



**KENSINGTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

DATE/TIME: December 14th, 2022, 7:00PM

LOCATION: Fireside Room at the Unitarian Universalist Church of Berkeley, 1 Lawson Rd, Kensington CA 94707

PRESENT: Directors: President Larry Nagel, Director Don Dommer, Director Daniel Levine, Director Julie Stein, Director Jim Watt
Staff: GM Bill Hansell, Chief Eric Saylor, EPC Johnny Valenzuela

1. CALL TO ORDER/ROLL CALL:

President Nagel called the meeting to order at 7:07 p.m. and confirmed the roll call.

2. OATH OF OFFICE:

Oath of Office was administered to Directors Levine, Stein, and Watt.

3. PUBLIC COMMENT:

A member of the public commented on consolidation of the two districts and voiced her objections. President Nagel read the letter from KPOA into the record (attached). Reed commended KPOA's letter. A member commented that KPPCSD and KPFD need to work together. Katherine congratulated the new board for newness and fresh approaches though felt a measured approach to consolidation should be taken along with listening to employees. Anthony Knight provided feedback on the hybrid meeting conveying sound and visibility issues. Director Stein distributed a package received from Bart Jones (which he had attempted to provide previously) on plans for the upstairs and downstairs of the public safety building and commented on them. President Nagel explained that the closure of the public safety building was the reason the plans had not been received earlier. Director Watt stated that he had commissioned an architect to draw plans for the public safety building as an alternative to house both fire and police. Another member supported this idea.

4. ADOPTION OF CONSENT ITEMS (0:26:18):

General Manager Hansel stated that there were no minutes included for item 4a. Director Stein requested that item 4d "Approval of Monthly Financial Reports 11/30/2022" be pulled for separate consideration.

MOTION: M/s Dommer/Levine: Motion to Adopt the Consent Calendar except for items 4a and 4d.	
VOTE: Ayes: Dommer, Levine, Nagel, Stein, Watt Nays: None Abstentions: None Absent: None	
Motion Passed 5-0-0	Video Time Stamped: 0:28:42

4d. Approval of Monthly Financial Reports 11/30/2022:

Director Stein has quite a few questions and would rather postpone until after the first of the year. General Manager Hansell commented on the report. Motion to table and include in January.

MOTION: M/s Watt/Levine: Motion to table Approval of Monthly Financial Reports for 11/30/2022 and include in January.	
VOTE: Ayes: Dommer, Levine, Nagel, Stein, Watt Nays: None Abstentions: None Absent: None	
Motion Passed 5-0-0	Video Time Stamped: 0:34:47

5. OLD BUSINESS:

NONE

6. NEW BUSINESS (0:35:49):

6a. Presentation of Resolution 2022-24 Commending Director Janice Kosel and Resolution 2022-25 Commending Director Kevin Padian on their Exemplary Service to the Residents of Kensington:

President Nagel read the resolution for Director Kosel. Director Stein appreciated the effort in writing this, but needs more time to review it and asked that both resolutions be referred to an Ad Hoc Committee then brought back in January. Public members provided comments on the process and want to ensure that the language is factual.

MOTION: M/s Dommer/Watt: To adopt Resolution 2022-24 Commending Director Janice Kosel.	
VOTE: Ayes: Nagel, Watt Nays: Dommer, Levine, Stein Abstentions: None Absent: None	
Motion Failed 2-3-0	Video Time Stamped: 0:55:55

President Nagel read the resolution for Director Padian. Director Stein stated that this was received late and would like to see the item come back after the Board has the opportunity to review. Public comments were provided on the process and language.

MOTION: M/s Dommer/Watt: To adopt Resolution 2022-25 Commending Director Kevin Padian.	
VOTE: Ayes: Dommer, Nagel, Watt Nays: None Abstentions: Levine, Stein Absent: None	
Motion Passed 3-0-2	Video Time Stamped: 0:59:44

6b. At-Will Employment Agreement for Interim-General Manager (1:01:40):

General Manager Hansell introduced Brent Ives, BHI Management, and Mary Morris-Mayorga. Mr. Ives reviewed the search process for an Interim General Manager with an ad hoc committee reviewing three candidates. He commended Ms. Morris-Mayorga for her prior service in the role, stated the committee recommended moving forward with an agreement, and one has been negotiated with legal counsel. Director Stein and President Nagel thanked Mr. Ives and endorsed this contract.

No public comments were made.

MOTION: M/s Stein/Watt: To approve an At-Will Employment Agreement for Interim-General Manager with Mary Morris-Mayorga and make associated budget adjustments.	
VOTE: Ayes: Dommer, Levine, Nagel, Stein, Watt Nays: None Abstentions: None Absent: None	
Motion Passed 5-0-0	Video Time Stamped: 1:11:50

6c. General Manager Search (1:12:10):

Mr. Ives presented his proposal for the General Manager Search and recommends the Board continue to place the item for permanent placement of a General Manager on the agenda to show this continues to be a focus. The Board discussed the recruitment in conjunction with issues related to potential consolidation with the KPPCSD and sharing of resources, then determined this item should be discussed at the January meeting.

Public comments were provided on consolidation and the general manager recruitment.

6d. Construction Update on the PSB Seismic Renovation (1:39:20):

General Manager Hansell presented this item as included in the packet and the Board discussed. No action was taken.

6e. Date, Time, and Location of KFPD Board Meetings for CY2023 (2:17:24):

President Nagel stated that current regular board meetings are held on the second Wednesday of each month by policy. In working with the KPPCSD, the Community Center is not available so the policy allows for the regular meetings to be changed at the December meeting. The Board agreed to change the meetings to the third Wednesday.

MOTION: M/s Levine/Dommer: To move the regular meeting of the KFPD Board to the third Wednesday of each month at 7:00pm beginning in January.	
VOTE: Ayes: Dommer, Levine, Nagel, Stein, Watt Nays: None Abstentions: None Absent: None	
Motion Passed 5-0-0	Video Time Stamped: 2:22:30

6f. Election of Officers for Calendar Year 2023 (2:22:49):

President Nagel opened nominations for President. Director Watt nominated Director Stein for President who accepted, Director Dommer seconded. President Nagel nominated Daniel Levine who declined due to being newly elected.

MOTION: Vote for Director Julie Stein for the position of Board President for 2023	
VOTE: Ayes: Dommer, Levine, Nagel, Stein, Watt Nays: None Abstentions: None Absent: None	
Motion Passed 5-0-0	Video Time Stamped: 2:24:30

President Nagel opened nominations for Vice President. Director Stein nominated Director Levine for Vice President who accepted, Director Watt seconded.

MOTION: Vote for Director Daniel Levine for the position of Vice President for 2023	
VOTE: Ayes: Dommer, Levine, Nagel, Stein, Watt Nays: None Abstentions: None Absent: None	
Motion Passed 5-0-0	Video Time Stamped: 2:25:13

President Nagel opened nominations for Secretary. Director Levine nominated Director Nagel for Secretary who accepted, Director Stein seconded.

MOTION: Vote for Director Larry Nagel for the position of Secretary for 2023	
VOTE: Ayes: Dommer, Levine, Nagel, Stein, Watt Nays: None Abstentions: None Absent: None	
Motion Passed 5-0-0	Video Time Stamped: 2:25:58

7. FIRE CHIEF'S REPORT (2:26:19):

Chief Saylor presented his written report on November 2022 responses and activities.

8. EMERGENCY PREPAREDNESS COORDINATOR REPORT (2:27:55):

EP Coordinator Valenzuela presented his written report on his work since the last board meeting.

President Nagel asked for a motion to extend the meeting until 10:15pm.

MOTION: M/s Levine/Stein: To extend the meeting until 10:15pm.	
VOTE: Ayes: Dommer, Levine, Nagel, Stein, Watt Nays: None Abstentions: None Absent: None	
Motion Passed 5-0-0	Video Time Stamped: 2:40:00

9. GENERAL MANAGER'S REPORT (2:40:25):

General Manager Hansell outlined his written report. Director Levine apologized for his comment regarding truthfulness earlier in the meeting, General Manager Hansell apologized for his sensitivity to the issue.

10. EMERGENCY PREPAREDNESS COMMITTEE REPORT (2:46:05):

9a. Emergency Preparedness Committee Meetings of December 8, 2022

President Nagel provided an overview of the meeting.

11. OUTSIDE AGENCIES REPORTS:

10a. Contra Costa Special Districts Association

Director Stein reported on current association activities. President Nagel provided an overview of the presentation.

12. ADJOURNMENT: President Nagel adjourned the meeting at 10:03 p.m.
The next Board of Directors meeting will occur on January 18, 2023.

MINUTES PREPARED BY: Mary Morris-Mayorga

These minutes were approved at the Special Board Meeting of the Kensington Fire Protection District on January 11, 2023.

Attest:


Secretary of the Board