



KENSINGTON FIRE PROTECTION DISTRICT FINANCE COMMITTEE MEETING MINUTES

DATE/TIME: February 13, 2024, 12:30 p.m.

LOCATION: Kensington Community Center, 59 Arlington Avenue, Meeting Room 3

PRESENT: Directors: President Julie Stein, Director Jim Watt
Staff: General Manager Mary Morris-Mayorga
Fire Chief Eric Saylor

1. CALL TO ORDER/ROLL CALL:

President Stein called the meeting to order at 12:41 p.m. and confirmed the roll call.

2. PUBLIC COMMENT - None (00:00:55)

3. ADOPTION OF CONSENT ITEMS (00:01:32)

- a. **Approval of the General Manager's Timesheets (09/01/2023 thru 01/31/2024)**
- b. **Approval of Finance Committee Meeting Minutes of 9/7/2023**

The committee approved the Consent items. (00:02:50)

4. OLD BUSINESS – None

5. NEW BUSINESS

a. **FY 2023-2024 Mid-Year Fire Services Contract Budget Review (00:03:13)**

b. **FY 2022-23 GASB 75 OPEB Actuarial Report (00:34:20)**

c. **FY 2023-2024 Mid-Year Budget Review and Adjustments (00:41:13)**

d. **Financial Forecast Update (01:36:11)**

e. **Make a Recommendation to the Board of Directors for Transparency in the Ridgeline Fiscal Analysis Process (01:39:15)**

Documents for the fiscal analysis will be posted to the website.

4. FUTURE AGENDA ITEMS (01:46:45)

5. ADJOURNMENT: The meeting adjourned at 2:28 p.m.. The next Finance Committee Meeting is anticipated for June 2024, but will be determined at a future date and listed on the district's website with the minimum notice required by the Brown Act.

MINUTES PREPARED BY: Mary Morris-Mayorga, General Manager

These minutes were approved at the Finance Committee Meeting on August 27, 2024.

Attest:

Finance Committee Chair