



KENSINGTON FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING MINUTES

DATE/TIME: January 12th, 2022, 7:00PM

LOCATION: Via Zoom

PRESENT: Directors: President Larry Nagel, Vice-President Kevin Padian, Secretary Janice Kosel (Note: Kosel joined the meeting at 7:08pm), Director Don Dommer, Director Julie Stein
Staff: GM Bill Hansell, Chief Michael Pigoni, EPC Johnny Valenzuela

1. CALL TO ORDER/ROLL CALL:

President Nagel called the meeting to order at 7:04 p.m. and confirmed the roll call.

2. PUBLIC COMMENT:

There was no public comment.

3. ADOPTION OF CONSENT ITEMS (0:02:15):

Director Kosel requested that item 3d "Approval of Monthly Financial Reports 01/12/2022" be pulled for separate consideration.

MOTION: M/s Kosel/Padian: Motion to Adopt the Consent Calendar except for items 3d.	
VOTE: Ayes: Dommer, Kosel, Nagel, Padian, Stein Nays: None Abstentions: None Absent: None	
Motion Passed 5-0-0	Video Time Stamped: 0:04:00

3d. Approval of Monthly Financial Reports 01/12/2022:

Director Kosel noted that the line item for legal fees have been significantly reduced over the last six months.

MOTION: M/s Padian/Kosel: Motion to adopt 3d Approval of Monthly Financial Reports 01/12/2022.	
VOTE: Ayes: Dommer, Kosel, Nagel, Padian, Stein Nays: None Abstentions: None Absent: None	
Motion Passed 5-0-0	Video Time Stamped: 0:05:05

4. OLD BUSINESS:

NONE

5. NEW BUSINESS (0:06:30):

5a. Board Committee Assignments & Representatives to Outside Agencies:

President Nagel did not receive any assignment requests from directors since the last meeting and suggested a continuation of roles from 2021. Director Kosel asked if Director Stein wished to serve on a committee. Director Stein requested to be the CCSDA representative.

MOTION: M/s Padian/Dommer: To approve the appointment of Kosel & Nagel to the Finance Committee, Padian & Nagel to the Emergency Preparedness Committee, and Stein as district representative to CCSDA.
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VOTE:

Ayes: Dommer, Kosel, Nagel, Padian, Stein

Nays: None

Abstentions: None

Absent: None

Motion Passed 5-0-0

Video Time Stamped: 0::00

5b. 2022 Board Meeting Planning including Strategic Planning Special Mtg (0:11:25):

President Nagel suggested a strategic planning meeting to set new goals for 2022. He requested a format and topics for the meeting. The directors discussed a number of different options and strategies for a potential meeting. It was determined that instead of a strategic planning meeting for overall goals, the board should hold a meeting in late February/early March focused on the Emergency Preparedness scope and priorities of the district, including the role and initiatives of the Emergency Preparedness Committee. GM Hansell was directed to plan the meeting as needed.

Public comment was made by Gail Feldman

5c. Public Safety Building Renovation Progress Update (0:56:11):

GM Hansell reviewed his written report on PSB renovation work and temporary facilities since the January BOD meeting. Director Stein asked for further information on the temporary facilities schedule and the applicability of the Alquist-Priolo Act. Director Dommer complimented the GM on addressing issues that are difficult to define.

No public comments were made.

MOTION: M/s Padian/Dommer: To accept the report.	
VOTE: Ayes: Dommer, Kosel, Nagel, Padian, Stein Nays: None Abstentions: None Absent: None	
Motion Passed 5-0-0	Video Time Stamped: 1:24:30

5d. Evacuation Drill Discussion (1:27:29):

Fire Chief Pigoni outlined discussions to date on evacuation drill options, and noted that there is still a lot of planning to be undertaken. The Chief also referred to other related activities that the Emergency Preparedness Coordinator has suggested, such as informational block parties, etc. There are numerous challenges to holding a large evacuation exercise. Director Padian referred the board to the EPC committee discussion and notes on both evacuation and parking. He pointed out that County control of the process, as well as coordination with the KPD are important to consider. EP Coordinator Valenzuela outlined his work on evacuation recommendations and related events.

Public comment was made by David Spath and Gail Feldman.

6. FIRE CHIEF'S REPORT (1:57:04):

Chief Pigoni presented his written report on December 2021 responses and activities.

7. EMERGENCY PREPAREDNESS COORDINATOR REPORT (2:13:30):

EP Coordinator presented his written report on his work since the last board meeting. Director Kosel and Director Padian commented on the Firefighter trading cards.

8. GENERAL MANAGER'S REPORT (2:28:30):

GM Hansell outlined his written report. Director Kosel commented on board education requirements. Director Stein commented on district contracts and financial conflict of interest issues by individual directors. She noted that all contracts should be put in front of the board. Director Padian suggested that the GM discuss the issue with legal counsel.

9. EMERGENCY PREPAREDNESS COMMITTEE REPORT (2:46:05):

9a. Emergency Preparedness Committee Meetings of December 2, 2021

VP Padian covered the two important considerations at the last EPC meeting, one of which was the drill that has already been covered, and the other was parking. He indicated that 7 of 9 EPC members are in attendance at this meeting and their dedication should be recognized. He discussed the parking concerns, and recognized control by the County and KPD on those issues, and the challenges facing the district. The topic will continue to be studied in future meetings.

10. OUTSIDE AGENCIES REPORTS:

10a. Contra Costa Special Districts Association

President Nagel reported that the next meeting is on Monday, January 24th, 2022.

10b. State Professional Development and Membership Services Committees

None

11. ADJOURNMENT: President Nagel adjourned the meeting at 9:59 p.m.
The next Board of Directors meeting will occur on February 9th, 2022.

MINUTES PREPARED BY: Bill Hansell

These minutes were approved at the regular Board Meeting of the Kensington Fire Protection District on February 9th, 2022.

Attest:

Secretary of the Board