



KENSINGTON FIRE PROTECTION DISTRICT

DATE: April 19, 2023

TO: Board of Directors
Kensington Fire Protection District

RE: General Manager's Report

SUBMITTED BY: Mary Morris-Mayorga, Interim General Manager

Highlights of the regular business and other special projects for the district by management which are not covered in other agenda items are noted below:

1. **Governance Transition** – Staff continues work on identifying additional onboarding training for new Directors. This will include a New Board Member packet for future use as well.
2. **FY2021-2022 Audit** – MUN CPAs is performing the final review and will provide the anticipated date for the final report within the next week. We will work to ensure the next audit is completed sooner.
3. **GASB75 Actuarial Report** – This has now been completed by the actuary and provided to the auditors.
4. **Financial Forecast and Public Safety Building Budget** –I met with Bill Zenoni to review the updated financial forecast he has prepared for the upcoming budget as well as to project reserves during and after the public safety building project.
5. **FY 2023-2024 Budget** – Budget development is in progress and is anticipated to be reviewed with the Finance Committee in late April or early May.
6. **KPOA Annual Meeting** – I will be speaking at this meeting to make a presentation on District activities.
7. **Board/Committee Meeting Videos** – While these are currently stored on the District's website and allow public access, there is an alternative method of storing these on a YouTube channel which can improve access. Staff is in the process of implementing this change.