



KENSINGTON FIRE PROTECTION DISTRICT

DATE: February 9, 2022

TO: Board of Directors
Kensington Fire Protection District

RE: **Agenda Item 6b**
Mid-Year Budget Review and Adjustments

SUBMITTED BY: Bill Hansell, General Manager

Recommended Action:

Approve amending the Fiscal Year 2021-2022 Budget as presented.

Background:

The Fiscal Year 2021-2022 Budget was approved in June 2021 and adopted in September 2021. Since that time, several operational changes have occurred along with revised estimates in certain budgeted revenue and expenditure categories. These are highlighted in yellow include:

Revenue Changes:

- **Property and Special Taxes** – Actual revenues are listed and increased by \$50,953.
- **Investment Income** – Overall, low interest rates reduced investment income for the last two years. A revised amount of \$30,000 based on actuals has been included, which is more in-line with the returns from the prior fiscal year.
- **CERBT Reimbursements** - This revenue category was not tracked in prior budgets, but is now included to offset the retiree expenses that have also been added as described below.
- **Other Revenues** – Special District COVID Relief from the State received in December 2021 has been added. Also included is a Delta Dental COVID reimbursement from Sept 2021. The total revenue increase is \$388,159.

Expenditure Changes:

- **Office Wages & Related** – Adjustments based on actuals have been included resulting in a reduction of \$8,140.
- **Retiree Medical Benefits** – As noted above, PERS Medical, Dental, and Vision Care amounts are now included. These are offset by CERBT reimbursement applications a couple of times each year. Note that the balance for the CalPERS Settlement is \$10,473, so it will be paid off by the end of the calendar year.
- **Outside Professional Services** – A new category has been created for Nixle (Everbridge), as it was not tracked separately in prior budgets. This results in a category addition of \$3,183, but is merely a re-allocation from other categories.

Board of Directors Regular Meeting
Mid-Year Budget Review and Adjustments

- **Community Service Activities** – Please see Exhibit B “*FY2021_2022 Emerg Prep Budget Worksheet*”, which shows the prior budget, YTD actuals, and proposed revisions. This includes re-allocation of certain line items, as well as reductions and additions. A new sub-category has been created for “Trading Cards” with an estimated cost of \$7,800. The proposed total change to Community Services Activities is an increase of \$7,445, due to the added expense of the trading cards.
- **Office** – Re-allocations based on actual expenses are listed but the total has not changed.
- **Building Maintenance, Building Utilities/Services** – These appear to be on-track except for increased costs for Janitorial Services. The proposed revisions do not include any changes to these categories, though.
- **Contingency** – To date, no expenses have been recorded in this category.

The total proposed revenue change is an increase of \$439,112. The total proposed expense change is an increase of \$90,839. Please note that \$87,400 of the expense increase is due to the inclusion of the Retiree Medical Benefits that were not listed in prior budgets. Those expenses will be offset by the CERBT Reimbursement revenue, which has also now been included in the budget.

Based on the above revisions, the revenue minus expenses for this fiscal year will result in a net gain of \$838,671. This is a \$348,273 increase over the previous budget.

Given the approved budget of \$614,252 for Capital Expenses, this results in an increase to the district’s total year-end fund balance of \$224,419, in contrast to the \$123,854 decrease listed in the approved September 2021 budget.

The Fire Chief’s mid-year budget report has also been included here for reference and discussion.

Fiscal Impact:

Approval of the budget amendment as proposed increases revenue by \$439,112 and increases expenditures by \$87,400. The total revenue shown for the fiscal year is \$5,396,780 and the total expenditure is \$4,558,109 for an end-of-year fund balance gain of \$838,671.

	FY2020 Actual	FY2021 Actual	FY2022 Approved	FY2022 Revised	FY2022 Mid- Year Actual	FY2022 Budget Notes:	% of YTD
REVENUES							
Property Taxes	4,335,438	4,525,850	4,595,532	4,642,753	4,642,753	Adjusted for actual	100.00%
Special Taxes	200,653	200,686	200,686	204,418	204,418	Adjusted for actual	100.00%
Other Taxes (HOPTR)	25,220	24,687	24,000	24,000	12,234		50.97%
Lease Income	36,603	36,549	27,450	27,450	21,352		77.78%
Salary Reimbursement Income	22,761	0	0	0	0		
Salary Reimbursement Reconciliation	662	0	0	0	0		
Investment Income	128,365	32,087	110,000	30,000	12,157	Low Rates Affected Returns	40.52%
CERBT Reimbursement			0	80,000	40,282	Reimbursement for PERS Expenses	50.35%
Other Revenues	1,610	84,213	0	388,159	388,159	Spec Dist COVID Relief	100.00%
Grant Revenue	0	0	0	0	0		
Total Revenues	4,751,312	4,904,072	4,957,668	5,396,780	5,321,355		98.60%
EXPENDITURES (Operations)							
Office Wages & Related							
Wages			169,130	160,000	75,155	Adjusted for actual	46.97%
Longevity Pay			0	0	0		
Overtime Wages			0	0	0		
Vacation Wages			8,910	9,500	5,492	Adjusted for actual	57.81%
Medical/dental ins compensation			12,000	12,000	6,000		50.00%
Retirement Contribution			0	0	0		
Payroll Taxes			14,000	14,000	6,217		44.40%
Workers Compensation/Life Ins			759	759	394		51.90%
Payroll Processing			1,900	2,300	1,150	Adjusted for 50% actual YTD	50.01%
Total Office Wages & Related	84,428	185,137	206,699	198,559	94,408		47.55%
Retiree Medical Benefits							
PERS Medical			0	70,000	35,510	Not defined in prior budgets	50.73%
Delta Dental			0	13,500	6,642	Not defined in prior budgets	49.20%
Vision Care			0	3,900	1,939	Not defined in prior budgets	49.71%
CalPERS Settlement	12,377	24,044	11,425	12,377	7,617	\$10,473 balance as of 02/01/2022	61.54%
Total Retiree Medical Benefits	12,377	24,044	11,425	99,777	51,707		51.82%
Outside Professional Services							
Accounting			36,000	36,000	18,000	Negotiated max with Maze	50.00%
Actuarial Valuation			5,600	5,600	0		0.00%
Audit			17,500	17,500	0		0.00%
Bank Fees			0	0	25		
Contra Costa County Expenses	36,678	34,142	35,000	35,000	19,978		57.08%
El Cerrito Contract Fee	3,033,275	3,229,643	3,525,860	3,525,860	2,056,758		58.33%
El Cerrito Reconciliation(s)	116,571	298,738	191,060	191,060	111,446		58.33%
IT Services and Equipment			12,000	12,000	23		0.19%
Fire Abatement Contract		2,450	5,000	5,000	0		0.00%
Fire Engineer Plan Review			3,000	3,000	688		22.93%
Risk Management Insurance	12,561	64,529	14,420	14,420	0		0.00%

	FY2020 Actual	FY2021 Actual	FY2022 Approved	FY2022 Revised	FY2022 Mid- Year Actual	FY2022 Budget Notes:	% of YTD
LAFCO Fees	2,548	4,254	4,254	4,254			0.00%
Legal Fees			24,000	24,000	4,997	Budget \$2K/mo. Avg	20.82%
Professional Fees	341,365	168,640	0	0	0		
Operational Consultant			0	0	0		
Recruitment			0	0	0		
Temporary Services			0	0	0		
Water System Improvements			10,000	10,000	0		0.00%
Website Development/Maintenance			2,750	2,750	1,820		66.18%
Wildland Vegetation Mgmt	6,300	6,500	7,600	7,600	0		0.00%
Other Outside Professional Services			0	0	0		
Emergency Preparedness Coordinator			100,000	100,000	50,000		50.00%
Grant Writer/Coordinator			50,000	50,000	4,588		9.18%
Nixle (Everbridge) Fees			0	3,183	3,183	Breakout new budget category	100.00%
Long-Term Financial Planner			30,000	30,000	14,981		49.94%
Total Outside Professional Services	3,549,298	3,808,896	4,074,044	4,077,227	2,286,486		56.08%
Community Service Activities							
Public Education (Emergency Prep)	10,730	3,100	20,000	28,649	10,650	See Emerg Prep Worksheet	37.17%
EP Coord Expense Account			5,000	1,000	0	See Emerg Prep Worksheet	0.00%
Comm. Pharmaceutical Drop-Off			2,500	470	0	See Emerg Prep Worksheet	0.00%
Emerg Kits/Sheds/Prepared			3,500	3,532	0	See Emerg Prep Worksheet	0.00%
Open Houses			1,800	1,800	0	See Emerg Prep Worksheet	0.00%
Community Shredder			3,200	4,465	2,368	See Emerg Prep Worksheet	53.02%
DFSC Matching Grants		24,000	0	0	0		
Firesafe Planting Grants			3,000	0	0	See Emerg Prep Worksheet	
Demonstration Garden			0	0	0		
Community Sandbags			1,500	1,729	1,729	Adjusted for actual	100.00%
Volunteer Appreciation			1,500	0	0	See Emerg Prep Worksheet	#DIV/0!
Community Service - Other		30,950	0	0	0		
Trading Cards		0	0	7,800	0	See Emerg Prep Worksheet	0.00%
Total Community Service Activities	13,474	58,050	42,000	49,445	14,746		29.82%
District Activities							
Professional Development	4,639		10,000	10,000	3,324		33.24%
Election		4,991	0	0	0	Next election in FY2022-2023	
Firefighter's Apparel & PPE	136	1,187	2,000	2,000	0		0.00%
Firefighters' Expenses			13,300	13,300	0		0.00%
Staff Appreciation	1,017	1,247	3,000	3,000	93		3.12%
Memberships	7,727	7,853	8,720	8,720	7,615		87.33%
Total District Activities	13,519	15,278	37,020	37,020	11,032		29.80%

	FY2020 Actual	FY2021 Actual	FY2022 Approved	FY2022 Revised	FY2022 Mid- Year Actual	FY2022 Budget Notes:	% of YTD
Office							
Office Expense	3,579	7,444	3,500	5,000	2,842	Adjusted for actual	56.83%
Office Supplies			3,500	2,000	694	Adjusted for actual	34.72%
Telephone			7,800	7,800	3,989		51.14%
Office- Other			318	318	0		0.00%
Office - Other			64	64	0		0.00%
Total Office	3,579	7,444	15,182	15,182	7,525		49.57%
Building Maintenance							
Gardening service			5,000	5,000	2,275		45.50%
Building alarm			1,500	1,500	0		0.00%
Medical Waste Disposal			7,500	7,500	1,833		24.43%
Janitorial Service			1,400	1,400	1,230		87.84%
Miscellaneous Maint.			25,000	25,000	1,280		5.12%
Total Building Maintenance	114,249	62,722	40,400	40,400	6,618		16.38%
Building Utilities/Service							
Gas and Electric			12,500	12,500	7,133		57.06%
Water/Sewer			3,000	3,000	2,820		94.00%
Bldg Utilities/Services - Other			0	0			
Total Building Utilities/Service	0	0	15,500	15,500	9,953		64.21%
Contingency							
General	1,768		25,000	25,000	0		0.00%
Contingency - Other		0	0	0	0		
Total Contingency	1,768	0	25,000	25,000	0		
Total Expenditures (Operations)	3,792,692	4,161,571	4,467,270	4,558,109	2,482,474		54.46%
REVENUE - EXPENDITURES (Operations)	958,620	742,501	490,398	838,671	2,838,881		
EXPENDITURES (Capital)							
Capital Outlay (PSB Renovation Soft Costs)	0	0	484,252	484,252	247,663	Arch/Eng In Progress	
Capital Outlay (PSB Renovation Hard Costs)	0	0	0	0	0	Pending public bid	
Capital Outlay (Temp Facilities Soft Costs)	0	0	130,000	130,000	0	Arch/Eng In Progress	
Capital Outlay (Temp Facilities Hard Costs)	0	0	0	0	0	Pending public bid	
Capital Outlay (Equip & Furniture)	10,802	0	0	0	0	None planned for FY2021-2022	
Capital Outlay (Rolling Stock)	59,863	0	0	0	0	None planned for FY2021-2022	
Total Expenditures (Capital)	70,665	566,845	614,252	614,252	247,663		
EXPENDITURES TOTAL (Ops & Capital)	3,863,357	4,728,416	5,081,522	5,172,361	2,730,137		52.78%
FUND BALANCE INCREASE OR (DECREASE)	887,955	175,656	-123,854	224,419			

	FY2020 Actual	FY2021 Actual	FY2022 Approved	FY2022 Revised	FY2022 Mid- Year Actual	FY2022 Budget Notes:	% of YTD
FUND BALANCES (End of Year):	6/30/2020	6/30/2021	6/30/2022	6/30/2022			
CC County Funds:							
General Fund 300700	5,299,048	5,176,904					
Fire Special Tax Fund 300900	210,805	409,440					
Capital Reserve Fund 303100	3,722,787	3,821,952					
Mechanics Bank Checking Account							
TOTAL FUND BALANCE	9,232,640	9,408,296	9,284,442	9,632,715	0	Projected Increase for FY2021-2022	
OPEB Balance:							
OPEB Asset	1,459,931						
OPEB Liability	1,072,175						
Net OPEB: Liability/(Asset)	(387,756)						

BUDGET CATEGORY	DESCRIPTION	VENDOR	BUDGET	YTD ACTUAL	BUDGET REMAINING	BUDGET REVISED
Public Education			\$20,000.00	\$10,649.03	\$9,350.97	\$28,648.84
	Custom Logo Gray Cinch Up Backpack	<u>Quality Logo Products</u>		\$389.78		\$389.78
	Custom Coloring Book	<u>Fire Smart Promos</u>		\$810.19		\$1,600.00
	Custom Wristbands	<u>Fire Smart Promos</u>				
	Sticker Badge	<u>Fire Smart Promos</u>				
	60mm Carabiner	<u>Fire Smart Promos</u>				
	Evacuation Vital Documents Folders	<u>Print Globe</u>				\$1,300.00
	New Resident Welcome Pack Folders	<u>Vista Print</u>				\$805.00
	Survival Paracord w/Whistle	<u>BrandComet</u>				\$900.00
	First Aid Kits	<u>BrandComet</u>				\$1,200.00
	CPR Shield	<u>BrandComet</u>				\$400.00
	Station 65 T-Shirts	<u>CustomInk</u>		\$1,108.71		\$1,108.71
	Emerg Info Magnets (Production)	<u>Uprinting</u>		\$756.10		\$756.10
	Emerg Info Magnets (Printing/Mailing)	<u>MailStream</u>		\$2,394.35		\$2,394.35
	Summer 2021 FirePlug	<u>MailStream</u>		\$2,097.12		\$2,097.12
	2021 Wildfire Preparedness Workbook	<u>MailStream</u>		\$2,222.45		\$2,222.45
	Tri-Fold Flyer	<u>MailStream</u>				\$2,100.00
	2022 Wildfire Preparedness Workbook	<u>MailStream</u>				\$2,300.00
	Spring 2021 FirePlug	<u>MailStream</u>				\$2,100.00
	National Preparedness Month 4' SIGN	<u>Vista Print</u>		\$304.62		\$304.62
	National Preparedness Month Poster	<u>Vista Print</u>				
	National Night Out Signs	<u>Vista Print</u>		\$131.76		\$131.76
	4'x 4' Wood Sign Stands	Lowe's		\$145.76		\$145.76
	Evacuation Drill Campaign	VistaPrint / Mailstream				\$2,850.00
	KFPD Event Booth Branded	<u>EZ Up</u>		\$288.19		\$288.19
	COSCO Folding Tables 8'	Walmart				\$200.00
	Custom Logo Table Cloths	<u>Vista Print</u>				\$275.00
	Plastic Literature Stands for Booth Display	Staples / Office Depot				\$90.00
	Plastic Literature Storage File Totes	Staples / Office Depot				\$90.00
	Go Bag Display 1 - Individual					\$380.00

	Go Bag Display 2 - Family w/Pet					\$670.00
	Bag Display 3 - Shelter in Place					\$1,000.00
	Retractable Banners	Vista Print				\$550.00
EP Coordinator Expense			\$5,000.00	\$0.00	\$5,000.00	\$1,000.00
	Additional Event Supplies (Kensington Hilltop Carnival, Evac Event, Etc)	Misc Suppliers				\$1,000.00
Community Pharm Drop Off			\$2,500.00	\$0.00	\$2,500.00	\$470.34
	2021 Drug Drop Flyers	Copy Central		\$70.34		\$70.34
	April 2022 Shred Med Event (Printing)	Vista Print				\$400.00
Emergency Kits			\$3,500.00	\$3,532.00	-\$32.00	\$3,532.00
	Emergency Kits	Nexis		\$3,532.00		\$3,532.00
Open Houses			\$1,800.00	\$0.00	\$1,800.00	\$1,800.00
	May/June 2022 Open House	TBD				\$1,800.00
Community Shredder			\$3,200.00	\$2,232.50	\$967.50	\$4,465.00
	Shredding Truck Nov 2021	Stericycle Truck		\$2,232.50		\$2,232.50
	April 2022 Shred Med Event	Stericycle Truck				\$2,232.50
Firesafe Planting Grants			\$3,000.00	\$0.00	\$3,000.00	\$0.00
	Hold to FY2022/23					\$0.00
Community Sandbags			\$1,500.00	\$1,729.00	-\$229.00	\$1,729.00
	FY2021/22 Sandbags	Acapulco Rock & Soil		\$1,729.00		\$1,729.00
Volunteer Appreciation			\$1,500.00	\$0.00	\$1,500.00	\$0.00
	Hold to FY2022/23					\$0.00
Trading Cards			\$0.00	\$0.00	\$0.00	\$7,800.00
	Photographer	TBD				\$4,500.00
	Trading Cards Printing	Custom Trading Cards				\$3,300.00
GRAND TOTAL			\$42,000.00	\$18,142.53	\$23,857.47	\$49,445.18



EL CERRITO-KENSINGTON FIRE DEPARTMENT

10900 San Pablo Avenue • El Cerrito • CA • 94530

(510) 215-4450 • FAX (510) 232-4917

www.el-cerrito.org



DATE: February 2, 2022

TO: Bill Hansell: General Manager

FROM: Michael Pigoni: Fire Chief

RE: **Fiscal Year 2021-22 Mid-Year Budget Report**

Please find attached the contract fee schedule for Fiscal Year 2021-22 that was approved by the District Board. I am sorry I had a prior commitment and will be unable to make the Finance Committee meeting Friday. However, I will provide some quick point for discussion both on the City and the contract that you can share with the committee.

First as everyone is aware, the City of El Cerrito has been going through some difficult financial times over the last three year with negative reserves. During this time, the City has made some drastic cut which fortunately did not affect the Fire Department as bad as some other Departments mainly because of the pandemic shut down our public education programs and the Battalion Chief vacancy was not as crucial as anticipated.

At the end of Fiscal Year 2019-20, the City's reserves were almost \$500,000 in the red. Through the measures taken by the City Manager and the realization that the COVID-19 shut down did not affect the City's revenue as it was forecasted, in fact property taxes increased, sales taxes held strong and properties transfer taxes exceeded predictions. With the sacrifices taken by the employees which included some layoffs, the City ended up with over a \$5M surplus in reserves at the end of the Fiscal Year 2020-21.

With these reserves, the City was able to pay off the remaining Redevelopment debt to the State and were left with a little over \$4M in reserves. This coupled with the American Rescue Plan funds put the City in a healthier position financially. While this is a positive note, the city, like most cities in California, is facing steep increase in PERS UAL premiums in the next few years.

The more positive news though is that through all of this, the Fire Department did not lose any firefighters nor close or brown out any stations, so emergency services to the community never suffered. In reviewing the spreadsheet, the right column under expenditures is where we are currently at as of mid-January. You will note that we are over on overtime, and this is due to the retirement of two people this fiscal year, one person out on long term disability for a knee injury and COVID-19 which due to mandated quarantine, has caused a large number of sick leaves that has had to be backfilled.

Fortunately, this will be offset by salary savings of the retired personnel. You will note that right now personnel costs are at 53% of budget which is very close to 50% for a mid-year review. More importantly, the bottom line for all expenditures at this point is at 50% which is right on track and should carry out to June 30th.

Please contact me if you have any questions.

Michael Pigoni
Fire Chief

CITY OF EL CERRITO /KENSINGTON FIRE PROTECTION DISTRICT

Proposed Contract Fee for FY 2021-22

LINE ITEM DETAIL BUDGET EXPENDITURES

	Adopted City FY21-22 Budget	%	Adopted FY21-22 Fee	Mid-Year Expenditures	%
<u>5100 SALARIES & BENEFITS</u>					
51110	\$5,583,637.00	27.75%	\$1,549,459.27	\$745,707.71	48%
51130	\$1,500.00	27.75%	\$416.25	\$8.33	2%
51140	\$500,000.00	27.75%	\$138,750.00	\$161,224.45	116%
51145	\$104,656.00	27.75%	\$29,042.04	\$15,821.39	54%
51146	\$50,000.00	27.75%	\$13,875.00	\$3,178.49	23%
51150	\$0.00	27.75%	\$0.00	\$5,945.44	100%
51210	\$983,202.00	27.75%	\$272,838.56	\$147,962.45	54%
51211	\$2,241,677.00	27.75%	\$622,065.37	\$287,954.81	46%
51220	\$88,094.00	27.75%	\$24,446.09	\$16,047.55	66%
51230	\$811,998.00	27.75%	\$225,329.45	\$127,359.74	57%
51235	\$40,101.00	27.75%	\$11,128.03	\$6,088.91	55%
51237	\$155,800.00	27.75%	\$43,234.50	\$23,777.03	55%
51240	\$154,332.00	27.75%	\$42,827.13	\$42,827.13	100%
TOTAL	\$10,714,997.00		\$2,973,411.67	\$1,583,903.40	53%
<u>5200 PROFESSIONAL SERVICES</u>					
52190	\$299,500.00	33.33%	\$99,823.35	\$5,194.81	5%
52220	\$18,200.00	33.33%	\$6,066.06	\$941.24	16%
52230	\$8,700.00	33.33%	\$2,899.71	\$345.93	12%
TOTAL	\$326,400.00		\$105,889.41	\$6,481.98	6%
<u>5300 PROPERTY SERVICES</u>					
53110	\$25,700.00	0.00%	\$0.00	\$0.00	0%
53230	\$21,300.00	33.33%	\$7,099.29	\$971.59	14%
53240	\$54,500.00	0.00%	\$0.00	\$0.00	0%
53250	\$150,000.00	25.00%	\$37,500.00	\$6,301.22	17%
53290	\$109,100.00	33.33%	\$36,363.03	\$8,853.47	24%
53320	\$0.00	0.00%	\$0.00	\$0.00	0%
53330	\$81,000.00	18.83%	\$15,252.30	\$0.00	0%
53910	\$8,000.00	33.33%	\$2,666.40	\$1,440.51	54%
TOTAL	\$449,600.00		\$98,881.02	\$17,566.79	18%
<u>5400 OTHER SERVICES</u>					
54210	\$17,000.00	20.00%	\$3,400.00	\$1,441.08	42%
54220	\$10,728.00	20.00%	\$2,145.60	\$510.17	24%
54230	\$36,904.00	33.33%	\$12,300.10	\$2,069.60	17%
54240	\$2,700.00	33.33%	\$899.91	\$1,081.89	120%
54310	\$2,500.00	25.00%	\$625.00	\$0.00	0%
54410	\$3,500.00	25.00%	\$875.00	\$157.66	18%
54610	\$41,000.00	25.00%	\$10,250.00	\$2,031.66	20%
54910	\$15,570.00	25.00%	\$3,892.50	\$438.88	11%
54990	\$9,500.00	25.00%	\$2,375.00	\$223.26	9%
TOTAL	\$139,402.00		\$36,763.11	\$7,954.20	22%

5500 SUPPLIES						
55110	General Office Supplies	\$6,000.00	25.00%	\$1,500.00	\$283.82	19%
55120	Postage & Delivery	\$2,700.00	25.00%	\$675.00	\$11.66	2%
55130	Photocopying Charges	\$1,000.00	25.00%	\$250.00	\$0.00	0%
55210	Fuel	\$41,700.00	27.00%	\$11,259.00	\$0.00	0%
55230	Medical Supplies	\$25,000.00	30.00%	\$7,500.00	\$2,681.71	36%
55240	Clothing & Uniform Supplies	\$45,900.00	33.33%	\$15,298.47	\$1,604.62	10%
55250	Vehicle & Equipment Supplies	\$13,500.00	25.00%	\$3,375.00	\$0.00	0%
55290	Other Operating Supplies	\$10,000.00	25.00%	\$2,500.00	\$390.95	16%
55520	Building Supplies	\$10,000.00	25.00%	\$2,500.00	\$511.42	20%
TOTAL		\$155,800.00		\$42,682.47	\$5,484.17	13%
5600 CAPITAL OUTLAY						
56310	Improvements, Not Buildings	\$20,000.00	0.00%	\$0.00	\$0.00	0%
56410	Office Equipment <\$10K	\$10,000.00	0.00%	\$0.00	\$0.00	0%
56710	Other Equipment < \$10K	\$7,100.00	0.00%	\$0.00	\$0.00	0%
56720	Other Equipment > \$10K	\$0.00	0.00%	\$0.00	\$0.00	0%
TOTAL		\$37,100.00		\$0.00	\$0.00	0%
5800 OTHER CHARGES						
58220	Licenses & Permits	\$2,500.00	25.00%	\$625.00	\$98.75	16%
TOTAL		\$2,500.00		\$625.00	\$98.75	16%
GRAND TOTAL		\$11,825,799.00		\$3,258,252.68	\$1,621,489.29	50%
OVERHEAD CHARGES		\$964,349.73	27.75%	\$267,607.05	\$142,551.31	53%
(9% of Personnel)						
Mid-Year Total to Date					\$1,764,040.60	50%
UNRECONCILED CONTRACT AMOUNT					\$3,525,859.73	
RECONCILIATION FY 2019-20 BUDGET TO ACTUAL					\$191,060.29	
PROPOSED CONTRACT FEE FY 2021-2022					\$3,716,920.02	