KENSINGTON FIRE PROTECTION DISTRICT

DATE: January 23, 2025

TO: Emergency Preparedness Committee

RE: 2025 EPC Work Plan

SUBMITTED BY: Mary A. Morris-Mayorga, General Manager

Recommended Action
Staff recommends that the EPC Committee review the draft 2025 EPC Work Plan and provide input to finalize for the next meeting.

Background
In 2024, the Emergency Preparedness Committee drafted the 2024-2025 EPC Workplan (attached) and received approval by the Board of Directors. With many items accomplished, it is a good time to draft a 2025 EPC Work Plan that would include projects or programs that the committee plans to focus efforts on for this year. A rough draft is attached for discussion and input from the committee. A final draft will be brought to the next meeting and then submitted to the Board of Directors for approval.

Fiscal Impact
There is no substantial fiscal impact outside of staff time for development of the 2025 EOC Work Plan; however, items on the work plan may have a future fiscal impact that will be determined once the plan is developed and finalized.

Attachments: Draft 2025 EPC Work Plan
                  2024-2025 EPC Work Plan

KENSINGTON FIRE PROTECTION DISTRICT
Emergency Preparedness Committee
January 23, 2025

Approved by KFPD Board of Directors on *pending*

2025 Emergency Preparedness Committee Work Plan		
Planned Projects	**Questions/Resources Needed**	**Action Steps**
1. Red Flag Parking Pilot Program - adopt a program based on the success of the El Cerrito Pilot to raise awareness and improve evacuation readiness.	• Coordination needed with KPPCSD/KPD/County - establish a subcommittee	•
2. Continue Refining and expanding the Hazardous Vegetation Removal Reimbursement Grant.	•	•
3. Develop and promote specific action items for House Hardening to citizens (e.g. fire screens, etc.)	•	•
4. Firewise Development - to support Block Party presentations/ Measure X Initiatives/ Household Preparedness/ Evacuation Readiness / Vegetation Abatement / House Hardening	•	•
5. Engage volunteers/enhance program guide/resources *(GM to develop BOD policy to cover volunteer activities)*.	•	•
6. Determine next steps for Long Range Acoustic Devices (LRADs).	• Pending LHMP adoption	•
7.	•	•

KENSINGTON FIRE PROTECTION DISTRICT
Emergency Preparedness Committee
January 23, 2025

Approved by KFPD Board of Directors on June 19, 2024

2024-2025 Emergency Preparedness Committee Work Plan		
Planned Projects	**Questions/Resources Needed**	**Action Steps**
1. Develop and distribute the Evacuation Plan package to all residences.	• Board approval of design and distribution	• Bring to the April board meeting
2. Assist in developing a good relationship and planning with East Bay Regional Park District to address fire concerns with Tilden Park.	• What would a coordinated effort by KFPD look like?	• Develop questions and talking points for the Board/Staff for collaboration.
3. Establish a small subcommittee to interact with the Emergency Preparedness Committee, the Fire Chief, and the Police Chief to determine what form of CERT Kensington can build now given resources and capabilities that can evolve over time.	• Local CERT classes • Integration of municipal services • Reaching out to volunteers	• Develop a plan • Bring plan to EPC • Present to BOD • Target event for May
4. Develop and promote specific action items for House Hardening to citizens (e.g. fire screens, etc.)	• Develop information	• Develop information • Distribute via Spring Fire Plug and District website
5. Determine next steps for Long Range Acoustic Devices (LRADs).	• Funding, grant writing • Cellular network concerns	• Assess funding/cellular • Bring back to EPC • Coordinate with KPD
6. Develop volunteer program guide/resources. *(The District should develop a BOD policy to cover volunteer activities).*	• Consult with district counsel • Confirm insurance requirements	• Develop policy (GM) for BOD Approval
7. Assess the feasibility for an evacuation drill or tabletop exercise in coordination with the Fire Chief and Police Chief.	• Does Kensington have the resources for this? • Test message drill?	• Determine resources • Potential for once PD has resources