



KENSINGTON FIRE PROTECTION DISTRICT

REGULAR MEETING OF THE EMERGENCY PREPAREDNESS COMMITTEE

AGENDA

Thursday, July 25, 2024 4:00 p.m.- 6:00 p.m.
Kensington Community Center-Meeting Room 3,
59 Arlington Avenue, Kensington, CA 94707 (and hybrid)

How to Submit Public Comments:

Prior to the meeting: Members of the public may submit public comment by emailing the Chair and Board Clerk by emailing: public.comment@kensingtonfire.org. Such comments will be noted as received and their contents orally summarized; however, if you attend the meeting, you will need to make your comment during the meeting.

During the meeting: Public comment will be taken on each agenda item, and comment on issues not on the agenda will be taken at the beginning of the meeting (*regular meetings only*). Members of the public who attend the meeting either in-person or via Zoom are allowed to provide public comment verbally with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion. Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

In-person: At points in the meeting when the meeting chair requests public comment, members of the public participating in-person can simply raise their hand to be recognized.

Via Zoom: If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine).

Accommodations: To enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1), if you need special assistance to participate, please email public.comment@kensingtonfire.org 48 hours prior to the meeting.

Agenda and supplemental materials: This agenda is available on the KFPD website under the relevant meeting date: <https://www.kensingtonfire.org/governance>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

PLEASE NOTE: The District will use Zoom to allow virtual access to this meeting. This additional means of access is provided as a courtesy to the public and is not required by law. The meeting will continue to be conducted at the physical address provided above regardless of any interruption or failure of the Zoom transmission.

Hybrid Meeting Option Internet Address:

https://us06web.zoom.us/j/85150861972?pwd=c8TU8ES5dfC9IDeGss6sFmB9umX_yQ.lDykwN6pL1it-LAm

Telephone Access:

(669) 444-9171 or (719) 359-4580 or (253) 205-0468

Zoom Webinar ID: 851 5086 1972

Passcode: 112233

1. CALL TO ORDER/ROLL CALL

Directors: President Levine, Vice President Danielle Madugo

Public Members: Douglas Bevington, Lisa Caronna, Katie Gluck, Adrienne Johnson, Peter Liddell, Paul Moss, David Spath

Staff: Consultant Mary Morris-Mayorga

Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

2. PUBLIC COMMENT

Under "Public Comment," the public may address the Committee on any subject not listed on the agenda. Please address your comments to the Committee and not to staff and/or the audience. Each speaker may address the Committee once under Public Comment for a limit of three minutes. The public will be given an opportunity to speak on each agenda item and once the public comment portion of any item on this agenda has been closed by the Committee, no further comment from the public will be permitted unless authorized by the Committee. The Committee cannot act on items not listed on the agenda and, therefore, cannot respond to non-agenda issues brought up under Public Comment other than to provide general information. Committee members will also have an opportunity to comment on items not on the agenda.

3. ADOPTION OF CONSENT ITEMS

a. **Approval of Minutes** of the EPC regular meeting on 06/27/2024 (Supporting Material)

4. OLD BUSINESS

a. **Replanting Grant Focus Change to Clearing Grant** – Valenzuela (Supporting Material)

Draft language for the change in focus from Replanting to Clearing Grant was discussed at the June 27th meeting. Feedback has been incorporated for further consideration and discussion by the committee.

Action = Discussion, direction, and motion

5. NEW BUSINESS

a. **Report of 2023-2024 Contra Costa County Civil Grand Jury: The CCC Community Warning System** – Madugo (Supporting Material)

The committee will review and discuss the Grand Jury Report.

Action = Discussion, direction, and motion

b. **Provide EPC Workplan Activity Updates** – All (Supporting Material)

The committee will provide workplan activity updates that can be reported to the Board of Directors in August, if applicable.

Action = Discussion, direction, and motion

6. EMERGENCY PREPAREDNESS COORDINATOR'S REPORT – Valenzuela

7. REPORTS BY SUBCOMMITTEES

Subcommittees were established last year and may need revision to align with the Work Plan and/or to incorporate member changes. Members may report current activities for discussion by the EPC:

- Volunteer Recruitment Subcommittee (Katie Gluck, Peter Liddell, Danielle Madugo, Paul Moss, Johnny Valenzuela)

- Door Hangers Subcommittee (Paul Moss, David Spath, Johnny Valenzuela)
- Evacuation Drill Subcommittee (Lisa Caronna, Paul Moss, Dave Spath)
- Subcommittee to Identify Community Wildfire Preparedness and Prevention Projects, particularly those that would be eligible for grant funding, possibly from Cal Fire. (David Spath, Johnny Valenzuela)

8. REPORTS FROM COMMITTEE MEMBERS

9. FUTURE AGENDA ITEMS

The list of future agenda items discussed during the meeting will be summarized here.

10. ADJOURNMENT

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on August 22, 2024 at 4:00pm in person (Committee members) at the Kensington Community Center with hybrid option for attendees (guest speakers, public), unless noticed otherwise per the Brown Act.