



**KENSINGTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

**DATE/TIME:** May 15, 2024, 7:00PM  
**LOCATION:** Kensington Community Center, 59 Arlington Avenue, Kensington (and hybrid)  
**PRESENT:** Directors: President Daniel Levine, Vice President Danielle Madugo, Director Rick Artis, Director Julie Stein, Director Jim Watt  
Staff: Interim GM Tim Barry, Board Clerk Candace Eros Diaz

**1. CALL TO ORDER/ROLL CALL**

President Daniel Levine called the meeting to order at 7:06 p.m. and confirmed the roll call.

**2. PUBLIC COMMENT (00:00:52)**

Mary Korn, an attendee on zoom, commented on the subject of the Contra Costa Local Hazard Mitigation Plan, Assembly Bill 3074.

There was no additional public comment.

**3. ADOPTION OF CONSENT ITEMS (00:06:26)**

President Levine proposed to approve all consent items on the agenda with a single motion. Interim GM Tim Barry removed the meeting minutes for 2/21/2024 and 3/20/2024 in agenda item 03a and agenda item 03b as they were approved at the April 17, 2024 meeting.

- a. **Approval of Minutes** of the Board of Directors Regular meetings of 02/21/2024, 03/20/2024, 04/17/2024 (Approve)
- b. **Acceptance of Incident Activity Report** April 2024
- c. **Approval of Monthly Transmittal** 04/15/2024
- d. **Approval of Monthly Financial Reports** 04/30/2024

<b>MOTION:</b> M/s Magudo/Levine: Motion to approve consent items 3b-3d.	
<b>VOTE:</b> Ayes: Levine, Madugo, Stein, and Watt Nays: None Absent: None Abstain: Artis	
Motion passed 4-0-0-1	<b>Video Time Stamped: 00:07:42</b>

**4. PRESENTATION BY EAST BAY REGIONAL PARK DISTRICT (00:07:54)**

Chief Aileen Theile, Assistant Chief Khari Halae, and Captain Patrick McIntyre, from the East Bay Regional Park District, presented the report as included in the packet. The board discussed the item.

Tom Cunnif commented on addressing areas of concern before September.

Ciara Wood commented on her concerns of storm damage's effect on the landscape.

Anthony Knight suggested moving towards a solution either by having more frequent meetings or joint committees.

There was no additional public comment.

**5. FIRE CHIEF'S REPORT (01:32:44)**

Fire Chief Eric Saylors presented the report as included in the packet. He provided administrative practices, operations, public outreach, and training updates. The board discussed the item.

Anthony Knight commented on the subject of the ability to pass ordinances in limiting vegetation within 100 ft of our order.

Tom Cunnif commented on the subject of ordinances to limit vegetation on residential properties that are already enforceable now.

There was no additional public comment.

**6. CONTRA COSTA COUNTY LOCAL HAZARD MITIGATION PLAN (LHMP) (01:41:30)**

Captain David Ciappara presented the report as included in the packet. The board discussed the item.

There was no public comment.

**7. EAST BAY HILLS WILDFIRE PREVENTION MOU AND COORDINATING GROUP (02:00:50)**

Fire Chief Eric Saylors presented the report as included in the packet. The board discussed the item and chose to table this item to a later date.

There was no public comment.

**8. EMERGENCY PREP COORDINATOR'S REPORT (02:22:40)**

EP Coordinator Johnny Valenzuela presented the report including presentation. He highlighted community engagement events, district communications/publications, initiatives/deliverables, and past meetings.

There was no board discussion or public comment.

**9. OLD BUSINESS**

There was no old business.

**10. NEW BUSINESS**

**a. PROPOSAL TO CHANGE START TIME OF REGULAR EMERGENCY PREPAREDNESS COMMITTEE (EPC) MEETINGS TO 4:00 P.M. (02:28:33)**

President Levine introduced and the board discussed the item.

There was no public comment.

<b>MOTION:</b> M/s Levine/Stein: Motion to approve changing the start time of regular Emergency Preparedness Committee meetings from 3:00 p.m. to 4:00 p.m.	
<b>VOTE:</b> Ayes: Artis, Levine, Madugo, Stein, and Watt Nays: None Absent: None	
Motion passed 5-0-0	<b>Video Time Stamped: 02:29:30</b>

**b. EXTERIOR COLOR OF PUBLIC SAFETY BUILDING (02:29:40)**

Director Watt presented the report as included in the packet. The board discussed the item and agreed to have Interim GM Barry engage the architect and a color consultant on the matter.

A member of the public commented on the subject of the exterior color of the public safety building.

President Levine appointed Director Watt and Stein to an ad-hoc committee on the matter.

There was no additional public comment.

<b>MOTION:</b> M/s Levine/Artis: Motion to extend the meeting to 10:15 p.m.	
<b>VOTE:</b> Ayes: Artis, Levine, Madugo, Stein, and Watt Nays: None Absent: None	
Motion passed 5-0-0	<b>Video Time Stamped: 02:47:00</b>

**11. GENERAL MANAGER'S REPORT (02:47:12)**

Interim GM Barry presented the report as included in the packet. The board discussed the item.

There was no additional public comment.

<b>MOTION:</b> M/s Levine/Madugo: Motion to schedule a special joint meeting with the KPCCSD on the topic of a potential consolidated district sometime in June 2024.	
<b>VOTE:</b> Ayes: Levine, Madugo, and Stein	

Nays: Watt Absent: None Abstain: Stein	
Motion passed 3-1-0-1	<b>Video Time Stamped: 02:52:15</b>

<b>MOTION:</b> M/s Levine/Artis: Motion to extend the meeting to 10:30 p.m.	
<b>VOTE:</b> Ayes: Artis, Levine, Madugo, Stein, and Watt Nays: None Absent: None	
Motion passed 5-0-0	<b>Video Time Stamped: 03:05:29</b>

<b>MOTION:</b> M/s Levine/Madugo: Motion to expand the existing contract scope of Mary Morris-Mayorga to perform and be in charge of all tasks necessary for the continuity of the district until until a new Interim General Manager is appointed.	
<b>VOTE:</b> Ayes: Artis, Levine, Madugo, Stein, and Watt Nays: None Absent: None	
Motion passed 5-0-0	<b>Video Time Stamped: 03:10:28</b>

**12. PUBLIC SAFETY BUILDING PROJECT UPDATE (03:19:18)**

Interim GM Barry presented the report as included in the packet. The board discussed the item.

A member of the public commented on the subject of furnishing the public safety building and if there will be an announcement to the community on the matter.

There was no additional public comment.

**13. COMMITTEE REPORTS**

**a. Emergency Preparedness Committee Meeting (03:23:42)**

President Levine presented the report as included in the packet. The board discussed the item.

There was no public comment.

**b. Finance Committee Meeting**

There was no report.

**14. OUTSIDE AGENCIES REPORTS**

**a. Contra Costa Special Districts Association**

There was no report.

**15. ADJOURNMENT:** President Levine adjourned the meeting at 10:16 p.m.

MINUTES PREPARED BY: Candace Eros Diaz and Rina Ly

These minutes were approved at the Board Meeting of the Kensington Fire Protection District on June 19, 2024.

Attest:

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Secretary of the Board