



**KENSINGTON FIRE PROTECTION DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**AGENDA**

Wednesday, March 9th, 2022 7:00pm  
Via Zoom Teleconference

Due to COVID-19, and in accordance with California AB 361, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting by attending the Zoom webinar (on the day and time of the meeting) and may also provide public comment by sending advance comments to the Board President and Board Clerk via email at [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org). Comments will then be read into the record, with a maximum allowance of 5 minutes per individual comment, subject to the Chair's discretion.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "\*9" (star, nine).

Any member of the public who needs special accommodations should email [public.comment@kensingtonfire.org](mailto:public.comment@kensingtonfire.org) 48 hours prior to the meeting. This will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

For public comment items, each member of the public will be allotted the same maximum number of minutes to speak as set by the President before or during its consideration, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit (California Government Code section 54954.3(a)).

This agenda is available on the KFPD website under the relevant meeting date at: <https://www.kensingtonfire.org/governance>. Please note that supplemental materials will be posted on the website with the agenda as soon as they are available prior to the meeting. Additional information and/or materials may be presented at the meeting itself.

**Internet Address:**

<https://us06web.zoom.us/j/85108219248?pwd=YXJHRFBYRGtnVjF3UnpZenNqUTIFQT09>

**Telephone Access:**

(720) 707-2699 or (346) 248-7799 or (253) 215-8782

**Webinar ID:** 851 0821 9248

**Passcode:** 112233

**TIMING OF AGENDA ITEMS:** *Approximate times are included below but may vary to accommodate appropriate discussion time and attention to the individual items.*

**1. (7:00pm) CALL TO ORDER/ROLL CALL**

President Nagel, Vice President Padian, Directors Dommer, Kosel, and Stein

**2. (7:02pm) PUBLIC COMMENT**

This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda.

**3. (7:10pm) ADOPTION OF CONSENT ITEMS**

Items listed below are consent items, which are considered routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. (Supporting material)

a. **Approval of Minutes** of the regular Board of Director's meetings of 02/09/2022 and 02/16/2022 (Approve)

b. **Acceptance of Incident Activity Report** February 2022 (Accept)

c. **Approval of Monthly Transmittal** 03/09/2022 (Approve)

d. **Approval of Monthly Financial Reports** 02/28/2022 (Approve)

e. **Adoption of Resolution 2022-03 Re-Authorizing Remote Meetings for the Period March 15, 2022 thru April 13, 2022** (Adopt)

**4. (7:15pm) OLD BUSINESS**

a. None

**5. (7:15pm) NEW BUSINESS**

a. **(7:15pm) First Reading of Ordinance 2022-01 An Ordinance of the Board of Directors of the Kensington Fire Protection District Adopting a Fee Schedule for Plan Checking, New Construction Inspections, General Fire and Life Safety Inspections and Other Miscellaneous Services Provided** (Supporting Material)

Presentation of the draft fee schedule ordinance for discussion and first reading.

Action = Discuss and direct staff. Notice for final reading and adoption as required.

b. **(7:45pm) Kensington Evacuation Drill** (Supporting material)

Chief Pigoni will present details and schedule on a community evacuation drill.

Action = Discuss and direct staff. (Approve)

- c. **(8:15pm) Temporary Facility Progress Update** (Supporting Materials)  
Review work on the Temporary Facility including schedule, location, estimates, and potential options for the leasing of existing vacant modular buildings from the City of El Cerrito at 10940 San Pablo Ave, which could include KFPD office/storage space and additional lease space for the Kensington Police Department, if needed.  
Action = Discuss and direct staff as needed. (Approve)

- d. **(8:45pm) Planning of Special Meeting to Review Emergency Preparedness Committee Priorities and Scope**  
Planning discussion for the Special Meeting of the Board of Directors to review EPC priorities and scope, including scheduling and goals of the meeting.  
Action = Discuss and direct staff as needed.

**6. (8:55pm) COMMITTEE REPORTS**

Informational reports from Board members or staff covering the following assignments:

- a. **Emergency Preparedness Committee Meeting** - Padian/Nagel (Supporting Material)  
Draft Meeting Minutes of 02/24/2022 included for reference.  
Action = Report by EPC Chair & Discussion
- b. **Finance Committee Meeting** - Kosel/Nagel  
No meeting since the last report.  
Action = None

**7. (9:20pm) FIRE CHIEF'S REPORT** (Supporting Material)

**8. (9:30pm) EMERGENCY PREPAREDNESS COORDINATOR'S REPORT**  
(Supporting Material)  
Action = Presentation/Discussion

**9. (9:40pm) GENERAL MANAGER'S REPORT** (Supporting Material)  
Action = Presentation/Discussion

**10. (9:55pm) OUTSIDE AGENCIES REPORTS**

- a. **Contra Costa Special Districts Association** - Stein (Supporting Material)  
Review proposed amendments to CCSDA Bylaws  
Action = Vote on approval of CCSDA Bylaws changes. (Approve)

**11. (10:00pm) ADJOURNMENT**

The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on April 13, 2022 at 7:00pm. The deadline for agenda items to be included in the Board packet is Wednesday, March 30, 2022 by 1:00pm. The deadline for agenda-related materials to be included in the Board Packet is Wednesday, April 6, 2022 by 1:00pm.