 59 Arlington Avenue, Kensington, CA 94707.

The deadline for agenda items to be included in the Board packet for the next regular meeting of 9/12/12 is Wednesday, 8/29/12 by 1:00 p.m. The deadline for agenda-related materials to be included in the Board packet is Wednesday, 9/5/12 by 1:00 p.m., Fire Protection District Administration Office, 217 Arlington Ave., Kensington.

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING

CONSENT CALENDAR

**MINUTES OF THE JUNE 13, 2012 MEETING OF THE BOARD OF DIRECTORS
OF THE KENSINGTON FIRE PROTECTION DISTRICT**

PRESENT: Directors: Helmut Blaschczyk, Joe de Ville, Nina Harmon, Janice Kosel, Leslie Michael
 Staff: Chief Lance Maples, Manager Brenda Navellier

CALL TO ORDER:

President Kosel called the meeting to order at 7:30 p.m. and noted that all Directors and staff were in attendance.

NEW BUSINESS:

Resolution 12-04 Proclaiming a Commitment to a Heartsafe Community: Director Kosel welcomed Supervisor Gioia and the County Emergency Medical Services team. Supervisor Gioia introduced Pat Frost, the County EMS Director and Pam Dodson of County EMS. Gioia told a story of his father's passing due to ventricular fibrillation and the importance of training for care of someone who has suffered a stroke or heart attack. The Heartsafe Community designation shows that the Kensington community is more prepared and people will receive assistance earlier than in other communities. Kosel thanked Gioia for his efforts in helping Kensington receive and place AEDs. Pat Frost stated it was her great pleasure to present the community of Kensington with Heartsafe community status. She thanked the Board for their leadership in the program. Pam Dodson presented KFPD with Heartsafe Community signs for Kensington and Gioia offered to work with the County to have them placed in the community. There are currently AEDs placed at the Arlington community church, Kensington library, Kensington Hilltop school and the Chevron station and the community center will both receive one shortly. Dodson explained the Heartsafe Community program and how the Kensington community through KFPD's efforts received points to achieve the designation. Frost distributed CPR kits to each of the Board members to use, share and pass on. The same kits are used in schools in the County and 3,000 students were taught CPR last year. Dodson shared more information on different CPR programs that have been held in the County. Kosel thanked Chief Maples for leading the District in the program. Maples thanked Dodson and Captain McCullagh for their teamwork in achieving Heartsafe designation in both Kensington and El Cerrito.

APPROVAL OF CONSENT ITEMS:

President Kosel called for approval of the consent calendar (items 4, 5, 6, 7, 8 & 9) consisting of approval of the minutes of the May 9, 2012 meeting, approval of the May incident activity report, approval of the monthly transmittal #12, approval of the April/May 2012 monthly financial report, approval of Resolution 12-05 establishing the appropriations limit for FY12-13, and approval of Resolution 12-06 authorizing the County to pale the District's special tax on the tax roll and collect the special tax for FY12-13. Director Michael made a motion to accept the consent calendar items as presented. The motion was seconded and passed unanimously.

ORAL COMMUNICATIONS:

Resident Joan Gallegos asked if the Board was going to address the recent Grand Jury report and the closure of stations in east County. Staff will be forwarding copies of the Grand Jury report to the Board members.

CHIEF'S REPORT:

Fire season officially started on June 1. Cal Fire is expecting a fire season 2-1/2 times more active than usual. ECFD/KFPD is now fully transitioned to the new EBRICS system. ECFD saved all County fire agencies a large amount of money with the grant it received.

PRESIDENT'S REPORT:

President Kosel reported she had solicited feedback from all Board members for Manager Navellier's annual review and received all positive feedback. She stated the District was lucky to have Navellier as an employee.

NEW BUSINESS:

El Cerrito Contract Fee Proposal for FY 2012-2013: President Kosel reviewed the contract fee proposal included in the Board packet. She noted that the KFPD budget document shows a different contract fee compared to what is shown in the proposal, since El Cerrito's reimbursement of the District Manager is counted as revenue. Kosel also highlighted the annual costs per fire station information that was included. El Cerrito's cost is the lowest in the comparison. Chief Maples and City Manager Scott Hanin presented the fee to the Finance Committee at their May 2012 meeting.

Chief Maples explained the public education contacts listed in the budget documents. Maples also reported that the labor group has agreed not to take the cost of living raise that is due them contractually. That reduction will be reflected on the reconciliation of FY12-13. The labor group is also willing to continue discussing a second tier pension plan. Director Kosel made a motion to adopt the contract fee proposal as presented. The motion was seconded and passed unanimously.

Kosel stated that the Board very much appreciates the El Cerrito-Kensington relationship and is delighted to continue it. Maples noted that neither El Cerrito nor Kensington are mentioned in the recent Grand Jury report and the two agencies are already practicing many of the recommendations.

Auditor Recommendation and Fee Proposal for FY2011-2012 Audit Report: President Kosel noted that the District has been using Lamorena & Chang for the past several years to perform its annual financial reports. Lamorena & Chang provided a proposal of \$12,000 which is the same price as the previous year. Kosel noted there is a relatively small pool of auditors that specialize in government work and the District has been happy with Lamorena & Chang's user friendly format. Kosel made a motion to accept Lamorena & Chang's proposal as presented in the Board packet. The motion was seconded and passed unanimously.

Resolution 12-07 Adopting the Preliminary Revenue, Operating Expense and Capital Improvement Budget for Fiscal Year 2012-2013: Kosel reviewed the revenue budget and noted there is slight decrease in property tax revenues. Total revenue is approximately \$3.1 million and total operating expenses are \$3,345,000 which is a nearly \$300,000 deficit. The majority of the difference is the \$600,000 that will be spent on water system improvements. Kosel noted other increases such as contract fee, radio holsters for the new EBRICS radios, and a 2% salary increase for the District Manager. The new EBRICS radios are listed under capital outlay at \$32,000. Kosel noted that all designated funds are intact including the pre-paid PERS trust, capital outlay funds and the El Cerrito contract set-aside. The final budget will be on the September agenda. Director Kosel made a motion to adopt the Resolution 12-07 and the preliminary budget as presented in the Board packet. The motion was seconded and passed unanimously.

BOARD REPORTS:

Finance Committee: Minutes of the January 26, 2012 meeting were included in the packet.

Public Safety Building: The new apparatus bay doors will be installed during the month of July.

Education: El Cerrito will be holding its annual 4th of July fair. ECFD-KFPD always has a large presence at the event.

Diablo Fire Safe Council: New FPO David Ciappara will be attending the DFSC meetings. Maples will be walking the interface tomorrow with Lake Avenue residents and DFSC staff.

Correspondence: The American Red Cross is seeking a fire district representative for their meetings.

ADJOURNMENT: The meeting was adjourned at 8:33 p.m.

MINUTES PREPARED BY: Brenda J. Navellier

These minutes were approved at the regular Board meeting of the Kensington Fire Protection District on August 8, 2012.

Attest:

Leslie Michael, Board Secretary



**El Cerrito Fire Department
Memorandum**

July 1, 2012

TO: Kensington Fire Protection Board Members

FROM: John Dougery, Battalion Chief

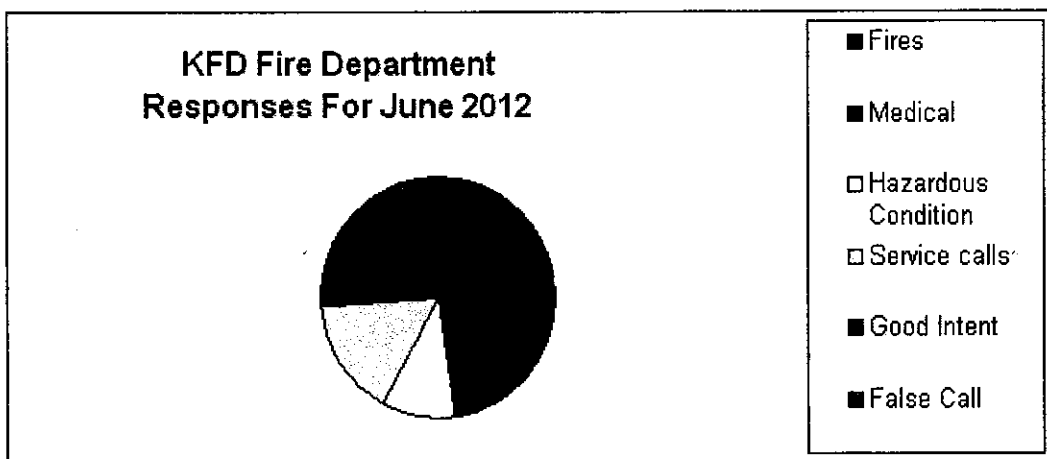
SUBJECT: Incident Activity Reports for the Month of June

19 incidents occurred during the month June in the community of Kensington. Please see the attached "Incident Log" for dates, times, and nature of all responses for the month of June (Kensington's responses will be underlined to assist in identifying them).

No incidents occurred during the month of June in the Community of Kensington resulting in fire loss.

The chart is broken down into NFIRS Incident Types. The following is a list of the response types, the number of responses for each type, and the percentage of each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentage</u>
Fires	<i>(Structure, Trash, Vehicle, Vegetation Fire)</i>	0	0.00
Medical	<i>(EMS, Vehicle Accidents, Extrication, Rescue)</i>	9	47.37
Hazardous Condition	<i>(Chemical Spills, Leaks, Down power Lines)</i>	2	10.53
Service calls	<i>(Distress, Water/ Smoke/Odor Problems)</i>	3	15.79
Good Intent	<i>(Cancelled En Route, Wrong Location)</i>	4	21.05
False Call	<i>(Wrong Company/Unit Dispatched)</i>	1	5.26
TOTALS		19	100.00



Incident Log

Date Range From: 6/1/2012 To 6/30/2012

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1201210 - 000	6/01/2012 11:12:5	1513 RICHMOND St	311 - Medical assist, assist EMS crew	Yes	Yes
1201211 - 000	6/01/2012 19:11:2	On ARLINGTON Dr at Arlington Dr	324 - Motor vehicle accident with no injuries	Yes	Yes
1201212 - 000	6/02/2012 03:39:0	212 WILLAMETTE Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201213 - 000	6/02/2012 07:54:2	On S 59TH St at HIGHLAND	440 - Electrical wiring/equipment problem, other	Yes	Yes
1201214 - 000	6/02/2012 15:18:0	HAGEN Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201215 - 000	6/02/2012 15:49:3	6400 CUTTING Blvd	151 - Outside rubbish, trash or waste fire	Yes	Yes
1201216 - 000	6/02/2012 17:13:1	1407 RICHMOND St	550 - Public service assistance, other	Yes	Yes
1201217 - 000	6/02/2012 18:19:0	3615 FLORIDA Ave	611F - Fire-Dispatched & cancelled	Yes	Yes
1201219 - 000	6/03/2012 13:33:3	10733 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201220 - 000	6/03/2012 14:15:5	176 ARLINGTON Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201221 - 000	6/03/2012 17:30:4	10900 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201222 - 000	6/03/2012 18:36:2	11450 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201223 - 000	6/03/2012 18:46:0	7024 DONAL Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201224 - 000	6/03/2012 20:24:3	205 RAMONA Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201225 - 000	6/03/2012 22:05:0	1536 LIBERTY St	700 - False alarm or false call, other	Yes	Yes
1201226 - 000	6/03/2012 23:08:4	1523 MADERA Ct	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201227 - 000	6/04/2012 05:45:2	10690 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201228 - 000	6/04/2012 08:19:5	3033 FLORIDA Ave	611F - Fire-Dispatched & cancelled	Yes	Yes
1201229 - 000	6/04/2012 08:24:2	1708 LEXINGTON Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201230 - 000	6/04/2012 09:50:5	7007 MOESER Ln	600 - Good intent call, other	Yes	Yes
1201231 - 000	6/04/2012 12:16:2	6129 TEHAMA Ave	550 - Public service assistance, other	Yes	Yes
1201232 - 000	6/04/2012 14:11:2	905 LIBERTY St	550 - Public service assistance, other	Yes	Yes
1201233 - 000	6/04/2012 14:33:2	629 VIRGINIA Ave	611F - Fire-Dispatched & cancelled	Yes	Yes
1201234 - 000	6/04/2012 14:53:5	22 WILDWOOD Pl	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201235 - 000	6/04/2012 15:30:5	1335 NORVELL St	550 - Public service assistance, other	Yes	Yes
1201236 - 000	6/04/2012 16:05:5	E 80	611T - Traffic-Dispatched & cancelled	Yes	Yes
1201237 - 000	6/05/2012 06:29:0	6544 WALDO Ave	611M - Medical-Dispatched & cancelled	Yes	Yes
1201238 - 000	6/05/2012 10:42:1	HWY 4 / WILLOW	611F - Fire-Dispatched & cancelled	Yes	Yes
1201239 - 000	6/05/2012 13:35:5	1400 HILLTOP MALL Rd	611F - Fire-Dispatched & cancelled	Yes	Yes
1201240 - 000	6/05/2012 14:13:2	3210 CENTER Ave	111 - Building fire	Yes	Yes
1201241 - 000	6/05/2012 16:32:5	687 LASSEN St	611F - Fire-Dispatched & cancelled	Yes	Yes
1201242 - 000	6/05/2012 16:54:4	4629 OVEREND Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201243 - 000	6/05/2012 17:22:2	On PURDUE Ave at Willamette Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1201244 - 000	6/05/2012 17:40:2	On SAN PABLO Ave at Moesser Ave	611 - Dispatched & cancelled	Yes	Yes
1201245 - 000	6/05/2012 18:10:0	6426 CONLON Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201246 - 000	6/05/2012 18:59:1	On PARK Ave at McBryde Ave	611 - Dispatched & cancelled	Yes	Yes
1201247 - 000	6/05/2012 21:02:1	159 S 33RD St	611X - False Alarm-Dispatched & cancelled	Yes	Yes
1201248 - 000	6/06/2012 09:59:1	7700 POTRERO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201249 - 000	6/06/2012 13:26:4	945 SONOMA St	311 - Medical assist, assist EMS crew	Yes	Yes
1201250 - 000	6/06/2012 15:25:4	325 OHIO Ave	611 - Dispatched & cancelled	Yes	Yes
1201251 - 000	6/06/2012 15:29:0	825 MAINE Ave	611 - Dispatched & cancelled	Yes	Yes
1201252 - 000	6/06/2012 16:52:0	320 EL CERRITO Plz	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201253 - 000	6/06/2012 17:03:1	3127 BENJAMIN Dr	611 - Dispatched & cancelled	Yes	Yes
1201254 - 000	6/06/2012 17:03:5	11866 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201255 - 000	6/06/2012 17:30:4	ARLINGTON Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201256 - 000	6/06/2012 19:30:0	2072 HARPER St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201257 - 000	6/06/2012 21:03:0	416 BALRA Dr	651 - Smoke scare, odor of smoke	Yes	Yes
1201258 - 000	6/06/2012 23:33:4	247 ESPEE Ave	111 - Building fire	Yes	Yes
1201259 - 000	6/06/2012 23:35:1	675 38TH St	611M - Medical-Dispatched & cancelled	Yes	Yes
1201260 - 000	6/07/2012 10:20:5	224 STANFORD Ave	551 - Assist police or other governmental agency	Yes	Yes
1201261 - 000	6/07/2012 10:58:0	942 S 45TH St	611M - Medical-Dispatched & cancelled	Yes	Yes
1201262 - 000	6/07/2012 11:59:1	401 BARRETT Ave	611 - Dispatched & cancelled	Yes	Yes
1201263 - 000	6/07/2012 11:42:0	3000 PHILLIP Ct	142 - Brush, or brush and grass mixture fire	Yes	Yes
1201264 - 000	6/07/2012 14:28:0	540 ASHBURY Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201265 - 000	6/08/2012 14:13:4	10841 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201266 - 000	6/08/2012 18:06:0	11382 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201267 - 000	6/08/2012 19:47:3	9 GARDEN Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201268 - 000	6/08/2012 20:57:2	246 PURDUE Ave	651 - Smoke scare, odor of smoke	Yes	Yes
1201269 - 000	6/08/2012 23:34:1	316 S 47TH St	611F - Fire-Dispatched & cancelled	Yes	Yes
1201270 - 000	6/09/2012 01:41:4	929 9TH St	611 - Dispatched & cancelled	Yes	Yes
1201271 - 000	6/09/2012 04:29:2	6060 CENTRAL Ave	611M - Medical-Dispatched & cancelled	Yes	Yes
1201272 - 000	6/09/2012 05:46:5	MOESER Ln	522 - Water or steam leak	Yes	Yes
1201273 - 000	6/09/2012 08:51:3	7430 SEAVIEW Pl	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201274 - 000	6/09/2012 09:07:5	5930 ALAMEDA Ave	611M - Medical-Dispatched & cancelled	Yes	Yes
1201275 - 000	6/09/2012 10:23:3	7535 STOCKTON Ave	651 - Smoke scare, odor of smoke	Yes	Yes
1201276 - 000	6/09/2012 11:54:5	945 S 45TH St	611 - Dispatched & cancelled	Yes	Yes
1201277 - 000	6/09/2012 17:20:4	11150 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201278 - 000	6/09/2012 17:34:4	On HWY 4 Fwy at WILLOW Ave	611F - Fire-Dispatched & cancelled	Yes	Yes
1201279 - 000	6/09/2012 17:57:0	262 YALE Ave	651 - Smoke scare, odor of smoke	Yes	Yes
1201280 - 000	6/09/2012 18:26:4	2085 TAPSCOTT Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201281 - 000	6/09/2012 17:39:2	1132 REGATTA POINT	611F - Fire-Dispatched & cancelled	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1201282 - 000	6/09/2012 19:38:2	3350 KLOSE Way	611F - Fire-Dispatched & cancelled	Yes	Yes
1201283 - 000	6/09/2012 19:47:1	2500 SAN PABLO DAM Rd	611M - Medical-Dispatched & cancelled	Yes	Yes
1201284 - 000	6/09/2012 20:54:1	1757 GAYNOR Ave	611F - Fire-Dispatched & cancelled	Yes	Yes
1201285 - 000	6/10/2012 06:14:2	10203 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201286 - 000	6/10/2012 08:05:3	437 CLAYTON Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201287 - 000	6/10/2012 08:56:2	325 COLUSA Ave	550 - Public service assistance, other	Yes	Yes
1201288 - 000	6/10/2012 15:06:3	4010 EL CERRITO Plz	611 - Dispatched & cancelled	Yes	Yes
1201289 - 000	6/10/2012 15:39:1	6400 CUTTING Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201290 - 000	6/10/2012 16:37:5	3830 SOLANO Ave	611F - Fire-Dispatched & cancelled	Yes	Yes
1201291 - 000	6/10/2012 17:37:1	812 CONTRA COSTA Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201292 - 000	6/10/2012 21:47:4	55 LENOX Dr	651 - Smoke scare, odor of smoke	Yes	Yes
1201293 - 000	6/10/2012 22:07:5	10944 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201294 - 000	6/11/2012 00:09:2	On SR 4 Fwy at WILLOW Ave	611F - Fire-Dispatched & cancelled	Yes	Yes
1201295 - 000	6/11/2012 01:55:4	7125 DONAL Ave	700 - False alarm or false call, other	Yes	Yes
1201296 - 000	6/11/2012 09:19:3	100 37TH St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201297 - 000	6/11/2012 09:56:0	100 37TH St	611M - Medical-Dispatched & cancelled	Yes	Yes
1201298 - 000	6/11/2012 11:04:3	S 19TH St	111 - Building fire	Yes	Yes
1201299 - 000	6/11/2012 11:11:5	6311 JORDAN Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201300 - 000	6/11/2012 15:11:5	1420 NORVELL St	730 - System malfunction, other	Yes	Yes
1201301 - 000	6/11/2012 16:43:1	82 LAWSON Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201302 - 000	6/11/2012 20:13:1	E 80	611F - Fire-Dispatched & cancelled	Yes	Yes
1201303 - 000	6/12/2012 10:56:3	1011 KING Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201304 - 000	6/12/2012 11:24:4	244 COLGATE Ave	424 - Carbon monoxide incident	Yes	Yes
1201305 - 000	6/12/2012 14:23:2	670 EL CERRITO Plz	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201306 - 000	6/12/2012 15:46:5	6203 IRMA Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201307 - 000	6/12/2012 16:28:1	103 GOLF COURSE Dr	611M - Medical-Dispatched & cancelled	Yes	Yes
1201308 - 000	6/12/2012 17:10:5	In front of 225 EL CERRITO Plz	611M - Medical-Dispatched & cancelled	Yes	Yes
1201309 - 000	6/13/2012 02:57:3	11720 SAN PABLO Ave	611M - Medical-Dispatched & cancelled	Yes	Yes
1201310 - 000	6/13/2012 07:56:4	2501 RYDIN Dr	611F - Fire-Dispatched & cancelled	Yes	Yes
1201311 - 000	6/13/2012 11:25:0	On SIERRA Ave at SONOMA Ave	553 - Public service	Yes	Yes
1201312 - 000	6/13/2012 13:01:3	10621 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201313 - 000	6/13/2012 17:45:5	60 NORWOOD Ave	511 - Lock-out	Yes	Yes
1201314 - 000	6/13/2012 19:03:1	545 BONNIE Dr	611M - Medical-Dispatched & cancelled	Yes	Yes
1201315 - 000	6/13/2012 20:36:5	942 SHEVLIN Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201316 - 000	6/14/2012 06:12:4	3RD St	111 - Building fire	Yes	Yes
1201317 - 000	6/14/2012 09:36:2	4372 BERK Ave	118 - Trash or rubbish fire, contained	Yes	Yes
1201318 - 000	6/14/2012 10:18:4	10351 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201319 - 000	6/14/2012 11:30:5	901 NEVIN Ave	611F - Fire-Dispatched & cancelled	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1201320 - 000	6/14/2012 11:33:4	In front of 611 LEXINGTON Ave	130 - Mobile property (vehicle) fire, other	Yes	Yes
1201321 - 000	6/14/2012 12:23:5	311 W RICHMOND Ave	611F - Fire-Dispatched & cancelled	Yes	Yes
1201322 - 000	6/14/2012 16:44:5	2016 TAPSCOTT Ave	745 - Alarm system sounded, no fire - unintentional	Yes	Yes
1201323 - 000	6/14/2012 17:21:2	5934 SAN JOSE Ave	322 - Vehicle accident with injuries	Yes	Yes
1201324 - 000	6/14/2012 18:46:4	3501 CARLSON Blvd	552 - Police matter	Yes	Yes
1201325 - 000	6/14/2012 20:47:4	6107 POTRERO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201326 - 000	6/15/2012 02:32:4	246 S 22ND St	611F - Fire-Dispatched & cancelled	Yes	Yes
1201327 - 000	6/15/2012 07:42:1	In front of 1105 RICHMOND St	322 - Vehicle accident with injuries	Yes	Yes
1201328 - 000	6/15/2012 10:24:2	In front of 6400 MANILA Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201329 - 000	6/15/2012 11:30:1	11565 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201330 - 000	6/15/2012 14:07:3	On TEHAMA Ave at Santa Clara Ave	611 - Dispatched & cancelled	Yes	Yes
1201331 - 000	6/15/2012 15:24:1	1120 ARLINGTON Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201332 - 000	6/15/2012 15:38:0	1018 NAVELLIER St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201333 - 000	6/15/2012 18:42:1	W 80	611 - Dispatched & cancelled	Yes	Yes
1201334 - 000	6/15/2012 19:25:3	10TH St	611F - Fire-Dispatched & cancelled	Yes	Yes
1201335 - 000	6/16/2012 03:25:5	On POTRERO Ave at Eastshore Blvd	322 - Vehicle accident with injuries	Yes	Yes
1201336 - 000	6/16/2012 07:01:4	CAMELOT Ct	611 - Dispatched & cancelled	Yes	Yes
1201337 - 000	6/16/2012 09:30:5	925 ELM ST	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201338 - 000	6/16/2012 09:33:5	404 VISTA HEIGHTS Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201339 - 000	6/16/2012 10:21:2	418 LEXINGTON Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201340 - 000	6/16/2012 14:07:2	205 Ramona Ave	550 - Public service assistance, other	Yes	Yes
1201341 - 000	6/16/2012 14:33:3	4935 BAYVIEW Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201343 - 000	6/16/2012 20:08:3	6400 CUTTING Blvd	700 - False alarm or false call, other	Yes	Yes
1201344 - 000	6/16/2012 20:37:1	4500 MACDONALD Blvd	611 - Dispatched & cancelled	Yes	Yes
1201345 - 000	6/16/2012 21:02:2	On SAN PABLO Ave at EUREKA Blvd	323 - Motor vehicle/pedestrian accident (MV Ped)	Yes	Yes
1201346 - 000	6/17/2012 00:06:3	331 4TH St	611F - Fire-Dispatched & cancelled	Yes	Yes
1201347 - 000	6/17/2012 08:20:2	4205 CUTTING Blvd	611X - False Alarm-Dispatched & cancelled	Yes	Yes
1201348 - 000	6/17/2012 09:27:1	SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201349 - 000	6/17/2012 10:56:0	1520 ARLINGTON Blvd	611 - Dispatched & cancelled	Yes	Yes
1201350 - 000	6/17/2012 11:00:0	1520 ARLINGTON Blvd	611 - Dispatched & cancelled	Yes	Yes
1201351 - 000	6/17/2012 11:08:0	6814 DEL MONTE Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201353 - 000	6/17/2012 16:59:3	7007 MOESER Ln	651 - Smoke scare, odor of smoke	Yes	Yes
1201354 - 000	6/17/2012 20:38:3	1618 LIBERTY St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201355 - 000	6/17/2012 21:54:5	3100 PULLMAN Ave	611F - Fire-Dispatched & cancelled	Yes	Yes
1201356 - 000	6/18/2012 07:39:0	5336 FLEMING Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201357 - 000	6/18/2012 08:43:5	10944 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201358 - 000	6/18/2012 10:56:4	1131 ELLS St	311 - Medical assist, assist EMS crew	Yes	Yes
1201359 - 000	6/18/2012 12:33:3	1920 DOWNEY PI	321 - EMS call, excluding vehicle accident with injury	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1201360 - 000	6/18/2012 12:45:4	In front of 15 SUNSET Dr	440 - Electrical wiring/equipment problem, other	Yes	Yes
1201361 - 000	6/18/2012 13:38:5	5822 LASSEN St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201362 - 000	6/18/2012 15:43:5	11965 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201363 - 000	6/18/2012 16:55:3	BRANCHWOOD Ct	142 - Brush, or brush and grass mixture fire	Yes	Yes
1201364 - 000	6/18/2012 17:10:2	ASHBURY Ave	520 - Water problem, other	Yes	Yes
1201365 - 000	6/19/2012 08:01:4	36 COTTAGE Ave	611 - Dispatched & cancelled	Yes	Yes
1201366 - 000	6/19/2012 10:58:3	10367 SAN PABLO Ave	611 - Dispatched & cancelled	Yes	Yes
1201367 - 000	6/19/2012 11:08:3	1598 CARLSON Blvd	311 - Medical assist, assist EMS crew	Yes	Yes
1201368 - 000	6/19/2012 13:00:3	516 BALRA Dr	444 - Power line down	Yes	Yes
1201369 - 000	6/19/2012 16:18:3	300 COLUSA Ave	444 - Power line down	Yes	Yes
1201370 - 000	6/19/2012 16:22:1	6400 MANILA Ave	550 - Public service assistance, other	Yes	Yes
1201371 - 000	6/19/2012 18:25:3	6400 CUTTING Blvd	311 - Medical assist, assist EMS crew	Yes	Yes
1201372 - 000	6/19/2012 19:05:5	6400 CUTTING Blvd	311 - Medical assist, assist EMS crew	Yes	Yes
1201373 - 000	6/19/2012 19:20:3	685 BERK Ave	710 - Malicious, mischievous false call, other	Yes	Yes
1201374 - 000	6/20/2012 01:46:2	519 OAK St	311 - Medical assist, assist EMS crew	Yes	Yes
1201375 - 000	6/20/2012 05:24:5	10944 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201376 - 000	6/20/2012 06:57:1	6500 FAIRMOUNT Ave	700 - False alarm or false call, other	Yes	Yes
1201377 - 000	6/20/2012 12:34:4	On POTRERO Ave at ARLINGTON Blvd	550 - Public service assistance, other	Yes	Yes
1201378 - 000	6/20/2012 13:14:5	6510 GLADYS Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201379 - 000	6/20/2012 13:37:5	1560 MERCED St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201380 - 000	6/20/2012 14:22:3	On BARRETT Ave at MIRA VISTA Dr	520 - Water problem, other	Yes	Yes
1201381 - 000	6/20/2012 14:26:2	5525 COLUSA Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201382 - 000	6/20/2012 16:28:0	7112 FAIRMOUNT Ave	444 - Power line down	Yes	Yes
1201383 - 000	6/20/2012 18:56:1	1330 CONTRA COSTA Ave	111 - Building fire	Yes	Yes
1201384 - 000	6/20/2012 21:21:5	4610 POTRERO Ave	611M - Medical-Dispatched & cancelled	Yes	Yes
1201385 - 000	6/20/2012 22:52:4	970 CONTRA COSTA Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201386 - 000	6/21/2012 02:31:1	6060 CENTRAL Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201387 - 000	6/21/2012 03:16:5	On SAN PABLO Ave at San Diego St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201388 - 000	6/21/2012 03:59:4	7430 SEAVIEW PI	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201389 - 000	6/21/2012 09:25:0	1250 NORVELL St	611X - False Alarm-Dispatched & cancelled	Yes	Yes
1201390 - 000	6/21/2012 12:17:3	180/CARLSON BLVD	322 - Vehicle accident with injuries	Yes	Yes
1201391 - 000	6/21/2012 14:03:4	5005 GATELY Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201392 - 000	6/21/2012 14:12:4	2317 DOVER Ave	113 - Cooking fire, confined to container	Yes	Yes
1201393 - 000	6/21/2012 16:37:4	On SAN PABLO Ave at POTRERO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201394 - 000	6/21/2012 17:53:2	9889 SAN PABLO Ave	745 - Alarm system sounded, no fire - unintentional	Yes	Yes
1201395 - 000	6/22/2012 01:16:4	8515 BETTY Ln	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201396 - 000	6/22/2012 03:58:0	726 LOBOS Ave	611F - Fire-Dispatched & cancelled	Yes	Yes
1201397 - 000	6/22/2012 07:59:2	10057 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1201398 - 000	6/22/2012 09:22:2	253 YALE AVE	550 - Public service assistance, other	Yes	Yes
1201399 - 000	6/22/2012 09:53:4	267 BERKELEY PARK Blvd	700 - False alarm or false call, other	Yes	Yes
1201400 - 000	6/22/2012 10:11:1	958 LENEVE Pl	733 - Smoke detector activation due to malfunction	Yes	Yes
1201401 - 000	6/22/2012 11:55:0	2659 MIRA VISTA Dr	311 - Medical assist, assist EMS crew	Yes	Yes
1201402 - 000	6/22/2012 12:06:3	7564 TERRACE Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201403 - 000	6/22/2012 12:58:3	6343 ARLINGTON Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201405 - 000	6/21/2012 09:25:0	1250 NORVELL St	440 - Electrical wiring/equipment problem, other	Yes	Yes
1201406 - 000	6/22/2012 17:52:1	1407 RICHMOND St	550 - Public service assistance, other	Yes	Yes
1201407 - 000	6/22/2012 19:59:5	3261 BELMONT AVE	113 - Cooking fire, confined to container	Yes	Yes
1201408 - 000	6/22/2012 20:28:4	5247 SOBRANTE AVE	111 - Building fire	Yes	Yes
1201409 - 000	6/22/2012 20:59:1	7 EDGECROFT Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201410 - 000	6/22/2012 22:02:4	6343 ARLINGTON Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201411 - 000	6/23/2012 00:00:1	295 COLUSA AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201412 - 000	6/23/2012 09:17:5	2001 CARQUINEZ AVE	311 - Medical assist, assist EMS crew	Yes	Yes
1201413 - 000	6/23/2012 12:48:5	On SANTA FE AVE at Oak View Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201414 - 000	6/23/2012 14:05:3	CENTRAL AVE	510 - Person in distress, other	Yes	Yes
1201415 - 000	6/23/2012 15:05:3	11450 SAN PABLO AVE	440 - Electrical wiring/equipment problem, other	Yes	Yes
1201416 - 000	6/23/2012 17:00:0	1226 LIBERTY St	611 - Dispatched & cancelled	Yes	Yes
1201417 - 000	6/23/2012 17:00:4	1304 NOBLE Ct	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201418 - 000	6/23/2012 20:29:2	SAN PABLO AVE/SAN DIEGO ST	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201419 - 000	6/23/2012 20:41:5	11939 SAN PABLO AVE	553 - Public service	Yes	Yes
1201420 - 000	6/23/2012 21:04:1	1216 LIBERTY St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201421 - 000	6/23/2012 22:40:2	S 50TH St	111 - Building fire	Yes	Yes
1201422 - 000	6/24/2012 05:58:2	GOODRICK AVE	611H - Hazardous Condition-Dispatched & cancelled en route	Yes	Yes
1201423 - 000	6/24/2012 15:29:0	POTRERO AVE	522 - Water or steam leak	Yes	Yes
1201424 - 000	6/24/2012 21:48:5	703 POMONA AVE	551 - Assist police or other governmental agency	Yes	Yes
1201425 - 000	6/24/2012 23:39:5	5835 ALAMEDA AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201426 - 000	6/25/2012 00:11:2	823 BALRA Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201427 - 000	6/25/2012 05:53:0	240 PURDUJE AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201428 - 000	6/25/2012 10:58:3	1116 ELLS St	740 - Unintentional transmission of alarm, other	Yes	Yes
1201429 - 000	6/25/2012 10:58:4	1320 DEVONSHIRE Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201430 - 000	6/25/2012 11:20:4	2335 ALVA AVE	736 - CO detector activation due to malfunction	Yes	Yes
1201431 - 000	6/25/2012 11:30:1	11450 SAN PABLO AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201432 - 000	6/25/2012 15:23:5	6400 CUTTING Blvd	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201434 - 000	6/25/2012 19:38:0	6510 GLADYS AVE	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201435 - 000	6/25/2012 20:17:2	6530 MORRIS AVE	412 - Gas leak (natural gas or LPG)	Yes	Yes
1201436 - 000	6/26/2012 00:20:4	On MONTA VISTA AVE at BARRETT Ave	651 - Smoke scare, odor of smoke	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1201437 - 000	6/26/2012 03:02:2	434 ALBEMARLE St	651 - Smoke scare, odor of smoke	Yes	Yes
1201438 - 000	6/26/2012 13:46:2	1133 BREWSTER Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201440 - 000	6/26/2012 18:12:2	7007 MOESER Ln	323 - Motor vehicle/pedestrian accident (MV Ped)	Yes	Yes
1201441 - 000	6/26/2012 19:19:1	6400 CUTTING Blvd	611M - Medical-Dispatched & cancelled	Yes	Yes
1201442 - 000	6/26/2012 19:39:3	6401 MANILA Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201443 - 000	6/26/2012 19:48:1	724 7TH St	611 - Dispatched & cancelled	Yes	Yes
1201444 - 000	6/26/2012 22:34:0	7535 STOCKTON Ave	651 - Smoke scare, odor of smoke	Yes	Yes
1201445 - 000	6/27/2012 10:33:0	523 ASHBURY Ave	511 - Lock-out	Yes	Yes
1201446 - 000	6/27/2012 10:51:2	2191 PYRAMID Dr	111 - Building fire	Yes	Yes
1201447 - 000	6/27/2012 11:21:5	6203 IRMA Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201448 - 000	6/27/2012 15:06:2	6032 El Dorado Ave	113 - Cooking fire, confined to container	Yes	Yes
1201449 - 000	6/27/2012 15:25:2	12240 SAN PABLO Ave	611M - Medical-Dispatched & cancelled	Yes	Yes
1201450 - 000	6/27/2012 16:27:4	6060 EL CERRITO Plz	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201451 - 000	6/27/2012 16:53:2	On SCHMIDT Lane at San Pablo Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201452 - 000	6/27/2012 18:52:4	1440 LA WRENCE St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201453 - 000	6/27/2012 23:08:4	421 LIBERTY St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201454 - 000	6/28/2012 00:15:4	808 BALRA Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201455 - 000	6/28/2012 07:25:3	1201 LIBERTY St	511 - Lock-out	Yes	Yes
1201456 - 000	6/28/2012 09:44:2	11299 SAN PABLO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201457 - 000	6/28/2012 09:59:1	7000 EL CERRITO Plz	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201458 - 000	6/28/2012 10:33:0	6510 GLADYS Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201459 - 000	6/28/2012 16:50:5	923 EVERETT St	611M - Medical-Dispatched & cancelled	Yes	Yes
1201460 - 000	6/28/2012 18:45:5	On ELM St at Lincoln Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201461 - 000	6/28/2012 21:28:1	11382 SAN PABLO Ave	311 - Medical assist, assist EMS crew	Yes	Yes
1201462 - 000	6/29/2012 11:02:3	7336 PEBBLE BEACH Dr	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201463 - 000	6/29/2012 11:06:2	2060 TAPSCOTT Ave	611 - Dispatched & cancelled	Yes	Yes
1201464 - 000	6/29/2012 16:06:5	6397 HAZEL Ave	611 - Dispatched & cancelled	Yes	Yes
1201465 - 000	6/29/2012 21:31:3	On Shasta Rd at East Wildcat Canyon Rd	311 - Medical assist, assist EMS crew	Yes	Yes
1201466 - 000	6/29/2012 23:06:1	664 30TH St	111 - Building fire	Yes	Yes
1201467 - 000	6/30/2012 00:14:0	4417 CUTTING Blvd	311 - Medical assist, assist EMS crew	Yes	Yes
1201468 - 000	6/30/2012 00:36:1	108 SEAVIEW Dr	551 - Assist police or other governmental agency	Yes	Yes
1201469 - 000	6/30/2012 10:11:4	945 S 45TH St	311 - Medical assist, assist EMS crew	Yes	Yes
1201470 - 000	6/30/2012 10:18:4	7233 BLAKE St	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201471 - 000	6/30/2012 13:04:4	5629 FRESNO Ave	321 - EMS call, excluding vehicle accident with injury	Yes	Yes
1201472 - 000	6/30/2012 13:34:3	1340 CARLSON Blvd	611M - Medical-Dispatched & cancelled	Yes	Yes
1201473 - 000	6/30/2012 16:11:4	616 S 49TH St	611X - False Alarm-Dispatched & cancelled	Yes	Yes
1201474 - 000	6/30/2012 18:26:3	6400 CUTTING Blvd	611M - Medical-Dispatched & cancelled	Yes	Yes
1201475 - 000	6/30/2012 20:59:5	4779 HARTNETT Ave	611M - Medical-Dispatched & cancelled	Yes	Yes

Incident Number	Date/Time	Address	Incident Type	Completed	Reviewed
1201476 - 000	6/30/2012 21:37:4	6400 CUTTING Blvd	311 - Medical assist, assist EMS crew	Yes	Yes
1201477 - 000	6/30/2012 22:39:1	1618 LIBERTY St	550 - Public service assistance, other	Yes	Yes

Totals

Number of Incidents	262
Completed	262
Not Completed	
Reviewed	262
Not Reviewed	

TRANSMITTAL - APPROVAL

TO: Auditor Controller of Contra Costa County:

Forwarded herewith are the following invoices and claims for goods and services received which have been approved for payment:

		KENSINGTON FPD		PY/CY:		
		TRANSMITTAL - APPROVAL		BATCH #:		
		Invoices		DATE:		
				LOCATION #:		
				FILENAME:		
				KENSINGTON		
00982	Delta Dental	08/01/12	BE000343219 Aug dental	7840	1061	1,189.07
01169	CalPERS	07/16/12	13358705 Sep med	7840	1061	9,264.06
01406	KFPD	08/02/12	Reimburse revolving fund	7840	2490	10,308.95
01634	Vision Service Plan	07/18/12	00102770001Augl vision	7840	1061	317.35
02120	City of El Cerrito	08/01/12	Aug fire protection	7840	2328	198,065.21
	Healdsburg Signs, Inc.	07/18/12	121196 engine decals	7840	2490	3,160.61
TOTAL						222,305.25

Kensington FPD Approval

Date:

Paul Mauer Date: 8/12/12

August 3, 2012

Attachment to Transmittal 0812

Kensington Fire Protection District Revolving Fund 01406

Detailed invoice for reimbursement to the Revolving Fund for payment of the following expenditures:

INVOICE DATE	DESCRIPTION	AMOUNT
7/1/2012	Contra Costa County CSDA	50.00
7/9/2012	Nextel - telephone	65.07
7/17/2012	Payroll processing	50.39
7/17/2012	Payroll - 7/1-7/15/12	2,495.75
7/17/2012	Withholding payroll taxes 7/1- 7/15/12	897.29
7/24/2012	Meyers Nave - legal counsel	127.90
7/5/2012	PG&E - gas	64.33
7/5/2012	PG&E - electric	1,015.29
7/13/2012	Mechanics Bank - pub ed, office exp	280.07
8/1/2012	Stericycle - medical waste	553.73
7/15/2012	Bay Alarm - UL cert	100.00
7/5/2012	Office Depot - office supplies	178.73
7/5/12/7/27/11	AT&T - telephone	305.50
8/1/2012	Payroll processing	50.39
8/2/2012	Payroll - 7/16-7/31/12	2,470.42
8/2/2012	Withholding payroll taxes 7/16- 7/31/12	897.29
8/5/2012	ICMA - deferred comp	706.80
	Total	10,308.95

Please complete the enclosed deposit ticket and mail in the attached envelope to The Mechanics Bank.

August 3, 2012

To: KFPD Board Members

AGENDA ITEM

6
8/8/12

Brenda Navellier
Manager

Re: Monthly Financial Reports

The following Financial Reports are for a six-week period, May 12 through June 30, 2012 (FY11-12 year-end) instead of the usual four-week period. These reports should be considered preliminary and not final numbers since the County will continue to produce several year-end runs.

No financial reports for July activity are provided at this time since the Board will not approve the final FY 12-13 budget until the September 12 meeting.

Kensington Fire Protection District
Balance Sheet
As of June 30, 2012

	Jun 30, 12
ASSETS	
Current Assets	
Checking/Savings	
Petty Cash	200.00
KFPD Revolving Acct - Gen Fund	13,536.10
General Fund	284,422.84
Special Tax Fund	18,001.35
Capital Fund	5,038.77
Total Checking/Savings	321,199.06
Accounts Receivable	
Due from County for Reimb.	11,342.08
Advance on Supplemental Taxes	20,282.15
Total Accounts Receivable	31,624.23
Other Current Assets	
Undeposited Funds	824.91
Prepaid Exp.	1,641.00
Prepaid CERBT - Retiree Trust	1,153,114.10
Investments	
Capital Replacement Funds	776,422.00
Fire Protect. Contract Reserves	2,260,942.00
Investments - Other	115,799.91
Total Investments	3,153,163.91
Total Other Current Assets	4,308,743.92
Total Current Assets	4,661,567.21
Fixed Assets	
Equipment	896,141.54
Accumulated Depreciation-Equip	-490,385.00
Land	5,800.00
Building and Improvements	1,433,929.13
Accumulated Depreciation - Bldg	-583,685.00
Current Capital Outlay	
P/S Building Repair/Replace	542,619.17
P/S Bldg Bay Doors	20,758.00
Firefighters Qtrs/Equip	10,105.63
Total Current Capital Outlay	573,482.80
Total Fixed Assets	1,835,283.47
Other Assets	
Prop 1A Loan - State of CA	218,628.00
Total Other Assets	218,628.00
TOTAL ASSETS	6,715,478.68
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Due to Revolving Acct - Gen Fnd	11,342.08
Due to Other - Issued by CCC	27,836.50
Total Accounts Payable	39,178.58
Other Current Liabilities	
Surety Bond Claim Held	176,000.00
Wages & PR Taxes Payable	5,861.92
Total Other Current Liabilities	181,861.92
Total Current Liabilities	221,040.50
Total Liabilities	221,040.50

Kensington Fire Protection District

Balance Sheet

As of June 30, 2012

	<u>Jun 30, 12</u>
Equity	
Fund Equity - General	3,325,448.26
Fund Equity - Capital Projects	548,373.00
Fund Equity - Special Revenue	17,789.00
Fund Equity - Gen Fixed Asset	1,321,009.00
Fund Equity	1,146,877.58
Net Income	134,941.34
Total Equity	<u>6,494,438.18</u>
TOTAL LIABILITIES & EQUITY	<u><u>6,715,478.68</u></u>

Kensington Fire Protection District
Revenue & Expense Prev Year Comparison
 July 2011 through June 2012

	Jul '11 - Jun 12	Jul '10 - Jun 11	\$ Change	% Change
Ordinary Income/Expense				
Income				
Property Taxes	2,799,582.05	2,784,872.22	14,709.83	0.5%
Special Taxes	200,196.00	200,220.90	-24.90	0.0%
Other Tax Income	34,642.03	32,657.22	1,984.81	6.1%
Lease Agreement	29,705.00	28,840.00	865.00	3.0%
Interest Income	7,770.06	12,525.82	-4,755.76	-38.0%
Salary Reimbursement Agreement	45,961.44	44,704.97	1,256.47	2.8%
Miscellaneous Income	9,039.41	32,807.75	-23,768.34	-72.5%
Total Income	3,126,895.99	3,136,628.88	-9,732.89	-0.3%
Expense				
OUTSIDE PROFESSIONAL SERVICES				
LAFCO Fees	1,176.70	1,445.41	-268.71	-18.6%
Contra Costa County Expenses	31,406.33	33,091.40	-1,685.07	-5.1%
El Cerrito Contract Fee	2,260,941.29	2,132,128.37	128,812.92	6.0%
Water System Improvements	420,000.00	1,186.00	418,814.00	35,313.2%
Risk Management Insurance	9,835.00	12,378.00	-2,543.00	-20.5%
Professional Fees				
Accounting	4,327.70	3,855.00	472.70	12.3%
Actuarial Valuation	2,500.00	3,200.00	-700.00	-21.9%
State Mandated Claims Consult	1,339.00	0.00	1,339.00	100.0%
Audit	12,000.00	12,000.00	0.00	0.0%
Legal Fees	3,878.51	24,199.70	-20,321.19	-84.0%
Total Professional Fees	24,045.21	43,254.70	-19,209.49	-44.4%
Wildland Vegetation Mgmt	9,345.00	5,985.00	3,360.00	56.1%
Total OUTSIDE PROFESSIONAL SER...	2,756,749.53	2,229,468.88	527,280.65	23.7%
RETIREE MEDICAL BENEFITS				
PERS Medical	59,250.00	54,990.00	4,260.00	7.8%
Delta Dental	7,569.96	7,870.31	-300.35	-3.8%
Vision Care	2,135.04	2,135.00	0.04	0.0%
Total RETIREE MEDICAL BENEFITS	68,955.00	64,995.31	3,959.69	6.1%
COMMUNITY SERVICE ACTIVITIES				
Public Education	10,032.83	8,087.38	1,945.45	24.1%
Comm. Pharmaceutical Drop-Off	5,017.06	1,486.12	3,530.94	237.6%
Vial of Life Program	0.00	233.58	-233.58	-100.0%
CERT Emergency Kits	3,827.77	3,786.43	41.34	1.1%
Open Houses	610.23	0.00	610.23	100.0%
Community Shredder	787.50	1,782.50	-995.00	-55.8%
Total COMMUNITY SERVICE ACTIVI...	20,275.39	15,376.01	4,899.38	31.9%
DISTRICT ACTIVITIES				
Firefighter's Apparel	415.85	7,198.49	-6,782.64	-94.2%
Firefighters' Expenses	4,798.74	4,973.50	-174.76	-3.5%
Engine Rescue Equipment	0.00	6,217.01	-6,217.01	-100.0%
Staff Appreciation	811.24	1,624.11	-812.87	-50.1%
Professional Development	4,353.33	946.33	3,407.00	360.0%
Building Maintenance				
Janitorial Service	1,195.92	1,096.26	99.66	9.1%
Medical Waste Disposal	5,965.52	4,315.75	1,649.77	38.2%
Building alarm	1,691.00	1,696.00	-5.00	-0.3%
Gardening service	1,140.00	705.00	435.00	61.7%
Miscellaneous Maint.	9,799.97	5,965.24	3,834.73	64.3%
Total Building Maintenance	19,792.41	13,778.25	6,014.16	43.7%
Building Utilities/Service				
Garbage	817.92	800.40	17.52	2.2%
Gas and Electric	7,036.25	7,541.50	-505.25	-6.7%
Water/Sewer	1,394.65	1,160.31	234.34	20.2%
Total Building Utilities/Service	9,248.82	9,502.21	-253.39	-2.7%
Election	0.00	369.80	-369.80	-100.0%
Memberships	4,807.00	5,241.00	-434.00	-8.3%
Office				
Office Expense	3,598.26	1,927.46	1,670.80	86.7%
Office Supplies	1,252.33	1,360.27	-107.94	-7.9%
Telephone	4,847.32	4,572.54	274.78	6.0%
Total Office	9,697.91	7,860.27	1,837.64	23.4%
Total DISTRICT ACTIVITIES	53,925.30	57,710.97	-3,785.67	-6.6%
Staff				
Wages	72,198.00	70,776.48	1,421.52	2.0%
Overtime Wages	1,561.91	2,500.92	-939.01	-37.6%
Vacation Wages	-85.80	952.98	-1,038.78	-109.0%
Medical/dental ins compensation	6,120.00	5,880.00	240.00	4.1%
Retirement Contribution	3,609.84	3,538.80	71.04	2.0%
Payroll Taxes	5,915.61	5,885.69	29.92	0.5%
Workers Compensation/Life ins	1,501.41	1,225.79	275.62	22.5%
Payroll Processing	1,228.46	1,168.08	60.38	5.2%
Total Staff	92,049.43	91,928.74	120.69	0.1%

Kensington Fire Protection District
Revenue & Expense Prev Year Comparison
 July 2011 through June 2012

	Jul '11 - Jun 12	Jul '10 - Jun 11	\$ Change	% Change
Contingency				
General	0.00	3,300.00	-3,300.00	-100.0%
Total Contingency	0.00	3,300.00	-3,300.00	-100.0%
Total Expense	2,991,954.65	2,462,779.91	529,174.74	21.5%
Net Ordinary Income	134,941.34	673,848.97	-538,907.63	-80.0%
Other Income/Expense				
Other Income				
Transfers In - Capital	3,455.00	93,355.00	-89,900.00	-96.3%
Transfers In - General	210,171.78	109,107.78	101,064.00	92.6%
Total Other Income	213,626.78	202,462.78	11,164.00	5.5%
Other Expense				
Depreciation Expense	0.00	100,642.00	-100,642.00	-100.0%
Transfers Out - Capital	210,171.78	4,107.78	206,064.00	5,016.4%
Transfers Out - Special	0.00	194,000.00	-194,000.00	-100.0%
Transfers Out - General	3,455.00	4,355.00	-900.00	-20.7%
Total Other Expense	213,626.78	303,104.78	-89,478.00	-29.5%
Net Other Income	0.00	-100,642.00	100,642.00	100.0%
Net Income	134,941.34	573,206.97	-438,265.63	-76.5%

**Kensington Fire Protection District
Revenue & Expense Budget vs. Actual**

July 2011 through June 2012

	Jul '11 - Jun 12	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Property Taxes	2,799,582.05	2,798,795.00	787.05	100.0%
Special Taxes	200,196.00	200,196.00	0.00	100.0%
Other Tax Income	34,642.03	32,000.00	2,642.03	108.3%
Lease Agreement	29,705.00	29,705.00	0.00	100.0%
Interest Income	7,770.06	9,000.00	-1,229.94	86.3%
Salary Reimbursement Agreement	45,961.44	45,943.00	18.44	100.0%
Miscellaneous Income	9,039.41			
Total Income	3,126,895.99	3,115,639.00	11,256.99	100.4%
Expense				
OUTSIDE PROFESSIONAL SERVICES				
LAFCO Fees	1,176.70	1,490.00	-313.30	79.0%
Contra Costa County Expenses	31,406.33	34,745.00	-3,338.67	90.4%
El Cerrito Contract Fee	2,260,941.29	2,260,942.00	-0.71	100.0%
Water System Improvements	420,000.00	600,000.00	-180,000.00	70.0%
Fire Abatement Contract	0.00	8,000.00	-8,000.00	0.0%
Risk Management Insurance	9,835.00	11,000.00	-1,165.00	89.4%
Professional Fees				
Accounting	4,327.70	5,400.00	-1,072.30	80.1%
Actuarial Valuation	2,500.00	3,000.00	-500.00	83.3%
State Mandated Claims Consult	1,339.00	1,300.00	39.00	103.0%
Audit	12,000.00	12,000.00	0.00	100.0%
Legal Fees	3,878.61	30,000.00	-26,121.49	12.9%
Total Professional Fees	24,045.21	51,700.00	-27,654.79	46.5%
Wildland Vegetation Mgmt	9,345.00	10,000.00	-655.00	93.5%
Total OUTSIDE PROFESSIONAL SER...	2,756,749.53	2,977,877.00	-221,127.47	92.6%
RETIREE MEDICAL BENEFITS				
PERS Medical	59,250.00	59,250.00	0.00	100.0%
Delta Dental	7,569.96	8,155.00	-585.04	92.8%
Vision Care	2,135.04	2,300.00	-164.96	92.8%
Total RETIREE MEDICAL BENEFITS	68,955.00	69,705.00	-750.00	98.9%
COMMUNITY SERVICE ACTIVITIES				
Public Education	10,032.83	13,000.00	-2,967.17	77.2%
Comm. Pharmaceutical Drop-Off	5,017.06	3,000.00	2,017.06	167.2%
Vial of Life Program	0.00	500.00	-500.00	0.0%
CERT Emergency Kits	3,827.77	2,500.00	1,327.77	153.1%
Open Houses	610.23	2,500.00	-1,889.77	24.4%
Community Shredder	787.50	2,000.00	-1,212.50	39.4%
Total COMMUNITY SERVICE ACTIVITI...	20,275.39	23,500.00	-3,224.61	86.3%
DISTRICT ACTIVITIES				
Firefighter's Apparel	415.85	1,500.00	-1,084.15	27.7%
Firefighters' Expenses	4,798.74	5,000.00	-201.26	96.0%
Staff Appreciation	811.24	4,000.00	-3,188.76	20.3%
Professional Development	4,353.33	5,500.00	-1,146.67	79.2%
Building Maintenance				
Janitorial Service	1,195.92	1,500.00	-304.08	79.7%
Medical Waste Disposal	5,965.52	4,535.00	1,430.52	131.5%
Building alarm	1,691.00	2,000.00	-309.00	84.6%
Gardening service	1,140.00	1,400.00	-260.00	81.4%
Miscellaneous Maint.	9,799.97	10,000.00	-200.03	98.0%
Total Building Maintenance	19,792.41	19,435.00	357.41	101.8%
Building Utilities/Service				
Garbage	817.92	840.00	-22.08	97.4%
Gas and Electric	7,036.25	7,920.00	-883.75	88.8%
Water/Sewer	1,394.65	1,220.00	174.65	114.3%
Total Building Utilities/Service	9,248.82	9,980.00	-731.18	92.7%
Memberships	4,807.00	5,600.00	-793.00	85.8%
Office				
Office Expense	3,598.26	3,500.00	98.26	102.8%
Office Supplies	1,252.33	2,500.00	-1,247.67	50.1%
Telephone	4,847.32	4,800.00	47.32	101.0%
Total Office	9,697.91	10,800.00	-1,102.09	89.8%
Total DISTRICT ACTIVITIES	53,925.30	61,815.00	-7,889.70	87.2%
Staff				
Wages	72,198.00	72,200.00	-2.00	100.0%
Overtime Wages	1,561.91	3,750.00	-2,188.09	41.7%
Vacation Wages	-85.80	735.00	-820.80	-11.7%
Medical/dental Ins compensation	6,120.00	6,120.00	0.00	100.0%
Retirement Contribution	3,609.84	3,610.00	-0.16	100.0%
Payroll Taxes	5,915.61	6,500.00	-584.39	91.0%
Workers Compensation/Life Ins	1,501.41	1,500.00	1.41	100.1%
Payroll Processing	1,228.46	1,225.00	3.46	100.3%
Total Staff	92,049.43	95,640.00	-3,590.57	96.2%

**Kensington Fire Protection District
Revenue & Expense Budget vs. Actual**

July 2011 through June 2012

	Jul '11 - Jun 12	Budget	\$ Over Budget	% of Budget
Contingency				
General	0.00	20,000.00	-20,000.00	0.0%
Total Contingency	0.00	20,000.00	-20,000.00	0.0%
Total Expense	2,991,954.65	3,248,537.00	-256,582.35	92.1%
Net Ordinary Income	134,941.34	-132,898.00	267,839.34	-101.5%
Other Income/Expense				
Other income				
Transfers In - Capital	3,455.00			
Transfers In - General	210,171.78			
Total Other Income	213,626.78			
Other Expense				
Transfers Out - Capital	210,171.78			
Transfers Out - General	3,455.00			
Total Other Expense	213,626.78			
Net Other Income	0.00			
Net Income	134,941.34	-132,898.00	267,839.34	-101.5%

CHIEF'S REPORT

**KENSINGTON FIRE PROTECTION DISTRICT
MEMORANDUM**

August 1, 2012

TO: President and Board Members
Kensington Fire Protection District

FROM: Lance J. Maples, Fire Chief

SUBJECT: **Fire Chief's Report**

El Cerrito/Kensington Fire Department Staff Assists the Residents of Colorado

On June 25, 2012, at approximately 3:30 p.m., Captain/Paramedic Kevin Janes was dispatched as part of a Federal Incident Management Team to work as a Communication Technician for three different fires in Colorado. As you may recall seeing on the news, flames forced thousands of Colorado residents from their homes over a three week period and disrupted vacation plans for a countless number of visitors as smoked shrouded some of the states top tourist destinations. Fire officials in Colorado reported that they are already having their worst fire season in a decade. Captain Janes, working in the capacity of a communications technician, was tasked with putting together communication plans, programming radios for responders and ensuring that telephone service was constant for base camp. Captain Janes returned from his assignment on July 12th and was very happy to be back at home..

Fire Crew Responds North East to Assist Others

On July 12, 2012 at approximately 7:00 p.m., Battalion Chief David Gibson was dispatched as the Strike Team Leader for XCC2040C to be in charge of resources from the Crockett Carquinez Fire Protection District, Contra Costa County Fire Protection District, Moraga/Orinda Fire Protection District, San Ramon Valley Fire Protection District and the El Cerrito/Kensington Fire Department. Captain Jarl Grunseth, Captain/Paramedic Rune Hoyer-Nielsen, Engineer/Paramedic David Cesmat and Firefighter Joe Gruppalo staffed Engine 372 to the incident, named the Robbers Fire, just outside of the Auburn, California area. At the time of deployment, the Robbers Fire had burned about 300 acres through very steep terrain and 100 degree temperatures. On July 13th, fire officials had reported that the fire had grown to 800 acres and over 150 homes were threatened. Strike team XCC2040C worked 12 hour shifts conducting structure protection and mopping up hot spots from the fire. Strike team XCC2040C returned home on July 17th and I am happy to report no injuries were encountered during this response.

NEW BUSINESS

AGENDA BILL

Subject: Annual Fire Hazard Abatement
Initiated by: Michael J. Bond, Fire Marshal
David Ciappara, Fire Prevention Officer

BACKGROUND

The fire department is continuing its annual fire hazard abatement program. This program seeks to remove weeds, rubbish, litter or other flammable material from private properties where such flammable material endangers the public safety by creating a public nuisance and a fire hazard. Most property owners voluntarily abate these hazards without Fire Department involvement. Ideally 100% of the property owners would do so. Experience in prior years suggests most will comply. Any property owners that do not comply will have the District do the work and place the costs on their tax bill.

ANALYSIS/DISCUSSION

The Fire Hazard Abatement process under the direction of the Fire Department should proceed according to Health and Safety Code Sections 14875 et seq which specify the following:

1. The El Cerrito Fire Department on behalf of the Kensington Fire Protection District has determined hazards that must be abated. Pursuant to these code sections, hazards are defined as weeds, rubbish, litter or other flammable materials which create a fire hazard or are otherwise noxious or dangerous and which exist on specific parcels of property within the boundaries of the District.
2. Notice was sent by mail that the Fire District has determined the existence of a public nuisance which must be abated and that a hearing will be held to consider any objections prior to ordering the Fire Chief or his designee to perform abatement.
3. At the August 8, 2012 meeting, the Board of Directors shall hear and consider all objections to the proposed removal of weeds, rubbish, litter or other flammable material. At the conclusion of the hearing, the Board of Directors shall by resolution allow or overrule any objections and order the Fire Chief or his designee to abate some or all of the public nuisance conditions on any remaining parcels which have not been voluntarily cleared by that time. The costs for abatement shall be assessed against the property as a lien and special assessment.
4. At the conclusion of the August 8, 2012 hearing a second and final notice shall be sent to each property owner prior to abatement. This notice will order the immediate abatement of nuisance conditions. This notice will clearly state that if nuisance conditions are ignored, the

Fire District shall cause abatement and costs for removal will be assessed against the property as a lien and special assessment. It will also indicate that if the conditions are voluntarily abated, the property shall be removed from the process.

5. Sometime between August 15th 2012 and August 29, 2012, if the hazardous conditions are not removed prior to the arrival of the hazard abatement crew, the Kensington Fire Protection District shall cause the weeds, rubbish, refuse, and other flammable material to be removed and shall keep an account of the cost of abatement for each parcel or land where such work is performed.
6. After September 26, 2012, the Fire Chief or his designee shall submit to the Board of Directors of the Fire District for confirmation an itemized written report showing the cost of abatement work performed. A copy of this report shall be posted for at least three days prior to its submission to the Board of Directors. Each property owner upon whose property abatement work was performed shall be sent written notice by mail of a hearing by the Board of Directors to consider the cost of abatement work performed on their property.
7. At the Board meeting on October 10th 2012 the Board of Directors of the Fire District shall receive and consider the written staff report on abatement actions taken by the District and shall hear any objections from the property owners liable to be assessed for the abatement. The Board of Directors may modify the staff report if deemed appropriate and then confirm the report by motion or resolution.
8. After Board of Directors confirmation of the report, a certified copy of the report shall be filed with the county auditor who shall add the amount of the assessment to the next regular tax bill levied against the parcel.

FINANCIAL CONSIDERATIONS

The abatement program will be administered by Fire Department staff with minimum costs expended for printing and mailing. Abatement work will be completed by private contract labor as appropriate. Program costs will be recovered through the special assessment and lien process.

LEGAL CONSIDERATIONS

The properties were evaluated to determine whether or not a conflict of interest arose with any individual Board Member by being within 500 feet of any Board Member's property. There was no conflict.

The Fire District's Attorney has reviewed and approved the process.

The Fire Hazard Abatement Program is exempt from California Environmental Quality Act (CEQA) pursuant to sections 15304 and 15308 or the CEQA Guidelines. Therefore, no further CEQA review is required.

RECOMMENDATION

Staff recommends that the Kensington Fire Protection District authorize through the adoption of Resolution 12-08 the initiation of the abatement process by declaring weeds, rubbish, litter, and

other flammable material on specific parcels of property within District boundaries as public nuisances, which must be abated.

Reviewed by: _____
Michael J. Bond, Fire Marshal

ATTACHMENTS

Resolution 12-08	
Resolution List of Address's and APN #'s	August 8, 2012
Letter from the Fire Marshal	June 19, 2012
Notice to Destroy	June 19, 2012
Fire Marshal's Letter of Declared Fire Hazard	August 9, 2012
Kensington Vegetation Standards	
Weed Inspection Form	

RESOLUTION 12-08

RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON FIRE PROTECTION DISTRICT DECLARING THAT WEEDS, RUBBISH, LITTER OR OTHER FLAMMABLE MATERIAL ON DESIGNATED PRIVATE PROPERTIES CONSTITUTES A PUBLIC NUISANCE AND PROVIDING FOR NOTICE THAT THE FIRE CHIEF OR DESIGNEE SHALL ABATE SUCH PUBLIC NUISANCE CONDITIONS IF NOT ABATED BY THE PROPERTY OWNER.

WHEREAS, Health and Safety Code Sections 14875 et seq provides a method by which a local legislative body may abate on private property public nuisance conditions relating to weeds, rubbish, litter or other flammable material which creates a fire hazard, a menace to the public health or which is otherwise noxious or dangerous; and

WHEREAS, the Fire Marshal for the Kensington Fire Protection District has identified in Exhibit A to this resolution those private properties, by street name, lot and block number, on which the presence of weeds, as defined in Health and Safety Code Section 14875, constitute a public nuisance; and

WHEREAS, Health and Safety Code Sections 14890 through 14899 provide that notice shall be provided to each person to whom the properties identified in Exhibit A is assessed informing those persons that unless the property owner abates those nuisance conditions, that the Fire District shall abate the public nuisance. The notice shall further state that if the Fire District must abate the public nuisance, then the cost of abatement shall be assessed against the property as a special assessment. The notice shall also specify a date for a hearing at which property owners may present objections to the designation of their properties as public nuisances or to the proposed removal of the weeds by the Fire District; and

WHEREAS, Health and Safety Code Section 14900 provides that after the hearing, the local legislative body may, by motion or resolution, order the Fire Chief or designee to abate the public nuisance. After further proceedings, these abatement costs may be assessed against the property as a special assessment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Kensington Fire Protection District that the properties listed in Exhibit A to this resolution are declared a public nuisance and such nuisance conditions shall be ordered abated because the presence of weeds, rubbish, litter or other flammable material on those properties create a fire hazard, a menace to the public health or are otherwise noxious or dangerous.

BE IT FURTHER RESOLVED that the notice shall state that a public hearing shall be held on October 10, 2012 at 7:30 p.m. at the Kensington Community Center located at 59 Arlington Avenue, Kensington, California. At this hearing, the Board shall receive a written staff report on abatement actions and any objections shall be heard from the property owners identified in Exhibit A liable to be assessed for the abatement.

Page Two
Resolution 12-08
August 8, 2012

The foregoing resolution was duly and regularly adopted at a regular meeting of the Board of Directors of the Kensington Fire Protection District on the 8th Day of August 2012, by the following vote of the Board:

AYES:	BOARD MEMBERS:
NOES:	BOARD MEMBERS:
ABSENT:	BOARD MEMBERS:

Janice E. Kosel, President

ATTEST:

Leslie Michael, Secretary

Resolution 12-08
Exhibit "A" REVISED

<u>Site Address</u>	<u>Parcel No.</u>
1 Lenox Rd.	571-211-011-2
1635 Oak View Ave.	571-300-024-7
215 Amherst Ave.	570-042-004-4
240 Lake Dr.	570-232-011-9
89 Kensington Rd.	573-091-009-7
240 Yale Ave.	570-071-004-8
270 Columbia Ave.	570-142-005-0
712 Wellesley Ave.	570-032-015-2
131 Purdue Ave.	572-070-013-6
133 Purdue Ave.	572-070-014-4
737 Coventry Rd.	571-130-016-9
32 Kingston Rd.	571-022-009-5
71 Ardmore Rd.	571-110-009-8
75 Ardmore Rd.	571-110-010-6
421 Ocean View Ave.	571-270-021-9
81 Franciscan Way	572-170-043-2
20 Kerr Ave. (VACANT)	572-021-001-1
131 Lawson Rd.	572-029-012-0
8 Eagle Hill	571-070-012-0

KENSINGTON FIRE PROTECTION DISTRICT

c/o EL CERRITO FIRE DEPARTMENT

10900 San Pablo Avenue

El Cerrito, CA 94530

(510) 215-4450

FAX (510) 232-4917

June 19, 2012

Dear Kensington Property Owner:

We are approaching the season of our highest fire danger when the grass, weeds, refuse, brush and other vegetation dry out and become highly flammable. After a wet winter and spring, the grass and brush are abundant and will create a severe fire hazard. To reduce the fire danger on private property, the Fire District is beginning its annual Fire Hazard Abatement Program. We have inspected your property and found your property does not comply with the Vegetation Management Standards set forth in the Kensington Fire Protection District Vegetation Management Standards. You are being contacted now so that you may remove those fire hazard conditions found on your property.

Beginning August 1, 2012, the Fire District will be conducting a re-inspection of your property to evaluate if it meets our vegetation management standards. If your property meets the standards you will be removed from our list of non-compliant properties and will not be subject to further abatement actions.

Enclosed please find our legal notice explaining the District's Fire Hazard Abatement Program and advising you of the upcoming public hearing. **Please read this notice carefully.** In general, the Fire District is concerned with removing refuse, dry and/or dead vegetation that is easily ignitable and capable of burning structures and endangering lives.

The enclosed guidelines provide a general explanation of the vegetation clearing and maintenance standards to be followed. For most private lots and yards these guidelines provide straightforward instructions on what actions you, the property owner, should take to remove the fire hazards. On the other hand, certain lots and yards are more difficult to assess. If you would like your property inspected by our Fire Prevention Officer, Captain David Ciappara, at no cost, she can identify your specific fire hazards and provide you with the information needed to meet our standards. We urge you to call the Fire Prevention Office at (510) 215-4457 with any questions about clearing or maintaining your property or to schedule an inspection.

Thank you for your cooperation in making Kensington a fire safe community.

Sincerely,

Michael J Bond

Michael J. Bond

Fire Marshal

KENSINGTON FIRE PROTECTION DISTRICT

c/o EL CERRITO FIRE DEPARTMENT

10900 San Pablo Avenue

El Cerrito, CA 94530

(510) 215-4450

FAX (510) 232-4917

June 19, 2012

Name:

Address:

Parcel #:

**NOTICE TO DESTROY WEEDS AND REMOVE
RUBBISH, REFUSE AND OTHER FLAMMABLE MATERIAL**

Notice is hereby given that on the **19th day of June, 2012**, the El Cerrito Fire Department on behalf of the Kensington Fire Protection District has determined your property in the community of Kensington, designated above by address and parcel number, a public nuisance. This nuisance is caused by the presence of weeds, rubbish, litter or other flammable material which creates a fire hazard, a menace to the public health, or is otherwise noxious or dangerous.

You are hereby ordered to abate these public nuisance conditions by removing the weeds, rubbish, refuse, and other flammable material. Otherwise, the Fire District will abate these nuisance conditions and the costs for removal of the weeds, rubbish, refuse and other flammable material will be assessed against your property as a lien and special assessment. These removal costs shall then be collected in the time and in the manner of ordinary municipal taxes. Reference is hereby made to the resolution for further particulars.

If you have any objections to the designation of your property as a public nuisance or to the proposed removal of the weeds, rubbish, refuse and other flammable material from your property by the Kensington Fire Protection District, you are hereby notified of the Kensington Fire Protection District, Board of Directors Meeting and may attend this meeting to be held on August 8, 2012 at 7:30 p.m. at the Kensington Community Center located at 59 Arlington Avenue, Kensington, California. At this meeting, your objections will be heard and given due consideration.

At the conclusion of this meeting, the Board of Directors may order the Fire Chief or designee to abate the public nuisance condition on your property. The Fire District shall perform this removal directly or through private contract sometime between **August 15, 2012 and August 29, 2012**. It is impossible to predict what it will cost the Fire District to remove these nuisance conditions from your property. The costs depend on the severity of those conditions. In past years with other fire agencies these abatement costs have sometimes exceeded \$5,000 per parcel for those parcels with severe nuisance conditions.

If you have any questions, contact the Fire Prevention office at 10900 San Pablo Avenue. The phone number is (510) 215-4457.

Michael J Bond

Michael J. Bond

Fire Marshal

KENSINGTON FIRE PROTECTION DISTRICT

c/o El Cerrito Fire Department
10900 San Pablo Avenue
El Cerrito, CA 94530
(510) 215-4450
FAX (510) 232-4917

August 9, 2012

NOTICE TO DESTROY WEEDS AND REMOVE RUBBISH, REFUSE AND OTHER FLAMMABLE MATERIAL

On August 8, 2012, the Kensington Fire Protection District Board of Directors declared that your property in the Kensington community, designated above by address and parcel number, constitutes a public nuisance because of the presence of weeds, rubbish, litter or other flammable material which creates a fire hazard, a menace to the public health, or is otherwise noxious or dangerous.

A previous notice was sent to you informing you of the August 8, 2012 hearing and further informing you of your obligation to remove the weeds, rubbish, refuse and other flammable material from your property. **If you do not immediately abate these nuisance conditions, the District will do so and the costs for removal of the weeds, rubbish, refuse and other flammable material will be assessed against your property as a lien and special assessment.** These removal costs shall then be collected in the time and in the manner of ordinary municipal taxes.

You will not receive any further notices from the District prior to this removal. The District shall perform this removal either through its own staff or through private contract sometime between August 15, 2012 and August 29, 2012. It is impossible to predict what it will cost the District to remove these nuisance conditions from your property. The costs depend on the severity of those conditions. In past years these abatement costs have sometimes exceeded \$5,000 per parcel for those parcels with severe nuisance conditions.

The Kensington Fire Protection District Board of Directors will hold a public hearing on October 10th, 2012 at 7:30 p.m. at the Kensington Community Center located at 59 Arlington Avenue, Kensington, California. At this hearing, the Board will receive the staff report and cost of abatement for your property. Objections to the abatement costs can be heard at this public hearing.

If you have any questions, contact the Fire Department at 10900 San Pablo Avenue, El Cerrito, CA 94530. The phone number is (510) 215-4450.

Michael J. Bond
Fire Marshal

Kensington Fire Protection District Fire Hazard Reduction Program

I. INTRODUCTION

A. Purpose of Vegetation Management Standards

Along with California's growth of population and expanding development, urban housing has intermixed with wildland areas. California communities have experienced devastating fire loss because of the severity of fires which occur in this intermix area. In these areas the risk of conflagration is increased further by homeowners who create uncontrolled landscaping of native and non-native plants on their properties. Thousands of homes are threatened by fire every year in California largely because of this heavy vegetation fuel load very near structures.

Almost the entire community of Kensington is considered to be a wildland intermix area which increases the community's risk of loss from devastating fire. These areas have been identified by the California Department of Forestry (CDF) and the Kensington Fire Protection District as a Very High Fire Hazard Severity (VHFHS) Zone. As specified by State Law AB 337, property owners within these zones must take special precautions with their property, including vegetation management, to reduce the risk of fire.

The buildup of unmanaged vegetation, whether native or non-native, steep hillsides with canyons, draws, and periods of extremely hot, dry weather all combine to create in Kensington the potential for catastrophic fire behavior such as occurred in the Oakland/Berkeley Hills Fire of October 1991. Catastrophic fires can destroy large numbers of homes, threaten public safety and severely damage the natural areas which contribute to our high quality of living.

A key goal of local community fire protection planning is to reduce the level of fire hazards in the Kensington wildland intermix areas, designated as a VHFHS Zone. While it is not possible to eliminate all threats of catastrophic wildfire, fire hazards can be reduced to acceptable levels and still allow a "green" Kensington.

Vegetation management planning in the VHFHS Zone focuses on areas where fire poses the greatest risk to life and property. There are three specific goals of the program:

1. Keep all fires small. Small fires generally are cooler than large fires and are more easily extinguished.
2. Limit the speed with which any fire will grow. Fires need fuel to burn; if fuel is available, fires will continue to grow rapidly. Fuel must be limited or made unavailable to spreading fire.
3. Make it more difficult for fires to ignite and spread. Small fires can ignite progressively larger fuels. Small fuels are like kindling and are easily ignited. Reducing and separating kindling fuels from larger fuels reduces sources for ignition and the potential for fire spread.

Fires will continue to be a part of California urban living. By implementing vegetation management standards, Kensington residents can significantly reduce the potential that a small fire will grow into a catastrophic event involving one or more structures. The primary method of stopping fire spread is by increasing separation distances between combustible fuels. An important component of reducing the community's fire risk requires vegetation management to be practiced by property owners.

B. Fire Safe Vegetation Management Concepts

There are three basic methods employed to manage vegetation fuels: firebreaks, fuel breaks and ornamental landscaping. A firebreak eliminates all flammable vegetation and combustible growth. Appropriate ornamental landscaping is acceptable in this area. A fuel break reduces the fuel mass of flammable vegetation and combustible growth, thereby limiting the intensity of fire and slowing its rate of spread. Ornamental landscaping provides a yard or garden with decorative fire resistive plants that are

irrigated, maintained and arranged to be aesthetically pleasing, functionally useful and enhance fire safety. Refer to the definitions listed for these terms.

Within the VHFHS Zone, structures are to be protected from wildfire by creating firebreaks immediately surrounding structures and fuel breaks further out from structures. Within 30 feet of a structure a firebreak should be created which contains well-irrigated, maintained and appropriately spaced ornamental landscaping with fire resistant plants. All flammable vegetation and combustible growth in this area immediately surrounding a structure should be eliminated. This creates a safety margin of defensible space so that wildfire can be stopped before it reaches a structure.

A fuel break should be created from 30 feet to 100 feet from structures located within the VHFHS Zones. The heightened risk of wildfire within the VHFHS Zones makes it necessary to provide an added safety margin of defensible space for all structures and a fuel break will provide this extra protection. Fuel breaks are meant to reduce fire hazardous vegetation and maintain it to specified heights and arrangements, limiting fire intensity and impeding fire spread. The purpose of the fuel break is to deny any fire entering it sufficient fuel to sustain fire intensity and speed. By the time it reaches the firebreak area containing ornamental landscaping nearer the structure, the now low-intensity fire should be stopped easily by the firebreak surrounding the structure.

Ornamental landscaping with fire resistant plants is encouraged as a long term approach to maintain yard and garden vegetation in a fire safe manner. Landscaping with healthy, appropriately irrigated plants and ground cover provides a permanent reduction of the fire hazard adjacent to structures when such landscaping is maintained at regular intervals. Ornamental landscaping can enhance a firebreak by inhibiting the growth of weeds, grass, brush and similar fire hazardous vegetation. A list of fire resistant and highly flammable plants is available from the Fire District.

C. Process

No person shall be prosecuted criminally under the provisions of Section 4 of the Kensington Fire Protection District Ordinance 95-1 until that person has received written notice of how that property violates these standards and until that person has had the reasonable opportunity to meet with District staff concerning the violation. Civil Enforcement of these guidelines as provided for in Section 5 of Ordinance 95-1, pursuant to California Health and Safety Code Section 14912 et. seq. Civil procedures for fire hazard abatement include providing the property owner with (1) written notice on how the property violates these guidelines, (2) reasonable opportunity to meet with District staff to discuss this matter and (3) opportunity to be heard before the Board of Directors of the Kensington Fire Protection District.

II. FIRE HAZARD REDUCTION GUIDELINES

Many factors combine to create a fire hazard on any specific property. It is difficult to single out a specific vegetation species or configuration to declare it either fire hazardous or completely fire safe in all situations. The Fire District has developed guidelines conforming to State Law and National Fire Protection Standards which address most situations found on private property within Kensington. Please read these guidelines along with the accompanying glossary. If you are still unsure of how to proceed please call the Fire District and we will work with you to develop a fire hazard reduction plan for your property.

A. Hazard Zones

Almost the entire area of the community of Kensington lies adjacent or near to large wildland areas containing steep slopes and naturally growing trees, brush and grasses. Every year under certain critical weather conditions, the neighborhoods near these wildland areas are at a heightened risk of a seasonal wildfire sweeping into the residential areas and burning homes. The area of Kensington at heightened risk of wildfire has been designated as a Very High Fire Hazard Severity (VHFHS) Zone. The small area remaining in Kensington faces a lesser risk of wildfire.

Fire hazard reduction measures common to the entire community of Kensington are required on both vacant and developed lots:

1. Property owners must ensure that all vegetation, native or non-native, shall be maintained so as not to constitute a fire hazard.
2. Property owners must maintain their property either by ornamental landscaping or by establishing a fuel break along the property line and adjacent to structures. For properties within the VHFHS Zone, there are additional requirements for firebreaks within 30 feet of structures and fuel breaks from 30 to 100 feet.
3. Property owners are responsible for clearance and maintenance of their own property only. Property owners will be required, however, to create fuel breaks on their property to protect neighboring structures. Dimensions of fuel breaks will depend on the proximity of neighboring structures and on whether the properties are within VHFHS Zone.
4. All brush, weeds, grass and fire hazardous vegetation within 10 feet of any usable road surface, public way or combustible fence shall be maintained in a non-hazardous condition with a fuel break.
5. Property owners must maintain their property free from all nuisances, including debris, garbage, rubbish and trash, hazardous materials, junk and noxious growth.

B. Ornamental Landscaping

Ornamental landscaping is encouraged throughout the community of Kensington to enhance fire safety. Ornamental landscaping consists of decorative plants growing within a tended garden or yard which are well watered, maintained and located to provide aesthetic decoration and functional utility, such as privacy screening, shade, weed suppression and erosion control.

With the VHFHS Zone, ornamental landscaping in the 30 foot firebreak adjacent to structures must meet the following requirements:

1. Ornamental landscaping shall be maintained free of dead wood and litter, and trimmed of small twigs and branches at least two (2) feet or 1/3 of their height from the ground, whichever is less.
2. Ornamental landscaping must be healthy, pruned, adequately irrigated and regularly maintained so that plants and the area beneath them are free from dead or dying material.
3. Single specimen trees must be trimmed and maintained.
4. Ground cover may be used as part of ornamental landscaping provided it is kept green, free of dead wood and litter, and at a height so that they do not form a means of rapidly transmitting fire from native growth (located outside the firebreak) to any building or structure.

C. Vegetation Management Standards

Vegetation management standards exist for the entire community, including areas designated as a VHFHS Zone. Refer to the glossary for a definition of terms used in these standards.

1. **Properties within VHFHS Zone:**

- a. Firebreaks must be created and maintained in areas within 30 feet of any occupied dwelling.
- b. Fuel Breaks must be created and maintained in areas extending from 30 to 100 feet surrounding any structure.

- c. Fuel Breaks must be created and maintained on vacant lots 30 feet wide along the property line and 100 feet from neighboring structures.

2. Properties outside VHFHS Zone:

- a. Fuel Breaks must be created and maintained in areas within 30 feet of any structure.
- b. Fuel Breaks must be created and maintained on vacant lots to be 10 feet wide along the property line.

3. Vegetation Management Standards for Firebreaks:

- a. All flammable vegetation or combustible growth must be removed and cleared away, thereby eliminating fire hazardous vegetation fuels which can rapidly transmit fire.
- b. Adequately irrigated and maintained ornamental landscaping is not flammable vegetation or combustible growth, and is encouraged within a firebreak.
- c. Trees, shrubs, bushes or other vegetation adjacent to or overhanging any structure shall be maintained free of dead limbs and other combustible matter such as vines and loose papery bark. On mature trees, limbs should be removed up to 10' above the ground. Smaller trees should be limbed to 1/3rd of their height up to 6' above the ground, but in no case less than 18 inches from the ground.
- d. Trees shall be maintained so that no portion is closer than 10 feet from any chimney opening.
- e. All roof surfaces shall be maintained free of substantial accumulations of needles, twigs and any other combustible matter.
- f. All cut vegetation and debris must be disposed of either by hauling and dumping in a lawful manner, or by chipping and dispersing over the property in a manner and to a height which will not constitute a fire hazard.
- g. Chipped materials which are spread on the ground shall be of a size no greater than 1 inch by 1 inch by 3 inches.

4. Vegetation Management Standards for Fuel Breaks:

- a. Maintain ornamental landscaping in yards.
- b. All fire hazardous vegetation with the exception of weeds and grass shall be cleared and maintained to a height no greater than 18 inches above the ground.
- c. All weeds and grass shall be cleared and maintained at a height no greater than 6 inches above the ground.
- d. Remove from trees all vines, loose papery bark and dead branches.
- e. All cut vegetation and debris must be disposed of either by hauling and dumping in a lawful manner, or by chipping and dispersing over the property in a manner and to a height which will not constitute a fire hazard.
- f. Chipped materials which are spread on the ground shall be of a size no greater than 1 inch by 1 inch by 3 inches.

5. **Additional Considerations for Vegetation Management:**

- a. The Fire Hazard Abatement Program is intended to promote community fire safety by reducing the combustible vegetation fuel mass on private properties. Clearing vegetation by heavy construction methods, such as grading, discing, trenching or dozing shall require special permits from the County. **Disposal by burning is not permitted.**
- b. Any parcel where slope stability will be threatened by removal of plants may be exempt from treatment requirements or subject to alternate treatments. The property owner must submit a report documenting the probability of slope failure due to vegetation removal, prepared by a licensed civil, geotechnical or soils engineer. The report shall propose alternative methods to address fire hazards. The report will be reviewed by staff. Review and acceptance by the district of alternative treatment will supersede other requirements.
- c. Any parcel or lot which includes plant or animal species that are rare, endangered or of special concern may qualify for alternative plant treatment and spacing requirements. The property owner must submit a report from a qualified resource biologist or landscape architect describing the species and the actions required to preserve. The report will be reviewed by the district. Review and acceptance by the district of alternative treatment will supersede other requirements.

D. Planting Considerations

Any plant will burn if the conditions are right. Some plants are considered to be extremely flammable while other plants are considered to have some resistance to fire. Verifiable tests of fire exposure characteristics for all specific ornamental landscaping plants are not available.

The best available plant information is contained in a publication available from EBMUD entitled "Firescape: Landscaping to Reduce Fire Hazard". A list of plants with some fire-resistance and plants considered highly flammable is available from the Fire District.

At the base of trees and shrubs, replace flammable vegetation with bark, mulch, rock, gravel or low-growing or more fire-resistant ground covers. This cover reduces the fire danger and minimizes weeds. Avoid placing medium-sized shrubs beneath trees or taller shrubs. By breaking up the available fuel mass in ornamental landscaping, a fire will be kept at lower intensity, flame lengths will be shorter and fire will be less likely to form a continuous line or front.

E. Structural Fire Safety

The District's roofing and vegetation management standards are designed to reduce the amount of airborne burning material, limiting fire spread. Once a fire starts, it is often accelerated by wind-borne burning material. Burning embers or brands are the main source of fire spread in mixed urban-wildland areas. The roof of a house is most vulnerable to this type of ignition. Spark arresters with a maximum of ½" openings in the mesh are required over the outlet of every chimney. Class A is the top rating for fire resistive roofing, followed by Classes B and C. State law and District Ordinance requires that all roofing within the VHFHS Zone be Class B or better in new construction or replacement of more than 50% of the roof.

III. GLOSSARY OF TERMS

The following terms are used to describe the vegetation management standards in California State Law and in the Kensington Fire Protection District's Fire Hazard Reduction Program.

Very High Fire Hazard Severity (VHFHS) Zones: Any geographic area designated per Government Code Section 51178 to contain the type and condition of vegetation, topography, weather and structure density to

potentially increase the possibility of wildland conflagration fires. As a community adjacent to extensive wildland areas, almost the entire community of Kensington is designated as a VHFHS Zone. A map of this zone is available from the Fire District. Fire hazard reduction standards are more extensive for properties located within VHFHS Zone.

Defensible space: A concept in landscape design for homes which provides a band of managed vegetation around a home that slows movement of fire by reducing or denying fuel and provides a space for firefighters to take a stand to protect the house.

Fire resistant plants: A relative term used to describe plants that are “more resistant” or “less resistant” than other plants to fire. Given enough heat, all vegetation will burn. Yet plants in fact differ in how fast they burn, how high a flame they produce and their ability to survive fire. Fire resistance is enhanced by higher amounts of moisture within twigs and foliage. Fire-resistant plants can lose this quality altogether if not properly maintained and irrigated. A partial list of fire resistant and highly flammable plants is available from EBMUD and the Fire District.

Fire hazardous vegetation: Plants which can burn easily because they generate dry undergrowth, contain flammable oils or produce significant quantities of dead or dying material. Hazardous vegetation is fuel which must be removed or strictly maintained so as not to constitute a fire hazard by igniting easily and then contributing to rapid fire spread. Seasonally dry grass, weeds, brush, and unmaintained and unirrigated trees and ornamental vegetation are examples of fire hazardous vegetation. Properly chipped, mulched and disbursed material does not constitute fire hazardous vegetation. Fire hazardous vegetation is also known as **flammable vegetation and combustible growth**.

Ornamental landscaping: Decorative plants growing within a tended garden or yard which are appropriately irrigated, maintained and located to provide aesthetic decoration and functional utility, such as privacy screening, shade, weed suppression and erosion control. The use of fire-resistant plants and the removal of fire hazardous vegetation will enhance fire safety.

Firebreak: An area in which all flammable vegetation or combustible growth is removed and cleared away, thereby eliminating fire hazardous vegetation fuels which can rapidly transmit fire. Ornamental landscaping is permissible within a firebreak as long as it is adequately irrigated, maintained and spaced so as not to provide a means of rapidly transmitting fire. Compare to **fuel break**.

Fuel break: An area in which all flammable vegetation or combustible growth is reduced and cleared away according to established standards, thereby limiting the mass and arrangement of fire hazardous vegetation fuels which can rapidly transmit fire. Appropriate ornamental landscaping is permissible within a fuel break. Fuel reduction standards for fuel breaks limit the height of certain vegetation (brush, native shrubs, weeds and grasses). Remove from trees any fuels which can ladder fire into the canopies, and provide adequate spacing between remaining plants. Compare to **firebreak**.



**EL CERRITO FIRE DEPARTMENT
KENSINGTON FIRE PROTECTION DISTRICT**



10900 San Pablo Avenue, El Cerrito, Ca. 94530 (510)215-4450

_____ Fire Hazard Abatement Inspection

Owner/Tenant _____ Site Address _____ City _____ State _____ Zip Code _____

Legal Propety Owner _____ Mailing Address _____ City _____ State _____ Zip Code _____

**YOUR PROPERTY IS NOT IN COMPLIANCE WITH THE FIRE CODE.
YOU MUST COMPLETE THE FOLLOWING REQUIREMENTS:**

FIRE BREAK (ELIMINATE)

Within 30' of a structure

- _____ 1. Eliminate hazardous vegetation
- _____ 2. Maintain ornamental landscaping
- _____ 3. Remove dead wood overhanging structures
- _____ 4. Mature Trees: Remove limbs 10' from ground
- _____ 5. Small Trees: Remove limbs 1/3 distance from ground
- _____ 6. Provide 10' clearance from chimney
- _____ 7. Clear Roof of combustible debris

FUEL BREAK (REDUCE)

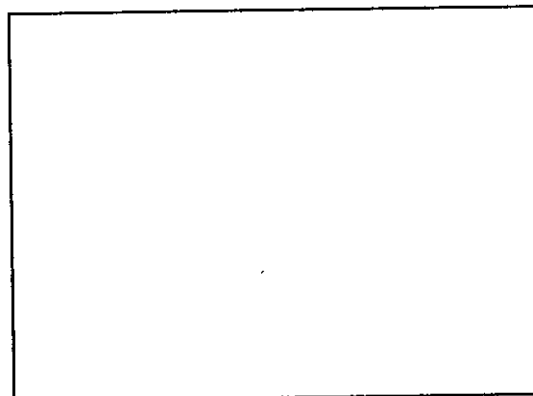
30' - 100' from structure

- _____ 8. Cut and maintain dry grass/weeds - 6"
- _____ 9. Clean and maintain haz. vegetation - 18"
- _____ 10. Clear 10' from roadside

Both Fire Break & Fuel Break Requirements:

- _____ 11. Dispose of cut vegetation and debris
- _____ 12. Remove vines, loose papery bark, and dead branches
- _____ 13. Install 1/2" screen covering on chimney and stovepipes

COMMENTS:



FIELD			
OFFICE			
OFFICE			
TOTAL			

Inspector Date

BOARD REPORTS

TRANSMITTAL - APPROVAL

TO: Auditor Controller of Contra Costa County:
 Forwarded herewith are the following invoices and claims for goods and services received which have been approved for payment:

		KENSINGTON FPD		PY/CY:		
		TRANSMITTAL - APPROVAL		BATCH #:	2170	
		Invoices		DATE:	7/10/2012	
				LOCATION #:	13	
				FILENAME:	KENSINGTON	
00982	Delta Dental	07/01/12	BE000343219 Jul dental	7840	1061	1,189.07
01169	CalPERS	06/19/12	13240166 Aug med	7840	1061	7,904.94
01634	Vision Service Plan	06/20/12	00102770001 Jul vision	7840	1061	317.35
02120	City of El Cerrito	07/01/12	Jul fire protection	7840	2328	188,411.83
	Contra Costa County	06/01/12	FY12-13 LAFCO	7840	2490	1,541.07
TOTAL						199,364.26

Handwritten signature/initials

Kensington FPD Approval
 Date: 7/11/12
Handwritten signature
 Date: 7/10/12