KENSINGTON FIRE PROTECTION DISTRICT

DATE: July 17, 2024

TO: Board of Directors

RE: Contra Costa Special Districts Association Report

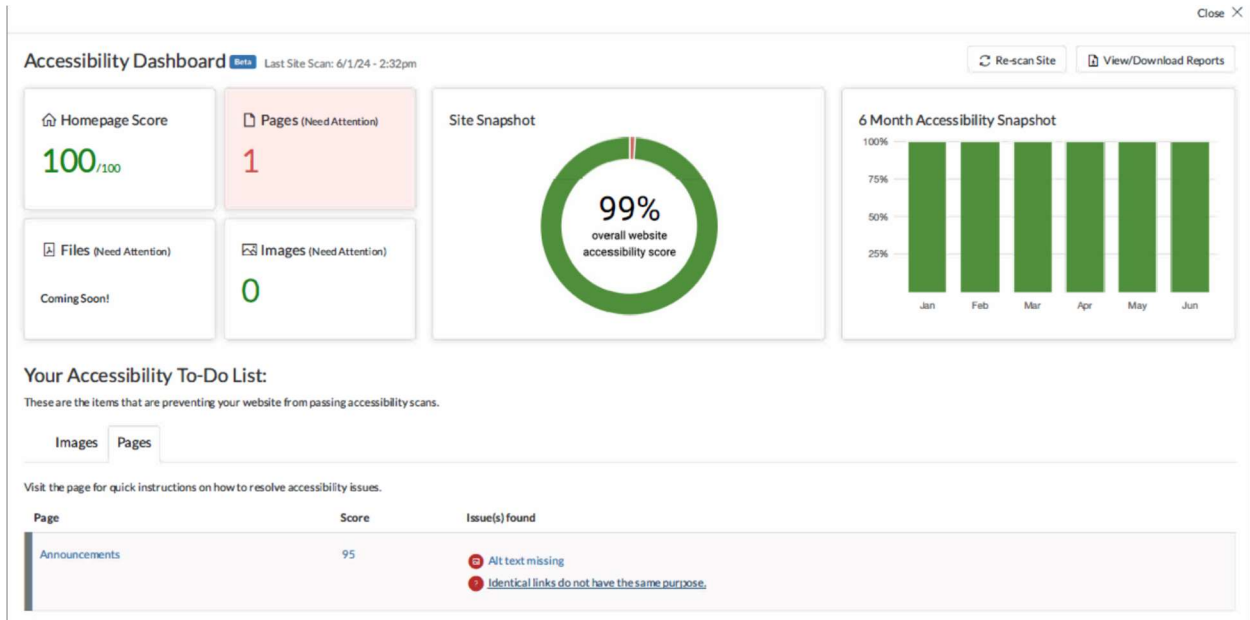**SUBMITTED BY:** President Daniel Levine

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Presentation from BART on improvements to the system, Silicon Valley Extension.

Important note: Once per month on a weekend for the next 5 months there will be disruptions between Rockridge, Macarthur, and 19th street stations for track improvements.

Presentation from Streamline (also our website I believe) on website ADA compliance:

The provided worksheet to improve our website's ADA compliance was sent to Mary (attached).

Note from Mary: We have utilized Streamline's feature to confirm the website's Accessibility Compliance score (below); however, there are additional improvements we could make and will work on those in the next month.

California 2024 Web Accessibility Checklist

Updated May 1, 2024. *Download the latest at getstreamline.com/ada*

Congratulations on your commitment to ensuring that your district's website is accessible to your entire community, including those with disabilities. This checklist will help you ensure compliance with **The Unruh Act** and **AB 434.**

Before you begin

- Perform an initial scan to check for known issues using checkmydistrict.org or another tool
- Have your website provider's contact information to report any issues

One-time actions - examples available at https://getstreamline.com/accessibility-policy

1. **Designate an accessibility officer** - We have designated one staff member as the accessibility officer who will be the go-to contact for accessibility issues.
2. **Approve an accessibility policy** - Our board has approved an accessibility policy that includes the level of accessibility you are adhering to, like WCAG 2.1 AA.
3. **Create and post an accessibility page** - We have created a dedicated accessibility website page to house all accessibility-related content, including the policy and plan. If we have components that are not yet compliant, we have added information about our remediation plan and timeline to get compliant.
4. **Create a process for community concerns** - We have a process in place where a community member can submit a concern via form, phone number, and/or email address.
5. **Enable closed captions on your videos** - Our videos all have closed captions, and we have a process for including closed captions in future videos. (YouTube includes this for free when enabled. Learn how. It is important that a human verifies the general accuracy of the captions.)

Ongoing actions - recommended once per month

6. **Scan your website pages each month** - We have scanned every page of our website, every page has a score and list of issues to remediate. Free tools include checkmydistrict.org, Google Chrome Lighthouse (F12 will activate), and wave.webaim.org. Demand your web developer address any issues that arise.
7. **Check your attachments**. We have checked all of our attachments and we have removed or added a written a disclaimer for any third-party attachments that we are unable to remediate.
8. **Perform remediations** - We have taken action to fix issues detected by a scan/reported by our community

Other actions to consider

- **Third-party ADA audit** - larger districts should consider hiring an outside firm to conduct an audit. Manual testing by users with disabilities is the gold standard to ensure access.
- **Indemnification** - Choosing a platform or insurance that indemnifies or insures you against the risk of fines