



**KENSINGTON FIRE PROTECTION DISTRICT**  
REGULAR MEETING OF  
THE EMERGENCY PREPAREDNESS COMMITTEE  
AGENDA

Thursday, May 25, 2023 3:00pm-5:00pm  
Kensington Community Center-Meeting Room 3,  
59 Arlington Avenue, Kensington, CA 94707 (and hybrid)

**This meeting will be held in-person in the Kensington Community Center, 59 Arlington Avenue, Kensington CA 94707.** Members of the public not in attendance may provide public comment by emailing the Chair and Board Clerk prior to the meeting at the following address: [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org). Such comments will be noted as received and their contents orally summarized. Members of the public who attend the meeting either In-person or via Zoom are allowed to provide public comment verbally with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting can simply raise their hand to be recognized. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "\*9" (star, nine). Public comment will be taken on each agenda item, and comment on issues not on the agenda will be taken at the beginning of the meeting. Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

Any member of the public who needs special accommodations should email [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org) 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

This agenda is available on the KFPD website under the relevant meeting date at: <https://www.kensingtonfire.org/2023-04-27-emergency-preparedness-committee-meeting>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

**Hybrid Meeting Option Internet Address:**

**Internet Address:**

<https://us06web.zoom.us/j/89277652945?pwd=TEJVaWtXcjRKNdFlZW5HOU9IM1JkUT09>

**Telephone Access:**

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

**Zoom Webinar ID: 892 7765 2945**

**Passcode: 112233**

**TIMING OF AGENDA ITEMS:** *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

**1. (3:00pm) CALL TO ORDER/ROLL CALL**

Directors: Larry Nagel, Don Dommer

Public Members: Lisa Caronna, Katie Gluck, Peter Liddell, Danielle Madugo, Paul Moss, David Spath

Staff: Interim General Manager Mary Morris-Mayorga

Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

**2. (3:01pm) PUBLIC COMMENT**

This place on the agenda is reserved for comments and inquiries concerning matters that do not otherwise appear on the agenda.

**3. (3:15pm) ADOPTION OF CONSENT ITEMS**

**a. Approval of Minutes of the Meeting of December 8, 2022 (Approve)**

**b. Approval of Minutes of the Meeting of January 26, 2023 (Approve)**

**c. Approval of Minutes of the Meeting of February 23, 2023 (Approve)**

**d. Approval of Minutes of the Meeting of March 23, 2023 (Approve)**

**e. Approval of Minutes of the Meeting of April 27, 2023 (Approve)**

**4. (3:30pm) OLD BUSINESS**

None

**5. (3:30pm) NEW BUSINESS**

**a. (3:30pm) Update by EC/K Chief Eric Saylor**

Chief Saylor will give us an update on Emergency Preparedness activities including the Spring inspections which started on May 1, the status of Firewise Communities, and the status of CERT.

Action: Discussion

**b. (3:45pm) Develop a Plan to Create a Proposal for Board Approval to Move Forward on Procurement of and Emergency Warning System (LRAD)** (Katie Gluck, Danielle Madugo, David Spath) (Supporting material)

The time for action is here. We need a plan on how to proceed with procurement of an LRAD system that we can present to the KFPD Board of Directors. Let's discuss what needs to be done, who will do what, and when we will be able to present to the KFPD BOD (June meeting or July meeting?)

**c. (4:15pm) Report by Subcommittees**

The following subcommittees will report on the tasks for the subcommittee, and progress

made on accomplishing these tasks (Supporting material)

Action: Discussion

- **Volunteer Recruitment Subcommittee** (Katie Gluck, Peter Liddell, Danielle Madugo, Paul Moss, Johnny Valenzuela,)
- **Door Hangers Subcommittee** (Paul Moss, David Spath, Johnny Valenzuela)
- **Evacuation Drill Subcommittee** (Lisa Caronna, Don Dommer, Paul Moss, Larry Nagel, Dave Spath)
- **Subcommittee to Identify Community Wildfire Preparedness and Prevention Projects, particularly those that would be eligible for grant funding, possibly from Cal Fire.** (David Spath, Johnny Valenzuela)

**6. (4:30pm) EMERGENCY PREPAREDNESS COORDINATOR'S REPORT**

**7. (4:45pm) REPORTS FROM COMMITTEE MEMBERS**

**8. (5:00pm) ADJOURNMENT**

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on June 22, 2023 at 3:00pm in person (Committee members) at the Kensington Community Center with hybrid option for attendees (guest speakers, public), unless noticed otherwise per the Brown Act.