



**KENSINGTON FIRE PROTECTION DISTRICT**  
**EMERGENCY PREPAREDNESS COMMITTEE**  
**REGULAR MEETING MINUTES**

**DATE/TIME:** September 26, 2024, 4:00PM

**LOCATION:** Kensington Community Center, 59 Arlington Avenue, Kensington (and hybrid)

**PRESENT:** Directors: President Daniel Levine, Vice President Danielle Madugo  
 Public Members: Douglas Bevington, Lisa Caronna, Katie Gluck, Adrienne Johnson, Paul Moss, David Spath  
 Staff: General Manager Mary Morris-Mayorga  
 Consultant: Emergency Preparedness Coordinator Johnny Valenzuela

**ABSENT:** Public Members: Peter Liddell

**1. CALL TO ORDER/ROLL CALL**

Vice President Levine called the regular meeting to order at 4:09 p.m. and confirmed roll call.

**Moved/Seconded:** Madugo/Levine **Action:** Approved remote attendance of Douglas Bevington for Just Cause **Ayes:** Caronna, Gluck, Johnson, Levine, Madugo, Moss, Spath  
**Noes:** None **Abstain:** None **Absent:** Liddell

**Video Time Stamped: 00:02:34**

**2. PUBLIC COMMENT (00:03:27)**

**3. ADOPTION OF CONSENT ITEMS (00:12:12)**

a. **Approval of Minutes** EPC regular meeting: 08/22/2024

**Moved/Seconded:** Caronna/Spath **Action:** Approved minutes of the 8/22/2024 meeting  
**Ayes:** Bevington, Caronna, Gluck, Johnson, Levine, Madugo, Moss, Spath **Noes:** None  
**Abstain:** None **Absent:** Liddell

**Video Time Stamped: 00:12:32**

**4. PRESENTATION (00:13:18)**

a. **Communications, repeaters, and mesh networking**

Katie Calvert of Squishy Robotics presented this item.

**5. OLD BUSINESS (00:55:23)**

a. **Report back on discussions related to potential parking changes**

GM Morris-Mayorga reported back that there is no formal agreement; however, will be talking more with KPPCSD Interim GM David Aranda. It was recommended that residents speak with one another to address first.

**6. NEW BUSINESS (01:16:18)**

a. **Review Responses to the Report of 2023-2024 Contra Costa County Civil Grand Jury: The CCC Community Warning System (01:16:18)**

**Moved/Seconded:** Caronna/Levine **Action:** Approved drafting a Board resolution stating that CWS is very important, a critical part of keeping residents informed, and would like the County to ensure CWS is efficient with as many residents signed up as possible **Ayes:** Spath, Caronna, Madugo, Levine, Gluck, Johnson, Moss, Bevington **Noes:** None **Abstain:** None **Absent:** Liddell

**Video Time Stamped: 01:22:52**

**b. Nixle Usage (01:26:43)**

**Moved/Seconded:** Madugo/Levine **Action:** Approved extending the meeting to 6:15pm **Ayes:** Spath, Caronna, Madugo, Levine, Gluck, Johnson, Moss, Bevington **Noes:** None **Abstain:** None **Absent:** Liddell

**Video Time Stamped: 01:51:14**

**7. EMERGENCY PREPAREDNESS COORDINATOR'S REPORT (01:52:27)**

**8. FUTURE AGENDA ITEMS (01:58:52)**

GM Morris-Mayorga will follow up with KPPCSD IGM Aranda on what can be done on parking, CWS resolution for October Board Regular Meeting (moved to November), and any updates on Nixle.

**9. ADJOURNMENT:** President Levine adjourned the meeting at 6:08 p.m.

The next regular meeting of the Emergency Preparedness Committee of the Kensington Fire Protection District will be held on October 24, 2024 at 4:00pm in person (Committee members) at the Kensington Community Center with hybrid option for attendees (guest speakers, public), unless noticed otherwise per the Brown Act.

MINUTES PREPARED BY: Mary Morris-Mayorga

These minutes were approved at the Emergency Preparedness Committee Meeting of the Kensington Fire Protection District on October 24, 2024.

**Attest:** \_\_\_\_\_  
**Emergency Preparedness Committee Member**